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Welcome to the University of Oklahoma!

Our university offers strong educational opportunities with more than 160 areas of study from which you can select a major. Here you will find gifted professors, learned scholars and dedicated staff members, all of whom are committed to your success.

In addition, the university community offers many opportunities outside the classroom for your continued growth and development. Our students are actively involved in a variety of extracurricular activities and organizations. Through these activities they develop personal, social, intellectual, and occupational skills as well as recreational, wellness and ethical values essential for success. The vast range of opportunities at OU include campus governing bodies, Greek life, athletic teams, music groups, theater and the arts, and the campus media. OU also offers many opportunities for education abroad. OU offers study abroad programs in over 50 countries and 100 cities on six continents. Students are also able to form lasting friendships with our international students from 120 different countries.

Through campus employment, cooperative opportunities and internships in business and industry, we introduce our students to the world of the competitive workforce. We offer a wide array of services for career planning, and we work to attract employers from across the nation to meet and recruit future employees from OU.

Whether you are a new or prospective student, a parent, or just interested in knowing more about OU, I invite you to explore this catalog, which contains extensive information about our many academic and student-supported programs. I invite you to visit the campus to experience OU’s unique sense of community and to witness firsthand the opportunities for success available to you at the University of Oklahoma.

Sincerely,
David L. Boren
President of The University of Oklahoma
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James J. Sluss Jr., Tulsa Graduate College and Associate Vice President for Academic Affairs
James Martin Herman, M.D., Department of Family and Community Medicine, Tulsa
Welcome!

Located halfway between the Atlantic and Pacific coasts at the boundary between the eastern woodlands and the vast western prairie, the University of Oklahoma is a gathering place for students and scholars from across the nation and around the globe. Students are attracted primarily by the high quality of the faculty and academic programs, outstanding research facilities, and unique resources at OU. The relatively low cost of attendance adds to OU’s international appeal. Scholars also appreciate the mild Oklahoma climate, the varied cultural environment and the friendly, informal atmosphere of the University community.

Created by the Oklahoma Territorial Legislature in 1890, the University of Oklahoma is a doctoral degree-granting research university serving the educational, cultural, economic and health-care needs of the state, region and nation. The Norman campus serves as home to all of the university’s academic programs except health-related fields. The OU Health Sciences Center, which is located in Oklahoma City, is one of only four comprehensive academic health centers in the nation with seven professional colleges. Both the Norman and Health Sciences Center colleges offer programs at the Schusterman Center, the site of OU-Tulsa. OU enrolls more than 30,000 students, has more than 2,800 full-time faculty members, and has 21 colleges offering 171 majors at the baccalaureate level, 152 majors at the master’s level, 79 majors at the doctoral level, 32 majors at the doctoral professional level, and 35 graduate certificates. The university’s annual operating budget is $941 million. The University of Oklahoma, in compliance with all applicable federal and state laws and regulations does not discriminate on the basis of race, color, national origin, sexual orientation, genetic information, sex, age, religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to: admissions, employment, financial aid, and educational services. For questions regarding discrimination, sexual assault, sexual misconduct, or sexual harassment, please contact the Office(s) of Institutional Equity as may be applicable: Norman campus at (405) 325-3546/3549, the Health Sciences Center at (405) 271-2110, or the OU-Tulsa Title IX Office at (918) 660-3107. The University of Oklahoma is an equal opportunity institution.

We invite you to visit the University or to contact us for further information about our wide variety of educational programs. For more information about the University of Oklahoma please see the University’s website. To arrange a visit, please write or call one of the following offices or a specific college or program listed in this catalog.

University of Oklahoma Home page: http://www.ou.edu
Admissions and Recruitment
(405) 325-2151 or 1-800-234-6868
Internet: www.ou.edu/admissions/
email: admissions@ou.edu
OU Outreach
(405) 325-4414 Internet: http://outreach.ou.edu/
How to Use This Catalog

This is the University of Oklahoma General Catalog. It describes degree programs available at OU at the undergraduate and graduate levels on the Norman campus.

Many academic units make changes in their degree requirements and courses between publications of the General Catalog. Check with the academic unit or college office to determine if changes have been made.

Explanation of Sections

The OU Difference
The chapter outlines various programs and facilities that combine to make study at OU unique and highlights their contribution to the community.

Admission, Enrollment and Student Financial Services
This chapter describes application procedures and outlines the steps required from admission to graduation. This chapter also explains OU’s academic standards and policies for the release of academic records. Additionally, information regarding enrollment services is covered. It also describes the scholarships and financial aid programs available to OU students and explains how to apply for them. Because tuition and fees may vary from semester to semester, check the current class schedule for the most recent information.

Student Affairs
One of the keys to academic success is becoming involved in the life of the university community. This chapter describes the array of services, programs and activities available to students that affect life outside the classroom. Included is information on housing, support and recreational services, student organizations and publications, and nonacademic facilities.

College Chapters
There are 21 colleges at the University of Oklahoma. Each of the degree-granting colleges on the Norman campus has its own chapter in this catalog. Information about the colleges at the OU Health Sciences Center is combined in a single chapter. The OU-Tulsa campus is described in the Organization section.

Admission and degree requirements for each college are explained in the college’s chapter. All new undergraduate students coming directly from high school, and many undergraduate transfer students, are admitted initially to University College and should consult the University College chapter. University College offers no degrees, and its mission is to assist students in making the transition to university life. Students remain enrolled in University College until they have declared a major and have completed the requirements for admission to a degree–recommending college.

Thirteen colleges at OU offer undergraduate degree programs. Once students have met the requirements to enter a degree college, their records and advising are transferred from University College to the degree college. Transfer students who meet the requirements for admission will be admitted directly to a degree college. Graduate students are admitted directly to the Graduate College and professional students to the appropriate professional college.

You should read the chapter of the college that offers the degree program in which you plan to enroll.

ROTC
Reserve Officer Training Corps programs available at the University are described along with their specific course listings.

Policies
This section of the catalog contains information about the Student Code of Responsibility and Conduct for the Norman campus, attendance policy, final examination policies, reasonable accommodation policy, and Procedures for the Release of Information About Students.

Faculty
This section of the catalog contains listings of the members of the faculty of the University of Oklahoma. The rank and academic credentials of each faculty member are listed after the name.

Glossary of Terms and Abbreviations
The following glossary is provided to explain the academic terms and abbreviations used throughout this catalog.

ACADEMIC FORGIVENESS POLICY — policy set forth by the Oklahoma State Regents for Higher Education that allows for the exclusion from the retention grade point average of hours that meet the provisions of either the repeat policy or the reprieve policy.

ACADEMIC OVERLOAD — more than 19 hours in a semester or nine hours in a summer term.

ACCREDITATION — approval by a regional or professional accrediting association (e.g., The Higher Learning Commission of the North Central Association of Colleges and Schools).

ADD/DROP — the process by which a student changes his or her class schedule by adding a course, dropping a course, or both.

ADVANCED PLACEMENT — a test taken to determine a student’s level of competency in sequential courses such as mathematics, foreign languages and chemistry. This type of test is designed only to place a student in an appropriate level of classroom instruction and does not award college credit.

ADVANCED STANDING EXAMINATION — an examination taken to establish course credit without enrolling in the course.

ADVISEMENT — the process of planning a program and selecting courses with assistance from an adviser.

ADVISEMENT/DEGREE AUDIT (A/DA) — see DEGREE NAVIGATOR (DN).

APPLICATION FOR GRADUATION — the official form used in applying for a degree. This form may be obtained in the student’s college office.

AREA OF CONCENTRATION — a concentration of coursework within the major.

ATTEMPTED HOURS — total number of credit hours in which a student enrolls and receives a grade of A, B, C, D, F, P, NP, S, U, I, or N.

AUDIT — to attend a class regularly without receiving credit. Does not count toward full-time enrollment.
B.A. — Bachelor of Arts, the baccalaureate degree typically awarded in the arts and humanities.

B.S. — Bachelor of Science, the baccalaureate degree typically awarded in the sciences, engineering, and health professions.

BACCALAUREATE DEGREE — a degree awarded for the successful completion of an approved undergraduate program.

BACHELOR’S DEGREE — see BACCALAUREATE DEGREE.

BLENDED COURSE/HYBRID COURSE — A course in which instruction is partly delivered face-to-face and partly over the Internet.

CANCELLATION — an official act to terminate an enrollment before classes start for the term of enrollment.

CATALOG — an official publication listing degree programs.

CERTIFICATION PROGRAMS FOR TEACHERS — programs to qualify prospective public school teachers to meet Oklahoma state standards.

CHECKSHEET — a concise, one-page description of graduation requirements for a specific undergraduate major.

COLLEGE — an academic unit of the university, headed by a dean, offering instruction and granting degrees (or degree designations) in several areas of study.

COLLEGE OFFICE — the office of the college dean.

COMBINED CUMULATIVE GPA — grade point average based on all courses attempted, both OU and transfer.

COMBINED RETENTION GPA — grade point average based on all courses attempted, both OU and transfer courses, minus any courses repeated in accordance with the policy on repeated courses, remedial courses, and PE activity courses.

COMMENCEMENT — the ceremony at which degrees are conferred.

COMPLETE WITHDRAWAL — official withdrawal from all courses during a specific term or semester.

COMPREHENSIVE EXAMINATION — a required examination for a non-thesis master’s program that covers all fields of work offered for the degree.

CONCURRENT ENROLLMENT — simultaneous enrollment in two or more courses, programs, colleges, or campuses of the university.

CONDITIONAL ADMISSION — an admission category at the graduate level for students whose grade point average is below that required for full admission, who have coursework deficiencies in the relevant field of study, and/or who have incomplete application materials or lack the additional departmental information required for full admission. At the undergraduate level, students are admitted conditionally if they have incomplete academic credentials.

CONFER (a degree) — award, upon successful completion of requirements.

COREQUISITE — a requirement that one course must be taken at the same time as another course.

CORRESPONDENCE STUDY — courses taken for credit by correspondence through the Independent Study Department.

COURSE — a unit of study for a semester or term.

CREDIT BY EXAMINATION — credit earned by advanced standing examination.

CREDIT HOUR — the unit of credit for one hour of lecture per week for a semester or the equivalent.

CURRICULUM — a program of study.

DEAN — chief administrative officer of a college.

DEGREE — a title conferred upon one who has successfully completed an approved program of study.

DEGREE NAVIGATOR (DN) — system that monitors a student’s progress toward completion of degree requirements. It provides information on coursework completed (both OU and transfer), coursework in progress, degree course requirements remaining, and grade point average. This package replaces the previous Advisement/Degree Audit (A/DA) system.

DIPLOMA — an official document certifying a degree earned.

DISSERTATION — a written report of research completed in fulfillment of the requirements for a doctoral degree.

DOCTORAL DEGREE — a graduate degree awarded for the completion of an advanced course of study emphasizing research, typically requiring 90 hours of course and research work beyond the bachelor’s degree, the completion of an independent research project, and the completion and successful defense of a dissertation.

DROP/ADD — see ADD/DROP.

EARNED HOURS — total number of credit hours awarded for completed courses in which the student has earned a passing grade.

ELECTIVES — courses taken for credit and grade but not to meet specific major course requirements for graduation.

ENROLLMENT — the process of choosing and officially registering in a set of courses for a semester or term.

ENROLLMENT FEE — the charge paid to enroll in courses.

ENROLLMENT VERIFICATION — written confirmation of current or past enrollment for student loan institutions or other companies. Obtained through the Office of Academic Records.

FACULTY ADVISER — the faculty person assigned to assist the student in program planning and course selection.

FEE — a charge paid by students for services, e.g., course fee, student activity fee, health fee, etc.

FEE WAIVER — a reduction in the fees a student must pay to enroll in courses at the university.

FRESHMAN — undergraduate student with fewer than 30 credit hours.

FULL STANDING — an admission category at the graduate level for those students who meet the requirements for admission to a specific program.
FULL-TIME STUDENT — an undergraduate student enrolled in 12 or more hours in a semester or six or more hours in a summer term. Graduate students should see the Graduate College section of this catalog.

GENERAL EDUCATION REQUIREMENTS — common set of courses or categories of courses that are required of all undergraduate students to complete a degree.

GMAT — Graduate Management Admissions Test administered by the Educational Testing Service and used by some business colleges and schools as one item in the application packet for predicting success in graduate school.

GOOD STANDING — status accorded students who meet certain grade point average requirements.

GPA — grade point average.

GRADE POINT AVERAGE — total grade points divided by total grade point hours.

GRADE POINT HOURS — credit hours attempted for letter graded courses (A, B, C, D, F).

GRADE POINTS — four points for each credit hour of A, three for each hour of B, two for each hour of C, one for each hour of D, zero for each hour of F.

GRADUATE COURSEWORK — 5000- and 6000-level courses.

GRADUATE STUDENT — a student who has already earned a baccalaureate degree and is admitted to the Graduate College and enrolled in Graduate College advanced courses (usually 4000-, 5000- and 6000-level) that could lead to a master’s or doctoral degree.

GRADUATION FEE — a fee charged to help pay the costs of the diploma, commencement and other graduation expenses. There is an additional fee for rental of the academic attire.

GRADUATION GPA — see RETENTION/GRADUATION GPA.

GRE — Graduate Record Examination administered by the Educational Testing Service and used by some departments as one item in the application packet for predicting success in graduate school.

INCOMPLETE (I) — a grade that may be given to a student who has not completed all of the requirements for a course prior to the end of the semester or term.

INDEPENDENT STUDIES COURSES — one-semester, individualized programs of study approved by a faculty instructor and departmental chair.

INTERSESSION — a short session offered between regular semesters and between regular semesters and the summer term.

JUNIOR — undergraduate student with between 60 and 89 credit hours.

LETTER GRADE — a grade of A, B, C, D or F.

LOWER-DIVISION COURSEWORK — 1000- and 2000-level courses.

MAJOR — the subject matter declared for in-depth study.

MAJOR FIELD — see MAJOR.

MASTER’S DEGREE — a graduate degree awarded for the completion of an advanced course of study, typically requiring 30 hours of coursework beyond the bachelor’s degree.

MATRICULATE — to initially enroll at a university.

MINIMUM DEGREE REQUIREMENTS — minimum fulfillment of each specific requirement.

MINOR — a secondary field of study in addition to the major.

NEUTRAL GRADE — a grade which is not used in calculating grade point averages (AU, AW, P, NP, S, U, W, I, N, X).

OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION — colleges and universities receiving state funds and governed by the Oklahoma State Regents for Higher Education (OSRHE).

ONLINE COURSE — A course in which instruction is delivered entirely over the Internet.

ONLINE ENROLLMENT — a Web-based process of choosing and officially registering in a set of courses for a semester or term.

OU CUMULATIVE GPA — grade point average based on all courses attempted at OU.

OU RETENTION GPA — grade point average based on all courses attempted at OU minus any OU courses repeated in accordance with the policy on repeated courses, remedial courses, and PE activity courses.

OVERLOAD — see ACADEMIC OVERLOAD.

PASS/NO PASS GRADE OPTION (P/NP) — a neutral grade option selected by students for individual courses. Individual colleges may or may not accept the P/NP option.

PETITION — a formal, written request, which, if approved, will allow modification or waiver of a specific requirement.

PLACEMENT EXAMINATION — a non-credit examination taken to determine the level in which a student should enroll in a sequential series of courses. This examination does not award college credit.

PLANNED PROGRAM — an individualized degree program designed by a student in consultation with faculty and/or degree college advisers in lieu of a regular major.

POST-MASTER’S COURSEWORK — coursework completed after a master’s degree is conferred.

PREREQUISITE — a requirement, usually credit in another course, which must be met before a particular course can be taken.

PROBATION — an academic warning that a student is in academic difficulty, which could lead to suspension from the University. Undergraduate students may be placed on academic probation for an indefinite period of time by the university if they do not meet the requirements outlined in this catalog under the section called Scholastic Regulations and Standards.

PROBATIONARY ENROLLMENT — enrollment on probation.

PROFICIENCY EXAMINATION — see PLACEMENT EXAMINATION.

PROVISIONAL ADMISSION — a temporary admission category which should not exceed 120 days. Note: This policy applies only to the College of Continuing Education.
REGISTRATION — consists of advisement through the college office, enrollment in courses, and payment of tuition and fees.

REPEAT POLICY — policy for undergraduate students set forth by the Oklahoma State Regents for Higher Education that allows for the exclusion from the retention GPA of hours of repeated courses in which the original grade was a D or F up to a maximum of four courses, not to exceed 18 hours.

REPRIEVE — policy for undergraduate students set forth by the Oklahoma State Regents for Higher Education that allows for the exclusion from the retention GPA of hours in one semester, or two consecutive semesters, that have been petitioned and approved in accordance with the guidelines of the policy.

RESIDENT STATUS — the classification of students as either in-state or out-of-state for admission and tuition purposes.

RETENTION — eligibility for continued enrollment.

RETENTION/GRADUATION GPA — grade point average computed excluding those courses repeated or reprieved, in accordance with the academic forgiveness policy, as well as remedial and PE activity courses and used to determine a student’s eligibility to enroll in classes and to graduate.

SATISFACTORY (S) — passing neutral grade in courses graded on an S/U basis.

SATISFACTORY–UNSATISFACTORY GRADED COURSES (S/U) — courses selected by departments to be graded without letter grades.

SCHOLARSHIP — a cash award or tuition waiver awarded to a student.

SEMESTER — a 16-week academic session.

SEMESTER CREDIT HOUR — see CREDIT HOUR.

SEMESTER GPA — grade point average based on all courses attempted during a single semester at OU.

SENIOR — undergraduate student with 90 or more credit hours.

SENIOR INSTITUTION — a college or university offering baccalaureate degree programs.

SENIOR VICE PRESIDENT AND PROVOST — the chief academic administrative officer of the Norman or Health Sciences Center campus, reporting directly to the university president.

SOPHOMORE — undergraduate student with between 30–59 credit hours.

SPECIAL STUDENT — an admission category available to students who are admissible to the university and wish to take courses without pursuing a degree. Undergraduate students are limited to nine hours; graduate students are limited to 24 hours.

STOP-OUT — a university policy that allows students who have not graduated or been suspended to break their enrollment at the University for no more than one major semester and a summer term and return to the University without applying for readmission. Students may also attend consecutive summer terms without going through the readmission process.

SUMMER TERM — A session of courses beginning after the end of the spring semester and ending prior to the beginning of the fall semester.

SUSPENSION FOR POOR SCHOLARSHIP — occurs when a student fails to meet minimum requirements of probation. The student is not eligible to attend classes at the university for one semester and must apply and be approved for readmission in order to re-enter the university.

THESIS — a written report of research or creative activity completed in partial fulfillment of the requirements of a course or degree.

TOEFL — Test of English as a Foreign Language administered by the Educational Testing Service and used to determine the level of English proficiency for students for whom English is a second language.

TRANSCRIPT — a written report of a student’s academic record. An “official transcript” must bear the seal of the university and the signature of an authorized university official.

TRANSFER COURSE EQUIVALENT — an OU course that substantially matches the content and credit hours of a transfer course.

TRANSFER COURSE SUBSTITUTION — a transfer course that, while not equivalent to a specific course at OU, is similar enough in content that it may be used to fulfill the requirement that the OU course fulfills. Substitutions are student specific and must be approved by the dean’s office of the student's degree-recommending college.

TRANSFER CREDIT EVALUATION — an assessment of a student’s transfer credit, generally performed at the time of admission, in which OU course equivalencies are established (if possible) for individual transfer courses. This evaluation is used by academic advisers in degree checks and student advisement.

TRANSFER CUMULATIVE GPA — grade point average based on all transfer courses attempted.

TRANSFER RETENTION GPA — grade point average based on all transfer courses attempted, minus any courses repeated in accordance with the policy on repeated courses.

TRANSFER WORK — credit earned at another institution.

TUITION — the charge in addition to enrollment fees paid by all students to enroll in courses at the university.

TUITION WAIVER — a reduction in the tuition a student must pay to enroll in courses at the university.

UNCLASSIFIED STUDENT — a graduate student in unclassified status is not a candidate for a degree, nor does unclassified status offer assurance of future admission to a degree program.

UNDERGRADUATE — a student enrolled in courses leading to a baccalaureate degree.

UNSATISFACTORY — non-passing neutral grade in courses graded on the S–U basis.

UPPER-DIVISION COURSEWORK — courses numbered 3000 and 4000.
VISITOR — an admission category for graduate students in good academic standing in a graduate program at other accredited institutions who wish to take courses at the University of Oklahoma to transfer back to their home campus.

WITHDRAWAL (W) — an official act to terminate a student’s total enrollment for a semester. Also, a neutral grade that may be given to a student who withdraws from a course with a passing grade.
What OU is All About

Mission

The mission of the University of Oklahoma is to provide the best possible educational experience for our students through excellence in teaching, research and creative activity, and service to the state and society.

The University of Oklahoma recognizes, appreciates and actively pursues its special responsibility to help make Oklahoma a great place in which to live and work. The university also is part of a world community of scholars, and its activities make national and international contributions. Graduates of the university hold important leadership positions in the state and throughout the world. As the university meets its broad scholarly responsibilities, it targets many activities to bring maximum benefits to the state.

To encourage excellence, the university attracts, develops and retains outstanding faculty and staff; attracts capable students who will provide future leadership for the state, region and nation; provides superior library, laboratory, classroom, performance and computer facilities; and engages in ongoing planning, analysis and management for the effective use of its resources.

Undergraduate Education

The university uses the liberal-professional model of education to provide undergraduates with the knowledge and skills needed to contribute and succeed in a rapidly changing global society. Capitalizing upon the strengths of an outstanding faculty unique to a research university, OU offers undergraduate education in a wide array of majors to meet the interests of students and the needs of the state. Admission to undergraduate programs is selective. Students are expected to be above the average for college applicants in ability and to have the maturity to work diligently and effectively in a demanding academic environment.

The university endeavors to instill in its undergraduates the tradition of lifelong learning, the capacity for critical thinking, the ability to work effectively in groups, the flexibility to adapt successfully to a rapidly changing world, and an enthusiasm for creativity. These qualities enrich an individual’s life and enable one to contribute to the making of a better world.

University of Oklahoma graduates understand our rich human heritage; comprehend differing approaches used by the arts, humanities and sciences in creating that heritage; develop the ability to make ethical, critical and analytical judgments; and use spoken, written and symbolic language to communicate effectively.

Graduate Programs

The University of Oklahoma and the Graduate College are committed to providing the best graduate education possible for its students, an education that prepares its graduates to assume leadership positions in the fields and professions in which they are educated. Admission to the graduate programs is highly selective. Students are expected to have superior academic ability, a high level of motivation, and commitment to their discipline or profession. Strong emphasis is placed on faculty strength in teaching, research and creative activity; a critical mass of faculty and students; student quality; compatibility with other established university programs; and contributions to the state and nation’s health, cultural, scientific, social and economic needs.

Research, Scholarship and Creative Activity

National and international recognition in research, scholarship and creative activity in disciplinary and interdisciplinary areas is one of the primary goals of the University of Oklahoma. Consequently, faculty members at the University of Oklahoma are national leaders in their fields and, as such, are outstanding role models for students. They actively seek and obtain external support for research from the federal government, private foundations and corporations. Faculty at the University of Oklahoma also cooperate with faculty from other research universities and health sciences centers as well as individuals in the private sector and government agencies.

Research and creative activities enrich education and promote learning excellence for students by developing new knowledge for our society; allowing emerging issues, breakthroughs, and new information and perspectives to be shared swiftly in the classroom; and introducing students to the process of creativity and discovery. A major research university enlivens the community and, in our modern society based on information and technology, encourages and supports economic and social development in the state.

Continuing Education and Service to the Public

The University of Oklahoma meets the growing needs of the state and nation for lifelong learning by offering continuing education programs that are built on the strengths of its academic programs. As a major public university, the University of Oklahoma has a responsibility to offer a broad range of high quality educational programs tailored to meet the needs of individuals for retraining or upgrading their skills. These programs are offered at times, in locations, and in formats to best serve the needs and schedules of adult learners.

The University is committed to offering degree programs, especially at the graduate level, for place-bound students in the state’s urban areas and to supporting the state’s economic development through education and research programs.

In the area of arts and culture, the University of Oklahoma plays a unique role as a nationally recognized center in the state and Southwest for selected artistic and cultural activities. The University’s artistic and cultural activities advance knowledge; enrich the campus and community; enhance Oklahoma’s quality of life; and contribute to the state’s development, attractiveness and prosperity.

Accreditations

Achievement and maintenance of high academic standards entitle the University of Oklahoma to accredited membership in the Higher Learning Commission of the North Central Association of Colleges and Schools. See the Accreditation website for more information.
Organization

University Governance

The university is a part of the Oklahoma State System of Higher Education, which is composed of all higher education institutions supported wholly or in part by state appropriations. The Oklahoma Regents for Higher Education is the coordinating board for the system.

The university — as part of the public educational system of the state, established by legislative action and supported by annual legislative appropriations — places emphasis on sound scholarship, good citizenship, and the duties of the individual to the community and the commonwealth.

By constitutional enactment, the governance of the university is vested in the OU Board of Regents, a board consisting of seven members appointed by the governor with the advice and consent of the state Senate. Each member is appointed to serve for seven years, except when appointed to fill an unexpired term, and is subject to removal from office only as provided by law for the removal of officers not liable to impeachment.

The Oklahoma Regents and the university regents approve the requirements for admission and graduation, the degrees offered, and the fees and expenses. The boards reserve the right to change these requirements.

The president is charged with the educational and business management of the entire university. Upon recommendation of the faculties and by authority vested in him/her by the regents, the president confers all degrees.

The senior vice president and provost, Norman campus, and the senior vice president and provost, OU Health Sciences Center, are the chief administrative officers for the two campuses and provide academic and administrative leadership.

The registrar and vice president for Enrollment and Student Financial Services supervises admission and registration to the university and keeps the academic records of students enrolled on the Norman campus.

The vice president for student affairs and staff are the officials responsible for the nonacademic activities, programs and services of student life.

University College provides an advisory system for freshmen and assists students in choosing a field of study. The administrative functions are exercised by the dean of University College.

Each college, except University College, has its own faculty, consisting of the dean and the members of the faculty who teach courses in the college. The faculties set the requirements for graduation for the several schools and colleges and recommend to the president that he/she confer degrees upon those students who have completed these requirements. The dean of each college is its executive officer.

The general faculty of the University of Oklahoma Norman campus is composed of all faculty members with regular appointments. The Norman campus general faculty does not include faculty members with temporary appointments. The Norman campus Faculty Senate is the legislative group of the general faculty. It is composed of 50 members elected by the general faculty with senatorial seats apportioned according to the number of full-time faculty in the college. Faculty who are not members of a degree recommending college are treated as a separate college for election. The Senate exercises the legislative powers of the faculty and has the power to initiate any legislation requiring approval by the OU Board of Regents. Subjects for review or legislation can be brought to the attention of the Senate by written communication from any member of the university community or any officially constituted agency.

Norman Campus

The central campus and the offices of administration of the University of Oklahoma are located on some 3,500 acres in Norman, a city of more than 100,000 residents. Norman is located near the center of the state, 20 miles south of Oklahoma City, the state capital.

The colleges housed on the Norman campus are University College, the College of Architecture, the College of Arts and Sciences, the College of Atmospheric and Geographic Sciences, the Michael F. Price College of Business, the Mewbourne College of Earth and Energy, the Jeannine Rainbolt College of Education, the Gallogly College of Engineering, the Weitzenhoffer Family College of Fine Arts, the Graduate College, the Joe C. and Carole Kerr McClendon Honors College, the Gaylord College of Journalism and Mass Communication, the College of Law, and the College of Professional and Continuing Studies. The Norman campus also is headquarters for the College of Continuing Education, which directs outreach programs throughout the state and around the world.

The Norman campus consists of four sections — central campus, south campus, research campus and north campus. Most of the academic and administrative buildings are located on the central campus, noted for its Cherokee Gothic architecture and award-winning landscaping. Also situated on the central campus are the university residence halls; Sarkeys Energy Center; University Libraries; Fred Jones Jr. Museum of Art; Catlett Music Center, including Sharp Concert Hall and Pitman Recital Hall; Oklahoma Memorial Union; recreational facilities, including the Sarkeys Fitness Center and the Murray Case Sells Swim Complex; Gaylord Family – Oklahoma Memorial Stadium; the Everest Indoor Training Center; and the Oklahoma Center for Continuing Education, a year-round educational center and conference site. Located one block east of the central campus is the OU Brandt Park and Duck Pond, a recreational area used throughout the year by OU students and Norman residents. David A. Burr Park is conveniently located near residence halls and other recreational facilities.

South Campus

Immediately adjacent to central campus is the south campus, site of the College of Law, the OU Foundation; OU Traditions apartments; the world-class Sam Noble Oklahoma Museum of Natural History; Lloyd Noble Center and parking complex; the John Crain Field at the OU Soccer Complex; the Headington Family Tennis Center; the Jimmie Austin University of Oklahoma Golf Course; L. Dale Mitchell Baseball Park; the Marita Hynes Field – OU Women’s Softball Complex; the Sam Viersen Gymnastics Center; and OU Children’s World Learning Center.
Research Campus

In less than a decade, the 277-acre OU Research Campus has been transformed from an empty field to a thriving economic engine shaped by a community of public and private sector collaborations located in nearly 1 million square feet of occupied space representing $300 million in investment. Today, the Research Campus brings together 1,700 workers across academic, federal, state and industrial organizations in a mutually beneficial environment.

The National Weather Center, a 257,000 square-foot facility that opened in 2006, anchors the OU Research Campus on the south. The Center houses both academic and federal groups dedicated to forecasting, research and training. The 260,000 square-foot Stephenson Research complex houses cutting-edge research in fields including robotics, genomics, bioengineering and the OU Department of Chemistry and Biochemistry, which includes a National Institutes of Health-funded structural biology program. A series of five “Partners Place” buildings, totaling 362,000 square-feet, enable the public and private sector collaboration on weather and radar research; innovation and entrepreneurship; and water, climate, and energy. Additionally, a 35,000 square-foot “one of a kind” Radar Innovations Laboratory is scheduled to open in 2014.

OU’s Research Campus has been certified by the Oklahoma Department of Commerce as Site Ready, which enables the university to capitalize on fast-moving economic opportunities and enables site selectors to readily find quality land and facilities that meet nationally established criteria in a timely fashion. OU’s Research Campus was named the nation’s top research park for 2013 by the Association of University Research Parks, placing it among such past recipients as Research Triangle Park in North Carolina, Purdue Research Park in Indiana and University City Science Center in Pennsylvania.

North Campus

North campus, which is two miles north of the main campus, includes the Merrick Computer Center; Max Westheimer Airport, the University-operated airport that also serves the City of Norman; and Swearingen Research Park, where government agencies and industry have established facilities.

Other research and study units of the university include the Biological Station on Lake Texoma; the Sutton Avian Research Center in Bartlesville; the Oklahoma Geophysical Observatory at Leonard near Tulsa; the Aquatic Biology Fisheries Research Center in Noble near Norman; and the Oklahoma Biological Survey, Oklahoma Archeological Survey and Charles M. Russell Center for the Study of Art of the American West in Norman. In addition, the Oklahoma Geological Survey is a state agency mandated in the Constitution of Oklahoma, and is part of the Mewbourne College of Earth and Energy at the University of Oklahoma.

Health Sciences Center

The University of Oklahoma Health Sciences Center is the state’s major educational resource for training physicians, dentists, nurses, pharmacists, public health specialists and a wide range of allied health personnel. It is one of only four comprehensive academic health centers in the nation with seven professional colleges. The center is composed of the College of Allied Health, College of Dentistry, College of Medicine, College of Nursing, College of Pharmacy, College of Public Health and Graduate College.

Faculty and students use the clinical, laboratory and teaching facilities at the OU Medical Center, Veterans Administration Medical Center, The Children’s Hospital at OU Medical Center, Presbyterian Hospital, Dean A. McGee Eye Institute, Oklahoma Department of Health, Oklahoma Medical Research Foundation, other affiliated hospitals in Oklahoma City, the major teaching hospitals in Tulsa, the Veterans Administration Hospital in Muskogee, and various affiliated hospitals and clinics in other locations in Oklahoma. The Oklahoma Health Center is composed of the former Presbyterian Health Foundation Research Park and 30 other biomedical entities, including the OU Health Sciences Center as its centerpiece.

Also housed at the University of Oklahoma is OU Physicians, the state’s largest physician group. The practice encompasses nearly every adult and child specialty. Many OU Physicians have expertise in the management of complex conditions. Such expertise is unavailable anywhere else in the state, region or sometimes even the nation. Some have pioneered surgical procedures or innovations in patient care that are world firsts. They also serve as faculty at the University of Oklahoma College of Medicine and train the region’s future physicians.

The Peggy and Charles Stephenson Cancer Center represents the largest public-private biomedical initiative in Oklahoma history. The 210,000-square-foot facility provides patient-centered care by the largest and most experienced group of cancer specialists, offering the most advanced cancer detection and treatment technology. OU’s Harold Hamm Diabetes Center is one of the top comprehensive diabetes centers in the world for adults and children with type 1 and type 2 diabetes, engaging in novel research aimed at progress toward a cure for diabetes and its complications.

OU-Tulsa Schusterman Center

The OU-Tulsa Schusterman Center is located in the heart of mid-town Tulsa at 41st and Yale. On this campus both the OU Health Sciences Center and the OU Norman campus offer programs. The vision of OU-Tulsa is to build a nationally recognized center of higher education excellence in select areas that emphasize the strong campus-community partnerships and leverage the unique opportunities and needs in the Tulsa region.

OU has a long history in the Tulsa area. The earliest program of the University of Oklahoma in Tulsa started in 1957 as a partnership with the Tulsa City County Library. This program averaged 50 students a year and was one of the first programs to be part of the Tulsa Graduate Center, which became University Center at Tulsa in 1982. Recognizing the potential community impact of an expansion of OU services in Tulsa, the Oklahoma Legislature enacted Senate Bill 453 in 1972 that created a clinical branch of the University of Oklahoma College of Medicine in Tulsa. Today, the OU College of Medicine in Tulsa enrolls 60 medical students in their third and fourth years and trains 181 residents who conduct 200,000 patient visits annually at the college’s ambulatory clinics.

Although OU’s presence in Tulsa has been longstanding, it changed dramatically in 1999. As a result of the transformational $10 million gift from the Charles and Lynn Schusterman Family Foundation and the leadership of President David L. Boren, OU was able to
purchase 60 acres at the corner of 41st and Yale, previously the BP-Amoco Research Center. The OU programs in Tulsa had been located in a wide variety of physical locations. By the fall of 2002, all OU academic programs in Tulsa were located at the Schusterman Center campus. This campus has allowed OU to better serve the community by providing a strong, centralized identity in Tulsa.

In February of 2008, the George Kaiser Family Foundation made a $50 million gift to the OU College of Medicine in Tulsa allowing the College of Medicine to have the explicit focus to improve the health status of underserved communities. To reflect that change, the name of the College of Medicine in Tulsa was changed to the OU School of Community Medicine, the first in the nation. The School of Community Medicine remains an integral part of the OU College of Medicine. The University of Tulsa and the University of Oklahoma recently signed a memo of understanding to commence the process to seek approval of the accreditation body for U.S. medical schools to expand the School of Community Medicine to a four-year educational track as a partnership of TU and OU.

Degree programs offered at the Schusterman Center are listed at http://www.ou.edu/content/tulsa/degree_programs.html.

All bachelor degree programs at OU-Tulsa are degree completion programs.

Future students or others interested in programming at the OU-Tulsa Schusterman can visit http://tulsa.ou.edu or call (918) 660-3318.

College of Continuing Education

The College of Continuing Education provides academic outreach opportunities to the state, region and nation. As the administrative unit for outreach at the University of Oklahoma, continuing education programs are the means by which the university extends its resources to the people of Oklahoma and beyond. By encompassing comprehensive, multidisciplinary academic services and programs that focus on the needs of adult learners, the College of Continuing Education offers both credit and non-credit courses, seminars, workshops, conferences, correspondence study, public service activities and travel/study programs. The diversity and quality of the services available through continuing education programs provide an exciting and challenging academic experience.

The College of Continuing Education develops and administers instructional activities that utilize the insight and expertise of the University of Oklahoma faculty in conjunction with community professionals in the areas of business, science, education and the arts. The goal of the College of Continuing Education is to adapt, extend and apply knowledge to meet the educational needs of individuals, organizations and communities beyond the traditional campus environment.

In addition to the following departments and services, the College of Continuing Education is constantly developing new programs. For information regarding the most recently initiated programs please direct inquiries to: College of Continuing Education, 1700 Asp Ave., Norman, OK 73072-6400.

Tulsa Continuing Education Office

The University of Oklahoma has been committed to providing continuing education resources to the Tulsa area for more than 28 years. The Tulsa Continuing Education Office offers a variety of continuing education opportunities addressing youth services through workshops, seminars and conferences.

For more information regarding the Tulsa Continuing Education Office or any of the programs described below, contact: Tulsa Continuing Education Office, 4502 East 41st St., Tulsa, OK 74135 or call (918) 660-3700.

The National Resource Center for Youth Services

The National Resource Center for Youth Services is the nation’s most extensive resource focusing on adolescent issues. Located in the Schusterman Center, the center has developed a comprehensive national program providing training, technical assistance, conference planning, and information and referral services to public and private child welfare and youth service agencies. For more than 10 years, the NRCYS has delivered timely, culturally competent training and technical assistance, increasing the capacity of public and private agencies to effectively serve youth and their families.

The NRCYS also serves as a national leader in the sponsorship and coordination of key state, regional and national conferences addressing the needs of professionals serving youth and families. The National Resource Center sponsors its own annual summer training conference, Working with America’s Youth, attended by service providers from across the country, and convenes influential leaders in the field of independent living. The National Resource Center brought to the forefront the needs of older youth in care through sponsorship of the first and only national youth development conference. This conference, Destination Future, is attended by the nation’s foster care and homeless youth population, along with their adult workers and sponsors.

Additionally, the center acts as an information clearinghouse and broker of innovative program models for working with youth and families. The center serves as a model publishing house in the area of youth services. The National Resource Center develops curricula and materials to respond to emerging trends and national initiatives in the areas of children and youth services. Additionally, the center always is pursuing model programs and materials for development and dissemination to the field.

The NRCYS serves as the umbrella organization for a number of state and national programs designed to prepare social service providers to work effectively with youth and their families. Information may be obtained by calling (918) 660-3700.

National Resource Center for Youth Development

The National Resource Center for Youth Development is a national program component of the NRCYS dedicated to bringing the concepts of youth development to the public child welfare system. Through this program, comprehensive on-site technical assistance and training is provided to public child welfare agencies to assist them in implementing effective, developmentally appropriate services for adolescents.

Juvenile Personnel Training Program

The Juvenile Personnel Training Program is the statewide training component of the National Resource Center for Youth Services. The JPTP serves as a training and technical assistance resource for public- and private-sector juvenile justice, child welfare and delinquency prevention agencies in the state of Oklahoma.
The Oklahoma Center for Continuing Education

Today, some 35,000 individuals a year choose our unique residential facility for their meetings, conferences and other activities. What makes our residential facility unlike other conference centers? We offer a comprehensive learning environment with full telecommunication capabilities, a convenient central location and an informal, separate campus within a campus. Surveys indicate that OCCE is one of the most affordable conference sites in the nation. OCCE’s out-of-state participants fly into Will Rogers International Airport in Oklahoma City (20 miles away), which is served by most major and commuter airlines.

Located on the south side of the University of Oklahoma’s Norman campus, the Oklahoma Center for Continuing Education is one of 11 W.K. Kellogg Foundation-funded continuing education centers in the world.

Conference participants can expect comfortable surroundings accented by a superb cuisine when they stay at OCCE. Residential facilities include the Sooner Hotel, housing up to 146 people in its double and single rooms, and the Sooner Suites, 10 duplex cottages, each with two bedrooms. The Commons Restaurant accommodates 600 people in its combination of cafeteria, banquet halls and private dining room. Special banquets can be arranged, whether participants prefer an Oklahoman barbecue or international fare.

Because of this array of unique meeting, housing, and dining facilities, OCCE is recognized as one of the nation’s leading university-based residential conference centers.

Information Technology

OU Information Technology’s (OU IT) vision is to create and sustain an environment where all students, faculty, and staff have easy, accurate, secure, and reliable access to the information services and resources they need to succeed.

OU IT provides world-class information technology services that support and advance the mission of the University of Oklahoma, as well as an information technology infrastructure that supports the University of Oklahoma’s institutional goals, and serves in a leadership role in providing the best educational experience for our students. For more information, visit it Ou. edu, call (405) 325-HELP, or e-mail needhelp@ou.edu.

CONNECTIVITY

The University of Oklahoma was named one of the 100 “Most Wired” campuses by Forbes. OU’s “Most Wired” campus includes:

- High Speed Connections — OU IT provides data ports in all residence hall rooms and university-owned apartments at a transfer rate of 10/100/1000 Mbps. Network connections are also available in most public areas such as the Oklahoma Memorial Union, Bizzell Library, and in staff and faculty offices.
- Convenient Wireless — OU IT offers both indoor and outdoor wireless access in the majority of faculty and student areas. Connection speeds range from 6Mb/s to 108Mb/s, depending on signal strength and distance from the wireless unit.
- VPN Access — SoonerConnect VPN is the University of Oklahoma’s way of bringing campus connectivity to your residential computer. Students, faculty, staff, and OU affiliates qualify for SoonerConnect VPN.
- High Speed Internet — OU IT provides commodity Internet connectivity of 10Gb/s to the campus. Later this year, the connection will be increased to 20Gb/s. In addition to commodity Internet connectivity, OU IT also partners with the State Regents for Higher Education to obtain multiple, dedicated Research and Education connectors. These vary in speed from Gigabit Ethernet to 10Gb/s.
- Reliable Domain Name Services — OU IT’s DNS, a foundational component to the operation of network connectivity for the campus, allows resolution of website and Internet service names to their respective Internet Protocol (IP) addresses. In addition to providing internet name resolution, OU IT’s DNS system also provides name resolution for campus resources, as well as Network Time Protocol (NTP) services.
- Voice Services — From dial-tone to voicemail, call recording to call center, OU IT provides a broad range of telephony services including voicemail over email, emergency communications, call forwarding, voice over IP and more.
- Internet Security — OU IT strives to ensure a reliable as well as secure Internet experience. Coupled with OU IT’s high-speed connectivity to the desktop over both wired and wireless, OU IT offers firewall services, intrusion protection services, e-mail filtering services (exchange.ou.edu only), free antivirus software, encryption services, and physical security controls for sensitive locations.

SERVICES

- OU students, faculty, and staff have access to the following standard services:
- Canvas course management system, canvas.ou.edu
- Enrollment and bursar payment as well as grades, schedules, and transcripts, one.ou.edu.
- State of the art classroom technology, user training, and on-call support
- An OUNetID which provides access to the university’s e-mail account, personal web space, course management system, and computer lab workstations, account.ou.edu
- Computer labs equipped with PC and Apple workstations, printers, wired and wireless internet access, and work areas specifically designed to meet the guidelines for computing as specified in the Americans with Disabilities Act
- Complimentary $10 printing allowance for computer labs
- Technology support by phone at (405) 325-HELP, by e-mail at needhelp@ou.edu, self-help at itanswers.ou.edu, or in person at any of our service centers. For service center locations and hours, visit techhelp.ou.edu.

DISCOUNTS

OU IT offers discounted technology products and services to students, faculty, and staff via the OU IT Store, online at itstore.ou.edu or in person at 329 W. Boyd Street on Historic Campus Corner.

- Special deals on Dell, Lenovo, Apple, Adobe, accessories and more
- Free Symantec Anti-Virus Software and Microsoft Office

EMPLOYMENT

Computerworld named OU IT one of the “100 Best Places to Work” in IT 2010. OU IT offers:
• Opportunities for technology interns and student employees
• An innovative and diverse work environment
• Unbeatable benefits
• Flexible schedule
• Visit it.ou.edu to view open positions

Visitor Center

The first of its kind in the state, the OU Visitor Center serves all guests of the University of Oklahoma as a one-stop information and welcome center. This “front door” of the university is housed in historic Jacobson Faculty Hall and provides regular, guided tours for prospective students and advanced-scheduled group tours. Free parking passes for campus visitors are available at the Visitor Center.

An extensive collection of photographs and art depicting the history and heritage of the university fills the Visitor Center. It also has been designated as a local Tourism Information Center by the Oklahoma Tourism & Recreation Department to provide state travel information.

Visitor Center location & hours: M-F 8am - 5 pm, Sat. 9am - noon, closed Sunday and University holidays. 550 Parrington Oval, Norman, Oklahoma.

For complete visitor and tour information: Visitor Center (405) 325-2151 or 1-800-234-6868; or tour@ou.edu
Orientation and Advisement

Orientation

ORIENTATION FOR NEW STUDENTS
Advising and orientation of students at the University of Oklahoma is a continuous process designed to provide OU students with the knowledge they need to succeed academically and socially. For many students, the process begins while they are still in high school during Sooner Saturday, an on-campus introduction to the university for prospective students and their parents.

Initial academic advising for new students is provided through several activities that present information to new students and their parents about academic and non-academic programs of the university, along with individualized academic advising and the opportunity to pre-enroll in classes for the fall semester. These include:

- New Sooner Enrollment Program—University College’s summer orientation and advance enrollment program for new freshmen in every major, or undecided and pre-health transfer students who have been admitted to the university. Parents of students are encouraged to attend.
- Transfer Day—an orientation, advisement, and advance enrollment program for new transfer students held during the spring semester.

PRE-SEMESTER ORIENTATION
Additional orientation programs are provided for new students prior to the beginning of classes. These include:

- Sooner Orientation Weekend — a weekend of activities designed to get you settled into your new home at OU. Beginning on the Thursday before classes start, this event includes residence hall check-in, find-your-class tours, information booths, social events, entertainment and much more. The featured event, New Sooner Convocation, is the students’ formal induction into the University community and an event not to be missed. For more information, contact Student Life, Oklahoma Memorial Union, at (405) 325-3163.
- Camp Crimson — Camp Crimson is OU’s premier orientation camp. It is a three day, two-night crash course on what it means to be a Sooner. Students get the opportunity to meet other new students, student leaders and faculty and staff members. More information is available on the Camp Crimson website.
- Orientation for Graduate Teaching Assistants — The Center for Teaching Excellence offers training programs for all teaching assistants prior to the beginning of each fall semester. For more information, contact the Center for Teaching Excellence, Wallace Old Science Hall 224, (405) 325-2323.

INTRODUCTORY COURSES
New students also have the opportunity to participate in one of two types of introductory courses during their first year of enrollment. These include:

- Gateway to College Learning—Each section is limited to a maximum of 28 students and is taught either by experienced and specially-trained faculty or senior staff members. The course deals with a variety of topics designed to introduce students to the university community and to help them make a successful transition from high school to college.
- University College Seminars—Each seminar is limited to 25 students and is taught by an individual faculty member who leads the students through an in-depth exploration of a specific intellectual topic.

Advisement

General advising for most freshmen and many sophomores is provided by University College, a non-degree college that focuses on helping students make the transition to the university and provides them with academic advising and a variety of coaching activities to help them to select a major and to be successful academically. During the freshman year, the OU Scholars Program provides specialized advising services to OU Scholars, National Merit, National Award and Conoco Phillips Scholars.

Once students are admitted to a degree college, they are advised either by academic counselors in the college office or by faculty advisers in the department in which they are majoring.

In addition to formal academic advising, students may select from a wide variety of additional academic and support services, including workshops offered by the Student Learning Center and the Center for Student Life; individual career advising by Career Services; and academic assistance through the Writing Center and several tutoring programs.

Student Support Services

Student Support Services, also known as Project Threshold, is an academic support program established in 1970 to serve students who are first generation college, economically disadvantaged, disabled. The primary goal of this program is to increase retention and graduation rates of program participants.

To accomplish this goal, Project Threshold provides personal, academic, and financial aid counseling as well as academic tutoring. In addition, small sections of freshman-level courses are offered to Threshold students to help ease the adjustment to larger college classes. The ethnic diversity of the staff further serves to provide the student a sense of belonging.

Inquiries should be directed to Project Threshold, 215 Wagner Hall, 1005 Asp Ave., Norman, OK 73019-0315, (405) 325-6261, scady@ou.edu.

Planning a Program

- If you have selected a major, learn all the requirements for your chosen degree program.
- If you are unsure of your major, make an appointment with a major exploration coach who can help you match your interests, skills and goals to possible majors.
- Prepare a plan of study showing the courses you will take each semester that will complete requirements for graduation.
- The degree program should be designed according to the rules and regulations that govern enrollment and graduation. These rules and regulations can be found in the specific chapter of this catalog providing information about the college offering your major as well as the chapter, “Admission, Enrollment, and Graduation.”
- Freshmen and sophomores who are unsure of a major should choose courses that will fulfill University-Wide General...
Education Requirements and provide exposure to disciplines that are of interest for selection of a major.

- Utilize the University General Catalog, the Degree Navigator system and degree checklists to plan your program.
- Take basic required courses such as English composition and mathematics that provide a sound foundation for future successful enrollments early in the academic program.
- Include courses early in the program that are required for admission to the degree college offering the chosen major.
- Schedule upper-division courses for the junior and senior years with few exceptions in your schedule.
- Look into programs that will enhance your individual program such as study abroad, internships, and research opportunities.
- Balance enrollments to avoid including too many heavy reading courses, too many laboratory courses, or too many credit hours in one semester or term.
- Attempt to schedule all specifically required courses prior to the final enrollment.
- Plan the final semester with fewer hours to allow for such activities as job interviews.
- Plan an enrollment of 12-19 hours, according to academic ability and responsibilities outside of class, for the fall and spring semesters (6-9 hours are appropriate for the summer term). Students should anticipate that each credit hour taken will normally require a minimum of two hours each week for study time outside of class.

**GRADUATION PLAN**
The University of Oklahoma has instituted a graduation plan for many degree programs. This plan requires the student and the university to sign a contract that guarantees the student can graduate in a specified period of time based on certain conditions that can be detailed when the student talks with an academic adviser on campus.

**Academic Major and Minor**

**Major**
The major is the emphasis of study that provides depth of learning within the degree program. It is composed of specific requirements determined by the department through which the major is offered. Although many majors are highly structured, some offer flexibility, allowing choice of courses within preset guidelines. Each major is fully described in the section of this catalog where information is provided about the unit offering the major. Major exploration coaches are available to help you decide on a major.

**Minor**
The minor is a secondary and optional area of interest for depth of study. It can be closely related to the major to serve as a support area, or it can be unrelated. The department through which it is offered sets the requirements for the minor. Presently, the College of Architecture, College of Arts and Sciences, College of Atmospheric and Geographic Sciences, Price College of Business, College of Continuing Education (Aviation), Gallogly College of Engineering, Weitzenhoffer Family College of Fine Arts, College of International Studies, Joe C and Carole Kerr McClendon Honors College, and Gaylord College of Journalism and Mass Communication offer approved minor programs. The minors are made available by the colleges to all students within the university, except for those in the College of Business that are for business majors only. The minor programs are described in the section of this catalog where information is provided about the unit through which they are offered. Upon graduation, the student’s official transcript will reflect completion of a minor if recommended by the student’s degree college.

**Preparing for Graduate and Professional Studies**

When preparing for your future, we encourage you to consider graduate and professional studies. Advanced study can provide more in-depth research and creative experiences in your chosen field of study. You will work closely with faculty on particular subjects to develop the skills necessary for research and independent thought.

Graduate assistantships and internships provide additional opportunities to develop your skills and talents while working toward an advanced degree. Attendance at professional meetings can provide opportunities for valuable exchanges of information and ideas with colleagues in your discipline.

Career options are greatly enhanced by completion of an advanced degree, and we hope you will avail yourself of the opportunities that are available at the University of Oklahoma.

**Career Planning**

**Career Services**

Career decision-making is a continuing process requiring active involvement in the investigation of self, education, and career possibilities. There are two main approaches to choosing a major and relating it to a career goal:

1. Choose a major because it is intellectually stimulating and develop gradually a career goal while progressing through the program; or,
2. Decide on a career goal first and then choose a major that will provide the best preparation for that career.

Whichever method you use, it is important to identify your skills, interests, and values; to explore majors and their relationships to careers; and to pursue a goal.

Developing educational plans and career goals are closely related, and the university offers a broad range of assistance to its students. Academic advisers from the various colleges and/or departments can help you select your academic major and plan a course sequence to fulfill degree requirements. The University College course (UCOL 1002) “Gateway to College Learning” is an excellent introduction to the university and a basic foundation on which to build your educational and career goals. In addition to the University College and the individual college and departmental advisement units, the following offices can be helpful:

**Assessment and Learning Center**, Wagner Hall, Room 270 and 245

**Career Services**, Oklahoma Memorial Union, Room 323

Career Services (Oklahoma Memorial Union, Room 323) also offers programs to assist students in learning job search skills and providing various avenues to help students identify and obtain internships, co-ops, and professional employment. Career Services provides a highly regarded program of on-campus interviewing, an online job board, an employer contact database, and career fairs to bring you in contact with employers.
If you participate in the available programs and services, you can enjoy the satisfaction of the rich experiences offered by the University of Oklahoma. It’s your future; plan it wisely.

Career Planning Calendar

FRESHMAN YEAR
- Identify your personal interests and needs; assess your career skills, values, and goals.
- Participate in campus organizations and activities that interest you.
- Check out careers by attending career fairs and discussing ideas with professors, academic counselors, and career advisers in Career Services.
- Use FOCUS to assess interests and learn about majors and careers.
- Take the Career Services Self-Assessment.
- Enroll in UCOL 2021 to assist with choosing a major or schedule an appointment with a Major Exploration Coach.
- Use Career Services to learn how to create a winning resume.
- Login and update your Handshake account with Career Services.
- Interview for a summer job related to your career interests.

SOPHOMORE YEAR
- Continue your appraisal of your personal interests, needs, skills, values, and goals.
- Talk to individuals doing work of interest to you (informational interviewing).
- Login to your Handshake account to update your profile and upload your resume for employers to view.
- Take courses to assist you with career decisions (CAS 4091 or ENGR 3510).
- Attend events featuring employers such as career fairs or meetings sponsored by campus organizations, your department, or your college.
- Join a campus organization related to your major or career interest.
- Review the Handshake Job Board and apply for on-campus interviews for internships or co-ops.
- If your career path requires graduate or professional school, research what education and credentials you will need in advance.

JUNIOR YEAR
- Enhance your job search, business etiquette, resume writing, and interviewing skills by attending workshops, webinars, and by using the resources available in Career Services.
- Actively develop leadership and communication skills in campus organizations.
- Update your resume and have it critiqued by Career Services.
- Login to your Handshake account to update your profile and upload your updated resume for employers to view.
- Review the Handshake Job Board and apply for on-campus interviews for internships or co-ops.
- Research employers in your field through the Handshake Employer Database or online by exploring their websites.
- Attend career fairs to expand your network and apply for internships or co-ops.

SENIOR YEAR
- Enroll in a course to learn the most effective job search techniques (CAS 4091 or ENGR 3510).

FRESHMAN YEAR
- Login to your Handshake account to update your profile.
- Update your resume and have it critiqued by Career Services.
- Attend career fairs dressed professionally with resumes ready to distribute.
- Attend meetings of professional associations as a student member to network with professionals in your field.
- Look for opportunities to further develop your leadership skills through a campus organization related to your major or career interest.
- Become familiar with the various job search sites online that are related to your career interests.
- Review and apply for full-time postings on the Handshake Job Board.

Academic Planning Calendar

FRESHMAN YEAR (0–30 hours)
- COMPLETE required freshman English composition courses (English 1113 and 1213).
- COMPLETE General Education Math requirement.
- COMPLETE all other course requirements and any necessary application procedures for admission to the Norman campus degree college of choice by the end of the freshman year.
- COMPLETE any necessary testing for admission to major programs and degree colleges, such as the PPST (Pre-Profession Skills Test), as needed for admission to a teacher education program in the College of Education or the Language Skills Test for admission to a journalism and mass communication program in the Gaylord College of Journalism and Mass Communication.
- INTERESTED students not previously admissible to the Honors Program should apply for admission as soon as the necessary hours and grade point average are acquired.

SOPHOMORE YEAR (30–60 hours)
- COMPLETE remaining requirements and the application procedures for admission to the degree college of choice at the University of Oklahoma Health Sciences Center.
- COMPLETE required courses and application procedures for formal acceptance into such Norman campus programs as health and exercise science, journalism and social work.
- FINALIZE decision about choice of major or run the risk of delaying graduation (some of the highly structured programs such as engineering require firm decisions during the freshman year).
- CONSIDER study abroad programs.

JUNIOR YEAR (60–90 hours)
- CONSIDER double major, minor, and area of concentration.
- COMPLETE any necessary testing and application procedures for admission to professional schools (such as the MCAT and application to medical schools the second semester).
- REQUEST initial graduation check from degree college office during the last semester of the junior year.
- CONSIDER such post-baccalaureate options as Fulbright Grants and Rotary Scholarships.
SENIOR YEAR (90 hours and above)
• **ALL** requests for program adjustments should be made no later than the beginning of the senior year.
• **REQUEST** final graduation check from degree college early in the last term of enrollment.
• **APPLY** for graduation during the last term of enrollment (applications should be submitted by March 1 for spring, July 1 for summer and October 1 for fall).
• **SATISFY** all remaining requirements for the degree program, including courses, hours, grade point average, residence, and any additional requirements for anticipated distinguished degree.
• **APPLY** for admission to post-baccalaureate programs and complete any required testing.
• **DEGREES** are formally conferred at spring commencement. Degrees are awarded and diplomas mailed at the end of each semester and summer session.

It is the student’s responsibility to meet deadlines and all other requirements from the beginning of the freshman year through graduation. Information about deadlines and requirements is available from advisers.
The OU Difference

Introduction

You can get a college degree at any of hundreds of colleges, but you can only get an OU degree from the University of Oklahoma. Whatever your field of study, your life will be enriched by experiences both inside and outside the classroom.

Contributing to the OU difference are:

- An outstanding and internationally recognized faculty to serve as your teachers, mentors, role models, and guides through your college years;
- 171 majors at the baccalaureate level, 152 majors at the master’s level, 79 majors at the doctoral level, 32 majors at the doctoral professional level, and 35 graduate certificates.
- Professional programs in law, medicine, dentistry, the health professions, and various master’s dual degree programs;
- An emphasis on sound academic advising and orientation for all students;
- A focused general education program;
- Funded research opportunities for students;
- A nationally recognized Honors College;
- The opportunity to study abroad at universities on five continents; and
- A culturally diverse campus community providing a supportive environment for students of all cultural backgrounds.

The wide variety of academic programs, the dedicated faculty, the multicultural and international student body, the unique resources, the friendly and supportive community, and the traditions developed during 127 years of striving for academic excellence all contribute to the OU difference — a difference you will benefit from and contribute to as an OU student and alumnus.

Also contributing to the OU difference is a wealth of special programs, facilities, and resources, many of which are described in this chapter.

Programs for Academic Excellence

University-Wide General Education

In today’s global society, the most important contribution a university can make is to help prepare its students for a lifetime of change and a future as an educated and responsible citizen. OU’s university-wide general education core curriculum, which was implemented in fall 1990, meets this challenge by providing a curriculum of required courses designed to help students think creatively, reason and communicate clearly, and adapt quickly to a rapidly changing world.

OU was the first college in the state — and among the pioneers nationally — to organize its general education requirements into a focused curriculum that emphasizes the key areas of knowledge essential in today’s society and life in the 21st century.

In designing its general education curriculum, OU looked toward two new centuries—the 21st century, in which students will need to cope with global, societal and career changes — and OU’s second century, in which it will continue to produce leaders for the state, nation and world. OU’s general education curriculum is designed to help its students succeed after graduation, regardless of their field of endeavor. Because effective communication skills are essential, writing is emphasized across the general education curriculum. Courses also help students learn to express themselves orally, use mathematical analysis, examine and solve problems, explore the concepts and methodologies of the natural and social sciences, appreciate the creative arts, and better understand their own and others’ cultural heritages. Courses are designed to foster enthusiasm, curiosity and a desire to continue learning.

GENERAL EDUCATION REQUIREMENTS

A minimum of 40 credit hours of general education courses is required for graduation. Some colleges or majors require students to complete additional hours of general education coursework or to take specific courses to fulfill general education requirements. The list of courses approved for general education credit is available in the Gen Ed Planner. Courses must be distributed among the following areas:

I. SYMBOLIC AND ORAL COMMUNICATION (3-6 courses, 9-22 hours)

- English Composition (2 courses, 6 hours).
- Foreign Language (2 courses, 6-10 hours). This requirement can be satisfied by successfully completing two semesters of the same foreign language at the college level equivalent to two semesters at OU. It also may be satisfied by successfully completing two years of the same foreign language in high school or by demonstrating an equivalent level of competence on an assessment test. (Note: the Gaylord College of Journalism and Mass Communication, College of Arts and Sciences, and the College of International Studies require students to complete three semesters of college-level foreign language or pass an assessment test. The College of Arts & Sciences and College of International Studies requirement cannot be met by high school coursework. Some majors require a fourth semester of foreign language.)
- Mathematics (1 course, 3 hours).
- Other. Courses in this category are not required, but may be used when additional credit hours are needed to bring the total hours completed to 40. Approved courses in this area include communication, logic and public speaking.

II. NATURAL SCIENCE (2 courses, 7-8 hours)

- At least two courses of three or more credit hours each and totaling a minimum of seven credit hours are required. The courses must be from different disciplines, and at least one course must include a laboratory component, denoted by [L] in the list of general education courses. (Note: the College of Arts and Sciences requires its students to complete one course in the Biological Sciences and one course in the Physical Sciences.)

III. SOCIAL SCIENCE (2 courses, 6 hours)

- One course must be Political Science 1113, “American Federal Government” (three hours)

IV. HUMANITIES (4 courses, 12 hours)

- Understanding Artistic Forms (1 course, 3 hours)
• Western Civilization and Culture (2 courses, 6 hours). One course must be History 1483, "United States 1492-1865," or History 1493, "United States 1865 to Present." The other course may not be History 1483 or History 1493.
• Non-Western Culture (1 course, 3 hours). Note: The Gaylord College of Journalism and Mass Communication, College of Arts and Sciences, and College of International Studies require additional upper-division Humanities courses outside the major (2 courses, 6 hours).

V. SENIOR CAPSTONE EXPERIENCE (1 course, 3 hours)
• Designed to culminate a student's undergraduate field of study and place it in a larger social, intellectual and professional context, the capstone experience should be an intensive experience in the major or interdisciplinary field at the senior level of performance. The capstone must include an in-depth writing component.

VI. UPPER-DIVISION REQUIREMENT
• In addition to the Senior Capstone Experience, at least one of the courses (minimum of 3 hours) used to satisfy the general education requirements must be at the upper-division level and outside of the student’s major.

The Edith Kinney Gaylord Expository Writing Program
Catherine Mintler, Interim Director
Bizzell Memorial Library, Room 4
Norman, OK 73019-6030
Phone: (405) 325-3583
FAX: (405) 325-3678
Internet: http://www.ou.edu/expo/

FACULTY ROSTER
Lecturers Bosse, Jackson, Locke, Lolordo, Long, Scafe; Visiting Lecturer Gaida.

General Information
The Expository Writing Program offers students the opportunity to sharpen their critical thinking, reading, and writing skills through the intensive examination of a particular topic. The defining feature of an Expo course is students' collaboration with their instructors.

All Expo courses feature
• a guided investigation of a special topic
• seminar-sized class of no more than 16 students
• an emphasis on individual instruction and student/teacher collaboration
• an open, interactive classroom atmosphere

Honors College
The Honors College provides a curricular program for academically talented and motivated undergraduate students who wish to pursue the cum laude degree designation on their diplomas. Transfer students and current OU students with a 3.40 grade point average and 15 college credit hours, are eligible to apply. Also eligible are direct-from-high school students in the top 10 percent of their graduating class (or a 3.75 GPA) with a 30 ACT or 1330 SAT.

Honors students benefit from small classes taught by excellent faculty, special advising on thesis projects, undergraduate research and internship opportunities, and special programs such as Honors at Oxford, Medical Humanities Scholars Program and Reading Groups.

OU Scholars Program
The OU Scholars Program is the largest source of four-year, talent-based academic scholarships for direct-from-high school freshman entering the University of Oklahoma. Recipients of an OU Scholars, National Merit, and National Award tuition waiver receive a unique advising experience through the OU Scholars Program during their first year. Scholars advisors understand the concerns of academically talented students and the various issues involved in advising and counseling those students.

Programs for Undergraduate Research
Undergraduate Research Opportunities Program (UROP)
The Undergraduate Research Opportunities Program is designed to provide financial awards to undergraduate students for research, scholarly or creative projects under the sponsorship of a faculty member. UROP provides the students mentors with departmental funds to allow them to benefit from direct participation in research.

Administered by the Honors College, UROP has two competitions each year, one in the fall semester for projects to be carried out the following spring and/or summer, and a second in the spring semester for projects to be carried out in the following summer and/or fall.

UROP provides undergraduate students with the opportunity to become actively involved at the leading edge of their area of study, and to work in close association with a faculty sponsor. Through UROP, undergraduate students become more active participants in their education. Interested students are strongly urged to pursue this exciting opportunity. For more information, contact the Honors College at (405) 325-5291.

Undergraduate Research Day
The Honors College sponsors an annual conference every spring to allow undergraduates from the University of Oklahoma and other colleges and universities in the region to present their research and creative work.

Paper sessions scheduled throughout the day and chaired by distinguished faculty members offer parents and other students an opportunity to see the quality of scholarly work from these students. Represented disciplines include the performing arts, the humanities, creative writing, social sciences, life and natural sciences, engineering, and business. Students may compete for several cash awards.

Honors at Oxford
Honors students have the opportunity to spend a summer studying at one of the world’s premier universities. Students begin their studies in Norman and then travel to England, completing the class at Brasenose College, Oxford University. Unlike most American programs at Oxford, our students work in tutorials with distinguished Oxford professors, the traditional teaching format at Oxford and Cambridge for centuries.
Graduate Programs for Academic Excellence

The university and the Graduate College strive to promote excellence in all areas of graduate study. Several programs are available to enrich the graduate and research arena and to encourage and reward graduate students for outstanding contributions to their disciplines. Among these are the Dissertation Prizes, Graduate Teaching Awards and the annual Graduate Student Research and Performance Day. Doctoral Study Grant awards, which are sponsored by the Oklahoma State Regents for Higher Education, Robberson Travel and Research Grants and federally sponsored fellowship awards also are available for students in many graduate program areas.

Additional programs, like the Eddie Carol Smith Scholarship and the T.H. Lee Williams Travel Scholarship, seek to reward and encourage scholars conducting and presenting original scholarship at the highest levels.

For more information on any of the programs mentioned above or other programs that may be available, please refer to the Graduate College section of this catalog or visit the Graduate College website.

National Merit Scholars

The University of Oklahoma has made a long-standing commitment to the recruitment and retention of outstanding high school students who have been recognized as Semifinalists/Finalists in the National Merit Scholarship competition. All National Merit Finalists automatically qualify for the Oklahoma Academic Scholars Program administered by the Oklahoma State Regents for Higher Education along with a tuition waiver scholarship and cash stipend from the university. Upon entering the university, these students receive a technology allowance, a one-time travel-study stipend, specialized academic advising, early enrollment privileges and a great deal of personalized attention from the office of National Scholars Programs. They also have the benefit of taking departmental advanced standing exams free of charge during their undergraduate careers. For further information, contact National Scholars Programs at (405) 325-2151, via email at natltscholars@ou.edu, or visit the National Scholars Programs website at nationalmerit.ou.edu.

Oklahoma Scholar-Leadership Enrichment Program

The Oklahoma Scholar-Leadership Enrichment Program (OSLEP) is a unique intercollegiate, interdisciplinary program designed to develop the scholarship and leadership abilities of Oklahoma’s outstanding college and university students. The program is sponsored by the Oklahoma State Regents for Higher Education and administered by the University of Oklahoma.

Small groups of students selected from Oklahoma’s four-year colleges and universities study with distinguished visiting scholars. Students tell us over and over again that being in an OSLEP class is one of the most rewarding experiences in their academic careers because of the unique learning environment, the time devoted to one subject, and the opportunity to develop a personal relationship with a world-famous scholar and make lasting friendships with students from around the state.

Many of the visiting scholars present a free public lecture, open to the community. These programs always include a question & answer session and an opportunity to meet and talk with the scholar.

Interested students can contact the OSLEP office or visit www.oslep.org for the current schedule of seminars and additional information. The OSLEP office is located in Monnet Hall, Room 559, 630 Parrington Oval, 325-4309; email oslep@oslep.org.

Academic Common Market

The Academic Common Market (ACM) is an interstate agreement coordinated by the Southern Regional Education Board for sharing some unique academic programs through an exchange of students across state lines wherein non-resident tuition charges are waived. Visit Academic Common Market for more information regarding the university’s participation in the Academic Common Market.

Oak Ridge Associated Universities (ORAU)

Since 1949, students and faculty of the University of Oklahoma have benefitted from its membership in Oak Ridge Associated Universities (ORAU). ORAU is a consortium of 91 colleges and universities and a contractor for the U.S. Department of Energy (DOE) located in Oak Ridge, Tennessee. ORAU works with its member institutions to help their students and faculty gain access to federal research facilities throughout the country; to keep its members informed about opportunities for fellowship, scholarship, and research appointments; and to organize research alliances among its members.

Undergraduates, graduates, postgraduates, as well as faculty enjoy access to a multitude of opportunities for study and research through the Oak Ridge Institute for Science and Education (ORISE), the DOE facility that ORAU operates. Students can participate in programs covering a wide variety of disciplines, including business, earth sciences, epidemiology, engineering, physics, geological sciences, pharmacology, ocean sciences, biomedical sciences, nuclear chemistry, and mathematics. Appointment and program length range from one month to four years. Many of these programs are especially designed to increase the numbers of under-represented minority students pursuing degrees in science- and engineering-related disciplines. A comprehensive listing of these programs and other opportunities, their disciplines, and details on locations and benefits can be found at http://orise.orau.gov, or by calling either of the contacts below.

ORAU’s Office of Partnership Development seeks opportunities for partnerships and alliances among ORAU’s members, private industry, and major federal facilities. Activities include faculty development programs, such as the Ralph E. Powe Junior Faculty Enhancement Awards, the Visiting Industrial Scholars Program, consortium research funding initiatives, faculty research, and support programs as well as services to chief research officers.

For more information about ORAU and its programs, contact Richard D. Elmore, Robert and Doris Klabzuba Professor of Geology and ORAU Councilor for the University of Oklahoma at (405) 325-3253; contact Monnie E. Champion, ORAU corporate secretary, at (865) 376-3306; or visit the ORAU Home Page.
Co-ops and Internships

Cooperative education, internships, and practicums, which are available in a wide variety of settings, can make students’ academic study come alive by providing practical experience related to their academic goals. This experience can help students evaluate their career choices and enhance their employability upon graduation.

More than 50 undergraduate fields of study offer positions, ranging from informal arrangements between a professor and a business colleague to formal, required internships. Some internships are paid positions; other field experiences may provide the opportunity to earn credit toward a degree while gaining practical work experience. Co-ops always are paid experiences.

Visit Career Services to identify openings and opportunities and contact the representative who coordinates specialized programs through your academic department. Career Services will help you learn the job-search skills and techniques necessary to be successful in the application process. For additional information, contact Career Services, 323 Oklahoma Memorial Union, (405) 325-1974.

Applications for Prestigious Scholarships and Fellowships

The Honors College maintains complete application information and works with outstanding undergraduates in their quest for Rhodes Scholarships, Marshall Scholarships, Goldwater Scholarships, Truman Scholarships, Gates Cambridge Scholarships, Rotary Scholarships, and other prestigious awards. For more information, contact the Honors College, 1300 Asp Ave., (405) 325-5291.

Combined Curriculum

Combined Curriculum

- Dentistry
- Medicine
- Osteopathic Medicine
- Veterinary Medicine
- Law

A student may qualify for the degree of Bachelor of Arts or Bachelor of Science at the end of his/her first year in an approved school of law, dentistry, medicine, osteopathic medicine, or veterinary medicine by fulfilling the requirements listed below. Items A-1 through A-4 must be completed prior to entering the professional school.

A. Combined Curriculum with the University of Oklahoma College of Medicine, College of Dentistry, or College of Law:

1. Complete at least 98 semester credit hours before entering the College of Medicine, College of Dentistry, or College of Law.
2. Earn at least 30 semester credit hours in residence at the University of Oklahoma.
3. Earn at least 15 semester credit hours of upper-division major credit courses at the University of Oklahoma.
4. Earn at least 15 of the last 30 semester credit hours before entering the College of Medicine, College of Dentistry, or College of Law in residence at the University of Oklahoma.

The OU Difference – Programs for Academic Excellence

5. Complete all other degree requirements of the College including the University’s general education requirements, the College requirements, and all the major and major support requirements of a regular degree program.
6. Successfully complete the work of the first year in the College of Medicine, Dentistry, or Law.

B. Combined Curriculum with other Approved Schools of Medicine, Osteopathic Medicine, Dentistry, and Veterinary Medicine:

A student enrolled in a medical school approved by the Association of American Medical Colleges, in an Osteopathic Medical School approved by the American Osteopathic Association, in a dental school approved by the American Dental Association, or in a school of veterinary medicine approved by the American Veterinary Medical Association may receive the degree of Bachelor of Arts or Bachelor of Science upon the satisfactory completion of: Items A-2 through A-4 (above) and completion of at least 98 hours prior to entering the professional school and by satisfactory completion of the first year in the approved College of Dentistry, Medicine, Osteopathic Medicine or Veterinary Medicine.
Special Facilities and Resources

The University of Oklahoma is home to a variety of special facilities and resources that contribute to the OU difference and enhance the opportunities available to OU students to achieve academic excellence.

University of Oklahoma Libraries

401 W. Brooks St. Norman, OK 73019
Phone: (405) 325-4142
Internet: http://libraries.ou.edu

The University of Oklahoma Libraries in Norman, Oklahoma City, and Tulsa are a major resource for students and faculty at the university. The research library facilities on the Norman campus include Bizzell Memorial Library and separate branch libraries for architecture, fine arts, engineering, geology, and physics-astronomy. The OU Law Center also has a separate library, the Donald E. Pray Law Library, in its facility. The Robert M. Bird Health Sciences Library at the OU Health Sciences Center supports teaching and research in medicine, nursing, dentistry, pharmacy and health-related disciplines. The Schusterman Library at OU-Tulsa supports students enrolled in Tulsa-based programs.

BIZZELL MEMORIAL LIBRARY

Bizzell Memorial Library, the main library on the Norman campus, consists of an original building constructed in 1929 and a large addition completed in 1958. The 1929 building was recently declared a National Historic Landmark and contains the Peggy V. Helmerich Great Reading Room, an elegant room beloved by students and alumni. The Doris W. Neustadt Wing was built in 1982 and added 150,000 square feet to the library facility. The library includes numerous study areas and comfortable reading lounges, as well as the popular Bookmark Coffee Shop, and the Oklahoma Canyon Garden, which offers an outdoor area for reflection and study.

GENERAL COLLECTIONS

The collections in the libraries total more than 6 million volumes, 1.3 million eBooks, 3.6 million microform materials and 116,000 serial subscriptions. The libraries also maintain over 17,000 linear feet of manuscripts and archives, 1.6 million photographs, and more than 1.5 million maps. It also holds more than 70 incunabula (books printed before 1501), the oldest one of which was published in 1467.

SPECIAL COLLECTIONS

In addition to the general collections, there are notable special collections.

Boorstin Collection

The Boorstin Collection is used for quiet study and reading books from the collection. The facilities for the Daniel J. and Ruth F. Boorstin Collection were made possible by a generous gift from ConocoPhillips Inc.

Chinese Literature Translation Archive

The OU Libraries Chinese Literature Translation Archive provides students and scholars with a wide range of rare books, reference materials, translation drafts, correspondence, notes, ephemera, and other historical materials that provide context for Western readers to gain a deeper understanding of Chinese literature. The archive currently houses nearly 10,000 volumes and thousands of documents from some of the greatest translators of modern Chinese literature in the West including Howard Goldblatt, Wolfgang Kubin, William Yip and the "William Bikales and Margaret Eliot Grady Collection" of Arthur Waley.

The mission of the archive is to improve the material conditions for translation students and for comparative and world literature by providing the materials necessary for historically informed research supported by the richly textured intellectual environments within which translation takes place.

Bass Business History Collections

The Harry W. Bass Business History Collection began in 1955 with the purpose of collecting and preserving materials relating to the history of business and industry. The collection contains books, microforms, videos and journals on a number of topics including the histories of business leaders and firms and the economic, social and political forces that influence the role of business in society.

History of Science Collections

The History of Science Collections, located on the 5th floor of Bizzell Memorial Library, is a premier research collection in its field. Holdings of nearly 100,000 volumes from every field and subject area of science, technology and medicine range chronologically from Hrabanaus Maurus, Opus de universo (1467) to current publications in the history of science. The Darwin collection consists of all of Darwin's works in their first editions and several autographed letters, as well as hundreds of subsequent editions and translations. To learn about the history of the Collections, please view The First 50 Years of the History of Science Collections.

The John and Mary Nichols Rare Books and Special Collections

The John and Mary Nichols Rare Books and Special Collections are comprised of rare books and special materials in English, European, and American literatures dating from the 15th century to the present. A collection of general rare books, including several incunabula, and a Bible collection complement the focal literature collections. These collections offer opportunities for interdisciplinary research in such fields as literary studies, the history of printing, and religion.

Western History Collections

The Western History Collections is a special collection within the University of Oklahoma Libraries system. Its purpose is to enhance the University Libraries general collection on the history of the American West; to support the research and teaching programs of the University of Oklahoma; and to provide opportunities for research through the acquisition, preservation, and access of materials relating to the development of the Trans-Mississippi West and Native American cultures.

BRANCH LIBRARIES

The University Libraries include six branch libraries:

- Architecture Library (105 Gould Hall), (405) 325-5521
- Engineering Library (222 Felgar Hall), (405) 325-2941
- Fine Arts Library (20 Catlett Music Center), (405) 325-4243
- Youngblood Energy (Geology) Library, 220 Sarkeys Energy Center, (405) 325-6451
The University of Oklahoma 2016-18 General Catalog

SERVICES

Library Website and Catalog [http://libraries.ou.edu]
The University of Oklahoma Libraries offer a wealth of electronic, print and non-print resources. Students may access many library resources through the Libraries’ website, available 24 hours a day, 7 days a week. The library catalog and website provide access to databases, books, e-journals, high-quality websites, government documents, and e-reference materials.

Circulation and Interlibrary Loan
Most library materials are available for loan to students and faculty. Loan policies are available on the library website. Materials not held by the libraries may be obtained through interlibrary loan services on all three campuses. Delivery on-campus is available via Sooner Xpress.

Ask Us Reference Services
Reference and information service is available in all library facilities, in person, by telephone, by e-mail, and through instant message. Individuals may visit the reference desk at their convenience for assistance with questions, assignments or specific databases. They may also arrange an appointment with a librarian to discuss library resources and research questions. Questions may be sent via email to librarian@ou.edu.

Library Instruction
The libraries provide instructional services to teach students and faculty how to access, evaluate, and use a variety of information sources. These services range from general orientation activities to classroom instruction designed to meet specific research needs.

Online Tutorials
Online tutorials are available at to help students learn how to evaluate and understand scholarly information, search electronic databases, search the catalog and request books and other materials through interlibrary loan.

Government Documents
State, federal and foreign government publications are collected and made available through the Government Documents unit. Reference services and instructional sessions specific to government documents are available upon request.

Student Computer Lab
OU Information Technology offers a Student Computer Lab in Bizzell Memorial Library. The student computer lab features personal computers, printers, and scanners readily available for you to use. All computer labs have laser printing available. The student computer lab has a dedicated (Americans with Disabilities Act) ADA workstations with scanners and supporting software.

Archaeological Survey

111 E. Chesapeake St., Norman, OK 73019-5111
Phone: (405) 325-7211
Internet: [http://www.ou.edu/uobs/]

Established in 1970, the Oklahoma Archeological Survey is a state agency with regulatory authority, as well as a unit of the College of Arts and Sciences. The Survey’s enabling legislation charges the Survey with three basic mandates: 1) to conduct research on Oklahoma’s prehistoric and early historic archaeological record, 2) to work with the citizens of Oklahoma to preserve significant archaeological resources, and 3) to disseminate information on our activities through publications, public presentations and other means of outreach. The Archeological Survey has two divisions: Organized Research and the Community Assistance Program. The Survey also serves as the centralized repository for records on archaeological sites in the state (currently holding information on some 23,000 locations). Personnel of the Archeological Survey consists of seven research faculty, along with graduate and undergraduate students, and volunteers who perform a wide range of research, managerial, and educational activities. The Survey faculty also teach classes through the Department of Anthropology.

Biological Station, Lake Texoma

15389 Station Rd., Kingston, OK 73439-8744
Phone: (405) 325-7430, or (580) 564-2478
Internet: [http://www.ou.edu/uobs/]

The University of Oklahoma Biological Station is a permanent field station located on the north shore of Lake Texoma, approximately 120 miles from Norman, and is subject to all rules and regulations that govern the University of Oklahoma. The station’s primary mission is to promote research and education in ecology and field biology. Our facilities are open to students and scientists worldwide for research and study, and the Biological Station participates significantly in ecological and evolutionary research at national and international levels.

Primary academic goals include biological instruction, experimentation, and exploration as it relates to the University of Oklahoma student. However, the scientific and study programs have been enlarged to incorporate four main areas. They are:

1. the constant updating of curriculum necessary for quantitative and experimental courses for graduate and undergraduate students;
2. year-round ecological research by resident faculty and/or collaborating investigators from other institutions;
3. providing a base for sabbatical/short-term study by the national and international research community and;
4. providing an ideal meeting site for academic and/or other educational non-profit institutions.

The Biological Station does not offer a degree program, although credit obtained is directly applicable toward the requirements of the degree-recommending colleges of the University. Scholarships, graduate research fellowships and assistantships, work-study assistance, and independent study are also available. Inquiries should be sent to the director. The Biological Station’s major instructional emphasis is on two-week courses offered in May and August at the Station. Field-research participation is also available for undergraduate and graduate students, as well as grade school, high school, and college teachers.

Biological Survey

111 E. Chesapeake St., Norman, OK 73019-5111
Phone: (405) 325-4034
Internet: [http://www.biosurvey.ou.edu/]

The Oklahoma Biological Survey, established in 1927, is both a research unit of the College of Arts and Sciences and a state agency recognized through 1987 legislation. The mission of the Survey is to scientifically investigate the diversity of plants and animals in Oklahoma and associated regions and to contribute to
conservation and education concerning these important resources. The Survey includes:

1. the General Biological Survey program;
2. the Oklahoma Natural Heritage Inventory;
3. the Bebb Herbarium jointly operated with the Department of Botany and Microbiology;
4. the Oklahoma Fishery Research Laboratory jointly operated with the Oklahoma Department of Wildlife Conservation; and,
5. the Sutton Avian Research Center, a bird conservation center located in Bartlesville, Oklahoma.

Personnel in the Survey include faculty, staff, graduate students and undergraduates who engage in a wide range of research, teaching and service activities.

Carl Albert Congressional Research and Studies Center

630 Parrington Oval, Room 101, Norman, OK 73019-4031
Phone: (405) 325-6372
Internet: http://www.ou.edu/caralbertcenter

The Carl Albert Congressional Research and Studies Center has as its mission advancing scholarship, learning, and service to strengthen representative democracy. The Center reports directly to the Senior Vice President and Provost.

The Congressional Archives at the Carl Albert Center contain the papers of the late Carl Albert, 46th Speaker of the U.S. House of Representatives, as well as the papers of over 50 other members of Congress and some congressional staff, scholars, and journalists. The archives serve researchers on the OU campus and throughout the world. Numerous exhibits on Congress and Oklahoma, featuring materials from the archives, have traveled to public libraries and schools throughout the state. Most of those exhibits can be viewed on the Center’s website.

In cooperation with the Department of Political Science, the Center sponsors a unique four-year graduate fellowship program leading to a doctoral degree in political science with special emphasis on Congress and representative government. The Center also offers research fellowships to a select group of undergraduate students who participate with political science faculty members in collaborative research projects.

In seeking to foster a wider understanding and appreciation of Congress through civic education, the Carl Albert Center sponsors the biennial Julian J. Rothbaum Distinguished Lecture in Representative Government, which is among the most distinguished lecture series of its kind and has resulted in a book series published by The University of Oklahoma Press.

Twice each year the Carl Albert Center publishes the journal Extensions as a forum for discussion of representative government. Extensions is also available in electronic format on the Center’s website.

As a participating partner in the National Education for Women’s (N.E.W.) Leadership Development Network, the Carl Albert Center sponsors an annual 5-day institute to educate, empower, and inspire a select number of undergraduate women throughout the State of Oklahoma for active participation in politics and public service. The Center also sponsors for undergraduate students the Capitol Scholars and Community Scholars programs, which are intensive academic internship experiences at either the State Capitol or in the local government and non-profit community.

Students and others who are interested in learning more about these various opportunities should visit the Carl Albert Center website.

Center for the Creation of Economic Wealth

Three Partners Place
201 David L. Boren Blvd, Suite 200 Norman, OK 73072-7264
Phone: (405) 325-2603
Internet: http://ccew.ou.edu

Formed in 2006, the Center for the Creation of Economic Wealth provides an interdisciplinary environment for researchers, entrepreneurs and students to collaborate in growing, strengthening and diversifying Oklahoma’s economy through the nurturing of technology-based enterprises. The Center is a collaborative space that contributes to the entrepreneurial ecosystem of Oklahoma with numerous college-supported programs that encourage innovation in the University and the broader Oklahoma business community, with locations in both Norman and Tulsa.

Administered by the University Vice President for Strategic Planning and Technology Development, the CCEW internship program offers student interns exposure to a variety of authentic business situations and distinguished executives. Additionally, CCEW interns engage in career development opportunities designed to propel their careers following graduation. The internship program has opportunities in technology commercialization, software development, social entrepreneurship, and product design and development.

Oklahoma Climatological Survey

120 David L. Boren Blvd., Suite 2900 Norman, OK 73072-7305
Phone: (405) 325-2541
Internet: http://www.ocs.ou.edu/

The Oklahoma Climatological Survey (OCS) provides climatological services to the citizens of Oklahoma, serves as a support facility for the State Climatologist, and is a research unit of the College of Atmospheric and Geographic Sciences at the University of Oklahoma. OCS has a legislative mandate to acquire, process, and disseminate climate and weather data and information for use by the state’s citizens. In addition, the Survey maintains an extensive array of climatological information, conducts research on both land-air interactions and applied climatology, educates hundreds of Oklahoma decision-makers annually, and operates the Oklahoma Mesonet, Oklahoma’s weather network. OCS is located in the National Weather Center, part of the Norman Research Campus.

Oklahoma Geological Survey

100 East Boyd St., Suite N131 Norman, OK 73019
Phone: (405) 325-3031
Internet: http://www ogs.ou.edu/

The Oklahoma Geological Survey was created by directive of the State Constitution written in 1907. An enabling act was presented to Oklahoma’s first legislature and signed into law by Gov. Charles N. Haskell on May 29, 1908. The duties of the agency are to investigate the land, water, mineral, and energy resources of the
State and disseminate the results of those investigations to promote the wise use of Oklahoma’s natural resources consistent with sound environmental practices. OGS is housed in the College of Earth and Energy.

University of Oklahoma Press
2800 Venture Dr., Norman, OK 73069-8216
Phone: (405) 325-2000
Internet: http://www.oup.com

Since 1928 the University of Oklahoma Press has published award-winning books that challenge readers to discover the past, contemplate the present, and shape the future. Committed to excellence, the Press publishes high-quality scholarly, regional, and general-interest books that offer readers valuable information, ideas, analysis, and research. During its long and distinguished history, OU Press has published more than 3,000 discrete titles, has over 1400 active titles, and maintains an inventory of approximately 750,000 books.

The OU Press publishes books in the humanities and social sciences and is the preeminent publisher of books on the American West and American Indians. The Press publishes approximately 80 books per year.

More than 1,500 University of Oklahoma Press titles are now available to libraries as electronic books (ebooks) through EBSCO host and ebrary, a division of Proquest. Many OU Press books are also available through Kindle, Nook, and Kobo ereaders and can also be read on personal computers, smart phones, iPads, and android tablets through a host of applications. The Press is committed to making its books available globally in the reader’s choice of format.

Variorum Chaucer
401 W. Brooks St., Norman, OK 73019
Phone: (405) 325-6702
Internet: http://www.ou.edu/variorum/

As a unit of the College of Arts and Sciences, the Variorum Chaucer project has a twofold mission: 1) to provide an analysis of the textual history of Chaucer’s individual works; 2) to offer a comprehensive overview of all facets of critical commentary on each work. Textual analysis begins with collation, a careful word-by-word comparison of important manuscripts and printed editions of the work in question; in most cases some thirty or so copies are examined. The process allows one to see how copyists and editors, from the 15th century to the late 20th century, understood, revised, presented, and explained the language of Chaucer’s works. The survey of criticism seeks to provide a historical survey of all commentary on each aspect of a given work: sources and analogues, date, relationship with other Chaucerian works, all relevant thematic considerations, and individual passages, phrases, and words.

World Literature Today
630 Parrington Oval, Suite 110, Norman, OK 73019-4033
Phone: (405) 325-4531
Internet: http://www.ou.edu/worldlit/

World Literature Today, founded in 1927 as Books Abroad, is the University of Oklahoma’s award-winning bimonthly magazine of international literature and culture, now in its ninth decade of continuous publication. The magazine has been recognized by the Nobel Prize committee as one of the “best edited and most informative literary publications” in the world, and was recently called “an excellent source of writings from around the globe by authors who write as if their lives depend on it” (Une Reader, 2005). WLT has received a dozen national publishing awards in the past ten years, including the Phoenix Award for Editorial Achievement from the Council of Editors of Learned Journals in 2002.

Neustadt International Prize for Literature
The Neustadt International Prize for Literature, sponsored by World Literature Today, is a biennial $50,000 award that honors outstanding achievement in fiction, poetry, or drama and is open to writers in any language. Often referred to as the “American Nobel” for the high quality of its laureates, candidates, and jurors (26 have been awarded the Nobel Prize in Literature subsequent to their involvement with the Neustadt, and one has received the Nobel Peace Prize), the Neustadt Prize is the first international literary award of such scope to originate in the United States and is one of the very few international prizes for which poets, fiction writers and dramatists are equally eligible. Founded in 1969, the prize bears the name of the Neustadt family of Ardmore, Okla., whose 1972 endowment has ensured funding of the award in perpetuity. Recipients include such noted authors as Gabriel García Márquez, Elizabeth Bishop, Czeslaw Milosz, Octavio Paz, Adam Zagajewski, Claribel Alegría, and Patricia Grace.

The Puterbaugh FESTIVALS
The Puterbaugh Festivals of World Literature & Culture are sponsored by World Literature Today in collaboration with the University of Oklahoma’s Departments of Modern Languages, Literatures and Linguistics and English. Originally named the Oklahoma Conferences on Writers of the Hispanic World, the series was endowed in perpetuity by the Puterbaugh Foundation of McAlester, Okla., in 1978. A rich tradition in support of literary and international studies at OU, the Puterbaugh Conferences bring the world’s greatest authors to the OU campus for a course built around the writer’s work, an international symposium, a public talk, and various meetings with students. Since 1968, the Puterbaugh Festival series has furthured the literary and international studies education of thousands of OU students. The most recent Puterbaugh fellows have included Bei Dao, Orhan Pamuk, Nélida Piñón, and J.M. Coetzee.

NSK Neustadt Prize for Children’s Literature
The NSK Neustadt Prize for Children’s Literature is awarded every other year to a living writer or author-illustrator with significant achievement in children’s or young-adult literature. Made possible through the generosity of Nancy Barcelo, Susan Neustadt Schwartz, and Kathy Neustadt and sponsored by WLT, the NSK Prize celebrates literature that contributes to the quality of children’s lives. Candidates for the award are nominated by a jury of children’s literature experts, and the jury also selects the winner of each biennial prize. Laureates receive a check for $25,000, a silver medallion, and a certificate at a public ceremony at the University of Oklahoma and are featured in a subsequent issue of WLT. To date, the winners have included Mildred D. Taylor (2003), Brian Doyle (2005), Katherine Paterson (2007), Vera B. Williams (2009), Virginia Euwer Wolff (2011), and Naomi Shihab Nye (2013).
Museums and Collections

For many years the university has received gifts of artistic and scientific value from alumni, collectors and friends of the university. As a result, the Fred Jones Jr. Museum of Art, the Sam Noble Oklahoma Museum of Natural History, and the Charles M. Russell Center for Study of Art of the American West possess many valuable collections.

The Fred Jones Jr. Museum of Art

555 Elm Ave., Norman, OK 73019
Phone: (405) 325-4938
Internet: http://www.ou.edu/fjjma/

Located at the intersection of Boyd Street and Elm Avenue, the University of Oklahoma’s Fred Jones Jr. Museum of Art is one of the finest university art museums in the United States.

In 1936, with the acquisition of a large collection of East Asian art (750 objects), the generous gift of Lew Wentz and Gordon Matzene, the University of Oklahoma Museum of Art was officially founded and Jacobson was named its director. By this time, Jacobson had already collected more than 2,500 works of art for the university. The new museum’s first galleries were in what is now Jacobson Hall. In 1948, the permanent collection was further embellished with the purchase of the so-called State Department Collection, comprised of 36 paintings from the exhibition Advancing American Art and including major works by artists such as Stuart Davis, Georgia O’Keeffe, and Edward Hopper.

Jacobson's vision of a permanent facility to house the art finally came to fruition in 1971, when Mr. and Mrs. Fred Jones of Oklahoma City donated a fine arts building to the university in memory of their son, Fred Jones, Jr., who had died in an airplane crash during his senior year at the University of Oklahoma. The resulting structure, the Fred Jones Jr. Memorial Art Center, housed the Museum of Art, which contains 15,000 square feet of exhibition space, the School of Art, and the administrative offices of the College of Fine Arts. In 1992, the Museum of Art was re-designated the Fred Jones Jr. Museum of Art.

Over the years, the museum’s permanent collection has grown exponentially through the generosity of donors such as Max Weitzenhoffer and Jerome M. Westheimer Sr. In 1996, with an initial gift of $1 million from Mrs. Fred Jones, OU President and Mrs. David L. Boren spearheaded a successful fundraising campaign to acquire the important collection of the late Richard H. and Adeline J. Fleischaker, which is composed primarily of Native American and Southwestern art.

2000 was a watershed year in the development of the FJMA’s collections, with the gift of the Weitzenhoffer Collection of French Impressionism, which consists of 33 works of art by Degas, Gauguin, Monet, Pissarro, Renoir, Toulouse-Lautrec, Van Gogh, Vuillard, and others. It is the most important collection of French Impressionism ever given to an American public university. The gift came to the university at the bequest of Clara Weitzenhoffer, an art collector and longtime University of Oklahoma supporter.

In 2005, the museum opened a new addition, designed by acclaimed architect Hugh Newell Jacobsen of Washington, D.C. Named in honor of Mary and Howard Lester of San Francisco, the wing added more than 34,000 square feet to the earlier 27,000-square-foot building. The Lester Wing features galleries for the Weitzenhoffer Collection, additional galleries, a 150-seat auditorium, an orientation room, a classroom, a museum store, and a new main entrance. Jacobsen designed the Lester Wing as a sequence of limestone pavilions having pyramidal slate roofs with glass skylights at their apexes. The building features an abundance of natural light, pure geometries, clarity of plan, and well-proportioned, top-lighted galleries that have an intimate, human scale. The resulting serene, contemplative spaces put the visitor in the proper frame of mind for viewing works of art.

The Adkins Foundation Board announced in July 2007 that the Fred Jones Jr. Museum of Art and the Philbrook Museum of Art in Tulsa had been jointly selected to steward the Eugene B. Adkins Collection. The joint partnership by OU and the Philbrook was among many proposals submitted by leading museums across the country. The Adkins Collection, which is valued at approximately $50 million, features approximately 3,300 objects, including more than 400 paintings by such distinguished American artists as Maynard Dixon, Worthington Whittredge, Andrew Dasburg, Alfred Jacob Miller, Victor Higgins, Charles M. Russell, Nicolai Fechin, John Marin, William R. Leigh, Leon Gaspard, and Joseph H. Sharp. The collection also includes impressive examples of Native American paintings, pottery, and jewelry by such famed Native American artists as Jerome Tiger, Maria Martinez, and Charles Loloma.

In spring 2010, Arizona-based James T. Bialac decided to give his private collection to OU because of the university’s commitment to excellence in education. The multimillion-dollar collection of more than 4,500 works represents indigenous cultures across North America, especially the Pueblos of the Southwest, the Navajo, the Hopi, many of the tribes of the Northern and Southern Plains, and the Southeastern tribes. Included in the James T. Bialac Native American Art Collection are approximately 2,600 paintings and works on paper, more than 1,000 kachinas, and 400 works of varying media, including ceramics and jewelry, representing major Native artists such as Fred Kabotie, Awa Tsireh, Fritz Scholder, Joe Herrera, Allan Houser, Jerome Tiger, Tonita Peña, Helen Hardin, Pablita Velarde, George Morrison, Richard “Dick” West, Patrick DesJarlait and Pop Chalee.

The Stuart Wing, which opened in October 2011, provides a new 18,000-square-foot expansion of the Fred Jones Jr. Museum of Art to house the museum’s many collections acquired within the past 15 years. Designed by noted architect Rand Elliott, the addition is named to honor a $3 million lead gift from the Stuart Family Foundation made possible by the generosity of OU Regent Jon R. Stuart and his wife, Dee Dee, a member of the art museum’s board of visitors. Construction on the new wing began in 2009 and includes renovations to the original 1971 building and the addition of the Eugene B. Adkins Gallery, a new photography/works on paper gallery, and new administrative offices. In all, the new Stuart Wing, with renovations, includes 27,480 square feet of exhibition space. Combining that with the 2005 Lester Wing’s 12,106 square footage, the total museum exhibition space, is approximately 40,000 square feet.

In November 2012, the University of Oklahoma announced a new annual $60,000 gift from the OU Athletics Department that now provides free admission for all visitors to the Fred Jones Jr. Museum of Art in perpetuity. This unique collaboration between athletics and art is one of the first in the United States creating free...
admission for a university art museum through a university athletics program.

The museum serves the educational needs of the university and the extended community through programs coordinated with the university faculty and the state's school districts. Museum information and art curriculum guides are provided to teachers and university faculty, and the museum sponsors the P4RTnner project, an arts education program that reaches 1,200 Norman Public School students annually.

Lectures, videos, and films complement the permanent collection and special exhibitions. Programs such as Art “a la Carte,” Family Days, Art Adventures, Tuesday Noon Concerts, and Art After Noon utilize the museum's galleries, classroom, and auditorium and make the arts accessible to tens of thousands of visitors throughout the year. Tours are offered to all ages.

Visit the museum's website for more information.

Sam Noble Oklahoma Museum of Natural History
2401 Chautauqua Ave., Norman, OK 73072-7029
Phone: (405) 325-4712
Internet: http://www.snomnh.ou.edu

The Sam Noble Oklahoma Museum of Natural History, located just south of the intersection of Timberdell Road and Chautauqua Avenue, has extensive collections in earth, life and social sciences, including more than seven million specimens and artifacts. These collections represent a vast and irreplaceable resource of the natural and cultural heritage of Oklahoma and many other parts of the world. The SNOMNH is the official museum of natural history for the state of Oklahoma as well as an independent research unit of the University of Oklahoma. The museum curators conduct original research and teach in their collection areas, while overseeing the research of graduate students and visiting scientists. The curators also maintain an active lending program that makes specimens available to scholars throughout the world. The collections provide the basis for a variety of exhibitions, public service programs and educational activities. Major collection areas include vertebrate and invertebrate paleontology, archaeology, classical art, entomology, ethology, herpetology, ichthyology, invertebrate zoology, mammalogy, ornithology, paleobotany and Native American languages.

The 198,000-square-foot facility contains space for extensive permanent and traveling exhibits as well as a café, gift shop, education classrooms and a hands-on Discovery Room.

- The Siegfried Family Hall of Ancient Life leads visitors on an adventure through time. Visitors begin their journey in Oklahoma’s Precambrian seas where they can view the wealth of Paleozoic marine life known from our state. Mesozoic exhibits showcase the Age of the Dinosaurs and feature the largest Apatosaurus and Pentaceratops in the world, as well as Saurphaganax maximus, Oklahoma’s official state fossil and the largest of the Jurassic predators. Cenozoic exhibits tell the story of the many unusual mammals that lived in Oklahoma after the extinction of the dinosaurs until the end of the last Ice Age, including the Columbian mammoth and Smilodon, the sabre-toothed cat.
- The Noble Drilling Corporation Hall of Natural Wonders features the diverse plant and animal life of Oklahoma in a series of realistic "immersion" style walk-through dioramas. Visitors can view an oak and hickory forest, examine life in an Ozark stream, explore a walk-through limestone cave, and learn about life in the mixed grass prairie.

- The McCasland Foundation Hall of the People of Oklahoma tells the fascinating story of human history in Oklahoma, from the earliest archaeological evidence of humans in the state, around 30,000 years ago, to modern Native Americans living in Oklahoma today. Highlights include the "Cooper skull:" the skull of an extinct bison painted with a lightning bolt design which, at 10,000 years old, is the oldest painted object in North America. Visitors to this gallery also can experience reproductions of the houses made by the Mississippian people, builders of Oklahoma’s famous Spiro Mounds, and see examples of modern era objects from the museum’s extensive Native American collections.

- The Merkel Family Foundation Gallery of World Cultures features cultural objects from around the world, chosen from the museum’s diverse ethnology collection. Cultures represented range from ancient Greece and Rome to Oceania, Tibet, Japan and West Africa. Highlights include a full suit of armor from a Japanese Samurai warrior, a Tibetan ceremonial apron and cap made of carved bones, and a collection of Chinese ornaments and seals. Here, too, you will see colorful clothing from the museum’s collection of Mayan textiles, hand-woven by modern Mayan artisans in southern Mexico and Central America. Also featured are beautiful wooden masks and toys made by Mayan people throughout the region. This gallery also includes examples from the museum’s excellent collection of classical Greek and Roman antiquities, such as an Attic black-figure "eye cup," made around 525 BCE, and a large section of mosaic found in Antioch (modern Turkey) and dating to around 100 CE.

- The Fred and Enid Brown Native American Art and Special Exhibitions Gallery and the Dorothy C. Higginbotham Special Exhibitions Gallery are spaces for special exhibitions both from the museum’s own collections and from other museums around the world. Check the museum's website for a listing of current and upcoming exhibitions.

With collections that document 500 million years of Oklahoma’s natural history, the SNOMNH is one of the finest university-based natural history museums in the world. The museum is open 10 a.m. to 5 p.m. Monday through Saturday and 1 to 5 p.m on Sunday. It is closed Thanksgiving, Christmas and New Year’s Day.

The museum also is available for after-hours rental for banquets, receptions and other events. For more information, visit the museum's website or call (405) 325-4712.

Charles M. Russell Center for the Study of Art of the American West
520 Parrington Oval, Room 202, Norman, OK 73019-3011 (mailing)
409 West Boyd, Norman, OK 73069 (physical)
Phone: (405) 325-5939
Email: russellcenter@ou.edu
Internet: http://www.ou.edu/content/finelarts/art_history/charles_m_russell_center.html
Founded in 1998, the Charles M. Russell Center for the Study of Art of the American West is the first such university-based program in the nation. The center, which opened to the public in the fall of 1999, is dedicated to the pursuit and dissemination of knowledge in the field of American art history as it relates to the western United States. Through its resource center, national symposia, course offerings and related outreach programs, the Russell Center actively engages students and the public in developing a better understanding of, and appreciation for, 19th- and 20th-century Euro-American and Native American artistic traditions. Special emphasis is given to art of Charles M. Russell and his contemporaries. The Russell Center was established concurrently with the Charles Marion Russell Chair, an endowed professorship in art history at the University of Oklahoma. Both the center and the endowed chair were made possible through a generous gift from the Nancy Russell Trust and matching funds from the state of Oklahoma. Administered through the School of Visual Arts and the Weitzenhoffer Family College of Fine Arts, the Russell Center operates in concert with several of the University of Oklahoma’s other distinguished branches including the Western History Collections, Fred Jones Jr. Museum of Art, Sam Noble Oklahoma Museum of Natural History, and the departments of History, Literature, Native American Studies and Film and Video Studies. The Russell Center also actively interfaces with institutions across the country, including museums of Western art and universities that support related programs or collections of Western material culture or art.

The Russell Center is both a facility and a program designed to inspire and excite interest in the study of American Western art, an aesthetic history that enjoys both a regional and a national dimension. While a branch of American art, Western art also incorporates European artistic traditions that have, over time, been adapted to themes, experiences and environments unique to the western United States. Art of the American West also encompasses Native American cultures as both subjects of art and as creative forces.

During much of America's history, the West has been a defining national symbol. Although considered a region by Euro-Americans, the West was also a myth, a dream and inspiration, a collection of individual experiences, a process of westering and a destination. For Native Americans, however, process and destination played little part in their thinking. For them, the West was something spiritual as well as physical, a sacred domain as well as a common home. The center’s course of study in the art of the American West seeks to discover what the West symbolized and to whom and why.
## Academic Majors – Undergraduate and Graduate

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<th>Accelerated Programs</th>
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**Degree requirement checksheets** - Degree program requirements are revised and published annually.

**Degree program inventory** - The OU Office of Institutional Research and Reporting maintains the degree program inventory which includes all current programs and programs deleted since 1993.
Enrollment and Student Financial Services

Administrative Staff

- Matthew W. Hamilton, Vice President for Enrollment and Student Financial Services and Registrar
- Bradley T. Burnett, Associate Vice President for Enrollment and Student Financial Services
- Breck Turkington, Associate Registrar and Director of Enrollment Services and Academic Records
- Jeff Blahnik, Executive Director, Recruitment Services
- Dan Hamrin, Director of Admissions Operations
- Kathleen Schmidt, Bursar
- Caryn Pacheco, Director, Financial Aid Services
- Lisa Cannon, Coordinator of Curricular Changes and Academic Publications
- Jean Ware, Manager of Administration
- Sharon D. Winslow, Assistant to the Vice President and Registrar

Located in Buchanan Hall and Jacobson Hall, Enrollment and Student Financial Services is the gateway to the University of Oklahoma. Working together to serve students throughout the education experience at OU, the following administrative areas and offices combine to form Enrollment and Student Financial Services: Academic Records, Admissions & Recruitment, Bursar Services, Enrollment Services (Academic Publications, Classroom Management, Degree Audit Services, Registration, Veteran Student Services), and Financial Aid Services.

Admissions & Recruitment

Jeff Blahnik, Executive Director of Admissions & Recruitment

Office of Admissions & Recruitment
550 Parrington Oval, Room L-1
Norman, OK 73019
Phone: (405) 325-2151 or 1-800-234-6868
email: admissions@ou.edu
Internet: http://www.ou.edu/admissions.html

Undergraduate Admission

The admissions process at the University of Oklahoma seeks to identify applicants who will successfully complete a collegiate academic program and contribute to the diverse intellectual, cultural and social environment of the University. The University of Oklahoma welcomes inquiries regarding admission requirements and application procedures. The Office of Admissions & Recruitment assists prospective undergraduate students — both freshmen and transfer — with the admission process by providing information on admission requirements, financial aid, scholarship opportunities, housing and student life. This office also serves as a visitor information center and provides tours of the campus to prospective students, their families and other University guests.

Inquiries about undergraduate admission should be directed to:

Admissions & Recruitment
The University of Oklahoma
550 Parrington Oval, Room L-1
Norman, OK 73019-3032
(405) 325-2151 or 1-800-234-6868
email: admissions@ou.edu

The Office of Oklahoma Recruitment-Tulsa coordinates high school and transfer student services in Tulsa and other northeastern Oklahoma communities. Like its Norman campus counterpart, the Tulsa office provides students who are interested in any of the University’s academic programs with information on admission, housing, enrollment, financial aid and scholarships. This office also serves as a liaison with all OU campuses to arrange campus tours and departmental appointments for prospective students and their families.

Admissions & Recruitment-Tulsa
The University of Oklahoma
4502 East 41st St.
Tulsa, OK 74135
(918) 660-3800
FAX: (918) 660-3804
email: admissions@ou.edu

National Recruitment
In California, Alaska, Hawaii, Idaho, Nevada, Oregon, Washington:
(858) 230-4070
baker@ou.edu

In Colorado, Arizona, New Mexico, Wyoming, Utah, Montana:
(720) 308-0706
carissa@ou.edu
In Illinois, Indiana, Kentucky, Ohio, Michigan, Wisconsin, West Virginia:
(217) 418-9073
cgunn@ou.edu

In Kansas, Missouri, Nebraska, North Dakota, South Dakota, Minnesota, Iowa:
(816) 741-2244
csmeal@ou.edu

In Connecticut, Delaware, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont:
(405) 325-2151
wpwinslow@ou.edu

In Washington DC, Virginia, Pennsylvania, New Jersey, Maryland, Louisiana:
(281) 746-2064
dcdon@ou.edu

In Alabama, Arkansas, Florida, Georgia, Mississippi, North Carolina, South Carolina, Tennessee:
(405) 325-2151
tpetersen@ou.edu

In North Texas:
(972) 444-9218
(888) 298-0890
admissions@ou.edu

In South Texas:
(281) 746-2064
(713) 869-1637
admissions@ou.edu

The National Recruitment team assists prospective undergraduate students and their families with matriculation to the University by providing information on current admission requirements, financial aid, scholarship opportunities, housing and student life. This team coordinates high school visits, attends college fairs and hosts prospective student events across the country. There are representatives residing in California, Colorado, Kansas/Missouri, Illinois, North Texas, and South Texas. The National Recruitment Team is a service-oriented, primary contact for first-time entering non-resident students. Inquiries concerning undergraduate admission, including requests for informational brochures for students in the aforementioned areas should be directed to the respective offices.

Diversity Enrichment Programs
Diversity Enrichment Programs
550 Parrington Oval, Room 201
Norman, OK 73019-3032
(405) 325-3742 or 1-800-234-6868
Fax (405) 325-7478
email: dep@ou.edu

Diversity Enrichment Programs (DEP) strives to identify, recruit and guide prospective undergraduate minority students, who meet or exceed admission requirements, through the admission process. In addition to providing information on admission requirements, financial aid, scholarship opportunities and housing, Diversity Enrichment Programs works closely with a network of campus and community partners such as OU Student Life and Project Threshold to provide prospective students with unique views of campus through the eyes of current students and programming opportunities for cultural engagement and discovery.

National Scholars Programs
National Scholars Programs
550 Parrington Oval, Room 104
Norman, OK 73019-3034
(405) 325-1290 or toll-free 1-877-506-7353
email: natlscholars@ou.edu

Internet: http://www.ou.edu/admissions/nationalmerit.html

OU is committed to the recruitment and retention of National Scholars from across the country. National Merit Finalists qualify for an exceptional scholarship package. Students in the program receive highly personalized attention in addition to early enrollment and specialized academic advising privileges.

Academic credentials and inquiries related to applications already in process should be directed to:
The Office of Admissions & Recruitment
The University of Oklahoma
1000 Asp Avenue room 127
Norman, OK 73019-4076
(405) 325-2151
email: admissions@ou.edu

Application Deadlines
FRESHMAN APPLICATION DEADLINES:
Undergraduate, U.S. citizens and permanent residents applying for freshman admission should submit applications as early as possible, but applications must be received by the Office of Admissions & Recruitment no later than:

- March 1 - summer session
- February 1 - fall semester
- November 1 - spring semester

See Freshman Admissions for more information.

International Students applying for freshman admission must observe the following deadlines:

Application deadlines

- February 1 - summer session
- February 1 - fall semester
- November 1 - spring semester

CREDENTIAL DEADLINES

- March 15 - summer session
- May 31 - fall semester
- November 15 - spring semester

See International Undergraduate Admission for more information.

TRANSFER APPLICATION DEADLINES:
Undergraduate, U.S. citizens and permanent residents applying for transfer admission:

- April 1 - summer session
- April 1 - fall semester
- November 1 - spring semester

See Transfer Admissions for more details.
International students applying for transfer admission:

Application deadlines
- February 1 - summer session
- April 1 - fall semester
- September 1 - spring semester

Credential deadlines
- March 1 - summer session
- May 31 - fall semester
- November 1 - spring semester

See International Undergraduate Admission for more information.

Applications for international students are processed by the Office of Admissions. Assistance after admission is provided by International Student Services. International students are considered to be those applicants who require a temporary, non-immigrant United States visa or immigration status. Students who have established permanent resident status in the United States are not considered international students.

Credentials

To be considered for admission, applicants must submit official and complete academic credentials.

Applicants may not disregard any part of their educational history, and failure to report all institutions previously attended will be cause for cancellation of the admissions process or for dismissal. All credentials submitted for admission to the University of Oklahoma become the property of the University and will not be returned or released. The property of the University and will not be returned or released.

Application Fee

All applicants to the University of Oklahoma must pay a non-refundable application-processing fee.

Resident Status

All applicants are classified as resident or nonresident for purposes of admission and tuition based on information provided on the application for admission. Applicants may be required to submit evidence to substantiate their claim to resident classification.

A uniform policy concerning resident status exists for all state-supported institutions of higher education in Oklahoma. See the OU In-State/Out-Of-State Tuition Policy for resident status information.

Questions concerning resident status should be directed to the Office of Admissions, (405) 325-2252.

English Proficiency

All new applicants to the University for whom English is a second language, including those holding permanent resident status, are required to present evidence of proficiency in the English language prior to admission. The intent of this policy is to insure that students for whom English is not a native language have a reasonable chance to succeed academically based on their ability to comprehend and use spoken and written English. Undergraduate applicants may satisfy the English proficiency requirement in one of several ways which are stated in English Proficiency section on the International Undergraduate Admission web page.

Admission of Freshmen

How to Apply

Apply online through the Common Application or the OU Application and submit the following credentials:
- Official high school transcript reflecting at least six semesters of work completed, a grade point average computed on an unweighted 4.0 scale, and a rank in class
- Official copies of your ACT and/or SAT scores
- Letter of Recommendation
- An official transcript from any collegiate institution you have attended as a concurrently enrolled student
- Official copies of any AP or CLEP test scores

When to Apply

Prospective students are encouraged to apply as soon as possible after the completion of the junior year in high school in order to maximize opportunities for housing, financial aid, scholarships and early enrollment.

CRITERIA FOR ADMISSION OF FRESHMEN

To be considered for admission to the University of Oklahoma, applicants:
- Must have completed fewer than seven semester hours of college-level work after graduating from high school.
- Must have graduated from an accredited or unaccredited high school.
- Applicants who have received a General Education Development (GED) or are home-schooled will also be considered. Your high school class must have graduated by the time you plan to enter OU.

Applicants will be considered for admission using a holistic review and selection process which considers several factors that predict academic success (i.e. high school grade point average, high school course rigor, academic engagement, writing ability, leadership, and ACT/SAT scores). See requirements and other factors for admission decisions for more information.

Admission requirements are subject to change annually by the University of Oklahoma with the approval of the Oklahoma State Regents for Higher Education, when it is determined to be in the best interest of the University and its students to do so. If it becomes necessary to limit enrollment, preference will be given to residents of Oklahoma. For the most current information on admission requirements, contact Admissions & Recruitment, (405) 325-2151 or 1-800-234-6868, or visit the Admissions website.

Minimum High School Performance

Because success in college is enhanced by solid academic preparation in high school, completion of the following courses in high school is required before entering the University.

- English — four units: Grammar, composition and literature only.
- College Preparatory Mathematics — three units of prep math (4 recommended): algebra I, algebra II, geometry,
trigonometry, math analysis, calculus, or Advanced Placement statistics.

- **Laboratory Science — three units (4 recommended):** Does not include general science, with or without a lab. One year of principles of technology may substitute for one of the lab science courses, provided that the student also completes two traditional laboratory science courses.

- **History and Citizenship Skills — three units:** One unit must be American history and two additional units selected from the subjects of history, economics, geography, government or non-western culture.

- **Additional Subjects — two units:** from any of the subjects previously listed or computer science or foreign language. Two years of the same foreign language will satisfy the University's foreign language general education requirement. Any AP course not already used to satisfy the curricular units mentioned previously may be used to satisfy the two additional units except AP courses in Studio Art or International English.

Coursework in music, art, drama or speech is also recommended.

**Adult Admission**

Applicants who are 21 years of age or older or on active military duty, who do not meet the stated performance and/or curricular requirements for admission to the University may be considered under the Adult Admission category. Careful attention will be given to an applicant’s written comments concerning background and educational goals, personal interviews, as well as letters of recommendation from school counselors, teachers, principals, employers or supervisors attesting to the applicant’s motivation and potential for academic success. An applicant’s academic record will also be reviewed for completion of the high school curricular requirements. Students admitted under the Adult Admission category must demonstrate proficiency to the satisfaction of the entering institution in the curricular area the student desires to pursue. Prospective students should contact the Office of Admissions & Recruitment at (405) 325-2151 for further information.

**Concurrent Enrollment**

Concurrent Enrollment at the University of Oklahoma is a program designed to allow high school juniors and seniors with exceptional abilities to enroll in college courses on a limited basis. High school students may thus accumulate college credits prior to completing high school.

To be eligible for the Concurrent Enrollment Program, students must be enrolled in an accredited high school and meet the following requirements:

1. You must have achieved junior or senior standing and be eligible to complete requirements for graduation from high school no later than the spring of your senior year, as attested by your high school principal.
2. You must meet the requirements found on the Concurrent Enrollment website.

Interested students should apply online, and submit a completed Concurrent Enrollment Recommendation form signed by the high school principal, a counselor, and parent, a high school transcript, and ACT or SAT scores.

Once admitted, a student’s combined enrollment in high school and at the University of Oklahoma may not exceed 19 credit hours during a fall or spring term. For this purpose, the University will assume that any high school course enrollment is the equivalent of 3 credit hours. Students may enroll in a maximum of 9 credit hours during a summer term without being concurrently enrolled in high school classes during the summer. Students who wish to exceed this credit hour limit may petition the Dean of University College for permission to do so, up to a maximum of 24 semester hours in a regular semester.

The completion of high school curricular requirements is not mandatory for Concurrent Enrollment students for admission purposes. However, students may not enroll in college-level courses in a curricular area until the high school curricular requirement in that discipline has been satisfied through coursework or assessment. Concurrent Enrollment students may not enroll in zero-level courses designed to remove high school curricular deficiencies.

Following high school graduation, Concurrent Enrollment students must apply for regular freshman admission to the University of Oklahoma or they may transfer to another institution in the state system, provided that they have maintained a grade point average of 2.00 on a 4.00 scale at the University and meet the entrance requirements of the receiving institution, including high school curricular requirements.

**Opportunity Admission**

Students who have not graduated from high school, regardless of age, whose composite score on the ACT (using Oklahoma norms) or combined verbal and mathematics score on the SAT (using national norms) places them in the 99th percentile of all students tested, may apply for admission to the University of Oklahoma. Admission will be determined based on test scores and an evaluation of the student’s level of maturity and ability to function intellectually and socially in the adult college environment.

**Admission of Transfer Students**

Applicants are considered transfer students if they have attempted more than six semester hours of college-level work at another accredited college or university since graduation from high school. Students who complete college-level work while still in high school are not considered transfer students.

**Transfer admission requirements are subject to change by the University of Oklahoma** with the approval of the Oklahoma State Regents for Higher Education, when it is determined to be in the best interest of the University and its students to do so. If it becomes necessary to limit enrollment, preference will be given to residents of Oklahoma.

**Transfer Admission Criteria**

Admission of transfer students is based on the following performance requirements and preparatory coursework in high school.

**CURRICULAR REQUIREMENTS FOR ADMISSION OF TRANSFER STUDENTS**

- **English—four units:** Grammar, composition and literature only.
• College Preparatory Mathematics—three units: Algebra I, algebra II, geometry, trigonometry, math analysis, calculus, or AP statistics.

• Laboratory Science—three units: Does not include general science with or without a lab. One year of Principles of Technology may substitute for one of the lab science courses, provided that the student also completes two traditional laboratory science courses.

• History and Citizenship Skills—three units: One unit must be American history and two additional units can be selected from the subjects of history, economics, geography, government or non-western culture.

• Additional Subjects—two units: from any of the subjects previously listed, computer science, or foreign language.

* If you have not completed the courses listed above in high school, you should do so before transferring to the University. With the exception of U.S. history and U.S. government, completion of remedial or college-level coursework in any of the subject areas in which a deficiency exists will also satisfy this requirement. A remedial mathematics course must be the equivalent of high school Algebra II. Remedial or precollege-level courses cannot be used to fulfill degree requirements.

Performance Requirements for Admission of Transfer Students:
Admission requirements for transfer students are subject to change annually by the University of Oklahoma with the approval of the Oklahoma State Regents for Higher Education. For the most current information on performance requirements for transfer admission, contact the Office of Admissions & Recruitment at (405) 325-2151 or 1-800-234-6868, or visit the Transfer Admissions Requirements web page.

Transfer students with fewer than 24 semester hours attempted must meet performance requirements for first-time entering freshmen, as well as specified performance requirements on all transfer work attempted.

Transfer students who do not meet performance and/or curricular requirements are encouraged to contact the Office of Admissions for advice and counseling on alternative admission opportunities.

Application Deadlines
Your application must be RECEIVED by the Office of Admissions & Recruitment by the dates below. However, you are encouraged to apply as early as possible to maximize opportunities for housing and scholarships, financial aid and early enrollment.

• April 1 for a fall semester or summer session
• November 1 for a spring semester

How to Apply
To apply online, visit our Transfer Admissions web page.
Submit an official final high school transcript and official transcripts from each college or university attended. Students are not at liberty to disregard any part of their previous educational history when applying for admission.
Submit ACT or SAT scores if you have fewer than 24 semester hours of college work.

When to Apply
Transfer students are encouraged to apply early in the semester prior to the term they wish to enter the University. Early admission allows students to maximize their opportunities for housing, financial aid, scholarships, and early enrollment. Admission decisions can often be made with the current term’s grades outstanding.

Transcript Evaluation
Once an applicant has been admitted to the University, the Office of Admissions & Recruitment performs an evaluation of any transfer credit. Students who are admitted with coursework in progress should submit a schedule of courses in progress, and arrange to have a final, official transcript sent to the Office of Admissions & Recruitment after completion of their last term. Once a complete and official transcript is received, the initial evaluation will be updated. Students will consult with an academic adviser at the time of enrollment to determine how their transfer work will apply toward a degree at the University of Oklahoma.

Transfer Equivalencies
To help in a student's educational planning, the Office of Admissions & Recruitment has developed a searchable transfer course database. Courses that have an OU equivalent course number will transfer to the University and often can be applied toward a degree. In some cases, they may substitute for required courses; in others, they may transfer as elective credit. Please refer to the OU degree checklist for major-specific requirements. How each course will apply toward an OU degree will be determined by the degree-recommending college within the University. Additionally, courses that carry fewer semester hours than their OU counterpart will generally substitute for the indicated OU courses, but students must make up the difference in credit hours before graduation.

Transfer Days
Transfer Days is a yearly event, normally held in early spring, which provides an opportunity for transfer students who have already been admitted to the University for the upcoming summer or fall term to visit campus, be advised by academic counselors, and pre-enroll for the fall and/or summer terms. In addition to academic counselors, representatives from the University are also on hand to answer questions about housing, financial aid, scholarships and student activities. Other pre-enrollment periods for summer and fall terms occur throughout the late spring and summer months, so transfer students who are unable to attend Transfer Days will have ample opportunity to pre-enroll once they are admitted to the University. For further information, contact the Office of Admissions & Recruitment (405) 325-2151 or 1-800-234-6868.

Transfer Credit Regulations
The amount of credit granted to applicants for admission as transfer students depends upon the nature and quality of the applicant’s previous work, evaluated according to the academic requirements of the University, and the following provisions:

• Transfer credit earned by students at institutions accredited by a regional accrediting agency (such as the North Central Association of Colleges and Schools) or the Oklahoma State Regents for Higher Education will be accepted for transfer at face value. Credits earned at institutions accredited by a national accrediting agency recognized by the U.S. Department of Education will be reviewed on a course-by-course basis and accepted for transfer if the course is determined to be substantially equivalent to a University of Oklahoma course or courses.


• Lower-division courses transferred to the University of Oklahoma will generally be used to meet lower-division degree requirements. In the event that a lower-division transfer course is used as a substitution for an upper-division requirement at the University, a student may be required to complete additional upper-division hours for graduation.  
• A minimum of 60 semester hours must be earned in a senior college for a baccalaureate degree.  
• Transfer students who enter the University with an Associate of Arts or an Associate of Science from an institution in the Oklahoma State System of Higher Education are considered to have met the lower-division (1000- and 2000-level) course requirements of the University’s General Education core curriculum. However, these students are still required to complete any lower-division coursework that is required beyond the University’s lower-division General Education course requirements, as well as the upper-division (including General Education) course requirements for a degree.  
• The dean’s office of each degree-recommending college has ultimate responsibility for determining how transfer credit will apply to a specific degree program. Since graduation requirements vary from college to college, a re-evaluation of transfer credit is required if a student changes degree colleges.  
• A transfer applicant under disciplinary probation or suspension will not be considered for admission until the terms of the probation or suspension have been met. Students must meet appropriate application and credential deadlines for the term for which they are applying for readmission.  
• Grades for courses taken at foreign institutions are used in determining admissiblility to the University. However, once a student is admitted, transfer grades are changed to neutral (S or U) grades which do not affect the grade point average. The only exception to this policy is for foreign institutions that hold accreditation through a United States regional accrediting association.  

Second Undergraduate Degree Applicants  
Students may apply for a second undergraduate degree at the University of Oklahoma, but are encouraged to investigate other options available through the Graduate College and other non-degree classifications before doing so. In addition to specific degree programs, the Graduate College offers teacher certification programs and an unclassified (non-degree) option, which allows students to take graduate and undergraduate courses before selecting a major field of graduate study.  
Applicants for a second undergraduate degree must apply to a specific major and are not eligible for a second undergraduate degree in the major of their first degree.  
General University policy, as well as specific college and school policies may restrict an applicant from applying for a second undergraduate degree in certain majors. Applicants should contact the Office of Admissions or the appropriate University degree-recommending college for further information on the pursuit of a second undergraduate degree. 

Applicants for Readmission  
Students must file an application for readmission if it has been more than one semester and a summer term since their last attendance at the University, or if they have completed a degree or were suspended after their last enrollment at OU. Application deadlines do apply to former students. Students who only enroll for summer terms (summer to summer students) do not need to reapply unless they graduate or break their continuous enrollment for a summer term. Students who have attended another college or university since last attending the University must file official transcripts from each institution attended. A student’s eligibility for readmission will be determined after an evaluation of all transferred and OU work has been made. Academic credit awarded by any division of the University of Oklahoma is considered resident credit, with the exception of credit completed by correspondence or advanced standing examination. 

Suspended Students  
A student who has been suspended once for academic reasons from the University or any other institution in the state system of higher education may apply for (re)admission to the University for any semester or summer term beyond the semester in which he or she was suspended. Such (re)admission is not automatic but is decided on an individual basis. The student must submit an application for readmission, a letter of appeal, and all required transcripts to the Admissions Office by April 1 for a fall semester or summer session, and November 1 for a spring semester. The letter of appeal should include an explanation of the student’s previous academic record, information about the student’s activities since suspension, and reasons why an exception to the requirements for admission to the University should be made.  
A student who has been suspended twice from the University is not eligible for consideration for readmission until that student has attended another accredited college or university and raised his/her grade point average to the University’s retention standards. 

Other Applicants  
Undergraduate Visitor/Special Students  
Any person who is admissible to the University of Oklahoma and who wishes to take undergraduate courses without the intention of pursuing a degree may do so under the classification of Undergraduate Visitor/Special Student.  
Undergraduate Visitor/Special Students must meet regular admission requirements to the University and are limited to nine semester hours of enrollment in this classification, unless an exception to this enrollment maximum is made by the President of the University or his or her designate. University retention standards also apply to this category of student. A person who is admitted as an Undergraduate Visitor/Special Student has no privileges beyond those which are available to all students. An Undergraduate Visitor/Special Student who wishes to enroll in a course with specific prerequisites must meet those prerequisites in the same manner as any other student. 
Undergraduate Visitor/Special Students who later elect to enter a degree program will be expected to meet all of the regular requirements for that particular degree program and are urged to apply for regular (degree-seeking) admission as soon as a decision to pursue a degree has been made.  
If an Undergraduate Visitor/Special Student applies for admission to an undergraduate degree program, the work he/she has taken as a Special Student will be evaluated in the same manner as any other work submitted for evaluation. The particular degree-recommending college involved will determine how this work will apply toward the degree sought.
Post-Baccalaureate Non-Degree Students
Post-baccalaureate non-degree are students who hold at least a bachelor’s degree and wish to take undergraduate courses without pursuing a degree, including students who wish to take undergraduate prerequisite courses for medical, dental, optometry, or veterinary school. Students who wish to take graduate level courses without pursuing a degree should apply as an Unclassified Graduate Student. Post-Baccalaureate Non-Degree students are not required to submit academic credentials to be admitted. Post-baccalaureate students may not enroll in any course that is limited to majors only, may not enroll in 5000 or 6000-level courses, and may not receive graduate credit for 3000 or 4000-level courses.

Graduate Admission
Admission to a graduate program at the University of Oklahoma is based on an evaluation of an applicant’s overall record, experience, personal qualifications and proposed area of study. Applicants who apply to for graduate study at OU are applying for admission to the Graduate College and the graduate program in their proposed area of study. Inquiries related to graduate admission should be directed to the Office of Graduate Admissions, University of Oklahoma, 731 Elm Avenue, Room 318, Norman, OK 73019-4075, (405) 325-6765; FAX (405) 325-5345; e-mail: gradadm@ou.edu.

Applications cannot be considered until all required materials have been submitted. Applications and supporting credentials are reviewed by the Office of Graduate Admissions, the graduate academic unit to which the applicant is seeking admission, and the Graduate College. The final decision on admission to the Graduate College is made by the graduate dean. To be eligible for enrollment, the student must have been admitted to the University and to the Graduate College before the registration period ends for any given semester.

The Office of Graduate Admissions has charge of all matters pertaining to general admission to the University. Admission and enrollment in the Graduate College is governed by the graduate dean. All admissions to the Graduate College require that the student hold a baccalaureate degree or equivalent from an accredited college or university. Undergraduate applicants in their final semester at accredited colleges and universities may apply for admission to the Graduate College.

If admitted, a student must register for courses at the University of Oklahoma for the term of admission to retain active status. The student is subject to the regulations applicable during his/her first term of enrollment so long as continuous enrollment is maintained.

Application for Graduate Admission
Prospective graduate students should apply online.

Required Application Materials
1. Transcript from last degree-conferring college or university**
2. Transcripts for any graduate coursework
3. An application-processing fee must accompany the application of all students who seek admission or readmission to the University

**If you are admitted, you must submit official transcripts from all degree-granting institutions.

Academic Unit Requirements
Most graduate academic units or programs require that supplemental application materials, such as letters of recommendation, goal statements, etc., be submitted along with the application for admission. Students should consult with the graduate academic unit to which they are seeking admission to verify admission requirements and credentials needed. Although the Graduate College does not require the Graduate Record Examination (GRE) or any other standardized tests, many academic units do require the GRE or other standardized tests.

Deadlines
For graduate applicants within the United States, there are no formal admissions application deadlines.

International graduate applicants outside the United States are subject to application deadlines:

- Fall Semester – April 1
- Spring Semester – September 1
- Summer Session – February 1

Most graduate academic units do have application deadlines, which are earlier than the dates listed. All applicants are strongly encouraged to contact the academic units to which they are seeking admission for the information regarding application deadlines.
Admission deadlines can change between publications of this catalog. For the most current information on deadlines, go to Graduate Programs & Deadlines.

Graduate Assistantships
Most graduate academic units employ graduate students on a part-time basis. Graduate assistantships are awarded and governed by individual academic units and appointing departments. Prospective students should contact the academic unit to which they are seeking admission to obtain information about, and applications for, graduate assistantships.

Admission of University of Oklahoma Graduating Seniors
All seniors graduating from the University of Oklahoma who wish to apply for admission to a graduate program should apply online no later than the final semester of their senior year. Graduate Academic Unit application deadlines apply to graduating seniors. University of Oklahoma graduate seniors are not required to submit transcripts with their graduate applications since these applicants are current students at the University.

If admitted, the graduating senior must inform the Graduate College if he/she fails to complete any requirements for his/her baccalaureate degree. These degree requirements must be completed by the term of the student's admission to the Graduate College. If they are not completed in the proper time frame, the graduate admission will be cancelled and the student must reapply to the Graduate College and graduate academic program to which he/she was previously admitted.

A college senior who qualifies for conditional admission to the Graduate College due to low grades will not receive a final decision on conditional admission until the complete undergraduate transcript has been reviewed.

Admission as a Visitor
Graduate students who are currently admitted and in good standing in graduate degree programs at other accredited institutions are welcome to take courses at the University of Oklahoma as a Graduate Visitor. In this status, a graduate student has all the rights and privileges of other graduate students except he or she is not pursuing a graduate degree at the University of Oklahoma. Should a Graduate Visitor decide to pursue a graduate degree here, he or she would be required to file another application and submit official copies of all transcripts. To be admitted as a Graduate Visitor, a prospective graduate student must submit the following information to the Office of Admissions:

- A completed application form and application-processing fee (apply online).
- A letter of good standing from the dean of the Graduate College of the student’s home institution.

READMISSION TO THE GRADUATE COLLEGE
Graduate students must file an application for readmission if it has been more than one year since their last attendance at the University. Students who only enroll for summer terms (summer to summer students) do not need to reapply unless they graduate or break their continuous enrollment for a summer term.

Students who have attended another college or university since last attending the University must submit official transcripts from each institution attended to the University of Oklahoma’s Office of Admissions. A student’s eligibility for readmission will be determined after an evaluation of all transferred work is made. Readmitted students will be subject to the regulations in effect at the time of readmission.

ENGLISH PROFICIENCY
All new applicants to the Graduate College for whom English is a second language (including those holding permanent resident status) are required to present evidence of proficiency in the English language prior to admission. The intent of this policy is to ensure that students for whom English is not a native language have a reasonable chance to succeed academically based on their ability to comprehend and use spoken and written English. Graduate applicants may satisfy the English proficiency requirement in one of several ways which are stated on the English Proficiency Requirements web page.

Consult the OU Graduate College for further information concerning graduate admission, policies and programs.

Policy on Non-Academic Criteria in the Admission of Students
In addition to the academic criteria used as the basis for the admission of students, the University shall consider the following non-academic criteria in deciding whether a student shall be granted admission: whether an applicant has been expelled, suspended, or denied admission or readmission by any other educational institution; whether an applicant has been convicted of a felony or lesser crime involving moral turpitude; whether an applicant’s conduct would be grounds for expulsion, suspension, dismissal or denial of readmission, had the student been enrolled at the University of Oklahoma. An applicant may be denied admission to the University if the University determines that there is substantial evidence, based on any of the instances described above, to indicate the applicant’s unfitness to be a student at the University of Oklahoma.

Credit for Prior Learning Assessment/Extra-Institutional Learning
The University of Oklahoma encourages capable students to seek college credit for knowledge they may have acquired in a variety of ways. Complete information on the ways students may establish credit for extra-institutional learning at the University of Oklahoma is found in Prior Learning Assessment Credits.

A student enrolled in and attending a course may earn credit in that course by prior learning assessment examination up to the end of the second week of class in a regular semester or the first week of a summer session. If a student earns credit in the course by examination, the student may drop the course enrollment with no fee assessment, provided the course is dropped within the specified free drop period for the term. Refunds will not be made for courses dropped after the defined free drop period.

The amount of prior learning assessment credit that may be applied toward a degree is subject to OU graduation requirements and the degree-recommending college in which a student will earn a degree. The dean of the degree-recommending college will determine how this credit applies toward a degree.

The neutral grade of satisfactory (S) will be assigned to all types of prior learning assessment credit authorized by the Oklahoma State Regents for Higher Education.
Should a student fail a prior learning assessment examination, no grade will be recorded. In addition, a student may not receive credit for a repeat of an exam previously failed. Students should consult the OU Admissions or the Center for Independent and Distance Learning to discuss other test options.

The regulations governing prior learning assessment credit mentioned above apply to all of the OU prior learning assessment options available.

Advanced standing examinations are under the general supervision of the University Registrar (and the chairperson of the department in the case of University departmental examinations).

The Academic Regulations Committee is responsible for hearing any appeals in hardship cases of students who do not meet the conditions and regulations governing advanced standing examinations.

Prior Learning Assessment credit may be earned through a variety of test options which include:

- **University of Oklahoma departmental prior learning assessment examinations.**
- **The University of Oklahoma** offers a number of departmental prior learning assessment examinations. Interested students should consult with an academic adviser during enrollment or with the departmental office responsible for offering the course. Some of the more commonly taken examinations are administered by the Center for Independent and Distance Learning (CIDL). For those examinations, students should pick up the application forms at 1600 S. Jenkins, Room 101, Norman, OK 73072-6507, phone (405) 325-1921. Other examinations are administered by the various departments. For information about requirements and times at which examinations are offered, contact the department office. Students may pick up applications for the examinations not administered by the CIDL at the Office of Admissions, 1000 Asp Avenue, Room 127, Norman, OK 73019-4076, phone (405) 325-2252.
- **The Advanced Placement Program (APP) offered by the College Entrance Examination Board (CEEB).**
  This program allows high school students to take examinations for credit at the college level. High school counselors will assist students with testing arrangements.
- **The College Level Examination Program (CLEP) offered by the College Entrance Examination Board (CEEB).**
  The University of Oklahoma is a CLEP testing center. The University awards credit for certain CLEP subject examinations. The University does not award credit for what were formerly the CLEP general examinations. Inquiries about OU’s testing center should be addressed to the Center for Independent and Distance Learning, 1600 S. Jenkins, Room 101, Norman, OK 73072-6507, phone (405) 325-1921.
- **Excelsior College Examinations.**
  The University of Oklahoma awards credit for a few Excelsior College Examinations.
- **International Baccalaureate.**
  Credit may be awarded to students who have taken higher level courses in the International Baccalaureate Program and who have scored at least a four (on a seven-point scale) on the higher-level course examinations. Such credit is awarded on a course-by-course basis as recommended by the appropriate University of Oklahoma department.

Score reports for any of the prior learning assessment examinations listed above should be submitted to the Office of Admissions & Recruitment, University of Oklahoma, 1000 Asp Avenue, Room 127, Norman, OK 73019-4076.

**Other Types of Prior Learning Assessment Credit**

Students may establish prior learning assessment credit at the University of Oklahoma by a variety of avenues other than examination.

**Military Service Credit**

The University awards credit for educational experiences during military service according to the recommendations of the American Council on Education as published in the "Guide to the Evaluation of Military Experiences in the Armed Services." The policies governing the acceptance of credit awarded for military experience toward satisfying degree requirements vary among the degree-recommending colleges of the University. Students should contact their college academic advisement office for specific information on the applicability of this type of credit toward degree requirements. General questions concerning the evaluation of educational experiences in the armed services should be directed to the Office of Admissions.

The grade of S (satisfactory) is assigned to all credit awarded for military training.

Students who wish to establish credit for educational experiences in the military should submit the following military records to the Office of Admissions for review.

- **Army, Navy, Coast Guard and Marine Corps:** Submit an official Joint Services Transcript. To request a Joint Services Transcript be sent electronically to the University, visit jointservicetranscript.com.
- **Air Force personnel and veterans:** Request an official transcript from the Community College of the Air Force for work taken as an undergraduate, or from the Air University for work taken as a graduate student. Community College of the Air Force transcripts may be ordered by sending a request in writing to: CCAF/RRR, 130 West Maxwell Blvd, Maxwell AFB AL 36112-6613, (334) 953-2794 (DSN 493-2794). You may also visit au.af.mil/au/iccaf. Air University transcripts may be obtained by writing to the Registrar’s Office, 50 South Turner Blvd., Maxwell AFB-Gunter Annex AL 36118-5643.
- **DANTES/USAFI:** Students may also request a transcript from DANTES (Defense Activity for Non-Traditional Education Support) or USAFI (United States Armed Forces Institute—tests taken prior to July 1, 1974). Many tests taken under the auspices of DANTES or USAFI carry American Council on Education credit recommendations recognized by the University. Official DANTES transcripts can be ordered from Thomson Prometric, P.O. Box 6604, Princeton, NJ 08541-6604, (877) 471-9860 (toll free). A transcript of USAFI courses or tests completed prior to July 1, 1974 may be obtained from Thomson Prometric, P.O. Box 6605, Princeton, NJ 08541-6605. Visit getcollegecredit.com to learn more.
- **DANTES tests (DSSTs)** can also be taken by people who are not in the military. These tests are offered through the Center for Independent and Distance Learning, 1600 S. Jenkins, Room 101, Norman, OK 73072. Call (405) 325-1921 for questions.
Credit for Training Programs and Other Extra-institutional Learning
The University awards credit for educational experiences provided by certain business, industrial and governmental agencies. Credit is awarded on the basis of recommendations made by the American Council on Education in its publication “The National Guide to Educational Credit for Training Programs” and also by the publication “College Credit Recommendations: The Directory of the National Program on Non-collegiate Sponsored Instruction.” Students may present certificates of completion or a transcript from the ACE Registry of Credit Recommendations to the Office of Admissions for evaluation. The dean of the college in which a student will earn a degree at the University will determine how this credit applies toward the degree. For further information, students should contact the Office of Admissions & Recruitment, 1000 Asp Avenue, Room 105, Norman, OK 73019-4076, (405) 325-2151.

Transfer of Advanced Standing Credit
Prior learning assessment credit posted on transcripts from institutions in the Oklahoma State System of Higher Education will transfer to the University subject to the same conditions as resident credit from these campuses. Prior learning assessment credit posted on transcripts from all other institutions will be accepted by the University as long as the credit was earned through one of the advanced standing mechanisms approved by the Oklahoma State Regents for Higher Education. The dean of the college in which a student will earn a degree will determine how this credit applies toward the degree.

Enrollments at Other Institutions
Students must report any college or university work taken at other institutions while they are current students at the University of Oklahoma. Whether this work is taken while registered in classes at the University, during a summer session, or during a semester and/or summer session while students have “stopped out” of the University temporarily, students must submit an official transcript to the Office of Admissions of all work undertaken. Failure to do so may result in suspension or permanent dismissal from the University.

Office of the Bursar
Kathleen Schmidt, Bursar
1000 Asp Ave., Room 105
Norman, OK 73019
Phone: (405) 325-3121
FAX: (405) 325-7665
email: bursar@ou.edu
Internet: http://www.ou.edu/bursar.html

Cost of Attending OU
The cost of attending The University of Oklahoma includes tuition, fees, books, housing (including room and board), transportation and miscellaneous living expenses. The actual costs of attending the University will vary depending on a student’s resident status, academic level, course load, housing option, personal needs, and spending habits.

For current cost estimate information, see Cost to Attend the University of Oklahoma.

Tuition and Fees (SUBJECT TO CHANGE)
For the most up-to-date information concerning tuition and fees, visit the Bursar Services website.

Enrollment Fees and Tuition
All students pay resident tuition for each credit hour in which they are enrolled. The amount of the resident tuition varies with course level. In addition, all students who are not residents of Oklahoma must pay nonresident tuition, the amount of which varies with course level. See Tuition and Fees for details.

Graduation Fees
All students graduating from the University of Oklahoma must apply for graduation. This is an online process in one.ou.edu.

Degree candidates should keep in mind the following deadlines for graduation applications:

- Fall graduates — September 15
- Spring graduates — February 15
- Summer graduates — June 1

All inquiries regarding graduation should be directed to the Office of Academic Records, (405) 325-2017.

Payment of Fees
Tuition and fees may be paid online through one.ou.edu or at the Office of the Bursar in Buchanan Hall (8:00 A.M.–5:00 P.M.) Monday–Friday. To avoid service charges, tuition and fees should be paid completely prior to the date given in the fee and tuition information included in the current Class Schedule.

Monthly statements will be prepared and e-mailed prior to the payment deadline. Failure to receive a statement will not exempt a student from late penalties. It is the student’s responsibility to determine his/her financial obligation and how it is to be met.

Refund Policy
(The Oklahoma State Regents refund policy with respect to fees and tuition is as follows):

Changes in schedules and complete withdrawals from the institution during the defined add/drop period (first 10 days of classes in fall and spring semesters) will result in full charges for courses added and full credit for courses dropped. No reduction of charges will be made after the add/drop period for the session except as stipulated for recipients of Title IV aid.

CHARGES FOR LOSS, DAMAGE, OR RENTALS
Students will be furnished the normal amount of consumable materials and supplies required in a laboratory course without charge other than the general fee. Additional charge will be made, on an individual basis, for breakage of laboratory equipment because of student negligence; for use of consumable materials and supplies in excess of the normal requirements of the course; for rental of band or orchestra instruments for individual use; and for use of laboratory equipment by students not enrolled in courses requiring use of such equipment.
Financial Aid Services

Caryn Pacheco, Director
1000 Asp Ave., Room 216
Norman, OK 73019-4078
Phone: (405) 325-4521
FAX: (405) 325-7608
Internet: http://www.ou.edu/financialaid.html

Financial Assistance and Costs

SCHOLARSHIPS
Students are encouraged to apply for scholarships to help meet the costs of attending The University of Oklahoma. Numerous scholarships are available to OU students based on academic merit, talent, athletics, financial need, etc. Students may conduct a personalized search of most OU scholarships or check out the most recent online version of the comprehensive Guide to Financial Aid and Scholarships.

High school seniors apply for all general freshmen scholarships at OU by completing our online scholarship process which is now a section of the admission application. February 1 of the senior year is the deadline to apply for these scholarships by completing the admission/scholarship application. See Future Sooners Scholarships for general freshman scholarships covered by the admission/scholarship application. Some OU academic areas may have further requirements for scholarship selection (e.g., auditions for the School of Music, etc.).

Undergraduate transfer students will also find the transfer scholarship application as part of their admission application process. Annually March 1 is the deadline to apply for transfer scholarships by completing the admission/scholarship application. Transfer students may also be eligible for departmental scholarships. See Future Sooners Scholarships for general transfer scholarships covered by the admission/scholarship application.

Important note: Students who receive academic, talent based, or other awards that also receive federal financial aid may expect their financial aid awards to be revised. This is required by federal regulations.

FINANCIAL AID
Financial aid is any financial resource that a student receives to assist in meeting the cost of attending college. These resources include awards such as federal and state grants, loans, student employment, scholarships, etc. Students must apply for financial aid annually and demonstrate eligibility as determined by regulations established by the U.S. Department of Education. Financial Aid Services is responsible for the administration of the federal financial aid programs. Additional sources of funding may include tribal grants, vocational rehabilitation assistance, Reserve Officer Training, and funding from other outside agencies.

FINANCIAL AID PROGRAMS

Many financial aid programs are available at The University of Oklahoma. Use the Free Application for Federal Student Aid (FAFSA) online to apply for the following federal financial aid programs: Pell Grant, Supplemental Educational Opportunity Grant, Perkins Loan, Stafford Loans (subsidized and unsubsidized), and Federal Work-Study. The Federal PLUS Loan (Parent Loan) and Graduate PLUS loans require a separate loan application in addition to the FAFSA. Additional financial aid programs (most requiring the FAFSA) include the Oklahoma Promise, Oklahoma Tuition Aid Grant, Sooner Promise, additional need-based scholarships, and several low interest OU Institutional Loan programs. Please visit our Financial Aid Services and OU Scholarships websites for complete information on the financial aid and scholarship programs available at OU. Financial Aid programs are subject to change.

Applying for Financial Aid

Those planning to attend OU and current students are encouraged to apply for financial aid. First visit OU Financial Aid Services website. A wealth of information about financial aid, scholarships, and other financial aid, scholarships, and other financial resources is available. Also listed are deadlines, eligibility requirements, applications, and links to other helpful websites.

GETTING STARTED...

- Apply for financial aid by the OU Financial Aid Services recommended deadlines.
- Apply for a U.S. Department of Education PIN (Personal Identification Number) online. This PIN serves as your electronic signature for the FAFSA (Free Application for Federal Student Aid) and to access certain financial aid information online. Obtain a PIN for your parent if parental information is required on the FAFSA.
- Next, complete the FAFSA on the web at to apply for federal, state, and institutional aid. Applying for financial aid is FREE!
- List OU’s school code, 003184, on your FAFSA application. Be sure to include your housing plans on your FAFSA.
- Once your FAFSA is processed, a Student Aid Report will be sent to you and your information will be sent to OU if you listed OU’s code on your FAFSA.

Important Note: The FAFSA must be completed annually. Submit the FAFSA as soon as possible after January 1, but before March 1, to be considered for all available aid programs for the following fall/spring semesters. For priority processing, all requested documents must be received in Financial Aid Services by June 1 for the following fall/spring semesters and by November 1 for the spring only semester. Check the Financial Aid Services website for summer financial aid information.

Please contact 1-800-4FEDAID for a paper FAFSA if unable to file the FAFSA on the Web.

WHAT HAPPENS NEXT ...

- Financial Aid Services will notify admitted students via their OU email account if any additional information is needed.
- Instructions about activating your OU email account are included with the admission letter to OU. Financial aid applicants not yet admitted are notified via postal mail.
- The application is reviewed after submitting all requested information (processing times vary).
- Financial Aid Services sends an OU-FAN (Financial Aid Notification) to the students’ OU email listing the financial aid awards available.
- Awards may consist of a combination of aid, such as grants, loans, student employment, scholarships, and/or other resources.*
- The student then decides which aid programs to accept, reduce or decline, and submits the OU-FAN acceptance online.
• Complete information regarding the financial aid programs offered and the disbursement process is included as links on the OU-FAN.

*Important Note: Students who receive academic, talent based, or other awards that also receive federal financial aid may expect their financial aid awards to be revised. This is required by federal regulations.

OTHER RESOURCES
Students are encouraged to apply for outside scholarships, grants, fellowships and other types of financial assistance that can help pay for their college or general living expenses. Many opportunities are available that require an application from the student. Be careful about possible scholarship scams. If in doubt about the legitimacy of an organization that offers financial aid, scholarships, or college funding check the Federal Trade Commission Scholarship Scams website at www.ou.edu/scholarships.

ASK THE SOONERS
Finding answers to financial aid and other related questions is easy using the "Ask the Sooners" knowledge-base. Hundreds of answers to your most frequently asked questions regarding financial aid, payment, and billing can be found 24/7. Just type a keyword(s) in the search and view the answers listed! Use the “Ask a Question” tab to send a secure e-mail to Financial Aid. Financial Aid Services is located at 1000 Asp Ave. Room 216, Norman, OK 73019-4078. Phone: (405) 325-4521; FAX: (405) 325-7608.

FINANCIAL EDUCATION AND COUNSELING CENTER
The OU Financial Education and Counseling Center (also known on campus as “The FED”) has been established to provide students with the financial planning skills students need to choose their debt wisely and effectively manage their hard earned money. The four CORE focus areas include; counseling, outreach, research, and employment. For more information call (405) 325-4183 or e-mail financialaid@ou.edu.

Cost of Attending OU
Using federal regulations, the Financial Aid Services office develops standard budgets to determine the estimated costs of attending OU. This “budget” is used to award financial aid. The cost of attending The University of Oklahoma includes tuition, fees, books, housing (including food), transportation, and miscellaneous living expenses. The actual costs will vary depending on a student’s resident status, academic level, course load, housing and food options, personal needs, and spending habits. For current cost estimate information, see Cost to Attend the University of Oklahoma.

Award amounts are subject to change. For more information about OU scholarships, visit www.ou.edu/scholarships. For financial aid information, visit www.ou.edu/financialaid.

Enrollment Services
Breck Turkington, Director
230 Buchanan Hall
Norman, OK 73019-4076
Phone: (405) 325-3572
FAX: (405) 325-7492
email: enroll@ou.edu
Internet: http://www.ou.edu/enrollment.html

Classroom Management
Classroom Management (233 Buchanan Hall) is responsible for the scheduling of general purpose classrooms, event room scheduling, pertinent information for the class schedule (such as allocation guidelines, schedule changes, course grading and course cancellation), forms and class roll information.

Degree Audit Services
Degree Audit Services (233 Buchanan Hall) is responsible for maintaining and updating the Degree Navigator (DN) software. DN is a web-based degree audit system and is intended to be used as a supplement to degree check sheets, the general catalog and academic advising. DN has the ability to allow the students to see degree requirements, course requirements and degree audits in multiple report formats. Degree Navigator allows students to shop their credits into any of the institution’s other major/minor programs.

Veteran Student Services
Veteran Student Services, 330 Buchanan Hall, provides certification of veterans or their dependents, Guard, Reservists and students receiving VA Vocational Rehabilitation, who are eligible for educational benefits. Services include help in processing forms necessary for monthly benefits or making changes in enrollment. Counseling is available for academic, financial and personal issues. Tutorial assistance is available for veterans attending on at least a half-time basis. VA work-study positions may be available for those attending at least three-quarter time. Inquire at (405) 325-4308.

Registration: Online Enrollment
Registration (230 Buchanan Hall) includes the university’s online enrollment process which is done through one.ou.edu. Students should refer to Enrollment website for specific dates, deadlines and procedures that apply to the registration process.

Generally, registration consists of advisement through the college office, enrollment in courses, and payment of tuition and fees. Advisement and enrollment should take place before classes begin; tuition can be paid following enrollment and must be paid by the date given in the University calendar included in the current Class Schedule.

In addition to the normal registration process, students enrolled at either the Norman Campus or the University of Oklahoma Health Sciences Center in Oklahoma City may cross-enroll in courses at the other campus. Students should check with the Registration Office of their home campus for more specific information on the cross-enrollment procedure.
CALENDAR
The University of Oklahoma offers courses in the fall semester (late August to early January), the spring semester (mid-January to mid-May), and the summer session (mid-May to August).

AUDIT
Auditing is attending a class without participating in classwork or receiving credit. Enrollment as an auditor is permitted in all courses, subject to the approval of the instructor in the course.

Initial enrollment in a course as an auditor may be completed only between the first day of classes and the last day permitted for late enrollment for credit in any semester or term. Students wishing to enroll in a course as an auditor need to get an Audit add/drop form from OU Enrollment Services in Buchanan Hall 230, get instructor's approval and then return the form to Enrollment Services.

A change of enrollment from audit to credit may be made, provided the change is made no later than the end of the second week of classes in a regular semester, and provided the instructor and appropriate dean grant approval. Students wishing to change enrollment from audit to credit need to get an add/drop form from OU Enrollment Services in Buchanan Hall 230, get the appropriate approvals and then return the form to Enrollment Services.

To change enrollment from credit to audit, students need to get a Change Enrollment from Credit to Audit form from the OU Enrollment Services office in Buchanan Hall 230, get appropriate approvals and then return the form to Enrollment Services.

• Undergraduate students: a change of enrollment from credit to audit may be made during the first two weeks of classes in a semester.
• Graduate students: a change of enrollment from credit to audit may be made during the first ten weeks of classes in a semester, provided the student is passing in the course at the time the change is processed and the student has received approval from the instructor. A change of enrollment processed during the first ten weeks of a semester requires a report of progress from the student's instructor.

For summer sessions, students should refer to the Academic Calendar for specific deadlines for all summer blocks.

A change of enrollment to audit supersedes the original enrollment for credit, and no withdrawal from the credit enrollment is posted on the student's academic record.

A grade of W may be assigned to a student who has not performed according to the instructor’s requirements for an auditor in that class. Such W's will be applied to the total of five drops allowed in a student's academic career.

Enrollment as an auditor is indicated on the student’s permanent academic record with the final mark AU (identified as Audit), subject to the same posting regulations governing credit enrollment.

FEE WAIVERS FOR AUDITING OF COURSES
Institutions of the state system are authorized to waive general enrollment and all other fees for residents of Oklahoma 65 years of age or older for auditing of academic courses, contingent upon space being available.

Pass/No Pass Option
Students may elect to enroll in courses on a pass/no pass basis, but should understand that colleges may not count pass/no pass enrollments when determining whether the student has fulfilled the requirements for a degree. Specific college limits are listed in the Pass/No Pass section of the Enrollment Policies web page.

Both grades, P and NP, are considered neutral grades in the computation of grade point averages, i.e., credit hours for Pass, though earned, will not be included in grade point averaging, and no credit hours will be earned for No Pass. Pre-professional students who plan to apply for admission to professional schools, such as law or medicine after completion of an undergraduate degree, are advised that courses taken on the pass/no pass option may hinder admission when grade point average is a major consideration. For advice, the student should consult the admissions office of the professional school where he or she intends to apply.

Before enrolling in courses under the pass/no pass option, students should consult with their advisers or personnel in college offices to be certain of approved enrollment.

Students may change enrollment in a course to or from the pass/no pass option by the add/drop procedure in the first two weeks of a regular semester or the first week of a summer term with the approval of an adviser and the college office when required. This change in enrollment must be completed in person at Registration, Buchanan Hall 230.

To prevent any discrimination in grading, the student’s choice of P/NP grading will not be made known to the instructor in a course. The grade will be automatically assigned at the end of the course on the basis of the grade submitted by the instructor. The minimum performance level required to receive a P grade in a course is a grade of C.

Academic Work Load
A student desiring to carry an academic overload (number of semester-credit-hours 25 percent or more than the number of weeks in the applicable academic semester or summer term), must have demonstrated readiness to perform on an overload basis, either through superior performance on a college aptitude test, or on the basis of superior academic achievement in high school or college.

An academic overload is defined as a number of semester-credit-hours 25 percent or more than the number of weeks in the applicable academic semester or summer term. A student wishing to enroll in an academic overload must obtain permission from his or her dean. The fall/spring semesters are periods of 16 weeks; consequently, 20 credit hours are considered an overload and the maximum enrollment permitted under any circumstances is 24 hours. Likewise, the summer session is a period of eight weeks; consequently, 10 credit hours are considered an overload and the maximum enrollment permitted under any circumstances is 12 hours.

The maximum student overload in any given semester or term is limited to a number of semester-credit-hours which is 50 percent greater than the total number of weeks in the applicable academic semester term.
Attendance Policy

Students are responsible for the content of courses in which they are enrolled. Specific policy concerning attendance requirements and announced and unannounced examinations is the responsibility of the individual instructor. Students have a responsibility to inform faculty prior to absences whenever possible. Faculty should make every effort to find a reasonable accommodation for students who miss class as a result of participation in Provost approved or Director of Athletics approved University-sponsored activities or legally required activities such as emergency military service. Students missing class on account of jury duty must receive such an accommodation. The student is responsible for class attendance after completion of registration. The student must cancel before the first day of classes to avoid being charged fees and tuition. Students who do not attend classes beginning the first day may be canceled from a course if there is high demand for seats from students who are waiting to enroll in courses. HOWEVER, STUDENTS SHOULD UNDERSTAND THAT NON-ATTENDANCE AND/OR NON-PAYMENT OF FEES WILL NOT AUTOMATICALLY RESULT IN CANCELLATION OF ENROLLMENT. THE STUDENT IS RESPONSIBLE FOR DROPPING COURSES BY THE APPROPRIATE DEADLINES IN ORDER TO AVOID TUITION CHARGES.

Change(s) of Enrollment

NOTE: The regulations listed below apply to courses that meet the full semester. For summer session, please refer to the Academic Calendar for specific dates for all summer blocks. Courses that do not meet the full term will have different deadlines. Contact Enrollment Services, room 230 Buchanan Hall, enroll@ou.edu for more information.

Period I - Free Add and Drop

Students may add during the first week of classes for Fall or Spring without approval of instructor. Students may add during the second week of classes for the Fall or Spring semester with approval of instructors. Students may drop without additional charges or grading penalties any time up through the end of the second week of classes in Fall or Spring. No grades will be recorded for dropped courses.

Note on tuition charges for dropped courses: You will be required to pay tuition and fees for any course dropped after the second week of classes in Fall or Spring Semesters, even if you add another course at the same time.

Students can add and drop classes online through one.ou.edu during the first two weeks of fall and spring. Beginning with the third week, students must go to OU Enrollment Services in Buchanan Hall room 230 to add or drop classes. Online add/drop is not available.

Period II - Automatic grade of W

Undergraduate students: Third through tenth week of Fall and Spring. Students may add classes only by permission of the instructor of the course and the Dean of the student’s College. Courses dropped during this time will be recorded with a grade of W. (University College and Engineering require their students to obtain approval of the Dean to drop a course after the second week of classes.)

Graduate students: Third through sixth week of Fall and Spring. Students may add classes only by permission of the instructor of the course and the Graduate College Dean. Courses dropped during this time will be recorded with a grade of “W.”

Period III - Grade of W or F

Graduate students: Seventh through tenth week of Fall and Spring. The same restrictions on added courses apply as for Period II, above. For dropped courses, instructors may assign a grade of “W” or “F.”

Period IV - Petition College Dean

Eleventh week through end of classes in Fall and Spring. Permission of instructor and Dean is required for added classes. Students who wish to drop a course during this period must petition the Dean of the student’s College. (Instructor’s Signature and Grade of W or F is required.)

Undergraduate 5-W Limit

A student is allowed only five grades of W throughout the course of his/her undergraduate career at The University of Oklahoma. Once a student reaches this maximum number of W grades, he/she will not be allowed to drop any courses after the free add and drop period. After the five-drop limit has been reached, students with extreme, extenuating circumstances may apply for an exception to the limit on W grades through the Office of the Provost. Complete withdrawals do not count in this limit.

Complete Withdrawal/Cancellation of Enrollment

Many students become confused by the difference between “canceling” and “withdrawing” and how these affect tuition charges and grades. Cancellation is the term OU uses if a student drops all classes before classes begin. Canceling enrollment removes all tuition charges and all record of enrollment. No grades are recorded. Complete Withdrawal occurs if a student drops all classes after classes begin. If complete withdrawal occurs before the tuition obligation deadline, there are no tuition charges. If the student withdraws after the deadline, the student will be charged full tuition rates.*

*Federal regulations required the First Time Title IV Attendees (students receiving federally guaranteed financial aid for the first time at OU) will be charged on a different schedule if they withdraw from school after classes begin. Refund schedules for students in this category are available on request.

Cancellation of Enrollment

Undergraduate students may cancel enrollment by contacting Compass Network at compassnetwork@ou.edu or by calling (405) 325-8103, and graduate students may contact the Office of Enrollment Services by emailing enroll@ou.edu or by calling (405) 325-3572. After classes have begun, students must withdraw from enrollment according to the following instructions.

Complete Withdrawal from Enrollment

During the first two weeks of classes (Fall/Spring) undergraduate students withdrawing from the University should contact Compass Network at compassnetwork@ou.edu or (405) 325-8103, and their College Office beginning the third week of classes. Graduate students withdrawing from the University should contact the Office of Enrollment Services during the first two weeks of classes (Fall/Spring), and the Graduate College Office beginning the third week of classes. If you do not know your college, check with
such third and subsequent final exams scheduled within a single day. That semester; make sure all instructors providing exams during the same time must be notified. If a student has three or more exams on the same day, the exams will be brought down to two by the following procedure:

- **Undergraduate students** withdrawing from all courses in the first ten weeks of classes (first five weeks of a summer session) receive the grade of W in each course of enrollment. Beginning with the eleventh week (sixth week of a summer session) through the last day of classes of the semester or summer term, these students must receive a grade of W or F from the instructor in each course upon withdrawal.
- **Graduate students** withdrawing from all courses in the first six weeks of classes (first three weeks of a summer session) receive the grade of W in each course of enrollment. Beginning with the seventh week (fourth week of a summer session) through the last day of classes of the semester or summer term, these students must receive a grade of W or F from the instructor in each course upon withdrawal.

A student will be held responsible for the cost of room and board if either or both are furnished by the University.

**Final Examinations**

Oklahoma State Regents for Higher Education regulations require that those institutions that reserve the final week of the semester as a testing period shall ensure that all classes meet during the testing period. Final examinations are given at the discretion of the instructor, or, in the case of multiple sections, the department in which the course is offered.

(Exceptions: The College of Arts and Sciences requires that an examination, either a last or final examination, be given during the scheduled final examination period for each regularly scheduled undergraduate course. Independent study and pure laboratory courses are excluded; the College of Engineering and the College of Atmospheric and Geographic Sciences require comprehensive examinations to be given during the regularly scheduled examination periods in all undergraduate courses excluding directed readings, pure laboratory courses and project type design courses and seminars.)

When a final examination is given, the student must take the examination. If a final examination is given, no faculty member is authorized to depart from the published examination schedule for either a class or an individual without approval, as stated in the Faculty Handbook. Early final examinations are prohibited.

**FINAL EXAMINATION** has been defined as follows: an examination which is comprehensive in nature or which accounts for a greater proportion of the final grade than an examination given during the semester. (President, 2-10-86) A student will not be expected to take more than two final examinations in one day. In cases where a student has three or more exams scheduled for the same day, instructors must offer make-up exams. The student's number of exams will be brought down to two by the following procedure:

a. If a student has three or more exams on the same day, the instructor(s) giving the third and subsequent exams must provide make-up exams during the week designated for final exams for that semester;

b. The student must notify the instructor or department of the third and subsequent final exams scheduled within a single day. Such notification must be given to the specific instructor or department before the end of the twelfth week of classes (sixth week of the summer term).

In the event a conflict should arise from the scheduling of two or more final examinations at the same time, the student will attend the examination for the class that met first during the week, according to the student's class schedule. The instructor(s) giving the second and subsequent exams must provide make-up exams during the week designated for final exams that semester.

**Change of Address**

A student may change their billing, mailing, parent, and permanent addresses and phone numbers online through one.ou.edu, or by completing the change of address form available at Enrollment Services, 230 Buchanan Hall. In addition, international students must also report to the International Student Services office in Farzaneh Hall room 144.

**Change of College and Major**

A student who transfers from one degree-recommending college to another within the University must secure a change of major form from the advising office of the college last attended and must have it approved by the advising office of the college to which the transfer is occurring.

University College students should contact University College for information on transfer to a degree-recommending college.

A student who wishes to change major fields should consult his or her college advising office.

**Classification of Students**

Freshman — through 29 semester hours earned. | Sophomore — 30–59 semester hours earned. | Junior — 60–89 semester hours earned. | Senior — 90 semester hours earned.

**FULL-TIME STUDENTS**

To be considered full time, an undergraduate student must be enrolled in at least six hours in a summer session and at least 12 hours in a fall or spring semester. For limitations on graduate student enrollment, see the Graduate College website.

**Tuition and Fees**

Tuition and fees may be paid following enrollment. To avoid penalties for late payment, fees should be paid completely prior to the date given in the University calendar. Fees may be paid online through one.ou.edu, in person at the Bursar’s Office in Buchanan Hall or by mail. For the most up-to-date information concerning tuition and fees, visit the Bursar Services website.

**REFUNDS**

Refunds are calculated from the day classwork begins for each semester or session according to the following schedules established by the Oklahoma State Regents for Higher Education. Schedules for summer session may differ; please consult the Summer Session Schedule for applicable refund dates.
Students Called to Active Duty

Early in the semester:
If you are a main campus student, you need to contact either Jennifer Trimmer at 325-4308 or Debbie Blevins at 325-1084. They will need a copy of your orders as soon as possible. You can fax them to 325-7492. They will withdraw you from your classes and notify Bursar Services and Financial Aid Services.

If you are a student in OU Outreach Advanced Programs, Liberal Studies, Independent Study or Academic Programs, you need to contact R. William Jacobs II, va@ou.edu. He will need a copy of your orders as soon as possible. You can fax them to 325-7273. They will withdraw you from your classes and notify the Bursar and Financial Aid.

Mid to late semester:
If time allows, visit with each of your instructors to discuss your options.

The faculty and staff have been instructed by the Provost office to assist you in the disposition of your coursework. This may include early completion of courses, withdrawal or receipt of grades of Incomplete. Whatever your decision, you must then notify Veteran Student Services so that office can counsel you on how it will impact your educational benefits.

When you know the semester in which you will return:
We will do everything we can to get you back in classes as seamlessly as possible. You may go online to one.ou.edu at the appropriate time and enroll. If you have any stops, advising or otherwise, you may email Jennifer Trimmer at veterans@ou.edu and she will forward your email to the appropriate person.

Other Considerations
If you are living in University Housing, you need to submit a release application and a copy of your orders. You should be released from your contract with no penalty. For more information, contact Kari at 325-2511.

If you have a parking permit, send the permit to Parking and Transportation, 731 Elm Avenue, Robertson Hall, Norman OK 73019. Parking and Transportation will credit your Bursar account. The Bursar will issue a refund if there are no other outstanding charges to your account. If you have any questions about this, contact Anita at 325-3311.

If you purchased your textbooks at any of the Norman campus area bookstores, the stores will give you a refund as long as you can present a receipt.

If you have checked out materials from the University Libraries, be sure they get returned.

If you need to change your address, go to one.ou.edu.

Academic Records

Breck Turkington, Director
330 Buchanan Hall
Norman, OK 73019-4076
Phone: (405) 325-4147
FAX: (405) 325-7047
email: admrec@ou.edu
Internet: www.ou.edu/recordsandtranscripts/home.html

GRADES

Students’ grades in all courses are filed in the Office of Academic Records and become a part of the official records of the University.

The passing grades used are A, B, C, D, and under certain conditions, P and S. Nonpassing grades are F, U and NP. W, meaning withdrawal, is a neutral grade assigned when the student is passing at the time of withdrawal. A student who withdraws from a course with failing grades will receive the grade of F.

A, the highest grade, is given for work of exceptional quality. D is the lowest grade for which credit is given in any undergraduate college and means that, although in the judgment of the instructor credit should be allowed for the course, a degree will not be conferred upon a student whose work is all of that level. In the Graduate College, however, the grade of D is failing, insofar as credit toward a graduate degree is concerned, and cannot be used to satisfy prerequisite requirements and/or requirements for certificates. F means failure. No credit hours or grade points are awarded for an F, but the credit hours are calculated into the cumulative grade point average.

S and U, meaning Satisfactory and Unsatisfactory, may be used in grading certain courses identified at the discretion of the degree-recommending college. Courses selected for S-U grading must be of a noncompetitive nature and the entire class must be graded on this basis. The S-U grades are considered neutral in the computation of a student’s grade point average. At the undergraduate level, a grade of S signifies work of D quality or better (except in the case of credit earned by advanced standing examination, when the grade of S represents work of C quality or better). In the Graduate College, the grade of S represents work of B quality or better. S must be used to indicate that a thesis or dissertation is satisfactorily completed, and is the only passing grade accepted for special problems, individual research and directed readings courses.

The S grade may not be used for lecture/recitation courses except with the expressed approval of the graduate dean. The U grade is used to indicate that no credit is to be given for the work undertaken.

P and NP, meaning Pass and No Pass, are used as grades in a course in which a student has enrolled under the pass/no pass option. P meaning Pass is used as a passing grade and indicates quality of C work or better.

NP, meaning No Pass, is a non-passing mark used to indicate no credit for a pass/no-pass option enrollment. The grades of P and NP are considered neutral in the computation of the student’s grade point average.
I is a neutral mark and means incomplete. It is not an alternative to a grade of F, and no student may be failing a course at the time an I grade is awarded. To receive an I grade, the student should have satisfactorily completed a substantial portion of the required course work for the semester. The instructor will indicate to the student and to the Office of Academic Records what must be done to complete the course and set a time limit appropriate to the circumstances. However, the time limit allowed may not exceed one calendar year. If by the end of the year no change in grade has been submitted, the grade of I will be changed to the pre-determined permanent grade. If the professor does not turn in an Incomplete Contract, the student’s grade will be changed to an F after the allotted one-year time period. After a grade of I has been changed, a student may re-enroll in the course if appropriate or required. The foregoing time limitations concerning removal of an incomplete do not apply to graduate research and graduate problem courses.

Graduate College "I": With the approval of the instructor and Graduate College Dean, a graduate student may be granted up to a one-year extension for making up incomplete work. No petitions for extensions beyond one year will be considered. After the incomplete work is made up, the instructor shall promptly report the new grade to the Office of Academic Records so that it can be posted to the student's transcript. In any case, the new grade must be posted to the student’s transcript within one year of the deadline for making up the incomplete work (including any extension, if granted). If the new grade has not been posted within this one-year time period, the student shall have one additional year in which to file an appeal with the Graduate Dean requesting that the proper grade be posted. If no such appeal is received by the Graduate Dean within this second year time period, the grade of "I" shall be changed to the pre-determined permanent grade.

All instructional faculty are required to use the university-wide Incomplete Contract Form (PDF) when assigning a grade of Incomplete. This document protects both faculty and students by documenting circumstances that led to the assignment of an Incomplete grade.

X indicates that satisfactory progress is being made and is a neutral grade to be used only for thesis and dissertation research courses numbered 5980 and 6980 and for thesis and dissertation equivalent courses numbered 5880 and 6880.

AU (Audit) Auditing is attending a class without participating in classwork or receiving credit. Enrollment as an auditor is indicated on the student’s permanent academic record and is subject to the same posting regulations governing credit enrollment.

AW, meaning Administrative Withdrawal, is a neutral grade used to indicate that a student has been involuntarily withdrawn by the institution. Students may receive an AW for disciplinary reasons, financial reasons or inadequate attendance.

N is a temporary grade used only to indicate that no final grade has been reported at the time of grade processing and is removed from the student’s record when the final grade is received. It is neutral in the computation of the student’s grade point average.

GRADING SYSTEM
Each hour of A, B, C, D and F carries a grade point value as follows: A=4, B=3, C=2, D=1 and F=0. Grades of P and S, as well as grades of I, X, U, N, NP, AW, and W, carry no grade point value and are not included in the computation of a student’s semester or cumulative grade point average.

GRADE REPORTS
All final grades must be submitted online no later than the date specified in the call for grades.

CORRECTING GRADES REPORTED IN ERROR
The instructor initiates the change by filing a Faculty Request for Grade Change form with the department under which the course was taught.

Academic Forgiveness Policy
The Academic Forgiveness Policy, instituted by the Oklahoma State Regents for Higher Education, allows undergraduate students, under certain circumstances, to have courses removed from the calculation of the retention grade point average. It consists of three components: the repeat policy, the reprieve policy, and the renewal policy.

REPEAT POLICY
University policy prohibits students from repeating a course in which they have earned a grade of A or B unless the course is one in which there is a change of subject matter and the course has been designated “repeatable for credit”. Courses that are repeatable for credit are identified as such in the course description.

Undergraduate students may repeat up to four courses or 18 hours (whichever comes first) in which the original grade was a ‘D’ or an ‘F’. Only the second grade will be included in the calculation of the retention/graduation grade point average. The original grade will still appear on the student’s permanent record, but will not be calculated into the student’s retention/graduation grade point average or total hours earned.

Students who repeat courses/hours beyond those under the Repeat Policy may do so with both the original grades and repeat grades included in the calculation of the retention/graduation grade point average. Academic credit from any division of the University of Oklahoma—Norman campus, OU Health Sciences Center, OU-Tulsa, or the College of Continuing Education—are included in the OU retention/graduation and cumulative grade point averages for purposes of retention and graduation.

A student may request only one reprieve or renewal from the University of Oklahoma.

ACADEMIC REPRIEVE POLICY
The Reprieve Policy allows undergraduate students to request that one or two semesters’ grades be excluded from the calculation of the combined retention/graduation grade point average. Grades from courses taken during the reprieved term(s) will remain on the student’s permanent record, but will only be calculated into the student’s cumulative grade point average. A student may request an academic reprieve if the following criteria are met:

• The student must be currently enrolled as an undergraduate on the Norman campus;
• at least three years must have elapsed between the period in which the grades being requested to be reprieved were earned and the reprieve request; and
• prior to requesting the reprieve, the student must have earned at least a 2.00 grade point average with no grade lower than C
in all regularly graded coursework (minimum of 12 semester credit hours), excluding activity and performance courses. This coursework may be completed at any accredited higher education institution.

The request may be for one semester/term or two consecutive semesters/terms. If the reprieve is awarded, all grades and hours during the enrollment period are excluded from the retention/graduation grade point average. Coursework with a passing grade included in a reprieved semester may be used to demonstrate competency in the subject matter. However, the coursework may not be used to fulfill credit hour requirements. If the student’s request is for two consecutive semesters/terms, the institution may choose to reprieve only one semester.

The student may not receive more than one academic reprieve during his/her academic career. The student will not be eligible to receive a reprieve if a previous reprieve request was denied at the University of Oklahoma.

The request form is available in Academic Records. Students should contact their college concerning the process for requesting a reprieve.

ACADEMIC RENEWAL POLICY

The Academic Renewal Policy allows undergraduate students who have had academic trouble in the past and who have been out of higher education for a number of years to recover without penalty and have a fresh start. Under Academic Renewal, all course work taken prior to a date specified by the University of Oklahoma will be excluded from retention/graduation grade point average. All courses and grades will remain on the student’s transcript and be calculated in the student’s cumulative grade point average. Neither the content nor credit hours of renewed course work may be used to fulfill any degree or graduation requirements. If a student has received a renewal at another institution in Oklahoma, the student may request to have their college review the renewal. The student’s college may accept the renewal approved at the previous institution, or may deny the request. Whether accepted or denied, this review will constitute the student’s request for renewal at the University of Oklahoma.

If the student has not received a renewal at another institution in Oklahoma, he/she may request an academic renewal if the following is met:

- The student must be currently enrolled as an undergraduate student on the Norman campus.
- At least five years must have elapsed between the period of time in which the grades being requested to be renewed were earned and the renewal request.
- Prior to requesting the renewal, the student must have earned at least a 2.00 grade point average with no grade lower than a C in all regularly graded course work (minimum 12 semester credit hours), excluding activity and performance courses. This coursework may be completed at any accredited higher education institution.

The request form is available in Academic Records. Students should contact their college concerning the process for requesting an academic renewal.

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Academic Appeals Boards

In each college of the University, there shall be established an Academic Appeals Board consisting of an equal number of students and faculty. Faculty members of the board will be chosen by the faculty of the college for a term determined by the faculty. Student members of the board will be appointed for a term of one year by the dean of the college upon recommendations from the Student President.

Each Academic Appeals Board will hear cases in which the issue to be resolved is that of prejudiced or capricious evaluation, or alleged inability to speak the English language to the extent necessary to adequately instruct students.

Except for those cases that arise in the College of Law, the following procedures shall apply. (For procedure in the College of Law, contact the Office of the Dean.)

1. A Board will hear a case only after a student has notified an instructor of a dispute over an academic evaluation and after the student has made an unsuccessful attempt to resolve differences with the instructor, if necessary in consultation with the departmental chair. In cases of end-of-term evaluations, a student must notify an instructor of a dispute over an academic evaluation and must attempt to resolve differences no later than February 15 for the previous fall semester or winter intersession; and no later than September 15 in cases of end-of-term evaluations for the previous spring semester, spring intersession, or summer session. In cases of an evaluation made known to a student during the term, the student must notify an instructor of a dispute over academic evaluation and must attempt to resolve differences no later than 15 calendar days (excluding Saturdays, Sundays and University holidays from classes) after the results of the evaluation are made known to the student. If a student fails to notify an instructor or fails to attempt resolution within the appropriate time limit, the Board shall deny any request for a hearing on the claim unless, in the view of the Board, the student has been prevented from complying with the appropriate time limit (as for example, in the case of a student being called into military service).

2. The filing of a written request for a hearing on a claim before the appropriate Academic Appeals Board shall be within 10 calendar days (excluding Saturdays, Sundays, and University holidays from classes) following the day when the attempts at resolution in paragraph (1) above are completed. The Board shall deny any request for a hearing on a claim that does not meet this deadline unless, in the view of the Board, exceptional circumstances exist whereby the student is prevented from filing the claim. Furthermore, if, in the judgment of the Board, the case is deemed to be without merit or has already been satisfactorily resolved in the department, the Board may refuse the student a hearing.

3. To avoid a jurisdictional impasse, the appeal shall be heard by the Appeals Board in the undergraduate college in which both the course and the instructor are located. Any thesis and dissertation appeals shall be heard by the Graduate College Appeals Board.

4. It shall be the primary function of a board to mediate or adjudicate disputes that have not been satisfactorily resolved on the department level.
5. Each Board shall be given the responsibility of establishing its own rules of procedure. Such rules as it establishes must be consistent with the full protection of the rights of all parties involved.

6. Meetings of a board may be closed to the public.

7. Decisions of the Board shall be communicated in writing to the Board’s dean, the student’s dean, the student, and the instructor. The Board’s decisions shall be final and shall be implemented unless either the student or the instructor makes written appeal to the Executive Committee (or comparable body) of the degree-requiring college within 10 calendar days (excluding Saturdays, Sundays, or University holidays from classes) after being notified of the Board’s decision. The decision of the Executive Committee (or comparable body) shall be final and shall be implemented unless either the student or the instructor makes written appeal to the faculty of the degree-requiring college within 10 calendar days (excluding Saturdays, Sundays, and University holidays from classes) after being notified of the Committee’s decision. In the case of an appeal to the faculty of the degree-requiring college, the faculty’s decision shall be final and shall be implemented. The faculty of a degree-requiring college, however, may delegate their authority to consider appeals under this policy to the Executive Committee (or equivalent body) of the degree-requiring college, in which case the decision of the Executive Committee shall be final and shall be implemented without appeal to the faculty.

8. Revisions to this policy shall be reviewed by the Faculty Senate and the Student Code Revision Committee.

Standards of Scholarship

The following standards relating to retention of undergraduate students at the University of Oklahoma have been established. For continued enrollment in good standing, a student must maintain a retention grade point average based on total hours attempted as indicated as follows:

- 0 through 30 semester credit hours attempted — 1.70
- Greater than 30 semester credit hours attempted — 2.00

Students with 0 to 30 semester hours attempted and a retention grade point average of 1.70 to 1.99 will be placed on academic notice.

The retention grade point average is based on all work attempted, both transfer and OU, minus those courses repeated or reenrolled in accordance with the academic forgiveness policy, as well as remedial courses, and PE activity courses. These standards are minimal. Each degree-requiring college may establish higher standards for retention.

ACADEMIC PROBATION AND SUSPENSION

Students not meeting retention standards will be placed on academic probation for one semester, at the end of which they must have met the minimum standard required to continue as a student in good standing. However, a student enrolled on probation may be continued on probation provided he or she makes a 2.00 grade point average on that semester’s work. Students should check with their college dean’s office or with the Office of Academic Records for specific enrollment requirements while on academic probation. A student enrolled on probation, who fails to raise his or her cumulative retention grade point average to minimum requirements or make a 2.00 grade point average on work taken while enrolled on probation, excluding activity courses, will be suspended for poor scholarship.

Credit completed after the end of the term, or credit earned at another institution, will be included in the student’s retention/graduation grade point average at the time the work is recorded in Academic Records. The student’s current academic status will be reviewed and/or updated at that time but previous postings of academic standing will remain unchanged. A student’s academic status will not be changed retroactively.

A student suspended from the University for academic reasons is not eligible for readmission until one full semester has elapsed following the date of suspension. Any student who has been suspended should contact the Admissions Office for further instructions.

Regulations concerning admission, readmission, probation, and suspension of undergraduate students at the University are administered by the Committee on Academic Regulations, of which the Associate Vice President for Enrollment and Student Financial Services is chairperson.

The regulations of various colleges, established by the faculty, are administered by the deans concerned:

a. After a student has been readmitted to the University following suspension, he or she must meet any specific conditions established by the dean of his or her college for retention in that college.

b. A student who fails to meet college requirements may be placed on probation in that college or denied enrollment in that college.

Transcripts

Current OU students can access semester grades and unofficial transcripts through one.ou.edu.

OFFICIAL TRANSCRIPTS

Official transcripts are released by the Office of Academic Records upon the written request of the student, except that the University reserves the right to withhold an official transcript for any student with financial indebtedness to the University.

See Order Your OU Transcript for complete information about obtaining OU transcripts.

Student Academic Records

RELEASE OF STUDENT INFORMATION AND ACCESS TO STUDENT RECORDS

Most information concerning a student’s academic record is considered confidential and is not released to anyone without the student’s written authorization. The federal Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records, one of which is the right to provide written consent before the University discloses personally identifiable information other than "directory information" from the student’s education record. See Release of Student Information below for a full statement of the OU FERPA policy.
Students can grant access to their OU records in these ways:

- Students can authorize the release of their education record information to a third party on either a one-time or an on-going basis. Authorizations for release of information on an on-going basis will remain valid for one year following the student’s last enrollment at the University of Oklahoma or until canceled in writing by the student at any time.  
  Student Permission to Release Education Record Information Form  
  Concurrent High School Student Permission to Release Education Record Information Form
- Students can authorize access to their Bursar account through one.ou.edu.
- Students can authorize the Financial Aid Services Office to release information regarding their student financial aid records through that office’s OU Financial Aid Services Release Form (PDF).
- Students can consent to the release of documents associated with a record of an admonition or violation of the Academic Integrity Code filed with the Office of Academic Integrity Programs through that office’s Request for Release of Information form (PDF).
- Students can provide consent to the disclosure of educational records maintained by the Student Affairs Student Conduct Office through that office’s Authorization of Release of Information form (PDF).
- Students can authorize OU Health Services to release their health information records through that office’s Release for Medical Records Authorization form (PDF).
- Students can authorize any OU faculty/staff member to include personally identifiable education record information in letters of recommendation through the Open Records Office’s Letter of Recommendation Authorization form (PDF). Students provide the faculty/staff member with this form, and the faculty/staff member should keep it on file as documentation that the student authorized the release of their information.
- Students can authorize the Open Records Office to release transcript, student and academic conduct records, campus police, housing, student employment, financial aid, and bursar information through that office’s FERPA Release form (PDF).
- Students in University College can provide consent to the disclosure of their academic standing through that College’s FERPA Release form.
- Students in Price College of Business can authorize the release of confidential information through that College’s Student Release of Student Records form.
- Students living in University Housing can provide consent for Housing to disclose protected student information by completing the release section of the Housing contract.

Parental Access to Student Education Records

Parents of a dependent student may have access to grades and other confidential academic information under guidelines provided in the Family Educational Rights and Privacy Act of 1974. Access to this information is limited to parents who claim the student as an exemption on their federal income tax return.  
Parental Access to Student Education Records Form

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Release of Student Information

The Family Educational Rights and Privacy Act of 1974 (FERPA), also known as the Buckley Amendment, affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student’s education records within 45 days of the day the University receives a request for access.

   A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

   A student who wishes to ask the University to amend a record should write the University official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed. If the University decides not to amend the record as requested, the University will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the University discloses personally identifiable information other than "directory information" from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

   Directory information, which may be disclosed without consent, includes: Student’s name, local and permanent addresses, email address, telephone number, college, major, classification, current enrollment status, participation in recognized student activities and sports, dates of attendance, degrees and awards received and dates of receipt, posting of individual student grades and interim class evaluations provided the information is identified by code numbers and does not identify the student, and anticipated date of graduation based on completed hours.

   Withholding Directory Information

   A student may elect to withhold directory information by filling out the Directory Information Hold Form (PDF) and submitting it to the Office of Academic Records, 1000 Asp Avenue, Buchanan Hall room 230. The hold will block the student’s name, address and email address from the OU website directory; prevent the release of attendance, withdrawal or graduation information, even after the student leaves the university (unless the student submits a written authorization to release it); and prevent the university from releasing contact information. For students who withhold directory information, University officials are prohibited from releasing any form of
information without a written release from the student. The University requires this release before it will verify employment, enrollment or the status of students who make applications for employment, auto loans, good student discounts, apartment leases, etc.

Without a directory hold, any member of the public, including individuals, organizations and vendors, may obtain student directory information for purposes such as advertising and solicitation.

A student cannot place a hold on a portion of the information. A student can place a directory hold at any time. However, in order for information to be withheld from the printed directory, if a printed directory is produced, the directory hold must be on file by the end of the second week of the fall semester.

The University discloses education records without a student’s prior written consent under the FERPA exceptions: disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement personnel and health staff); officials of schools to which the student seeks to transfer; the Comptroller General of the United States, the HEW Secretary, the administrative head of an educational agency, or State educational authorities; in connection with the student’s application for, or receipt of, financial aid; State and local officials or authorities to which such information is specifically required to be reported under the State statute and adopted prior to November 19, 1974; organizations or educational agencies conducting legitimate research, provided no personal identifiable information about the student is made public; accrediting organizations; parents of a dependent student upon proof of dependency (exclusive of international students); in connection with an emergency when such information is necessary to protect the health or safety of the student or other persons, and to comply with a judicial order or lawfully issued subpoena.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Graduation

Although the formal Commencement ceremony is held only at the conclusion of the spring semester, degrees are posted and awarded at the end of each fall and spring semester and summer session. The degree and date of the diploma are entered on the student’s permanent academic record. The date of graduation for each term is the last day of examinations in the fall, the date of commencement in the spring and the last day of classes in the summer. All diplomas are mailed to students approximately 10-12 weeks following the official graduation date.

For a student to graduate, all work required for the degree must be completed satisfactorily by the last day of finals of the semester or term. It is the student’s responsibility to make sure all degree requirements have been met.

Students should check with the Office of Academic Records or their college office regarding the date all work must be submitted to the Office of Admissions and Records including incomplete grade (I) makeup reports, transfer work, correspondence grades, and any other information required to complete their requirements for graduation.

Should a student complete all academic requirements for graduation and apply for the degree at a time other than the end of a semester or summer session, the Office of Academic Records, upon request, will issue a certified statement that he or she is eligible for the degree as of the date when the requirements for the degree were completed.

A student may elect to be graduated under the requirements for an undergraduate degree in effect at the time of his or her first enrollment in the state system provided that he or she completes the work for the degree within a maximum time limit, determined by the college, of not less than six nor more than ten years. If the work for a degree covers a period longer than that specified by the college, the college, in consultation with the student, will determine the catalog or bulletin to be in effect for that student’s graduation.

A student whose initial enrollment in the state system is during the summer session will be subject to the degree requirements in effect for the academic year following that summer.

Credit in the student’s major field or area of concentration which is more than 10 years old may not be applied toward a bachelor’s degree unless it is validated by the major department, or by the departments in the student’s area of concentration. (The term “area of concentration” is included in addition to “major field” to allow for those cases in which the equivalent of a major may be earned by a combination of work in several departments.)

The following general requirements must have been met in order to be eligible for an undergraduate or first professional degree from the University of Oklahoma:

1. Each student must satisfactorily complete the requirements for graduation prescribed by the faculty of the college recommending the degree.

   2. All undergraduate students must satisfy the general education requirements that are part of the degree program under which they will graduate, unless they have completed an Associate of Arts or Associate of Science degree at an institution in the Oklahoma State System of Higher Education. Transfer students who enter the University with an Associate of Arts or an Associate of Science degree from an institution in the Oklahoma State System of Higher Education are considered to have met the lower-division (1000- and 2000-level) course requirements of the University’s General Education core curriculum. However, these students are still required to complete any lower-division coursework that is required beyond the University’s lower-division General Education course requirements, as well as the upper-division (including General Education) course requirements for a degree. Requests for exceptions to this policy must be submitted by the
student’s college and approved by the general education committee. The college advising coordinator must originate the request with a letter to the general education committee explaining and justifying the request, along with any supporting documentation.

3. A student must take a minimum of 30 semester credit hours at the University of Oklahoma, exclusive of correspondence and extension courses. At least 15 of the final 30 hours applied toward the bachelor’s degree or at least 50 percent of the hours required by the institution in the major field must be satisfactorily completed in residence at the University. However, colleges may have higher standards and it is the student’s responsibility to be informed concerning the specific requirements for graduation from the degree program in which he or she is enrolled. Hours completed in residence means college-level courses taken for academic credit from any division of the University of Oklahoma, including the Norman Campus, the Health Sciences Center, OU-Tulsa, and the College of Continuing Education, with the exception of correspondence courses. Grades and hours earned at any of these divisions are included in the OU retention/graduation grade point average for purposes of determining completion of degree requirements.

4. Students recommended for the bachelor’s degree must achieve a combined retention/graduation grade point average of at least 2.00 in all coursework attempted, including both work undertaken at the University and transfer courses, excluding any courses repeated or reprieved as detailed in the State Regents’ Grading Policy and excluding physical education activity courses. However, colleges may require a grade point average higher than 2.00 for graduation, and it is the student’s responsibility to be informed concerning the specific requirements for graduation from the degree program in which he or she is enrolled.

5. The Oklahoma State Regents for Higher Education require that all students graduating from institutions in the Oklahoma State System of Higher Education, before they are awarded a baccalaureate degree of any type, must have completed at least six semester hours of college credit in American history and government.

6. Responsibility for meeting graduation requirements lies with the student.

7. A student who is a candidate for a degree at the close of any semester or summer session must submit an official Application for Graduation and pay all tuition and fee charges before the degree will be conferred and a diploma issued. For students who have not paid all of the tuition and fees by the end of the term, the degree will not be posted to their academic record and a diploma will not be issued until their tuition and fees are paid. Once these are paid in full, the degree will be posted and the diploma issued and dated with the term in which the student completed degree requirements. Those finishing in the fall should submit a graduation application by September 15; those finishing in the spring, by February 15; and those in the summer, by June 1.

8. Students are encouraged to participate in Commencement and convocation ceremonies and should purchase their official University of Oklahoma caps and gowns from the campus bookstore. The Graduation Office also will coordinate Commencement Countdown in the fall and spring, a one-stop event where students can purchase caps and gowns, graduation announcements, the OU Ring and take senior photos. The University of Oklahoma prints a Commencement program each spring to be distributed at the May Commencement exercises. Student who do not wish to have their names published in the program must mark the appropriate box on the graduation application for their name to be withheld. Visit the Commencement website for more information.

9. A student may receive a second bachelor’s degree either from the college from which he or she received a first degree or from another college in the University. In order to receive a second degree, however, a student must spend at least two semesters in residence and complete at least 30 additional hours in the college. These 30 hours must be in addition to the total number of hours completed by the student for the first degree. Two degrees may be conferred at the same Commencement, provided permission is granted by the faculty recommending each degree, and provided the student submits the additional Application for Graduation.

10. Degrees achieved with honors, pursuant to University and/or State legislation, shall be recognized by diplomas attesting the character of such honors and their relative degree. Students graduating cum laude must be admitted to and satisfy the requirements of the Honors College. Should a student qualify for graduation with both college distinction and University honors, the student shall be graduated cum laude.
**Equal Opportunity Policy**

The University of Oklahoma, in compliance with all applicable federal and state laws and regulations does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, gender identity, gender expression, age, religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to: admissions, employment, financial aid, housing, services in educational programs or activities, or health care services that the University operates or provides.

Inquiries regarding non-discrimination policies may be directed to: Bobby J. Mason, University Equal Opportunity Officer and Title IX Coordinator, 405-325-3546, bjm@ou.edu, or visit the Institutional Equity Office website.

**Student Code**

The University of Oklahoma Student Rights and Responsibilities Code includes rules that address the responsibilities and conduct required of all University of Oklahoma students, student groups, organizations, and University-approved or operated living units. The University’s Student Alcohol Policy explains the operation of the University’s “Three Strikes Policy,” both for individual students, as well as student organizations. The Student Rights and Responsibilities Code, Procedures, and Alcohol Policy area all available through the Student Conduct website.

**Academic Integrity Policy**

Integrity in all aspects of scholarship is essential to the University's mission. The Academic Integrity Code establishes a student Integrity Council, sets forth the rights and responsibilities of all students on the Norman Campus regarding academic integrity, and provides the procedures to be followed in cases of suspected misconduct. Academic misconduct is defined as any act which improperly affects the evaluation of a student’s academic performance or achievement. It is the responsibility of each student to be familiar with the definitions, policies and procedures concerning academic misconduct; unfamiliarity with the code alters none of a student’s rights or responsibilities thereunder. Academic work submitted in any course is subject to review by plagiarism detection services such as Turnitin.com. The Code, the “Student’s Guide to Academic Integrity,” and other helpful documents are available on the Integrity Council website.

**Reasonable Accommodation Policy**

The University of Oklahoma will reasonably accommodate otherwise qualified individuals with a disability unless such accommodation would pose an undue hardship, would result in a fundamental alteration in the nature of the service, program, or activity or in undue financial or administrative burdens. The term "reasonable accommodation" is used in its general sense in this policy to apply to employees, students, and visitors.

Reasonable accommodation may include, but is not limited to:

- Making existing facilities readily accessible and usable by individuals with disabilities
- Job restructuring
- Part-time or modified work schedules
- Reassignment to a vacant position if qualified
- Acquisition or modification of equipment or devices
- Adjustment or modification of examinations, training materials or policies
- Providing qualified readers or interpreters
- Modifying policies, practices and procedures

The Disability Resource Center, unless otherwise provided, is the central point-of-contact to receive all requests for reasonable accommodation and to receive all documentation required to determine disability status under law. This center will then make a recommendation on accommodation to the appropriate administrative unit. Reasonable accommodation with respect to employment matters should be coordinated with the Office of Human Resources. Reasonable accommodation with respect to academic matters, including but not limited to faculty employment, should be coordinated with the Office of the Provost while all other issues of reasonable accommodation should be coordinated with the Office of the Vice President for Administrative Affairs.

Individuals who have complaints alleging discrimination based upon a disability may file them with the University Equal Opportunity Office in accordance with prevailing University discrimination grievance procedures.

Student requests for reasonable accommodation should be addressed to the Disability Resource Center, Goddard Health Center, 620 Elm Avenue, Suite 166, (405) 325-3852, TDD (405) 325-4173, FAX (405) 325-4491, or ods@ou.edu.

**Sexual Misconduct, Discrimination, and Harassment Policy**

The University is committed to creating and maintaining a community where all persons who participate in University programs and activities can work and learn together in an atmosphere free from all forms of harassment, exploitation, or intimidation. The University condemns discrimination based on sex or gender, sexual harassment, sexual assault, sexual orientation discrimination, discrimination based on gender identity or expression, and sexual misconduct, including but not limited to dating violence, domestic violence, and stalking. Any such activity committed by a member of the University community may subject the individual to University sanctions as well as civil and criminal penalties. For more information, contact the University's Sexual Misconduct Office, Walker Center 2nd Floor at (405) 325-2215, smo@ou.edu, or the Equal Opportunity Office, 102 Evans Hall, (405) 325-3546.

**Student Grievance Policy**

The University has a policy of internal adjudication of student grievances. There are specific procedures for many grievances (e.g., academic appeals, alleged discrimination, etc.) that are set forth on the Student Conduct website. In cases where University policy designates no specific procedure, grievances regarding academic matters, financial aid, educational records, or payment of tuition and fees should be addressed to the Senior Vice President and Provost; grievances regarding other aspects of student life should be addressed to the Vice President for Student Affairs.
University Email Notifications

In order to assure timely and efficient communication, the University establishes email as an acceptable means of official communication. All University students, faculty, and staff will be assigned an official University email account. Official University communications may be sent to this account. Email sent to this account is expected to be read in a timely fashion, except in circumstances where access to email is impracticable.

Faculty and staff may assume that a student’s official University email is a valid mechanism for communicating with that student. Faculty who rely upon electronic communication with or between students in their classes will specify their requirements in the course syllabus. Account holders who choose to have email forwarded to another email address do so at their own risk. An account holder’s failure to receive or read, in a timely manner, official University communications sent to an official email account does not absolve the account holder from knowing and complying with the content of the official communication.

Students participate in The Big Event day of community service.

Winter Welcome Week 2016
Student Affairs

Vice President's Office
Clarke Stroud, University Vice President for Student Affairs and Dean of Students / cstroud@ou.edu
Kristen Partridge, Associate Vice President for Student Affairs and Associate Dean of Students / kpartridge@ou.edu
265 Oklahoma Memorial Union / 900 Asp Ave., Suite 265 / Norman, OK 73019-4054
Voice (405) 325-3161 / Fax (405) 325-5248 / email studentaffairs@ou.edu
http://www.ou.edu/studentaffairs.html

Student Affairs is responsible for the portion of the collegiate experience that occurs outside the classroom. They provide customized services to meet the needs of students in the areas of career services, leader and volunteer activities, student life activities, student conduct, housing and food, and health services. They also provide student affairs services on our Tulsa, Health Science Center and Arezzo, Italy campuses.

Arezzo, Italy Student Affairs
Arezzo, a classic Tuscan town nestled conveniently between Rome and Florence, is filled with charm, warm welcomes and unforgettable views. As you walk from the ancient City Center down Corso Italia you begin to understand why Italian filmmaker Roberto Benigni chose Arezzo as his canvas, on which he painted the Oscar winning “La Vita è Bella.” Life in Arezzo is beautiful. A magical place, where you can begin to build your Italian dreams, make lifelong friendships, and have experiences so unforgettable, that like a fine Italian wine, the stories get better with time. OU’sArezzo campus offers a range of academic programs for students interested in studying abroad. OU in Arezzo
Mailing Address: University of Oklahoma, Via Pietri, 43, 52100 Arezzo
Phone: (338) 941-4915
cduclaux@ou.edu

Career Services
Career Services provides career assistance to all OU students from freshman year through graduate school. An outstanding staff provide programs and resources that assist students in discovering interests and selecting a major field of study, finding an internship or full-time employment, or applying for graduate or professional school. Career Services is the OU student’s best resource for job outlook, salary, and employment trend information. A wide range of programs facilitate contact between students and employers, and teach career decision-making and job search skills from one-on-one resume critiques to career fairs. (For on or off campus student jobs, contact OU’s Human Resources office at 325-1826.)

Fitness and Recreation
Fitness and Recreation provides recreational sports programs, fitness services and facilities. The Sarkeys Fitness Center, the university's recreation and fitness center, offers a state-of-the-art weight room, climbing wall, cardio room, indoor track, basketball courts, volleyball, badminton, racquetball and squash. Additionally, personal training and a full schedule of non-credit fitness classes are available. Periodically, OU students have the opportunity to sign up for outdoor wilderness recreation events and may check-out backpacking and camping equipment. The department is home to OU’s Intramural Sports program which provides competitive sports opportunities for individuals and groups. Registered Sport Clubs also receive advice and assistance from the department. OU’s Murray Case Sells Pool offers swim lessons, water aerobics, lap and recreational swim.

Gender+Equality Center
The Gender+Equality Center (GEC) fosters social justice by advocating for the rights of women and LGBTQ students, empowering those without a voice, and challenging inequality. The GEC helps all students reach their full potential and explore new perspectives. It provides a number of programs to ensure student safety, well-being and success while at the university, including sexual assault prevention and response, breast health education, LGBTQ programs and services and wage equity workshops.

Health Sciences Center Student Affairs
Health Sciences Center (HSC) Student Affairs helps develop a community of health care professionals through recruitment, retention, recreational programs and services. The HSC Student Affairs office provides oversight for student organizations and student government, coordinates student development and community-based programs, provides counseling services, manages the David L. Boren Student Union and provides recreational services and programs. The HSC Writing Center assists students in all of the health disciplines with professional and research documents and publications.

Health Services
Health Services (OUHS) is a fully accredited ambulatory health care facility staffed by board-certified physicians, physician assistants and registered nurses. The center offers the convenience of an on-campus location and the commitment to high quality care for students, faculty, staff and their dependents. OUHS also offers a women’s center, certified laboratory and radiology services, physical therapy and a pharmacy. The center hosts regular outreach focusing on various health issues and healthy lifestyle choices.

Henderson Scholars
Henderson Scholars Program focuses on the academics, community service and success of a cohort of 120 students. Henderson Scholars uphold the vision and mission set forth by Dr. George Henderson.

Housing and Food Services
Housing and Food Services provides high-quality housing, dining and catering services that enhance the educational experience of OU students.

Housing and Food Services provides a variety of on-campus living options for students, including both residence halls – for both freshmen and upper-class students and apartments – for upper class students. The convenience, safety and programming options
that are available through on-campus living contribute greatly to the success and quality of life for OU students.

The OU community enjoys the dining options that more than 30 restaurants in 14 locations provide. Convenient, healthy dining options are available throughout campus. Nutritional information is available online with a convenient Nutrition Calculator.

Housing and Food Services continually assesses their service to the University community. In addition to exceeding the expectations of students and faculty, they aim to provide staff with an enriching experience at a great place to work.

Leadership Development and Volunteerism

Leadership Development and Volunteerism prepares students for leadership responsibilities and roles through educational leadership programming and student volunteer opportunities. The office advises The Big Event, OU students’ annual day of volunteerism, coordinates campus awards and recognition programs, advises the President’s Community Scholars scholarship program and serves as a resource for student organizations. The department also serves as the headquarters for Sooner Parents, an organization for parents of OU students. Sooner Parents provides information and program opportunities and recognizes outstanding student parents through scholarships.

Oklahoma Memorial Union

The Oklahoma Memorial Union is the living room of the university, providing spaces to study and relax. The Union has several lounges, a dance floor, a game room and a food court that houses seven restaurants, at least one of which provides campus dining 24 hours a day. A variety of shops are available, including a university bookstore, art gallery, Starbucks, post office, copy shop and credit union. The union has a computer lab, network connections in the Clarke-Anderson room and wireless Internet throughout most of the building. Student organizations may host organization meetings, dinners, receptions and dances in The Union. The Union Programming Board (UPB) is a dynamic student-run organization dedicated to providing diverse programs in the Oklahoma Memorial Union for the University of Oklahoma community. Oklahoma Memorial Union is open 24 hours a day, seven days a week, 364 days a year.

Student Conduct Office

The Student Conduct Office is responsible for the Norman, Health Sciences Center and Tulsa campuses day-to-day administration of the Student Rights and Responsibilities Code, the university’s discipline system and coordinates due process under the OU Academic Misconduct Code. It also coordinates alcohol compliance checks for the university’s Greek community, and serves as a resource to the university community for dispute resolution and positive alternatives to hazing and alcohol/drug abuse. Groups interested in alcohol education and risk management programs may contact the director.

Student Life

Student Life is the “hub” of student life at OU. By providing motivation, guidance, encouragement and support to students throughout their collegiate experience, Student Life provides program opportunities and student activities that enhance students’ academic pursuits. The department is also a central resource for more than 400 registered student organizations including OU’s sororities and fraternities. Student Life is home to Camp Crimson, OU’s summer orientation camp for new-to-OU students and Sooner Orientation Weekend, an information and activity-packed event just prior to the start of fall classes. Programs and services specific to African-American, American Indian, Asian and Latino Student Life are also offered through the Student Life office.

Student Media

Student Media is the steward of The Oklahoma Daily, one of the nation’s most honored multimedia student news organizations; Sooner, annually hailed as one of the best college yearbooks in the country; and other student-managed publications, websites and mobile apps. Under the counsel of Student Media’s professional staff of media veterans, more than 100 students work each semester as reporters, editors, photographers, videographers, designers, marketers and salespeople. Most positions are paid, and undergraduates and graduate students from any academic major are encouraged to apply.

OU-Tulsa Student Affairs

Student Affairs at the OU-Tulsa Schusterman Center is responsible for events, programs and services in a variety of areas impacting the student experience. Student services include campus activities, personal health and wellness, career services, volunteer programs, counseling, the Disability Resource Center, student conduct issues and the health clinic. Additionally, OU-Tulsa Student Affairs advises the student government (OUTSA) and is heavily involved with the registered student organizations.

University Counseling Center

University Counseling Center provides a wide range of counseling services including traditional counseling (individual, couple, group), psychological assessment, psychiatry, consultation and outreach. In addition, the center is home to an APA accredited pre-doctoral psychology internship program. Hours of operation are 8:00 a.m. to 5:00 p.m. Monday through Friday.
Academic advising is the primary function of University College. Professional academic counselors are available throughout the year to help students decide on majors, select appropriate courses, and become acquainted with university policies and resources. Our goal is to provide students with the support they need to succeed at the University of Oklahoma.

While enrolled in University College, students will typically take courses common to all degree programs at the university. These include two courses in English composition, three hours in American history, and three hours in United States government (political science). Students will also enroll in courses required for general education, courses required for the major, or courses designed to explore various fields of interest. Students may also take courses to supplement their high school background or to help them be successful in college.

Students whose American College Test (ACT) scores indicate high aptitude for college work have many opportunities to tailor their programs to their particular abilities. If they have taken high school courses that are equivalent to college work, they may be encouraged to omit certain freshman courses and move into more advanced courses. If they need college credit for the courses omitted, they may take advanced standing examinations to earn that credit. Students should take such action only after discussion of their individual needs and objectives with an academic counselor. Qualified students are also encouraged to apply to the Honors College.

Admission to a Degree-Recommend College
A student may be admitted to one of the degree-recommending colleges on the Norman campus if he or she has declared a major, completed 24 or more credit hours of college-level work, and achieved an overall grade point average required for graduation from that college. Admission to the degree-recommending colleges at the OU Health Sciences Center requires a separate application process and is governed by requirements unique to each college or program.

Major Exploration and Advising for Undecided Students
Many students in University College have not yet chosen an academic major, and at least half of the students who have declared a major will change their minds during their first year. University College offers students the unique opportunity to take a semester or more to explore different career options and academic majors. Rather than being forced to make a premature decision, students are encouraged to evaluate options by enrolling in exploratory classes, participating in inventories designed to assess abilities and interests, and interacting with major exploration coaches who are experienced in working with undecided students.

The Strong Interest Inventory and FOCUS2 are web-based systems designed to aid students with the process of making a decision about selecting a major and/or a career and are available to all OU students through University College and the Assessment Center. These programs allow students to explore careers and the relationship between choosing a career and choosing an academic major. Both web-based programs are accessible 24 hours a day, every day, online. The college’s major exploration coaches can meet with students and, using results from career assessments and their familiarity with all OU majors, help students narrow their focus about majors and careers.
Pre-Health Professions Advising
University College advises students seeking to enter professional health fields such as communication sciences and disorders, dental hygiene, nursing, nutritional sciences, occupational therapy, pharmacy, physical therapy, physician’s associate, and the radiologic technologies. The assistance of an academic counselor is especially important to the pre-health profession student who wants to complete his/her admission requirements while maintaining a competitive grade point average for admission to the University of Oklahoma Health Sciences Center.

Support Courses and Programs

Making the Transition to College: Courses for First-Year Students
University College works hard to provide courses that meet our mission of "assisting new students in making a successful transition to the University and in building a solid foundation for further academic success."

Gateway to College Learning helps students with the transition from high school to college.

University College Seminars give students an opportunity to discover a unique support system while making a successful transition to college learning. Each seminar features exploration of a specific topic with an outstanding instructor and a mentor group.

Explore Sooner - Deciding on a Major explores the majors and minors that OU has to offer, and it helps students find their own interests and strengths.

Faculty Mentoring provides the opportunity for students to build relationships with faculty, increase their network base, and gain valuable life experience.

Strategies for Success assists students who are on academic probation or notice.

Transitions for Transfer Students introduces transfer students to the academic requirements, policies, and resources at the University of Oklahoma.

President’s Distinguished Faculty Mentoring Program
The President’s Distinguished Faculty Mentoring Program matches entering students and experienced faculty mentors to help create nurturing and personal relationships, thus easing the transition from high school to college. This program provides students opportunities to build connections with faculty and gain valuable life experience. It is a chance to become acquainted with someone who is personally interested in the student’s success, and who can guide a student through the complexities of university life. The minimum expectation of the mentoring program is that the student will meet with the mentor twice during the fall semester, once in a group setting, then individually. To participate, a student will enroll in UNIV 1210. This is a zero-credit course, which costs nothing. A student who participates throughout the semester will receive an “S” (satisfactory).

Awards/Honors

PACE Awards
PACE awards represent outstanding accomplishments in four areas, limited to student performance during the fall semester only.

The PACE acronym is interpreted as:
- Participation in recognized campus clubs and activities
- Academic achievement with a minimum of 3.25 in 14 hours
- Community service either on campus or in the metro area
- Excellence in leadership positions on campus including residence life

Freshman students may be nominated by faculty, staff, academic advisers, organization sponsors, student organization presidents, and housing resident advisers, or students may self-nominate. A committee composed of University College administrators and staff reviews all nominations and then selects up to one percent (1%) of the total number of entering freshmen in any given year as PACE recipients.

McLaughlin and Balch Awards
These awards honor several of our top students in University College.

Phi Kappa Phi Award
The Honor Society of Phi Kappa Phi is the oldest and largest interdisciplinary honor society in the United States. Since 2006, the OU Chapter of Phi Kappa Phi has recognized outstanding freshmen who have distinguished themselves in their academic achievements at OU.

Paul Judice Environment Award
This award is given by Dean Nicole Campbell to honor her father’s devotion to sustaining the environment.

Sylvia Corwin Education Award
This award seeks to honor the most promising first-year student pursuing a career in Elementary Education.

University College Awards
The University College Awards recognize the most outstanding students in University College.

Dan Tankersley "Boot Strap" Award
This award, presented by the Center for Student Advancement, assists and rewards students who have overcome life obstacles and demonstrated academic perseverance to progress toward graduation.

Alpha Lambda Delta, National Freshman Honor Society
The national freshman honor society, Alpha Lambda Delta, is sponsored by University College Freshman Programs. Students must have completed a minimum of 12 letter-graded semester hours during their first fall term with no less than a 3.5 OU GPA and no grades of I, N, D, F, or U.

Commencement Banner Carriers
Each year, the University College staff nominates University College students to be honored as the University College banner carrier at the May Commencement ceremony. University College administration selects one of these nominees as the official banner carriers based on their academic success.

Strategies for Success

Center for Student Advancement
The Center for Student Advancement (CSA) is committed to providing programs and services that promote the retention and success of students experiencing academic challenges. CSA offers
advising and courses entitled Strategies for Success, Transitions, First Steps, and Faculty Mentoring. The Center is open for student walk-ins or appointments. For more information on the Center for Student Advancement, call 405.325.2574 or go to Wagner Hall room 150.

New Sooner Enrollment Program
Beginning in mid-May and continuing throughout summer, University College provides an enrollment and orientation program for new OU students entering in the fall semester. Students and their parents spend half-a-day on campus in small groups, accompanied by guides who are current OU students. Activities include learning about OU, taking assessment tests to ensure proper placement in classes, meeting with academic advisors to discuss majors and select courses, visiting with other campus services and resources, and enrolling in fall classes. Students leave the campus feeling comfortable with OU, with an appropriate schedule, and with a sense of what they can look forward to in the fall. For more information, visit the New Sooner Enrollment Program website.

Entry-Level Assessment
The Assessment Center provides assessment and course placement services for new and transfer students to give them the best possible chance of success in attaining their academic goals.

All new students at the University of Oklahoma will be assessed in three areas: reading, English, and mathematics. The American College Test (ACT) or the Scholastic Aptitude Test (SAT) will be used as the preliminary screening instrument. Students scoring at certain levels will be placed in the appropriate course or, depending on their test scores and choice of major, further evaluated with a computerized placement examination and/or a writing sample. These tests are used to provide academic counselors with information on students’ current skill levels. If the test results indicate a need for improvement in any of these areas, an academic counselor can help students select courses designed to develop or enhance skills.

Assessment Guidelines
The University of Oklahoma requires an ALEKS Mathematics Placement Assessment and Accuplacer Reading and English Placement Assessments to determine readiness for various courses.

Math Placement Assessment - The University of Oklahoma requires all first-time OU students or transfer students who need to enroll in a math course to take an ALEKS Mathematics Placement Assessment to determine their proper math course placement. The ALEKS Placement Assessment covers material from basic math through pre-calculus and will provide an accurate description of a student’s math skills and a recommended course placement. See Math Assessment for more information.

Reading Placement Assessment - All incoming OU students with an ACT reading sub-score of an 18 or less are required to take a Reading Placement Assessment to determine whether they must take a developmental reading course before moving on to higher reading leveled courses. There are no enrollment restrictions for students with an ACT reading sub-score of 19 or higher. See Reading Assessment for more information.

English Placement Assessment - All incoming OU students with an ACT English sub-score of an 18 or less are required to take an English Placement Assessment to determine whether they must take a remedial English course before moving on to ENGL 1113. There are no enrollment restrictions for students with an ACT English sub-score of 19 or higher. See Writing Assessment for more information.

University College Action Tutoring
The Student Learning Center, a department of University College, offers free tutoring sessions through UC Action. This nationally, CBLA Certified service offers walk-in, small group appointments, online tutoring, and/or faculty directed sessions to help students take action towards their own academic success.

University College Enrollment Policies
ALL-UNIVERSITY WRITING REQUIREMENT
All University of Oklahoma students must complete a university writing requirement, consisting of six hours of English Composition and/or Expository Writing (ENGL 1113 and 1213 or EXPO 1213). Any student who has not fulfilled the requirement is encouraged to enroll in English and/or Expository Writing.

PASS/NO PASS OPTION
Freshman students in University College may not enroll in courses on a P/NP basis. Students in University College who are above freshman standing may enroll in courses on a P/NP basis only if they have a declared major and the approval of that major department.

FORTY-FIVE HOUR RULE
Students who have attempted 45 or more semester hours, based on grades of A, B, C, D, F, I, P, NP, S and U, may enroll or continue to enroll in University College only with a 2.00 or higher grade point average in their last OU enrollment period or with a 2.00 or higher OU retention grade point average.

ACADEMIC PROBATION
University College students on academic probation must be advised by an academic counselor in University College before they may enroll for the next semester.

STUDENT RESPONSIBILITIES
All colleges and universities establish certain requirements that must be met in order to earn a degree. These include coursework in both general education areas and courses in a specific major, as well as compliance with academic standards and policies. Although academic counselors and departmental advisers are available to help students plan their programs of study, the individual student has a three-fold responsibility in this regard:

1. to know his/her academic standing relative to published standards;
2. to understand the published degree requirements; and
3. to know and observe academic deadlines, as established in the University’s Academic Calendar.
College of Architecture

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Norman, OK 73019
Phone: (405) 325-2444
FAX: (405) 325-7558
email: coa-communications@ou.edu
Internet: http://www.ou.edu/architecture.html

- Division of Architecture
- Division of Construction Science
- Program in Environmental Design
- Division of Interior Design
- Division of Landscape Architecture
- Division of Regional and City Planning

Administrative Officers

- Hans E. Butzer, A.I.A. LEED AP, Dean
- Charles G. Warnken, Ph.D., AICP, Associate Dean of Instructional Service and Research
- Leehu Loon, ASLA, PLA, Associate Dean of Administration
- Stephanie Pilat, Ph.D., Director, Division of Architecture
- Lisa Holliday, Ph.D., PE, Director Haskell & Irene Lemon Construction Science Division
- Mia Kile, M.F.A., ASID, IIDA, IDEC, Director of Division of Interior Design
- Leehu Loon, ASLA, PLA, Director, Division of Landscape Architecture
- Charles G. Warnken, Ph.D., AICP, Director of Division of Regional and City Planning
- Shawn Schaefer, Director of Architectural Urban Studies (OU-Tulsa)
- Shane Hampton, Executive Director of Institute for Quality Communities
- Angela Person, Director of Research Initiatives and Strategic Planning
- Kim Goodman, Assistant to the Dean
- Erin Tyler, Academic Counseling Professional II
- David Kyncl, Academic Counseling Professional II

General Information

The College of Architecture is a comprehensive, multi-disciplinary unit concerned with the planning, design and construction of the built environment. The college is comprised of the divisions of Architecture, Construction Science, Interior Design, Landscape Architecture, and Regional and City Planning. A graduate program in Architecture, focusing on Urban Design, is also offered by the OU College of Architecture at OU-Tulsa.

Students in the college develop the capacity for critical analysis of the context and constraints of physical design, formulate planning and design goals, and acquire specialized skills to attain these goals. Individual professional degree programs offered under the divisions within the college have complementary theory and practice components. The curricula are strengthened by deliberate sharing of courses and by the interaction of faculty and students across division boundaries. Students in the programs have the unique opportunity to work with others preparing to enter related professional fields, as well as exposure to practicing professionals in these fields.

Degrees Offered

Undergraduate degrees offered by the College of Architecture are:

- Bachelor of Architecture, accredited by the National Architectural Accreditation Board (N.A.A.B.)
- Bachelor of Science in Architectural Studies
- Bachelor of Science in Construction Science, accredited by the American Council for Construction Education (ACCE)
- Bachelor of Interior Design, accredited by the Council for Interior Design Accreditation (CIDA)
- Bachelor of Science in Environmental Design

Graduate degrees offered jointly with the Graduate College are:

- Master of Science in Architecture
- Master of Architecture, accredited by the N.A.A.B.
- Master of Science in Architectural Urban Studies
- Master of Landscape Architecture, accredited by L.A.A.B.
- Master of Science in Interior Design
- Master of Regional and City Planning, accredited by the Planning Accreditation Board (PAB)
- Master of Science in Construction Management.
- Ph.D., Planning, Design and Construction

Admission criteria and curricular information for all undergraduate and graduate degree programs in the College of Architecture are included in this catalog.

MINORS

The College of Architecture offers the following minors:

- Architectural Studies — Offered to non-majors who complete 15 hours of ARCH prefix courses. Specific information on courses applicable to a minor is available from the College of Architecture Academic Advising Services, 281 Gould Hall.
- Construction Science — Students may satisfy the minor requirements in Construction Science by first making application to the minor program, being admitted, and subsequently completing 19 hours of CNS prefix courses. Specific information on courses applicable to a minor is available from the College of Architecture Academic Advising Services, 283 Gould Hall.
- Interior Design — Students may satisfy the minor requirements in Interior Design by completing 16 hours of coursework of I D- prefix courses. Specific information on courses applicable to a minor is available from the College of Architecture Academic Advising Services, 283 Gould Hall.

GRADUATE CERTIFICATES

- Graduate Certificate in Data Systems and Digital Design (BIM/GIS/FAB) is an option for design professionals to participate in an assortment of courses specifically centered on expertise in Data Systems and Digital Design education. A total of 12 hours is required, consisting of 3 hours of required coursework and 9 hours of elective coursework. While this certificate is embedded within the Master of Science in Architecture degree, graduate students enrolled in the Master of Architecture degrees are also eligible based upon allowable electives.
• Graduate Certificate in Design Entrepreneurship and Real Estate is an option for design professionals to participate in an assortment of courses specifically centered on expertise in Design Entrepreneurship and Real Estate education. A total of 12 hours is required, consisting of 3 hours required coursework and 9 hours elective coursework. While this certificate is embedded within the Master of Science in Architecture degree, graduate students enrolled in the Master of Architecture degrees are eligible based upon allowable electives.

• Graduate Certificate in Resilient Planning, Design, and Construction is an option for design professionals to participate in an assortment of courses specifically centered on expertise in Resilient Planning, Design, and Construction education. A total of 12 hours is required, consisting of 3 hours required coursework and 9 hours elective coursework. While this certificate is embedded within the Master of Science in Architecture degree, graduate students enrolled in the Master of Architecture degrees will also be eligible based upon allowable electives.

Special Programs

PRECEPTORSHIP PROGRAM
The College administers a preceptorship program which permits students of demonstrated ability to complete a limited number of degree requirements as a participant in a professional office.

SUMMER PROGRAM
Selected courses may be offered during the summer session in the College of Architecture. Special summer studies are also offered in international settings.

Honors and Awards

DISTINCTION AND SPECIAL DISTINCTION
Students who complete their undergraduate degree in the College of Architecture may be granted a degree of distinction if they have achieved the required grade point averages. The degree with Distinction will be conferred upon students who achieve at least a 3.50 retention grade point average in their OU and combined grade point averages. The degree with Special Distinction requires at least a 3.75 retention grade point average in the OU and combined grade point averages. The final semester’s grades will be included in the grade point averages that determine the Distinction or Special Distinction degree.

HONORS DEGREES
All of the bachelor’s degree programs offered by the College of Architecture are available to qualified students as honors degree programs. Students may graduate with honors (cum Laude, Magna cum Laude, Summa cum Laude) if they successfully complete all requirements of the Honors College in addition to their regular degree program requirements. Please refer to the Honors College section of this catalog for specific information concerning admission and completion of honors degrees.

RECOGNITION OF ACADEMIC ACHIEVEMENT
The Dean’s Honor Roll is compiled at the close of each fall and spring semester. It includes students who have completed at least 12 grade point hours and have earned an average of 3.50 or higher for the semester.

Students enrolled part-time for both the fall and spring semesters of an academic year will be included on the spring semester honor roll, provided that a 3.50 or better is earned for each semester.

Scholarships and Awards
Contact the College office or refer to our home page for details about College scholarship opportunities.

Many scholarships and awards are provided by professional societies, the building industry, and patrons of architecture and the allied arts. The University of Oklahoma has many general financial aid programs which are listed on the Financial Aid Services website or found in the University’s publication A Guide to Scholarships and Financial Aid. The Guide is available online or from the Office of Financial Aid Services, 1000 Asp Ave, Room 216, Norman, OK 73019-4078.

Honor Societies and Professional Organizations
• Construction Students Association — An umbrella organization of construction student chapters of AGC, NAHB, and ABC.
• Interior Design Student Association — An umbrella organization related to interior design professionals of ASID, NDA, IES, and DC.
• The American Institute of Architecture Students — A student chapter affiliated with the national professional organization, open to all majors in architecture.
• Student Association, Organization of Black Designers — A student chapter affiliated with the national professional organization, open to all majors.
• Student Chapter, International Facility Management Association — A student chapter affiliated with the national professional organization, open to all majors.
• Student Chapter, American Indian Council of Architects and Engineers — A student chapter affiliated with the national professional organization, open to all majors.
• Student Chapter, American Planning Association — A student chapter affiliated with the national professional organization.
• Student Chapter, Associated General Contractors of America — A construction science student chapter affiliated with the national professional organization.
• Student Chapter, National Association of Home Builders — A student chapter affiliated with the national professional organization.
• Student Chapter, American Society of Interior Designers — A student chapter affiliated with the national professional organization, open to all majors in interior design and architecture.
• Student Chapter, American Society of Landscape Architects — A student chapter affiliated with the national professional organization, open to all majors in landscape architecture.
• Alpha Rho Chi — A professional fraternity for students in architecture and allied arts.
• Sigma Lambda Chi — A professional honor society for students in construction management.

Admission
Admission to the University of Oklahoma (Norman Campus) and subsequently a degree granting college is based upon the admission requirements that are in effect for the semester that a student initiates enrollment at OU. For information on current
admission requirements, contact the Office of Admissions & Recruitment, University of Oklahoma, 1000 Asp Avenue Room 127, Norman, OK 73019-4076 or visit their [homepage](#).

Admission to an undergraduate program within the College of Architecture is based upon the program requirements in effect at the time of a student’s initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education. All first-year students direct from high school are enrolled in University College. All students seeking admission to a program within the College of Architecture must fulfill the following minimum requirements:

1. Completed admission to the University of Oklahoma;
2. At least 24 semester hours of earned college credit;
3. Completion of any curricular deficiencies that may exist in English, Math and/or Science;
4. A declared major in the College of Architecture; and
5. Obtain at least the minimum combined retention grade point average required for graduation from the program he or she has declared. All undergraduate programs in the College of Architecture may require additional admission requirements beyond those listed above. Refer to the respective division section in the following pages for additional information regarding additional program admission requirements.

**LAPTOP REQUIREMENT**

Students with a major in the College of Architecture will be required to have a laptop computer. Laptop technologies are used to enhance the learning experience, and using a computer will become second nature to all of our students. See [Laptop Policy page](#) for Recommendations for the specifications needed, as well as other pertinent information.

**TRANSFER STUDENTS**

An undergraduate student transferring from an institution within the Oklahoma State System of Higher Education must fulfill the transfer admission requirements of the University of Oklahoma Office of Admissions & Recruitment. For more information, visit their [website](#).

A student requesting transfer into a program of the College of Architecture from another institution will be considered for admission on a space-available basis, regardless of prior grade point average. Such an applicant, in addition to satisfying all admission requirements of the University and the College, must be approved by the division director for that particular major.

A student requesting to transfer into a program of the College of Architecture from another institution outside of the Oklahoma State System of Higher Education will follow the most recent curriculum requirements for the major he/she declares in addition to meeting the

**TRANSFER CREDIT**

The following credit hour regulations are specific to transfer students:

- A maximum of 64 hours of transfer credit from a two-year college will apply to any undergraduate program in the College of Architecture. Two-year college work is accepted only as lower-division credit.
- At least 60 semester hours applied toward completion of a baccalaureate degree must be earned at accredited senior (four-year) institutions.

- Credits earned in physical education courses or in basic ROTC courses cannot be applied toward the graduation requirements of any degree program of the College of Architecture. Advanced ROTC courses may be applied toward degree requirements only with the special permission of the dean.
- All professional courses not taken at the University of Oklahoma are subject to evaluation for equivalency by the appropriate division of the College prior to the approval of these courses as transfer credit.
- Work accepted from other institutions is subject to validation by the satisfactory completion of at least 30 hours of credit in residence.
- Any student enrolling for the first time at the University of Oklahoma in a design or graphics course offered by the College of Architecture must enroll in the first course in the sequence, unless specifically approved for higher placement based on a review by the appropriate division director of previous work completed by the student.
- College credit for work experience is permitted only under the supervised conditions of the Preceptor Program of the College or approved internship/field experience courses.

**ADMISSION LIMITATIONS**

Admission to the various degree programs within the College is considered on a space-available basis only. Enrollment restrictions are most common in professional programs and courses, and are subject to national standards of professional accreditation review.

**College of Architecture**

**PROBATION AND ADVANCEMENT**

In accordance with the approved retention policy of the Oklahoma State Regents for Higher Education a student must maintain a combined retention minimum grade point average of at least 2.00 (C) in order to be in good academic standing at the University of Oklahoma. He or she must maintain at least a 2.50 OU retention and combined retention grade point averages required for graduation from any of the undergraduate programs within the College of Architecture in order to be in good academic standing within the College. A student who earns less than 2.50 grade point averages for his/her program will be notified and required to sign an “Enrollment Contract” each semester his/her retention grade point average is below the minimum required for graduation. A student on enrollment contract may be denied further enrollment in the college if he or she fails to fulfill the terms of the enrollment contract during any semester he/she is on academic notice.

A student who is denied enrollment in the College of Architecture may still be eligible for enrollment in another college within the University of Oklahoma. Students who have been dismissed from the College of Architecture for academic reasons should contact the Center for Student Advancement for advisement regarding continued enrollment at the University of Oklahoma. If a dismissed student from the College of Architecture decides to continue at the University of Oklahoma, further enrollment in College of Architecture courses will be denied.

A student denied enrollment in the College of Architecture may apply for readmission after a lapse of one regular semester (fall or spring). The student must submit a letter stating why he/she should be readmitted (what caused the poor academic performance and how the problems causing the poor academic
performance have been remedied.) Such a request will be reviewed and decided upon by the appropriate division.

If it is the first academic stop, the student’s record will be reviewed to determine if it is possible for the student to earn the required grade points in the courses that remain to complete the degree and graduate.

If it is the student’s second academic stop, he/she will automatically be denied readmission.

**ATTENDANCE**
The establishment of a specific policy concerning attendance requirements, as well as announced and unannounced examinations, is the responsibility of the individual instructor. Regular attendance in required studio courses is considered essential to the overall development of the student within the professional and pre-professional curricula.

**STUDIO REGULATIONS**
A student may enroll in only one design and one graphics course per semester. Any student who enrolls in a studio course with an incomplete in a prerequisite must remove the incomplete prior to the first day of class of the subsequent semester.

**OWNERSHIP OF WORK**
All work completed or submitted in fulfillment of any requirements of a course in the College of Architecture is the property of the College, which reserves the right to retain, copyright, use, exhibit, reproduce or publish any work so submitted.

**OUTSIDE EMPLOYMENT**
The demands of outside employment during the academic year, with the exception of an approved preceptorship program or internship, may be inconsistent with the requirements of the professional degree programs. Outside employment is not considered an extenuating circumstance in cases of poor performance, excessive absences or failure to submit assigned work on schedule. Students who fail to adequately fulfill course and curriculum requirements while maintaining outside employment may be required to carry reduced course loads. A longer period in residence may result from this reduction in course loads.

**ENROLLMENT LIMITATIONS**
Undergraduate students may enroll in a maximum of 19 credit hours per any regular semester (fall or spring), and nine credit hours in summer. Enrollment in more than the maximum credit hours is permitted only with the approval and signature of the student’s academic counselor and the dean of the College. Enrollment in more than the maximum credit hours for any given enrollment period cannot exceed the Oklahoma State Regents' absolute maximum for any given enrollment period.

All students enrolled in courses offered by the College are subject to the applicable rules of the College, including those governing performance reviews and enrollment limitations. Students admitted to the professional program in architecture may enroll in any architecture course for which they are eligible. Students who have been accepted as majors in another division of the College of Architecture will be admitted to those architecture courses which are specifically required for their degree programs.

**STUDENT ADVISEMENT**
Students in the College of Architecture are advised by one of the College’s full-time academic counselors. Students schedule advising appointment through iAdvise.ou.edu or call the Academic Advising Services at 325-2444 for details.

Due to the complexity of the program sequences, it is necessary that all undergraduate students meet with an academic counselor during the pre-enrollment periods. Academic counselors are available to answer questions about the various undergraduate programs. The College of Architecture requires semester-by-semester advising. Students are not permitted to self-advice.

**GRADUATION REQUIREMENTS**
Approval for graduation with a degree from the College of Architecture requires completion of all degree requirements listed on the curriculum requirements check sheet for the program the student was admitted as well as the graduation requirements set forth by the Oklahoma State Regents for Higher Education, and the University of Oklahoma. See the College of Architecture Degree Requirements check sheets for specific degree requirements. Copies of current or past checksheets can be obtained from the College’s Academic Advising Services Office.

In addition to the minimum graduation requirements set forth by the Oklahoma State Regents for Higher Education and the University of Oklahoma, the College of Architecture requires the following:

1. A student must obtain the minimum OU retention, combined retention and curriculum grade point averages specified on the requirements check sheet for his or her degree program. Note: Specific grade point averages required for graduation from programs within the College supersede the minimums set forth by the Oklahoma State Regents for Higher Education and the University of Oklahoma.
2. A student must complete at least the minimum upper division (3000 level or above) and total hours listed on his or her program requirements check sheet. Total credit hours applied toward graduation must be verified by one of the professional academic counselors in the Academic Advising Services Office. Students are encouraged to meet with one of the College’s academic counselors for a degree check at least one semester before the intended semester of graduation. The following are additional College of Architecture regulations regarding total hours applied toward graduation:
   a. credit hours earned in physical education courses or in basic ROTC courses cannot be applied toward the graduation requirements of any degree program of the College of Architecture. Advanced ROTC courses may be applied toward degree requirements only with the special permission of the dean;
   b. a maximum of 64 hours will transfer for credit from a two-year college;
   c. at least 60 semester hours toward graduation must be earned at accredited senior (four-year) institutions;
   d. no hours for remedial or pre-college level course work may apply toward graduation;
   e. transfer coursework specifically denied by the division for application toward the curriculum will not count toward graduation;
   f. courses taken under the student elected Pass/No Pass grading option will not be allowed to count toward
fulfillment of any university general education or college curriculum requirements.

Additional information about specific program requirements are described under the respective division sections in this chapter. Responsibility for meeting graduation requirements lies with the student.

Division of Architecture

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Marjorie Callahan, Graduate Liaison
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Faculty Roster
Professors Bozorgi, Butzer; Associate Professors Boeck, Butko, Callahan, Fithian, Frantz, Pilat, Yowell; Assistant Professors Barrett, Cavieres, Cricchio, Harm, Pavlik, Shadrivan.

Degrees Offered

- Bachelor of Architecture
- Bachelor of Science in Architectural Studies
- Master of Architecture
- Master of Science in Architectural Urban Studies (Tulsa)
- Master of Science in Architecture
- PhD, Planning, Design and Construction

General Information

The architecture program at the University of Oklahoma was founded in 1926 as part of the College of Engineering. In 1968 the program became a separate college and the first component of what is now a multi-disciplinary college including programs in interior design, construction science, planning, and landscape architecture. The architecture program benefits strongly from this multi-disciplinary context.

A licensed architect is responsible for creating buildings where people live, work, learn, and play. Projects may range from high-rise buildings containing multiple functions such as office, retail, and residential, to small rural convenience stores; from large, regional hospitals to single family homes; and from large university campuses to small day care centers. The challenge to the architect is to produce projects that are functional, efficient, attractive, and safe.

Admission

TRANSFER STUDENTS

All professional courses not taken at the University of Oklahoma are subject to evaluation through equivalency examinations or other means as approved by the Director of the Architecture Division.

TRANSFER CREDIT AND ADVANCED STANDING

The policies of the College of Architecture apply to the granting of transfer credit or advanced standing credit. The amount of advanced standing credit that may be applied toward a degree may be limited by the Director of the Division of Architecture or the Dean.

SPECIAL REGULATIONS

Placement in Studio Courses

Any student enrolling for the first time at the University of Oklahoma in a design support course offered by the Division of Architecture must enroll in the first course in the sequence, unless specifically approved for higher placement by the Director of Architecture.

Enrollment in Architecture Courses

A student may not enroll in more than one required studio course per semester. Students must have completed “Incompletes” in all prerequisite courses prior to the first day of class in any subsequent architecture course unless otherwise granted permission by the Director of Architecture.

Degree Program and Architectural Registration

In the United States, most state registration boards require a degree from an accredited professional degree program as a prerequisite for licensure. The National Architectural Accrediting Board (NAAB), which is the sole agency authorized to accredit U.S. professional degree programs in architecture, recognizes three types of degrees: the Bachelor of Architecture, the Master of Architecture, and the Doctor of Architecture. A program may be granted a 6-year, 3-year, or 2-year term of accreditation, depending on the extent of its conformance with established educational standards.

Doctor of Architecture and Master of Architecture degree programs may consist of a pre-professional undergraduate degree and a professional graduate degree that, when earned sequentially, constitute an accredited professional education. However, the preprofessional degree is not, by itself, recognized as an accredited degree.

The University of Oklahoma offers the following NAAB-accredited degree program(s):

- Bachelor of Architecture (160 required credit hours)
- Master of Architecture (36 prerequisite credit hours + 53 required credit hours)

Next NAAB Accreditation Team visit: 2015

Advancement in Major Course Sequences

All professional degree programs of the Division of Architecture are organized around a sequence of courses in which the student develops and demonstrates a capability for analyzing problems and synthesizing solutions, using techniques and skills unique to the field of architecture. Advancement in a major course sequence may be denied if a student earns less than a C in the prerequisite course. Further progress in the studio sequence in such cases may be permitted if the course average is raised by retaking the course, or by special permission.

Portfolio Requirements

Each student enrolled in a professional program in architecture is required to maintain an up-to-date record of design and graphics work for use in program advisement, the evaluation of overall progress toward the professional degree, and in maintaining an ongoing dialogue with professionals in the workplace through employment and mentorship programs.
Undergraduate Study

Bachelor of Architecture
This program, normally four-plus years in length, is accredited by the National Architectural Accrediting Board (NAAB) and fulfills the educational prerequisites for professional registration required by most state boards. Admission to the program beyond the first year is competitive. At the heart of the Division of Architecture’s educational approach is its Creating-Making curriculum, which emphasizes the importance of analytical thinking and visioning balanced with the ability to implement meaningful real-world architectural solutions.

Bachelor of Science in Architectural Studies
The pre-professional degree program, typically three-plus years in length, offers students a strong basis in architectural studies and design principles. This degree path emphasizes the importance of analytical thinking and physical craft balanced with the ability to implement meaningful real-world architectural design solutions. Courses prepare students for various careers and graduate program options.

See Architecture Checksheets for more information on the Bachelor of Architecture and Bachelor of Science in Architectural Studies requirements.

DEGREE PROGRAM ADMISSION
Class size in studios and other architectural coursework is influenced by national guidelines. Limitations of university resources (e.g. facilities, faculty, operating funds, etc.) also impose restrictions on class sizes. Therefore, an Enrollment Management Program within the Division of Architecture governs admission to the professional undergraduate degree program. For further information, contact the director of the Division of Architecture.

Graduation Requirements
Approval for graduation with the Bachelor of Architecture degree requires completion of all degree requirements with a minimum program grade point average of 2.50 in all coursework used to fulfill degree requirements.

Collaborative Program
Housed within the College of Architecture, the accredited 5-year undergraduate curriculum is designed to encourage collaborative experiences for students. Courses, competitions and other planned experiences prepare students of architecture, planning, landscape architecture, interior design, construction science and architectural engineering to work together as they may later in professional practice.

MINOR
The Division offers a minor in Architectural Studies to non-major students who complete 15 hours of ARCH prefix courses. For those opting not to pursue a minor, the Division also offers a concentration. Specific information on courses applicable to a minor or concentration is available from the College’s Academic Advising Student Services Office.

Graduate Study

GENERAL INFORMATION
The Division of Architecture at the University of Oklahoma operates within the administrative framework and shares the multi-disciplinary philosophy of the College of Architecture. Its degree programs follow a structured core curriculum based on the Creating-Making curriculum aimed at developing the specialized skills and abilities demanded of the professional architect. Simultaneously, however, its programs are highly individualized and encourage the exploration and development of specialties in areas closely related to architecture. The graduate programs are ultimately intended to produce broadly educated graduates who will demonstrate unique capabilities for leadership in the profession.

ADMISSION REQUIREMENTS
In addition to the admission requirements of the Graduate College, the following materials must be submitted directly to the Graduate Liaison of the Division of Architecture for evaluation.

1. Application form
2. Application fee
3. Official Transcripts
4. Curriculum vitae or resume
5. GRE Scores (PhD applicants only)
6. English proficiency verification (International Students only)
7. Financial Support Documentation (International Students only)
8. Digitally submitted Portfolio (optional for MS. Arch and Ph.D. applicants)
9. Statement of Purpose
10. Three letters of recommendation
11. A writing sample

EARLY ADMISSION
A student enrolled in the final semester of undergraduate studies may apply for admission to the graduate program in architecture for the next regular semester following completion of his/her undergraduate degree. Admission to the program will be contingent upon satisfactory completion of undergraduate studies, subject to final review by the Division Director.

DEADLINES
No application for the graduate program in Architecture will be considered until all supporting documents have been received. It is the applicant’s responsibility to ensure that all required materials are received by the Division Director prior to the application deadline. Late applicants will be considered on a space-available basis only.

Application deadline for fall semester: April 1; application review begins February 1
Application deadline for summer term or session admission: April 1; application review begins February 1

SPECIAL REGULATIONS
Enrollment Limitations
Graduate students may enroll in nine to 16 credit hours of work per semester. Enrollment in more than 16 or less than nine credit hours is permitted only with the approval and signature of the graduate liaison and the graduate dean.

Graduation Requirements
Approval for graduation with the degree of Master of Architecture requires satisfaction of all requirements of the Graduate College and certification by the graduate liaison of completion of all requirements of the graduate professional degree program in architecture, with a minimum grade point average of 8 (3.00) in all work for which graduate credit is awarded.
Transfer of Graduate Credit
In addition to the policies of the Graduate College for the transfer of credit hours for master’s degrees, the College of Architecture graduate liaison must approve any work transferred to a Master of Architecture degree program.

Master of Architecture
The Master of Architecture (M. Arch) at the University of Oklahoma is offered on the Norman campus only. It follows an intensive and structured program of studio design and coursework intended to develop the specialized abilities and expertise demanded of the professional architect. The program is accredited by the National Architectural Accrediting Board (NAAB) and fulfills the educational prerequisite for professional registration required by most state boards.

The M. Arch Program offers the comprehensive components of a foundational professional degree. In addition to core courses based on the Creating-Making curriculum, students may elect to pursue an area of concentration chosen from a range of expertise areas. These include:

- History, Theory, and Criticism in Architecture and Allied Disciplines,
- Explorations in Pedagogy, Design Thinking, Fabrication, Craft, and Professional Practice,
- Visualization, Information Modeling, Simulation, Sketching, Rendering, Representation, and Parametric Modeling,
- Middle Eastern Architecture and Culture,
- Universal Design, Accessibility, Way-finding, Acoustics, Social Equity, Physical and Mental Health,
- Applied Research in Sustainable Design, Materials, Technology, Landscape, Lighting, and Construction, and
- Real Estate, Urban Design, Community (Re)development, Historic Preservation/Adaptive Re-use, and Walkability

This program is primarily intended for those who hold a pre-professional degree in Architecture or closely related discipline or a professional degree in Architecture from a non-NAAB program. Students may require from four to seven semesters in residence, depending on previous academic experiences, to complete the Master of Architecture degree.

See College of Architecture Master’s Programs degree requirement checklists for current requirements.

Master of Science in Architecture
The Master of Science in Architecture is available to students wishing to pursue a specialized research or creative agenda. This two to three-semester long program consists of coursework tailored to the student’s interests, providing practitioners and students with an opportunity to deepen their expertise in a particular realm of research. Students typically work one-on-one with a faculty advisor to select courses from across the University to create an individualized educational plan.

Students in the Master of Science in Architecture degree program are offered a combination of courses within the College of Architecture including: graduate level elective seminars; professional practice; architectural history and theory; structures; and sustainable design and technology. Students have the opportunity to study with leading scholars in Architecture, as well as in University-wide fields as diverse as Engineering, Geography, History of Science, and more. Students gradually narrow and focus their research agendas, culminating in a written or designed final dissertation. Ultimately, graduates are well prepared to develop and undertake new research and creative endeavors.

See Master of Science in Architecture (two to three semesters) for more information on the Master of Science in Architecture.

Master of Science in Architectural Urban Studies (Tulsa)
This degree program is designed for candidates from architectural or related disciplines seeking a career in the dynamics of the urban environment but not desiring to enter one of the licensed professions. The curriculum prepares students for careers in urban research, management, civic administration, public works, and other related areas. The program is also a sound base for those in community service and community design advocacy.

The one-year Master of Architectural Urban Studies degree is available through the Schusterman Center in Tulsa. This program can be spread out over two years in order to allow students to have full-time office practice opportunities in professional offices. This degree program is designed for candidates already holding a professionally accredited degree in architecture and is primarily for those already holding an NAAB accredited professional degree. It is not a viable track for candidates wishing to establish NAAB accredited degree credentials as a prerequisite to architectural licensing as required in most of the U.S. (This track is not available to any candidate already holding a Master of Architecture degree from any institution.).

Both thesis and professional project options are available. The curriculum is structured to fit into the College’s Tulsa “Urban Laboratory” academic environment, with evening and weekend courses delivered in three credit segments.

See OU-Tulsa College of Architecture Urban Design Studio for more information on the Tulsa-based Master of Science in Architectural Urban Studies.

Ph.D in Planning, Design and Construction
The Ph.D in Planning, Design and Construction is available to students wishing to pursue a specialized research or creative agenda. This program consists of coursework tailored to the student’s interests, providing practitioners and students with an opportunity to deepen their expertise in a particular realm of research. Students typically work closely with a faculty committee to select courses from across the University to create an individualized educational plan.

Students in the Ph.D in Planning, Design and Construction degree program are offered a combination of courses from the five disciplines of the College of Architecture including: graduate level elective seminars; professional practice; history and theory; structures; and sustainable design and technology. Students have the opportunity to study with leading scholars of the College of Architecture, as well as University-wide fields as diverse as Engineering, Geography, History of Science, and more. Students gradually narrow and focus their research agendas, culminating in a written or designed final dissertation. Ultimately, graduates are
well prepared to develop and undertake new research and creative endeavors.

See Ph.D. in Planning, Design and Construction for more information on the Ph.D in Planning, Design and Construction.

Haskell and Irene Lemon
Construction Science Division

Lisa Holliday, PhD, PE, Director
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Faculty Roster
Professor Scott; Associate Professor Holliday, McCuen; Assistant Professors Ghosh, Perrenoud, Reyes

Degrees Offered

• Bachelor of Science in Construction Science
• Master of Science in Construction Management

General Information

Accredited by the ACCE (American Council of Construction Education), the construction science program combines courses in construction science, architecture, and business to produce managers for the construction industry. Students obtaining a construction science degree pursue management careers in a wide variety of occupations throughout the construction industry. The curriculum prepares students to manage the skilled trades and craftsmen on the job site in addition to managing and interacting with architects, engineers, owners, and other professionals required by the complexities of construction projects.

Emphasis throughout the curriculum is placed on developing students’ communication skills, understanding of the technical aspects of construction and the construction process, and the application of information technology to the construction industry. In addition to the academic curriculum, students are encouraged to participate in the nationally recognized Construction Student Association, the various student competitions available to construction science majors and various other departmental extracurricular activities. Since its inception, the construction science program has maintained a close partnership with the construction industry, an extremely important element in providing the quality graduates who are in great demand by employers.

FACULTY

The faculty in the Construction Science program has extensive industry experience. Faculty members maintain close working relationships with industry through consulting work, participation in professional organizations, and maintaining active memberships in professional societies which represent their areas of expertise. Faculty members actively consult with construction companies, governmental agencies, architects and professional organizations both nationally and internationally. CNS faculty has received university, regional, and national teaching awards.

ADDITIONAL INFORMATION

The Division of Construction Science offers a minor in construction science. Admission is based on a competitive application process with applications due April 1. Students wishing to learn more about the minor program should contact the division director. Construction science majors are encouraged to complete the requirements for a general business minor. This can be accomplished by substituting open electives in the undergraduate curriculum with courses required for the general business minor. Students desiring additional information on this minor should contact the Michael F. Price College of Business.

Undergraduate Study

Bachelor of Science in Construction Science

The program requires a minimum of 120 credit hours, with a minimum grade point average of 2.50. Construction Science majors must earn a C or better in all CNS prefix courses.

Application for admission to the junior and senior years of the degree program requires a minimum 2.50 OU and combined retention GPA. Admission is limited to the top 40 GPAs based on all courses listed on the requirements check sheet for the Construction Science freshman and sophomore semesters. All courses required for the freshmen and sophomore semesters must be completed before applying for admission to the junior year.

Graduation Requirements

Approval for graduation with the degree of Bachelor of Science in Construction Science requires completion of all degree requirements for the undergraduate professional degree program with a minimum OU combined and OU retention grade point average of 2.50 in all coursework, with a C or better in all CNS prefix courses.

Limitation Rules

Students pursuing the undergraduate degree in construction science must complete the degree program within a maximum of seven calendar years from the date of entry into the degree program.

Graduate Study

Master of Science in Construction Management

The Construction Management degree is designed to provide construction science graduates, as well as graduates from affiliated degrees, a more in-depth knowledge of the current trends in the construction industry. The program’s flexibility allows students with limited construction experience to understand the current trends in the industry while providing the flexibility to students with construction experience to pursue a more in-depth knowledge of their specific area of interest. Course content focuses on emerging construction trends, risk management, Building information modeling, lean construction, and workforce issues in the construction industry. Courses are designed to develop technical and management skills using the following:

• In-class lectures and discussions
• Out-of-class meetings and discussions
• Construction case Studies
• Individual and Team projects
• Interaction with industry members
The OU CM Program provides a unique learning environment and curriculum to prepare construction managers to meet future construction challenges.

ADMISSION REQUIREMENTS
The first step in being admitted into the Master of Science in Construction Management is to be fully admitted to OU’s Graduate College. The following are additional requirements of the Master of Science in Construction Management program:

- Fall entry only
- Completion of an accredited bachelor’s construction degree or related degree (architecture, interior design, or engineering), or any bachelor’s degree with commensurate construction experience.
- Submission of a Letter of Interest
- Submission of a current resume.
- Submission of three (3) Letters of Recommendation

APPLICATION DEADLINES
The program is a fall entry only. The formal application deadline is April 30. Late applications will be considered, but acceptance into the program is based upon available resources and not guaranteed.

SPECIAL PROJECT/THESIS OPTION
Either a Special Project or Thesis is required by each student. These options are an opportunity for the student to explore and develop significant expertise in a particular area of construction management or conduct in-depth research into a construction area. The Special Studies Project is intended to be an industry partnership with the student to explore current industry trends. The student and his/her chair and advisory committee will determine the nature and scope of the Special Studies Project or Thesis.

CONDITIONS FOR DEGREE COMPLETION
- Meet all OU Graduate College criteria and paperwork
- Completion of a minimum of 32 credit hours, including 5 hours of a Special Studies Research Project with Presentation or 5 hours of Thesis Research Paper and Presentation.
- All electives must have prior Graduate Liaison or Committee Chair approval.
- Special Studies Research Project or Thesis topic and candidate’s Committee selection must be finalized before the end of the 2nd semester.

Program in Environmental Design

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Faculty Roster
Shane Hampton, Director, OU Institute for Quality Communities
Hope Mander, Associate Director, OU Institute for Quality Communities

Degrees Offered
Bachelor of Science in Environmental Design

What is the “feel” of the Environmental Design Program?
The Environmental Design Program is all about getting your hands dirty, turning ideas into action, and turning dreams into doing. The students gain exposure and experience working in cities, small towns, and communities that are not defined by size or geographic location.

The program teaches students how to fix problems worth solving. The program gives students, who are looking to do something significant, the know-how and ability to contribute to places that matter. This kind of collaborative, community-minded design does not happen through lectures. The students learn through service in the field. They turn ideas into actions for real projects and for everyday people. The program gives students a glimpse into what it feels like to make the world better for others while creating a career with meaning. This education training allows students to step into a graduate program or step into a community. Students will be ready to engage, to get their hands dirty, and to make changes happen by design. This is what “placemaking” is about. It is where human interaction, ideas, and making a difference meet. It is how dreaming becomes doing.

What are the academic studies of the Environmental Design Program?
The Bachelor of Science in Environmental Design is in the College of Architecture at The University of Oklahoma. Undergraduate students in this program experience a unique academic experience.

The Environmental Design degree is a four-core course program with several elective options in addition to the general education requirements. While many Environmental Design students come to the program straight from high school, a number of our students transfer from other undergraduate degrees or enroll after junior college studies. These core courses remain flexible as students come to the program in various stages of study or from different backgrounds of study. Two courses are offered during the fall semester; the other two courses, in the spring semester.

Electives
Environmental Design students have an incredible selection of electives to consider. The Environmental Design Program is part of the OU College of Architecture. Other academic programs within this college include the undergraduate divisions of Architecture, Construction Science, and Interior Design. Graduate programs include these three divisions as well as the divisions of Landscape Architecture and Regional and City Planning. Electives are available that allow the Environmental Design students to study with faculty from all of these academic programs as well as experience students from all of these majors.

For Environmental Design majors who are more focused on the “environmental” portion and not so much the “design” portion of the program, there are a number of ecology electives that complement the studies in the Bachelor of Science in Environmental Design.
Other Academic Opportunities
Some of the classes of the core courses may be offered at the OU College of Architecture’s Design Center located in a great, old industrial building in the heart of Oklahoma City’s historic Film Row. This location offers students an urban experience in a thriving historic commercial district.

Environmental Design students are strongly encouraged to participate in one of the many Study Abroad Programs offered in the College of Architecture. Other academic programs—Architecture, Construction Science, Interior Design, and Landscape Architecture—offer a variety of travel experiences to China, Dubai, Germany, Scotland, Uganda, Italy, Zambia, and other places. Environmental Design students have contributed to these valuable educational and service learning activities.

Non-Academic Institutional Experiences
Environmental Design students have a unique opportunity to engage with service learning opportunities through the OU Institute for Quality Communities (IQC) which is part of the College of Architecture. Founded in 2008 by President and Mrs. Boren as an outreach organization for assisting citizens in Oklahoma communities, this program brings together College of Architecture staff, faculty, and students. The design assistance happens in a variety of ways—out in Oklahoma communities. Students may have the opportunity to work on projects in a number of ways, depending on the scope of the project. As the Associate Director of the IQC is an alumna of the Environmental Design Program, students have exposure to others who know about the Environmental Design studies. Whether these community-based projects focus on historic preservation, tactical urbanism, public space design, walkability and bikeability issues or some other community design issue, the students begin to gain experience and add to their resumes in a way that complements their academic studies. For more information, please visit this website: http://iqc.ou.edu/.

Non-Academic Community Exposures
Due to the nature of the studies in the Environmental Design program, students are “out there” doing projects and getting their hands dirty. This work lets them get to know community leaders in all sectors of society: private, governmental, and non-profit organizations. Exposure to representatives in these organizations includes, but is not limited to, the following: American Planning Association; American Institute of Architects; Central Oklahoma Chapter; City of Oklahoma City Planning Department; Downtown Oklahoma City, Inc.; Fred Jones Jr. Museum of Art/OU Norman Campus; Moore-Lindsay Historical House (Norman); National Park Service; Neighborhood Alliance of Central Oklahoma; Norman Arts Council; Norman Downtowners; Oklahoma Arts Council; Oklahoma State Historic Preservation Office/Oklahoma Historical Society; Oklahoma Main Street Center/Oklahoma Department of Commerce; Preservation Oklahoma, Inc.; Western History Collection/OU Norman Campus; and Urban Land Institute.

Students are strongly encouraged to attend activities and conferences sponsored by the American Institute of Architects, the American Planning Association, and the Urban Land Institute.

Division of Interior Design
Mia Kile, ASID, IIDA, IDEC, Director
Suchismita Bhattacharjee, Ph.D., Graduate Liaison

Faculty Roster
Associate Professors Kile, Pober, Wachter; Assistant Professors, Bhattacharjee, Ellis, Price

Degree Offered
• Bachelor of Interior Design
• Master of Science in Interior Design

General Information
The Division of Interior Design faculty provide a professional undergraduate and graduate education in Interior Design within a collaborative, multidisciplinary learning environment. The undergraduate program is accredited by the Council for Interior Design Accreditation, while the graduate program is a post professional degree with areas of concentration in architectural lighting, design process management or sustainable design. The disciplinary perspectives share a common pedagogy within the College of Architecture divisions, engaging in creative and technical skills that prepare new graduates to solve problems related to global challenges facing the profession of Interior Design.

The Division of Interior Design recognizes the definition of a professional designer as the cornerstone of its philosophical underpinnings. Interior design is a multi-faceted profession in which creative and technical solutions are applied within a structure to achieve a built interior environment. These solutions are functional, enhance the quality of life and culture of the occupants, and are aesthetically attractive. Designs are created in response to and coordinated with the building shell, and acknowledge the physical location and social context of the project. Designs must adhere to code and regulatory requirements, and encourage the principles of environmental sustainability. The interior design process follows a systematic and coordinated methodology, including research, analysis and integration of knowledge into the creative process, whereby the needs and resources of the client are satisfied to produce an interior space that fulfills the project goals.

Interior design includes a scope of services performed by a professional design practitioner, qualified by means of education, experience, and examination, to protect and enhance the life, health, safety and welfare of the public. These services may include any or all of the following tasks:

• Research and analysis of the client’s goals and requirements; and development of documents, drawings and diagrams that outline those needs
• Formulation of preliminary space plans and two and three dimensional design concept studies and sketches that integrate the client’s program needs and are based on knowledge of the principles of interior design and theories of human behavior

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• Confirmation that preliminary space plans and design concepts are safe, functional, aesthetically appropriate, and meet all public health, safety and welfare requirements, including code, accessibility, environmental, and sustainability guidelines
• Selection of colors, materials and finishes to appropriately convey the design concept, and to meet sociopsychological, functional, maintenance, life-cycle performance, environmental, and safety requirements;
• Selection and specification of furniture, fixtures, equipment and millwork, including layout drawings and detailed product description; and provision of contract documentation to facilitate pricing, procurement and installation of furniture
• Provision of project management services, including preparation of project budgets and schedules;
• Preparation of construction documents, consisting of plans, elevations, details and specifications, to illustrate non-structural and/or non-seismic partition layouts; power and communications locations; reflected ceiling plans and lighting designs; materials and finishes; and furniture layouts
• Preparation of construction documents to adhere to regional building and fire codes, municipal codes, and any other jurisdictional statutes, regulations and guidelines applicable to the interior space
• Coordination and collaboration with other allied design professionals who may be retained to provide consulting services, including but not limited to architects; structural, mechanical and electrical engineers, and various specialty consultants
• Confirmation that construction documents for non-structural and/or non-seismic construction are signed and sealed by the responsible interior designer, as applicable to jurisdictional requirements for filing with code enforcement officials
• Administration of contract documents, bids and negotiations as the client’s agent
• Observation and reporting on the implementation of projects while in progress and upon completion, as a representative of and on behalf of the client; and conducting post-occupancy evaluation reports

Learn more from the National Council for Interior Design Qualification at: http://www.ncidq.org

The basic principles and concepts of interior design guide our thinking and decision-making with regard to program content, delivery and evaluation. We direct our efforts toward the development of the entry level interior design professional, with capabilities in the enhancement of the function and quality of interior spaces. We promote an understanding of current practice within the broadest context of the interior architectural profession as well as within the southwestern culture specific to this region.

The program places value upon three distinct characteristics which embody the philosophy of the interior design program at OU:

• Learning is centered around contemporary practice: faculty bring significant practice experience which demonstrates advanced achievement in design management expertise beyond the project management levels of interior architectural design practice.
• Learning is diverse and demonstrates a holistic approach to design problem-solving: faculty and students are exposed to regional and international practices emphasizing resources, culture and tradition-based design. The program also addresses global considerations focusing on issues which reinforce the positioning of interior design for the future.
• Learning is interdisciplinary: the location of the interior design program within a college that shares teaching pedagogy across the disciplines of the built environment provides interior design faculty and students with an environment where team contributions are sought and disciplinary expertise is valued.

The mission of the Division of Interior Design is to provide professional undergraduate and graduate education in interior design within a collaborative, multi-disciplinary learning environment. The disciplinary perspective shares a common pedagogy within the College of Architecture divisions, engaging high tech knowledge with high touch skills in preparing new graduates to solve problems related to the global challenges facing the profession of interior design in practice.

The goals of the interior design program in the College of Architecture reflect the program’s location and resources and embrace change as a constant variable in the learning environment. The program strives to:

• prepare entry level interior designers to work effectively with professionals from other disciplines engaged in the planning, design and management of the built environment;
• engage interior design students in the exploration of design within broad cultural contexts, addressing both regional and international contributions to the design of the built environment while utilizing resources across and beyond the campus;
• integrate the expressive qualities embodied in the practice of interior design within the context of a technological learning environment;
• capitalize upon the design practice and design management expertise of the faculty by engaging students in effective and appropriate problem-solving experiences involving student-centered research of the built environment;
• challenge students by addressing contemporary and critical issues facing the profession;
• ensure adequate curricular flexibility to accommodate future change affecting interior design education throughout the duration of a four-year program of study;
• preserve and enhance the development of problem-solving skills within a sequential studio sequence, continually expanding to encompass increasingly more complex concepts, skills, knowledge and application strategies; and,
• actively seek and promote the involvement of external organizations in collaborative partnerships, providing opportunities for students and faculty to engage in real life design experiences.

Admission Requirements

Interior design students begin their studies in the fall semester of the first year in the program. Undergraduate students are required to earn a grade of C or better in all courses which carry a College of Architecture designator (ARCH, ID). Transfer students are encouraged to meet with the division director for review of prior work and placement in the appropriate studio sequence. Students who earn a D or F in any required ARCH or ID (professional)
course(s) will not be permitted to advance into the subsequent set of professional courses until the failed course(s) is repeated.

**Curriculum Organization**

The interior design curriculum combines the development of conceptual ideas — knowledge of art, architecture, craft, and manufacture that stimulates form-making and design with technical knowledge essential to the delivery of the interior built environment — while at the same time integrating the important tasks and rituals of individuals and groups.

A sequential core of professional courses and design studios are linked to University general education courses to prepare students for ever-changing conditions of practice and life. Sequential studio coursework is required in each semester from the environmental design foundation coursework through to the interior design capstone. The curriculum enables interdisciplinary experiences with architecture, landscape architecture, and construction science disciplines.

**Special Programs and Facilities**

An active student chapter umbrella provides students with valuable interaction with members of the interior design profession while pursuing their degree. The student chapter sponsors field trips to designers’ offices, significant design projects and sites in the region, furnishings markets, and trade shows. Students also participate in competitions in studio as well as through formal independent study opportunities. In addition, students travel to national professional meetings, undertake structured internship experiences, and work with real clients.

College and divisional seminars bring visiting scholars and noted professionals to the College to provide students with a broad understanding of the multi-disciplinary nature of the College and both international and national exposure to significant work in the built environment.

Design studios provide students with permanent work stations. A resource room and lighting lab with current manufacturers’ catalogs, architecture and interior design samples, and technical data that provides students with design resource materials. The College of Architecture maintains a shared computer lab with access 24 hours a day, seven days a week.

**Undergraduate Study**

**BACHELOR OF INTERIOR DESIGN**

The program requires completion of a minimum of 120 semester hours distributed in general education, major, and elective courses. Undergraduate degree requirements are revised and published annually each summer. See Architecture Checksheets for current requirements.

A minimum 2.50 OU and combined retention GPA is required for admission to the junior and senior years of the Bachelor of Interior Design program. Admission is limited to the top 20 students applying for the program as determined by GPA (2.50 combined retention or higher) and portfolio review. All freshman and sophomore courses listed above must be completed before applying for admission.

**Graduate Study**

**GENERAL INFORMATION**

The Master of Science in Interior Design First Professional option offers an opportunity for pursuing a post-baccalaureate degree in Interior Design for students who do not have an undergraduate degree in Interior Design or closely related fields.

The Master of Science in Interior Design Post Professional option offers an opportunity for the students graduating from a CIDA accredited program to earn a Master of Science in Interior Design degree in one year (Summer+Fall+Spring semester).

The Graduate Certificate in Professional Applications of Interior Design (PAID) A Theory Based Program is embedded in the Master of Science in Interior Design Program. The program is designed to help practicing Interior Designer develop practical, real-world skills to enhance their career and improve the productivity at workplace.

**ADMISSION REQUIREMENTS**

In addition to the admission requirements of the Graduate College, the following materials must be submitted directly to the Graduate Liaison of the Division of Interior Design for evaluation.

- A transcript from all previous institutions.
- A portfolio of work, 8” x 11” format preferred.
- A statement, limited to 500 words, of the intent for pursuing graduate studies in Interior Design at the University of Oklahoma
- Three letters of recommendation.

**EARLY ADMISSION**

A student enrolled in the final semester of undergraduate studies may apply for admission to the graduate program in Interior Design for the next regular semester following completion of his/her undergraduate degree. Admission to the program will be contingent upon satisfactory completion of undergraduate studies, subject to final review by the Division Director.

**DEADLINES**

Fall Semester entry only. Application deadline June 1. No application for the graduate program in Interior Design will be considered until all supporting documents have been received. It is the applicant’s responsibility to ensure that all required materials are received by the Division Director prior to the application deadline. Late applicants will be considered on a space-available basis only.

**Division of Landscape Architecture**

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**Faculty Roster**

Professor Woodfin, Edwards; Assistant Professors Little, Loon, Williams.
Degree Offered

- Master of Landscape Architecture

About Landscape Architecture

As described by the American Society of Landscape Architects (ASLA), “landscape architecture is the art and science of analysis, planning, design, management, preservation and rehabilitation of the land.”

“Landscape architects design the built environment of neighborhoods, towns and cities while also protecting and managing the natural environment, from its forests and fields to rivers and coasts. Members of the profession have a special commitment to improving the quality of life through the best design of places for people and other living things.”

“In fact, the work of landscape architects surrounds us. Members of the profession are involved in the planning of such sites as office plazas, public squares and thoroughfares. The attractiveness of parks, highways, housing developments, urban plazas, zoos and campuses reflects the skill of landscape architects in planning and designing the construction of useful and pleasing projects.”

“Depending on the scope of the project for clients, ranging from a local developer to the federal government, landscape architects may plan the entire arrangement of a site, including the location of buildings, grading, stormwater management, construction and planting. They may also coordinate teams of design, construction and contracting professionals.”

“Already, federal and state government agencies ranging from the National Park Service to local planning boards employ a large number of landscape architects. More and more private developers realize that the services of a landscape architect are an integral part of a successful, more profitable project.”

Visit the ASLA website or the Landscape Architecture Foundation website for further information about the profession of landscape architecture.

General Information

The Division of Landscape Architecture offers graduate students an interdisciplinary setting in which to learn and think critically and creatively in addressing environmental issues. The program’s primary mission is the professional education of future landscape architects who will be able to contribute to the profession at any level typifying practice in the field. A secondary mission of the program is to successfully offer a post-professional degree for those students who already have the first professional degree at the undergraduate level who are interested in advanced study in landscape architecture.

Two program options are offered: the First Professional Master of Landscape Architecture is for students who do not have a previous professional degree in landscape architecture and who may come from fields as diverse as English literature, drama, wildlife management or nursing; and the Post-Professional Master of Landscape Architecture which is only for students who have already completed an accredited professional degree in landscape architecture. The First Professional Master of Landscape Architecture is fully accredited by the Landscape Architecture Accrediting Board (LAAB).

In both program options, the graduate student is expected to focus the professional electives requirement on an area of specialization such as urban design, rural and small town design, sustainable and ecological design, environmental issues, or computer technologies. The student is encouraged to consider offerings in allied departments such as Anthropology, Architecture, Art, Botany, Construction Science, Civil Engineering, Environmental Science, Communications, Geography, Geology, Health and Sports Sciences, Human Relations, Political Science, Regional and City Planning, Sociology, and Zoology.

All graduate students are required to develop a graduate advisory committee that will guide the student through the selection of a graduate project topic and its sequence as reflected in the program curriculum. All master’s programs are subject to approval by the program director and/or the graduate liaison.

Admission Requirements

To be admitted to the Master of Landscape Architecture program, a student must first be admitted to the Graduate College of the University. In addition to the application requirements of the Graduate College, the following additional materials must be submitted directly to the Division:

- Evidence of creative activity or ability in any field of endeavor (such as portfolios or essays)*
- Three letters of recommendation, preferably from former professors;
- A statement of intent that discusses in detail the applicant’s background, and explains the interest in graduate study as well as in a professional degree in landscape architecture.

*Applicants are encouraged to contact the division to discuss the portfolio. In certain circumstances, the portfolio requirement may be waived if it seems inappropriate to the applicant’s previous background.

GPA Requirement: All students must maintain an overall GPA of 3.0 as a graduate student in order to remain in good standing and to fulfill the requirements of this degree.

Master of Landscape Architecture — First Professional Degree

The First Professional Master of Landscape Architecture is an LAAB accredited degree, is for students who do not have a previous professional degree in landscape architecture and who may come from fields as diverse as English literature, drama, wildlife management or nursing. A minimum of 62 hours is required for this non-thesis program.

CURRICULUM

Required Courses: LA 5515, 5525, 5535, 5545, 5243, 5343, 5513, 5613, 5713, 5923, 5943, 5950 (2 hours), 6950 (2 hours), 6595, 6643, 5402, 5940 (2 hours)

Professional Practice Requirement (2 hours) chosen from approved list

Advanced Professional Electives (3 hours minimum)

International students who enter with an undergraduate landscape architecture degree may be required to take some of the first year courses depending on GPA, portfolio and language ability.
Post-Professional Degree

The Post Professional Master of Landscape Architecture is only for students who have completed an accredited professional degree in landscape architecture and desire a design or research focus in a specialized area. A minimum of 47 credit hours is required for this non-thesis program.

CURRICULUM
Required Courses: LA 5535, LA 5545, RCPL 5525, LA 5960, LA 6950, LA 6595, LA 6643, LA 5402

Environmental Requirement (3 hours) chosen from approved list

Advanced Professional Electives (15 hours minimum) chosen from approved list

Landscape Architectural Studies

The Landscape Architectural Studies is a non-accredited degree. This degree is intended for students with undergraduate degrees in landscape architecture or a related area. A minimum of 47 credit hours is required for this non-thesis program.

CURRICULUM
Required courses: LA 5515, 5513, 5343, 5713, 5525, 5243, 5923, 5613, 5940 (1 hour), 5535, 5943, 5402, 6643, 5545.

Division of Regional and City Planning

Charles G. Warnken, Ph.D., AICP, Director
830 Van Vleet Oval
Norman, OK 73019
Phone: (405) 325-0997
FAX: (405) 325-7558
Internet: http://rcpl.ou.edu/

Faculty Roster

Professor Shen; Associate Professor Warnken; Assistant Professor Wieters, Harris, Lowery; Professor of Practice Costa, Collard.

Degrees Offered

- Master of Regional and City Planning

General Information

The Master of Regional and City Planning degree is a two-year course of graduate study designed for persons who desire to work in urban and/or regional planning, neighborhood and area development, housing, community and economic development, urban design, transportation planning, and land development. The course of study integrates concepts from architecture, social sciences, environmental studies, engineering and business and law and prepares graduates for lifelong professional practice.

Admission Requirements

Requirements for the Master of Regional and City Planning degree include a bachelor’s degree from a recognized college or university. In addition to the formal application, a statement of the student’s personal objectives and three letters of recommendation should be sent directly to the division. Fall semester admission is suggested, but not required, to take advantage of the schedule sequence of course offerings.

Degree Requirements

The MRCPL degree begins with a core curriculum with courses in history, and theory, statistics, research methods, design, and law, among others. Students complete the degree with either a comprehensive exam or thesis. Those pursuing the degree via the comprehensive exam will take a minimum of 44 hours and a comprehensive exam taken in the semester of graduation. Students earning the degree with the completion of a thesis normally take a minimum of 48 credit hours and a thesis completed in the semester of graduation.

Dual Degree Programs

Students may pursue another degree program with the Master of Regional and City Planning under the university's dual degree program. Graduates have developed dual degree programs with architecture, landscape architecture, public administration, environmental engineering and law.

Several accelerated dual-degree programs are offered through collaboration with the Department of Geography and Environmental Sustainability housed in the College of Atmospheric and Geographic Sciences and the Division of Regional and City Planning, an academic unit in the College of Architecture:

- Bachelor of Arts in Environmental Sustainability/Master of Regional and City Planning
- Bachelor of Arts in Geographic Information Science/Master of Regional & City Planning
- Bachelor of Arts in Geography: Physical & Social Sciences/Master of Regional & City Planning
- Bachelor of Science in Environmental Sustainability/Master of Regional & City Planning
- Bachelor of Science in Geographic Information Science/Master of Regional & City Planning
- Bachelor of Science in Geography/Master of Regional & City Planning

These accelerated programs are designed for exceptional students who wish to begin earning the Master of Regional and City Planning in the second semester of their junior year of their Bachelor programs. A total of 149 hours is required for the degree, with 12 hours counted for both degrees.
College of Arts and Sciences

Ellison Hall
Norman, OK 73019-3109
Phone: (405) 325-2077
FAX: (405) 325-7709
Internet: http://cas.ou.edu

Inquiries should be directed to:
Academic Services
124 Ellison Hall
Norman, OK 73019-3109
Phone: (405) 325-4411
FAX: (405) 325-7429

- African and African-American Studies
- Department of Anthropology
- Department of Biology
- Department of Chemistry and Biochemistry
- Department of Classics and Letters
- Department of Communication
- Department of Economics
- Department of English
- Environmental Studies
- Film and Media Studies
- Department of Health and Exercise Science
- Department of History
- Department of History of Science
- Department of Human Relations
- Schusterman Program in Judaic and Israel Studies
- School of Library and Information Studies
- Department of Mathematics
- Medieval and Renaissance Studies
- Department of Microbiology and Plant Biology
- Department of Modern Languages, Literatures, and Linguistics
- Native American Studies
- Department of Philosophy
- Homer L. Dodge Department of Physics and Astronomy
- Department of Political Science
- Department of Psychology
- Religious Studies Program
- School of Social Work
- Department of Sociology
- Women’s and Gender Studies

Administrative Officers
David Wrobel, Interim Dean
Vicki Sturtevant, Associate Dean Academic Programs
Keri Kornelson, Interim Associate Dean Research
Rhonda Dean-Kymcl, Associate Dean Students
Kelvin White, Associate Dean Faculty Development and Community

History and Purpose

The College of Arts and Sciences is the oldest and largest of the degree-recommending colleges at the University of Oklahoma. Established in 1892 as the College of Liberal Arts, the College granted its first degree in 1898. Today, as then, the liberal arts and sciences provide the foundation for the OU educational experience, through which we prepare our students to live productive and successful lives as citizens of a democracy.

The College of Arts and Sciences is responsible for providing all of OU’s undergraduate students with a core curriculum that exposes them to both the natural and social environments in which they live and helps them view and analyze the world from different perspectives and to arrive at their own opinions. Students majoring in one of the College’s degree programs receive additional education in foreign language and the humanities. Our goal is to graduate students who can communicate clearly, both in writing and orally; think creatively; reason and act ethically; serve as leaders of their professions and their local and global communities; and continue to learn after they leave OU. By providing a broad-based education, the College of Arts and Sciences seeks to enrich the lives of our students, both as individuals and as active, productive members of society. To accomplish these goals, we bring together talented students and dedicated teacher-scholars in an environment that supports learning and personal development and is, in turn, supported by the donations of our alumni and friends to produce the best educational experience possible, anywhere.

The degrees offered by the College provide a strong foundation for further professional or graduate studies and for pursuing employment in a wide variety of endeavors.

Degree Programs Offered

Bachelor of Arts Degree Programs

Bachelor of Science Degree Programs
Astronomy, Astrophysics, Biochemistry, Biology, Chemical Biosciences, Chemistry, Chemistry and Biochemistry, Environmental Studies, Health & Exercise Science, Mathematics, Microbiology, Physics, Plant Biology, Psychology.

Teacher Certification Programs
Students in the College of Arts and Sciences may also work toward completion of an Oklahoma teaching certificate for secondary education. For more information concerning teaching certificate programs, consult an academic counselor in the Academic Services office.

Types of Degrees Offered

Standard Degree
The standard degrees of Bachelor of Arts or Bachelor of Science do not include the name of the curriculum in which the major work was completed.

Professional Degree
The professional degrees of Bachelor of Arts or Bachelor of Science include the name of the curriculum in which the major work was
program theme can be centered on a specific topic, problem, individual unique opportunity to design an innovative major tailored to offered by the University of Oklahoma that provides students the Multidisciplinary Studies (MDS) is an individualized major program

consult a college be met. Students considering pursuing a planned program should requirements, all other degree requirements of the College must

Because the planned program substitutes for only the major requirements, all other degree requirements of the College must be met. Students considering pursuing a planned program should consult a college-level counselor for advice on how to proceed.

Multidisciplinary Studies

Multidisciplinary Studies (MDS) is an individualized major program offered by the University of Oklahoma that provides students the unique opportunity to design an innovative major tailored to individual academic or professional interests. An individualized program theme can be centered on a specific topic, problem, activity, historical perspective, or region of the world. The ability to select major courses from a combination of the University of Oklahoma’s many departments/colleges allows the student to customize their major work to academically and professionally prepare for a field that incorporates information from multiple areas or a specialized field not represented by an existing degree program. All major plans are reviewed and approved through a plan proposal application found on the MDS website. Students interested in pursuing this degree plan may email mds@ou.edu for more information.

Additional Bachelor’s Degrees

Additional bachelor’s degrees may be earned from the College of Arts and Sciences by satisfying specific requirements beyond those required for a first degree from the College. Students may earn degrees from the College concurrently, or students holding a bachelor’s degree from the College of Arts and Sciences or another college within the University or from another institution may qualify for an additional (consecutive) degree. To earn an additional bachelor’s degree from the College of Arts and Sciences, a student must:

1. Choose a major different from that of the prior degree(s).
2. Satisfy all current requirements of the additional degree program.
3. Earn a minimum of 30 credit hours in Arts and Sciences courses not applied toward a previous degree, 24 of which must be upper-division.
4. Earn a minimum 2.00 average on all work attempted for the additional degree.
5. At least 15 of the last 30 hours applied toward the second degree must be completed in residence at the University of Oklahoma.

Credit-hour limitations set for the first bachelor’s degree from the College of Arts and Sciences will not be extended for an additional degree (i.e., if the college’s 12 independent study hours were applied to an earlier degree, no additional independent study may be taken).

Double Majors

Students may earn two majors as part of a single degree. Only one degree will be awarded but the transcript will indicate both majors. The degree will be awarded when requirements for both majors are completed. Courses used to fulfill minor requirements may not be used toward either major.

Minors

The College of Arts and Sciences offers its students the option of declaring a minor subject. Minors are available in several departments and interdisciplinary programs in the college and the specific minor requirements are discussed in the section of the catalog describing the major programs offered by the college. See Minor Requirements Checksheets for current Minor requirements. If the minor is officially declared, successfully completed, and noted on the graduation application, the student’s transcript will so indicate at the time the bachelor’s degree is recorded. The College of Arts and Sciences also offers minors to undergraduate students enrolled in other colleges within the University.

Following is a list of Arts and Sciences Minors:

- African and African-American Studies
- Anthropology
College Facilities and Programs

Biological Station
The University of Oklahoma Biological Station at Lake Texoma serves the university and broader community thorough education, research, and service activities. Learn about our mission, history, and setting.

Oklahoma Archeological Survey
The Oklahoma Archeological Survey is a state agency with regulatory authority, as well as a unit of the College of Arts and Sciences. The Survey’s enabling legislation charges the Survey with three basic mandates: 1) to conduct research on Oklahoma’s prehistoric and early historic archaeological record, 2) to work with the citizens of Oklahoma to preserve significant archaeological resources, and 3) to disseminate information on our activities through publications, public presentations and other means of outreach. The Archeological Survey has two divisions: Organized Research and the Community Assistance Program. The Survey also serves as the centralized repository for records on archaeological sites in the state.

Oklahoma Biological Survey
The Oklahoma Biological Survey is both a research unit of the College of Arts and Sciences and a state agency. The mission of the Survey is to scientifically investigate the diversity of plants and animals in Oklahoma and associated regions and to contribute to conservation and education concerning these important resources. The Survey includes the General Biological Survey program, the Oklahoma Natural Heritage Inventory, the Bebb Herbarium jointly operated with the Department of Microbiology and Plant Biology, the Oklahoma Fishery Research Laboratory jointly operated with the Oklahoma Department of Wildlife Conservation, and the Sutton Avian Research Center, a bird conservation center located in Bartlesville, Oklahoma.

Advanced Center for Genome Technology
The Advanced Center for Genome Technology (ACGT) has played an important role in revealing the essence of life processes, and is actively engaged in the sequence and functional annotation of several genomes of health and agricultural importance. The OU ACGT provides the powerful tools of genomics and functional genomics to researchers at the University of Oklahoma and information to users around the world. Under the direction of Drs. Bruce Roe and Tyrrell Conway, the facility has been designated a Genome Center by the National Human Genome Research Institute (NIH-NHGRI) since 1990 and provides a comprehensive microarray core facility and database that handles all aspects of this complex technology seamlessly.

Carl Albert Center
The Carl Albert Congressional Research and Studies Center, located in Monnet Hall, is a nonpartisan institution devoted to teaching and research related to the United States Congress and more broadly to strengthening representative democracy through engaged and informed citizens. The Center is concerned with the health of our modern representative democracy. Its mission embraces three principal functions – teaching, research, and public service. The Center offers academic programs in congressional studies at both the graduate and undergraduate levels. Believing that professional research is the foundation upon which its academic programs rest, the Center promotes original research by faculty members and
students into various aspects of politics and the Congress. Further, the Center’s congressional archive provides a national resource available to historians, political scientists, the media, and public interested in the health of our representative institutions. The Center actively strives to promote a wider understanding and appreciation of the Congress through its various public service programs. Traveling and online exhibits promote understanding of Oklahoma history and congressional policymaking. The Center also provides programs, archives talks, and lectures which offer the local community the opportunity to engage in discussion of public affairs. Outreach to K-12 teachers extends the impact of the Center to younger students. Taken together, these diverse aspects of the Carl Albert Center constitute a unique resource for scholarship and research related to the United States Congress.

Center for Applied Social Research
The Center for Applied Social Research (CASR) applies innovative concepts and methods in social sciences to advance complex, multi-faceted organizational, policy, and public health research. CASR approaches critical emerging issues that influence institutional policies and practices from an interdisciplinary perspective to enhance our understanding of human social behavior and develop practical solutions to real-world problems.

Center for Classical Archaeology and Civilizations
The Center for Classical Archaeology and Civilizations seeks to introduce Oklahoma students to the larger world of the Mediterranean in the context of its history and culture. Therefore, with a focus on undergraduate education, the Center strives to make the past ‘come alive’ for students who participate in its symposia, colloquia, summer institutes, seminars, conferences, and archaeological projects. The Center also serves as a forum for national and international discussion of multiple issues that relate to the ancient Mediterranean world. Special attention is given to new archaeological evidence and how it applies to the interpretation of the ancient past.

Cognitive Science Research Center
The Cognitive Science Research Center (CSRC) is an interdisciplinary research center at the University of Oklahoma focused on understanding individual differences in human performance and identification of risk factors that degrade, enhance, or extend cognitive performance capabilities. CSRC researchers emphasize the application of computer-based technology for assessing neurocognitive performance in these endeavors.

Center for Risk & Crisis Management
The Center for Risk & Crisis Management is an interdisciplinary research center at the University of Oklahoma that studies risk, risk perception and crisis management in several substantive domains. The areas of research interest and expertise include energy and the environment, weather and climate, national security and terrorism, and the social dynamics surrounding complex controversial technologies.

Center for Social Justice
The Center for Social Justice is an initiative of the Women's and Gender Studies Program to promote gender justice, equality, and human rights through local and global engagement.

Knee Center for Strong Families
The Knee Center for Strong Families sponsors academic and community-oriented programs in the fields of social work, public health (including mental health), and fine arts in three core areas: Visiting lectureships, workshops, seminars, meetings of scholars, conferences, symposia, and forums; planning grants or "seed money" to develop programs that might have continuous funding from other sources; and underwriting research on the planning and development of educational programs to enhance family life in Oklahoma.

Film & Media Studies Library and Media Lab
The Film & Media Studies Library and Media Lab, located in Wallace Old Science Hall, holds a large collection of screenplays, DVDs, and VHS cassettes for reference. A student media lab is also housed in the library, enabling FMS majors to edit digital film projects.

Environmental Studies Resource Center
The Environmental Studies Resource Center, located in Sutton Hall room 303, contains a collection of books, videos, and other materials related to environmental issues in general.

Language Learning Center
In addition to the extensive collections housed in the Bizzell Memorial Library, Arts and Sciences students have access to two notable special collections, the History of Science and Western History collections, as well as two branch libraries and two special collections housed within departments.

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Library Resources
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The History of Science Collection, located on the 5th floor of Bizzell Memorial Library, is a premier research collection in its field. Holdings of nearly 100,000 volumes from every field and subject area of science, technology and medicine range chronologically from Hrabanus Maurus, Opus de universo (1467) to current publications in the history of science. The Darwin collection consists of all of Darwin’s works in their first editions and several autographed letters, as well as hundreds of subsequent editions and translations.

The Western History Collections is a special collection within the University of Oklahoma Libraries system. Its purpose is to enhance the University Libraries general collection on the history of the American West; to support the research and teaching programs of the University of Oklahoma; and to provide opportunities for research through the acquisition, preservation, and access of materials relating to the development of the Trans-Mississippi West and Native American cultures.

There are two branch libraries in addition to the larger collections that house materials of importance to Arts and Sciences students. The Chemistry-Math Library, located in the Physical Sciences Center, contains a collection of approximately 80,000 books (including reference materials, periodicals, and monographs) and
subscribes to more than 500 journals and continuing serials. The Physics Library, housed in Nielsen Hall, contains 28,000 books and subscribes to 170 journals for physics and astronomy majors. They also have full text access to additional journals.

The Department of Communication’s Julian P. Kanter Political Communication Archives, housed in Burton Hall, holds what is generally considered as the world’s largest library of broadcast political advertisements, with approximately 80,000 archived political commercials.

The Women’s and Gender Studies Library, housed in Robertson Hall, includes over 1,700 books and over 100 films that focus on women’s subjects.

Native American Languages Program
The College of Arts and Sciences, through Native American Language Program, promotes the teaching, maintenance, and preservation of Native American languages. Classes are taught in several languages by native speakers with training in linguistics. These languages satisfy both the College’s and the University’s language requirements.

OU Observatory
The OU Observatory, operated by the Homer L. Dodge Department of Physics and Astronomy, offers free public viewing sessions using a 16-inch LX-200 telescope permanently mounted in a dome on campus.

Computing Resources
In order to meet the challenges of the 21st century, graduates of the College of Arts and Sciences must be able to research problems, gather, evaluate, and analyze information and present the results in a logical, coherent manner. The College of Arts and Sciences provides a number of technology resources and computing facilities to help students develop these skills. See Online and Academic Technology Services for more information.

Recognition of Academic Achievement
Dean's Honor Roll
The College of Arts and Sciences Honor Roll is compiled at the close of each fall and spring semester. It includes students who have completed at least 12 grade point hours and have earned an average of 3.50 or higher for the semester.

Students enrolled part-time for both the fall and spring semesters of an academic year will be included on the spring semester honor roll, provided that a 3.50 or better is earned for each semester on a minimum of six semester grade point hours with no withdrawals for either semester.

Scholarships and Awards
Scholarships and awards are given annually to students who have achieved academic excellence. Among the many scholarships available only to Arts and Sciences majors are the College of Arts and Sciences Leadership Scholars scholarships, awarded to sophomores, juniors and seniors, and Phi Beta Kappa scholarships awarded to juniors and seniors.

The prestigious Carl Albert Award is given annually to the Arts and Sciences senior who best demonstrates superior academic achievement, moral force of character, and the promise of future service to the state and nation. Each year, the college also awards four outstanding students, each student representing one of the college’s four divisions: natural sciences, humanities, social sciences, and professional programs.

The College of Arts and Sciences offers approximately 160 scholarships annually through the dean’s office and many other scholarships through its various departments and schools. Students should consult the college’s website or the University’s publication A Guide to Scholarships and Financial Aid for further information. The Guide is available on the Financial Aid Services website.

Phi Beta Kappa
Phi Beta Kappa, the nation’s oldest college honor society, was founded at the College of William and Mary in 1776. Alpha Chapter of the University of Oklahoma was chartered in 1920. Membership in Phi Beta Kappa is open by invitation only to juniors and seniors in the College of Arts and Sciences, the Gaylord College of Journalism, and a limited number of other programs.

Juniors and seniors with distinguished academic records are elected in March/April of each year. Students who graduate at the end of the summer session or fall semester are eligible for election the following spring. For additional information about the University’s Phi Beta Kappa chapter, contact the College of Arts and Sciences Academic Services office, or visit the Phi Beta Kappa website.

College Honorary Organizations
Several of the departments and schools within the College of Arts and Sciences participate in national honorary societies, and others have established University of Oklahoma honorary organizations. Students should check with their major department for this information.

Undergraduate Study
Student Responsibilities
It is the student’s responsibility to make decisions during undergraduate study that ensure academic success and timely graduation. To make such important decisions, it is crucial that students know and understand the following:

- All requirements for admission to and completion of the degree program.
- The rules and regulations that govern enrollment and graduation.
- University deadlines.
- University policies and procedures.
- Availability of required courses to complete the degree.
- Where and when to go for help.

The University provides a number of resources for students to help them meet their academic responsibilities successfully. These include:

- Informational publications such as this catalog, A Guide to Scholarships and Financial Aid, and degree requirement checksheets;
- College of Arts & Sciences website;
- Academic counselors in the Academic Services office;
- Student Success Seminars, which help develop or improve the skills needed for meeting academic potential;
- Peer tutors for assistance with many of the lower-division courses;
### Transfer Students

The College of Arts and Sciences welcomes students who wish to transfer from other colleges or universities. Transfer students who have completed at least 24 semester credit hours will be admitted directly into the College of Arts and Sciences if they meet the University’s admission requirements. Transfer students who have earned fewer than 24 semester credit hours will be admitted to University College.

The Office of Admissions will determine acceptance of credits from the transferring institutions. The College of Arts and Sciences will determine how the credits apply toward the requirements for an Arts and Sciences degree. All new transfer students who are directly admitted to the College of Arts and Sciences must meet with an academic counselor in the College's Hobson Academic Services Center prior to their first enrollment at the University of Oklahoma.

Transfer students should pay particular attention to the following requirements for graduation from the University of Oklahoma:

- At least 60 semester credit hours must be earned at accredited senior (4-year) institutions.
- At least 48 semester hours of upper-division credit (courses numbered 3000 or above) must be earned. Transfer work is counted as lower-division or upper-division depending on the level at which it was offered at the institution where it was earned. Two-year college work is accepted only as lower-division credit.
- Residency: this is defined as coursework taken at the University of Oklahoma, excluding correspondence courses.
- A minimum of 30 semester credit hours applied toward the degree must be earned in residence at the University of Oklahoma.
- At least 15 of the final 30 hours applied toward the degree or at least 50 percent of the hours required by the institution in the major field must be satisfactorily completed at the University of Oklahoma.
- At least 15 semester hours of upper-division major credit applied to the degree must be earned in residence at the University of Oklahoma.
- Credit transferred from other institutions and credit earned through OU correspondence courses is non-resident credit. Credit earned by examination is considered neither resident nor non-resident for the purposes of these calculations.
- Capstone courses must be taken through the University of Oklahoma unless a substitution is approved by the academic department awarding the degree.

### Admission to the College of Arts and Sciences

The minimum requirements for admission to the College are:

1. A declared Arts and Sciences major;
2. At least a 2.00 (C) combined retention grade point average on all college-level work attempted (transfer students with fewer than 60 hours at least a 2.50 GPA); and
3. At least 24 semester credit hours of earned college-level credit.

Some major programs have admission requirements beyond the minimums set by the College.

The freshman year at the University of Oklahoma is spent in University College, which is not a degree-granting college.

University College provides an advisory system for freshmen and assists students in choosing a major. University College students are invited to visit the Hobson Academic Services Center and the departments in which they have an interest. Transfer to the College of Arts and Sciences from University College is automatic upon completion of the minimum requirements for admission listed above.

### CHANGE OF MAJOR/COLLEGE

A student who wishes to change major fields within the College of Arts and Sciences, or wishes to transfer out of the College of Arts and Sciences, must fill out a Change of Major Form. When completed, the form must be submitted to the Hobson Academic Services Center. The student should then schedule an advisement session with a faculty or professional staff adviser in the department of the new major.

### Advising Services

The College provides advising services to all undergraduate majors through faculty and professional staff advisers in the major departments and through the Hobson Academic Services office.

The Hobson Academic Services Center of the College of Arts and Sciences is located in 124 Ellison Hall. Academic counselors in this office are knowledgeable about programs offered by the College. They assist students with choice of major, transcript evaluation, enrollment, graduation requirements, graduation certification, minors, and any problems of an academic nature. Counselors are available throughout the year. Students may schedule appointments with their counselor at Advise.

Students who have earned at least 90 credit hours (earned hours plus current enrollment) should schedule an appointment with an academic counselor in the Academic Services office to determine the remaining requirements for graduation (“degree check”).

Seniors must consult with their academic counselor prior to the beginning of their final semester or term to ensure that their final enrollment will complete all remaining graduation requirements. In order to graduate seniors must also complete a graduation application form and submit it during their final term of enrollment prior to published deadlines.
Pre-Law Advising
Undergraduates can pursue admission to law school with any bachelor’s degree, although many pre-law students choose history, Letters, or political science. OU has a full-time pre-law advisor dedicated to students who wish to attend law school. The pre-law advisor can offer guidance in not only course selection, but can also assist students in choosing a major that fits their needs and interests. As students proceed through college, the pre-law advisor is available to counsel them through the various stages of law school preparation, application, and selection. See Pre-Professional Advising for more information.

Pre-Medical Professions Advising
OU is one of the few universities in the nation to provide two full-time advisers to guide Pre-Medical Professions students through the process of completing prerequisite requirements, the MCAT and the medical school application process. A variety of workshops are also provided for Pre-Medical students, including a "Personal Statement and Interview Skills" workshop. These workshops prepare students to be stronger applicants to various medical schools across the country. Students may major in any academic area as OU undergraduates, as long as they take the pre-requisite pre-Med courses. Students interested in Pre-Medical Professions typically receive a bachelor’s degree, often in a biological science, before applying to medical school. See Pre-Professional Advising for more information.

FACULTY ADVISERS
The College of Arts and Sciences requires all undergraduate majors to meet with their faculty or professional staff adviser in their major department prior to each enrollment.

The Arts and Sciences faculty and professional staff advisers have special expertise in degree program planning, due to their knowledge of the discipline, courses, methods of teaching, and special opportunities available through the major departments. In addition, they can provide information about potential careers and assist with plans for graduate study. Students should contact their major department for information concerning their faculty or professional staff adviser.

Enrollment Information

CREDIT HOUR REGULATIONS
The maximum course load in a semester is 19 hours during a regular semester and 9 hours in the summer term. A student who has established a strong academic record may request to exceed the maximum enrollment hours by petition to the dean through the Hobson Academic Services Center.

CHANGE OF ENROLLMENT
Deadlines for enrollment, adding a course, and dropping a course are published in the Academic Calendar. It is the student’s responsibility to meet deadlines set by the University for changing an enrollment.

PASS/NO PASS ENROLLMENT
Students have the option of taking a course Pass/No Pass (P/NP). To prevent possible bias in grading, the student’s choice of the P/NP option will not be made known to the instructor who will assign the letter grade. The final P/NP grade will be assigned automatically, by computer, on the basis of the letter grade reported by the professor. The grade of P is assigned to a course in which the student earned the equivalent of a C or better. The grade NP is assigned to a course in which the student earned a D or an F. No credit is given for a course graded NP. Courses graded P/NP are not calculated into the student’s grade point average. There are three very important restrictions to Pass/No Pass enrollment in the College of Arts and Sciences:

• A student may enroll in a maximum of 16 hours of courses under the P/NP option throughout their academic career.
• A student may not use the P/NP option for courses taken to satisfy University General Education requirements, Arts and Sciences College requirements, major credit courses, major support requirements, or minor requirements. Only courses used to fulfill free electives may be taken under the Pass/No Pass option.
• A student may change registration in any course from the P/NP option to a regular graded status (or vice versa) only during the first two weeks of a semester or the first week of a regular summer session.

ENROLLMENT CONTRACT
A student is on enrollment contract with the College of Arts and Sciences if his/her OU and/or Combined GPA is below a 2.00. Students will be notified of their contract status after grades have been posted at the end of each semester. A College Stop is placed on their record until the GPA is raised above 2.00. Contract students will be required to sign a new contract each semester. Call 405.325.1002 for more information.

Academic Forgiveness Policy
The Academic Forgiveness Policy, instituted by the Oklahoma State Regents for Higher Education, allows students, under certain circumstances, to have courses removed from the calculation of the retention grade point average. It consists of three components: the repeat policy and reprieve policy, and the renewal policy. These are described in the Academic Standards section of this catalog.

Students should contact the assistant dean in the Hobson Academic Services Center for instructions concerning the process of requesting academic forgiveness.

Graduation Requirements

Rules, Regulations, and Requirements for Undergraduate Programs
The responsibility for meeting graduation requirements lies with the student.

The requirements for graduation from the College of Arts and Sciences are listed on the next several pages. The requirements for a specific degree come from four separate sources: (1) the Oklahoma State Regents for Higher Education; (2) the faculty of the University of Oklahoma; (3) the faculty of the College of Arts and Sciences; and (4) the faculty of a school or department, or the faculty committee administering a special curriculum. Degree programs normally have four components:

• University-Wide General Education requirements,
• Arts and Sciences College requirements,
• Major requirements, and
• Free electives.
The specific requirements for majors and minors are listed in the Academic Units section of this catalog and on the degree requirement checksheets for each program. Degree checksheets are available from the Academic Services office or the College’s website.

Certification of completion of graduation requirements is the responsibility of the Hobson Academic Services Center. If grades for the last term of enrollment prior to the planned date of graduation are not adequate for degree completion, students should immediately contact their academic counselor in this office. The counselor will assist the student in establishing another graduation date.

Graduation Grade Point Average Requirements
The College of Arts and Sciences requires a minimum ‘C’ (2.00) average in each of the following areas:

- Students must earn a minimum of a 2.00 combined retention grade point average (University of Oklahoma and transfer work combined).
- Students must earn a minimum of a 2.00 retention grade point average on all University of Oklahoma coursework.
- Students must earn a minimum of a 2.00 retention grade point average in all major credit courses (University of Oklahoma and transfer work combined), and a 2.00 retention grade point average in major credit courses taken at the University of Oklahoma. Some schools and departments in the College of Arts and Sciences have established additional higher grade point requirements for their students. Please refer to the Academic Units for detailed information.

Ten-Year Limitation Rules
A student in the College of Arts and Sciences may elect to follow the degree requirements that were in place at the time of the student’s first enrollment in the Oklahoma State System for Higher Education (excluding high school concurrent enrollment) or exercise the option to update to the most current degree requirements. Those who elect to follow requirements in place at the time of their first enrollment in the Oklahoma State System for Higher Education must complete the requirements within a maximum of 10 calendar years from the date of that enrollment. If the work for a degree covers a period longer than 10 years, the student must update to the most current degree program requirements.

Credit in a student’s major that is more than 10 years old may not be applied toward a bachelor’s degree unless it is validated by the major department, or each individual department if the major is interdisciplinary.

Credit Hour Regulations
Please read this section carefully. Each of the following credit hour regulations must be satisfied to earn a bachelor’s degree from the College of Arts and Sciences. Refer to individual degree program checksheets for specific requirements.

- A minimum of 120 semester credit hours applicable towards an Arts and Sciences degree must be earned, excluding physical education activity courses.
- A minimum of 80 semester credit hours must be earned in liberal arts and sciences courses for a Bachelor of Arts degree.
- A minimum of 55 semester credit hours must be earned in liberal arts and sciences courses for a Bachelor of Science degree. “Liberal arts & sciences courses” are defined by the State Regents as courses in the humanities; social and behavioral sciences; communication; natural and life sciences; mathematics; and the history, literature and theory of the fine arts (music, art, drama, and dance). This excludes fine arts courses that focus primarily on performance techniques or involve mostly studio work.
- A minimum of 60 semester credit hours must be earned at accredited senior (4-year) institutions.
- A minimum of 48 semester hours of upper-division credit (courses numbered 3000 or above) must be earned at accredited senior institutions. Transfer work is counted as lower-division or upper-division depending on the level at which it was offered at the institution where it was earned. Two-year college work is accepted only as lower-division credit.
- A minimum of 30 semester credit hours must be earned in the major, including a minimum of 15 semester credit hours at the upper-division level.
- Residency: this is defined as coursework taken at the University of Oklahoma, excluding correspondence courses.
- A minimum of 30 semester credit hours applied toward the degree must be earned in residence at the University of Oklahoma.
- At least 15 of the final 30 hours applied toward the degree or at least 50 percent of the hours required by the institution in the major field must be satisfactorily completed at the University of Oklahoma.
- At least 15 semester hours of upper-division major credit applied to the degree must be earned in residence at the University of Oklahoma.
- A student must be listed as a College of Arts and Sciences student at the time of graduation.
- Credit transferred from other institutions and credit earned through OU correspondence courses is non-resident. Credit earned by examination is considered neither resident nor non-resident for the purposes of these calculations.
- Capstone courses must be taken through the University of Oklahoma unless a substitution is approved by the academic department awarding the degree.
- No more than 16 semester credit hours earned under the Pass/No Pass option will apply toward the degree. Refer to the College of Arts and Sciences section on P/NP Enrollment.
- No more than 12 semester credit hours earned in all individualized study courses, e.g., Independent Study and Directed Readings, but excluding Honors Reading and Honors Research, will be counted as part of the minimum 120 semester credit hours required for graduation.
- No courses may be repeated for credit unless specified “repeatable for credit” in the course description of this catalog or the University’s course inventory. Refer to the course description for the number of times or hours a course can be repeated.
Students recommended for the bachelor’s degree must achieve a grade point average of 2.0 as a minimum on all course work attempted, excluding any courses repeated or reprinted as detailed in the State Regents’ Grading Policy and excluding physical education activity courses.

UNIVERSITY-WIDE GENERAL EDUCATION REQUIREMENTS
All bachelor’s degrees offered by the College of Arts and Sciences include the following minimum general education requirements:

Courses for fulfillment of these requirements must be chosen from the University-Wide General Education Approved Course List, published by the University.

Core Area I: Symbolic and Oral Communication (9–19 hours, 3–5 courses):
- English Composition (6 hours, 2 courses),
- Foreign Language (met with the College requirement),
- Mathematics (3 hours, 1 course),
- Other (may be used when additional credit hours are needed to bring the total hours completed to 40. Approved courses in this area include communication, logic and public speaking).

Core Area II: Natural Science (met with the College requirement)
Core Area III: Social Science (6 hours, 2 courses): U.S. Government, plus one additional social sciences course chosen from the approved list.

Core Area IV: Humanities (12 hours, 4 courses):
- Understanding Artistic Forms (3 hours, 1 course),
- Western Civilization and Culture (6 hours, 2 courses), 3 of these 6 hours must be HIST 1483 or 1493,
- Non-Western Culture (3 hours, 1 course).

Core Area V: Senior Capstone Experience (3 hours, 1 course).
In addition to the Senior Capstone Experience, students must take at least one upper-division General Education approved course outside the student’s major.

ARTS AND SCIENCES COLLEGE REQUIREMENTS
Courses for fulfillment of these requirements must be chosen from the University-Wide General Education Approved Course List published by the University.

All bachelor’s degrees offered by the College of Arts and Sciences require the following minimum College requirements:

All bachelor’s degrees offered by the College of Arts and Sciences require the following minimum College requirements:

I. Science (7 hours, 2 courses, consisting of one biological science and one physical science course. One of the courses must include a laboratory.)

II. Foreign Language (0–13 hours. One course at the intermediate level or demonstrated competency at that level. Students may need to complete one or two courses at the introductory level prior to enrolling in an intermediate course. Language courses transferred from another institution must be equated to an OU intermediate-level course or evaluated by OU. Competency at the intermediate level will also fulfill the General Education Foreign Language requirement.)

III. Additional Core IV Humanities courses (6 upper-division hours, 2 courses at the 3000-level or above. Must be outside the major and selected from approved courses in Understanding Artistic Forms, Western Civilization and Culture, or Non-Western Culture.)

APPLICATION FOR GRADUATION
Students are responsible for filing an official graduation application during their final semester. Graduation applications are available online at one.ou.edu. Failure to file the graduation application will result in the student not being eligible for graduation during that semester or term. Those students who plan to graduate in the fall are strongly encouraged to apply for graduation before September 15; those finishing in the spring before February 15; and those finishing in the summer before June 1. In addition to completing all academic requirements for the undergraduate degree, students must also pay all tuition and fees before the degree can be conferred. Students who complete all academic requirements but fail to pay tuition and fees before the beginning of the following semester or session will have the original graduation date printed on their diploma, but only after all tuition and fees are paid.

DEGREE CHECK
Students who have earned 90 or more credit hours should schedule a degree check with their academic counselor in the Hobson Academic Services Center. At this appointment the counselor will review the student’s transcript and how the completed courses will apply to the degree program. At the conclusion of the degree check, the student will know exactly how the earned credits apply to his/her degree as well as what courses and how many hours are required to graduate. It is crucial for students to complete the degree check so they will know exactly where they are on the track to graduation. Students may schedule a degree check appointment at Advise.
African and African-American Studies

Jeanette R. Davidson, Director
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Norman, OK 73019-3120
(405) 325-2327
FAX: (405) 325-3355
email: rsgomez@ou.edu
Internet: http://cas.ou.edu/afam-academic-program

Degree Offered

• Bachelor of Arts

Undergraduate Study

The African and African-American Studies (AFAM) program provides students with the opportunity to engage in the scholarly and academic study of the African-American experience, using the study of Africa as a starting point. This interdisciplinary program is intended to help students develop understanding, perceptions, and attitudes for living more successfully in the increasingly multicultural world. The African and African-American Studies program helps prepare students for employment in many different settings.

MAJOR
In order to earn a major in AFAM, the student must successfully complete a minimum of 36 credit hours of major coursework. The following core courses are specifically required for the major:

• AFAM 2003, Introduction to African and African-American Studies
• AFAM 2113, Africa & the Diaspora
• HIST 2043, African-American History since 1877 or HIST 3743, African-American History to 1877
• AFAM 3513, Research Methods (or an alternative research course as approved by the Program Director)
• AFAM 4003, Seminar in African and African-American Studies (Capstone)

The student must also choose ONE course from each of the following three major groups: Historical Issues, Contemporary Social Issues, and Aesthetics. After successfully completing the core requirements and one course from each of the three main groups, the student will have completed 24 credit hours toward the AFAM major. The remaining 12 credit hours toward the AFAM major are program electives. Other courses completed by the student for the AFAM major must be approved by the Program Director.

AFAM allows the student to participate in Independent Study (AFAM 4990) under the guidance of faculty from AFAM. The hours vary and influence the work load and activities of the Independent Study (AFAM 4990). A maximum of six hours of credit for Independent Study (AFAM 4990) may be applied toward the degree.

See Arts & Sciences Degree Requirement Checksheets for specific requirements.

MINOR
The AFAM program welcomes the student who wishes to pursue the African and African-American Studies Minor. A total of 18 credit hours is required. AFAM 2003, Introduction to African and African-American Studies, is specifically required for the minor. The student must then complete 15 additional hours of AFAM courses or courses from other departments as listed on the AFAM major degree sheet, as approved by AFAM Program Director. Nine (9) of these hours must be upper-division.

See Minors Checksheets for specific requirements.

Department of Anthropology

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FAX: (405) 325-7386
Internet: http://cas.ou.edu/anthropology
email: anthropology@ou.edu

Faculty Roster
Professors Harris, Pitblado, Spicer; Associate Professors Anderson, Hirschfeld, Jervis, Kemp, Klein, Lewis, Livingood, O’Neill, Rambo, Swan, Warren; Assistant Professors Bessire, Duwe, Hofman, Levine, Marshall, Pailies, Randall, Sapién, Trabert, Warinner.

Degrees Offered

• Bachelor of Arts
• Bachelor of Science
• Master of Arts
• Master of Arts in Applied Linguistic Anthropology
• Doctor of Philosophy

Information on both undergraduate and graduate programs is included. Please refer to the Graduate College section of this catalog for general information on graduate programs.

General Information

Anthropology is the holistic study of human beings, including the biological and cultural aspects of people in all times and all places. The four parts of anthropology are archaeology, biological, ethnography, cultural, and linguistic anthropology. The Department of Anthropology focuses on the archaeology and biological anthropology, linguistics, and sociocultural anthropology of Native America, but we also have strengths in Latin America, the Caribbean, Africa, and the Pacific Islands. We are the only anthropology department in the state system of higher education.

An undergraduate degree in anthropology at the University of Oklahoma requires at least two courses in each of the four subfields, as well as course requirements in research methods, resulting in a well-rounded understanding of people in this country and around the world, both past and present. The department sponsors fieldwork opportunities and is active in the Undergraduate Research Opportunities Program and the Honors College, so that undergraduates who so desire can obtain actual experience in anthropology. We maintain close ties with the
Oklahoma Archeological Survey and the Sam Noble Oklahoma Museum of Natural History, and we encourage international study to augment these opportunities.

Undergraduate Study

A major in anthropology provides a broad understanding of human beings and a central part of a liberal arts education. It also is the basis for obtaining certain kinds of jobs in archaeology, museums, or the human resources sector, as well as for graduate study in anthropology or other social science fields.

A total of 120 hours is required for the Bachelor of Arts. The undergraduate major requires a minimum of 36 hours of coursework in anthropology, 15 hours of Anthropology core courses and 21 hours of Anthropology electives.

A total of 120 hours is required for the Bachelor of Science. The undergraduate major requires a minimum of 30 hours of coursework in anthropology, 9 hours of Anthropology core courses and 21 hours of Anthropology electives.

See Arts & Sciences Degree Requirement Checksheets for specific degree requirements.

MINOR

Students who are majoring in other subjects may complete a Minor in Anthropology. An Anthropology Minor consists of 15 hours of coursework including ANTH1113, General Anthropology. At least nine hours must be in upper-division courses.

See Minors checksheets for specific requirements.

Graduate Study

The Department of Anthropology offers both M.A. and Ph.D. degrees in anthropology, and an M.A. in applied linguistic anthropology. The department’s geographical area of emphasis is the Americas.

Because of its location in a state with 38 federally recognized tribes, important archaeological sites and museum collections, and many nationally prominent anthropological research facilities, graduate study at the University of Oklahoma offers unique educational opportunities. The department has a concentration of specialists in Native America. The department recognizes the historical relationship of anthropology to other areas of the world and to other peoples, and we also have faculty with such research interests. Paralleling our focus on Native America are those of faculty in the departments, colleges, and programs of art history, English, geography, health sciences, history, linguistics, and Native American Studies. Faculty in the department have helped Oklahoma tribes design and implement studies that include health care, native language education, ethnomedicine, federal recognition, genealogy, historical anthropology, politics, sociolinguistics, oral history, tribal histories and archives, and tribal cultural studies programs. We offer language courses in Cherokee, Choctaw, Creek/Seminole, and Kiowa, with native speakers as instructors. The department and the affiliated Oklahoma Archeological Survey support several on-going archaeological research projects in Oklahoma and Kansas, the North American Southwest and Southeast, and northern Mexico. The projects include the earliest settlers in the New World, Paleoindian, Archaic, formative village agriculturalists, hierarchical societies, and historic peoples.

UNIQUE RESEARCH OPPORTUNITIES

Museum collections at the Sam Noble Oklahoma Museum of Natural History, the Fred Jones Museum of Art, and the Gilcrease Museum in Tulsa.

The Oklahoma Archeological Survey, a state agency housed at the University of Oklahoma, conducts archaeological research in the state of Oklahoma and offers field and laboratory opportunities for research.

Archival collections at OU’s Western History Collection, the Oklahoma Historical Society, and the Regional Federal Archives.

ADMISSION

The Anthropology department welcomes applications from students with bachelor’s degrees in any field. However, we encourage applicants to gain exposure to all of the subfields of anthropology. Students with a master’s degree from another institution may transfer up to 30 credit hours toward a Ph.D. degree. Although the department requires the GRE for application, there is no minimum score for consideration. Most important in the decisions for admission are the undergraduate transcript, the statement of purpose, and the two letters of recommendation. The University of Oklahoma uses an integrated electronic application for its graduate programs. The Department admits applicants once a year to start in the Fall Term.

MASTER OF ARTS DEGREE

The master’s program provides a broad, generalized knowledge of anthropology, along with specialization in one of the four fields. A master’s student will take courses in each of the four fields and will concentrate the elective coursework in any one of those fields.

MASTER OF ARTS IN APPLIED LINGUISTIC ANTHROPOLOGY DEGREE

The Master of Applied Linguistic Anthropology degree is devoted to the preservation of the world’s endangered languages, with the hope that careful documentation — coupled with community-based educational programs — will one day reverse the devastating effects of language loss throughout much of the world today. It is imperative that we train a new generation of scholars to continue the documentation of endangered languages throughout the world. Yet, because the future of a language ultimately rests with its speakers, it is equally important that we prepare our students to promote community-based educational programs aimed at revitalizing native languages at the community level.

In addition to writing a thesis, a student in this degree program will enroll in core courses and must earn a grade of B or higher in each course. Students will also complete graduate linguistic anthropology courses and guided electives selected in consultation with his/her adviser and committee.

See College of Arts & Sciences Master’s Programs degree requirement checksheets for current specific requirements for the Masters degrees. Additional detailed information may also be obtained from the Graduate Liaison.

DOCTOR OF PHILOSOPHY DEGREE

There are three tracks in the Ph.D. Program in Anthropology: Archaeology, Human Health and Biology, and Sociocultural and Linguistic Anthropology. There are specific additional required courses within each track. Beyond the 30 credits required for the M.A., these tracks generally require an additional 30 hours of...
coursework and 30 hours of dissertation research for a total of 90 credit hours.

The Ph.D. student’s advisory committee will determine which courses, including core courses, may be used toward the 90 hours and will define the plan of study. Each doctoral student will complete a General Examination and dissertation defense.

Detailed information is available from the Graduate Liaison.

Department of Biology

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Rosemary Knapp, Director of Graduate Studies
James N. Thompson, Jr., Director of Undergraduate Studies
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Faculty Roster

Associate Professors Bergey, Gibson, Gordon, Hobson, Hoefnagels, Ketchum, Markham, Masly, McCauley, Safiejko-Mrocza; Assistant Professors Allen, Lemon, Marshall, Marske, Miller, Siler.

Degrees Offered

- Bachelor of Science
- Master of Science
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. For additional information on graduate programs, please refer to the Graduate College’s website.

General Information

The program in Biology began soon after the University of Oklahoma was founded, and the first Ph.D. degree awarded by OU was through the department. Faculty research and the graduate program have internationally-recognized strengths in areas of animal behavior, aquatic biology, biodiversity and conservation biology, cell signaling, development and regeneration, ecology, evolutionary biology, genetics and genomics, life history and breeding systems, neural bases of behavior, organismal biology, and vertebrate paleontology. The Department of Biology features five core research areas: Aquatic Biology, Behavior, Ecology and Evolutionary Biology (EEB), Geographical Ecology and Molecular, Cellular, and Developmental Biology.

Research and training facilities at the OU Biological Station, the Sam Noble Museum, the Oklahoma Biological Survey, and the Stephenson Research and Technology Center enhance the research opportunities for faculty and graduate students.

The Department of Biology takes special pride in its teaching at both the graduate and undergraduate levels. Courses at the undergraduate level provide a broad foundation in biology and allow students to pursue selected areas of interest in depth through research participation and advanced courses.

Biology is a popular major for students interested in a health professions career, and the curriculum provides an excellent base of preparation for a wide variety of careers or for postgraduate study.

Programs for Academic Excellence

The Biology Department is actively involved in the Honors Program, and many undergraduate students carry out independent research projects under the guidance of faculty members with national and international reputations in their fields. The Zoological Society, the Premed Club, the PreVet Club, the Minority Associate of Pre-Health Students, and Alpha Epsilon Delta are sponsored by Biology faculty members and allow students with common interests to take field trips and hear talks about career planning and other important topics. The Biology Aid Program is comprised of undergraduate students who volunteer to tutor other students in introductory biology courses. It is a rewarding experience for both the student volunteers and those with whom they work.

The Biology Association of Graduate Students works with the faculty to organize the weekly seminar program of visiting scholars and other educational enrichment opportunities for both graduate and undergraduate students. Additional weekly seminars in neurobiology, ecology and evolutionary biology, and molecular, cell and developmental biology provide venues for graduate students and faculty to discuss research ideas and findings.

RESEARCH OPPORTUNITIES

Undergraduate students can participate in research with Biology faculty in a number of ways, such as Independent Study courses and Honors Research courses. Original research is central to our graduate programs, and graduate student research in the department spans the entire range of biological inquiry from molecules to organisms to ecosystems.

Special Facilities and Programs

The Department of Biology is housed in Richards and Sutton Halls, which contain faculty and graduate student offices, research and teaching laboratories, multi-user molecular biology core facilities, maintenance shops, the departmental stockroom, graphics and photography workrooms, and computer rooms. Support staff include a photographer/illustrator, academic advisers, an audiovisual technician, a computer specialist, and a shop supervisor. The department also maintains facilities and equipment, including several boats and vehicles, for research in the field. Teaching and research opportunities are provided for students at the following locations.

BIOLOGICAL STATION AND OTHER RESEARCH UNITS

The University of Oklahoma Biological Station, located on Lake Texoma, an impoundment of the Red River on the Oklahoma-Texas border, is a permanent year-round field station with a resident staff of research scientists that provides year-round facilities for faculty and students. A summer session with approximately ten courses is attended by undergraduate and graduate students from throughout the country.
Students also use the facilities of the Samuel Roberts Noble Microscopy Laboratory, the Sam Noble Oklahoma Museum of Natural History, and the Oklahoma Biological Survey.

**BIOLOGY ANIMAL FACILITY**
This facility contains breeding colonies of rodents and provides housing for a variety of other small mammals, fish, amphibians, and reptiles.

**BIOLOGY CORE MOLECULAR LABORATORY**
The department’s core molecular laboratory provides all the tools necessary to go from tissues to sequence to analysis.

**TISSUE CULTURE LABORATORY**
This lab provides facilities for in vitro culture of vertebrate cells and tissues and for the production of monoclonal antibodies.

**BIOLOGY COMPUTER FACILITIES**
Computer rooms located in both buildings contain several microcomputers with associated printing and graphics equipment. In addition, numerous microcomputers are located in individual research laboratories. Supercomputing and other special applications computer facilities are available through the OU Supercomputing Center for Education & Research (OSCER).

**AQUATIC RESEARCH FACILITY**
The 8-acre Aquatic Research Facility (ARF) on the south research campus supports researchers and student activities with 32 ponds, 4 climate-controlled greenhouses, and a system of outdoor artificial streams.

**ANIMAL BEHAVIOR LABORATORY**
A laboratory devoted to animal behavior and ecological studies, this facility provides indoor space and outdoor enclosures for the study of a wide variety of animals.

**KESSLER ATMOSPHERIC AND ECOLOGICAL FIELD STATION**
Kessler Atmospheric and Ecological Field Station is a 350-acre tract of mixed grass prairie donated to the University of Oklahoma for research and teaching in environmental studies.

**OLIVER WILDLIFE PRESERVE**
This wilderness area of 80 acres, situated just two miles south of the main campus, provides a natural laboratory for studies in ecology, natural history, and behavior.

**Scholarships and Financial Aid**

**M. BLANCHE AND M. FRANCES ADAMS SCHOLARSHIP**
Scholarships of $1,000 to $3,000 per year for up to three years will be awarded on a competitive basis to undergraduate students majoring in Biology.

**George Miksch Sutton Scholarships**
Scholarships of $500 to $2,000 or more are awarded to undergraduate and graduate students in the field of Ornithology. Selection is based on merit and financial need.

Students are also encouraged to take advantage of the myriad of scholarship and financial aid opportunities that are available. For additional information, please visit College of Arts and Sciences Scholarship Opportunities and Financial Aid Services Office.

**Undergraduate Study**
The biology major program is designed to meet the needs of students who plan to enter graduate school in the biological sciences, to enter medical, dental, or veterinary college, or to work in specialized paramedical fields, environmental programs, or other careers for which biology would serve as an academic background. The department strongly recommends that each student work closely with his or her adviser on a regular basis since not all courses are offered every semester. Each major or prospective major should work closely with the biology advisory office on a regular basis to plan a program which will meet their career goals. The advisory office can furnish information on courses, curricula and careers available to majors and will facilitate the assignment of a faculty adviser.

Biology majors may also work for the standard secondary teaching certificate in science. For information consult an academic adviser in the Office of Student Academic Services.

The Department of Biology has an honors program which involves original research and the writing of an honors thesis. Qualified students should consult the biology Honors Liaison for details.

The department offers undergraduate majors an opportunity to participate in undergraduate teaching and faculty research programs.

The following courses may not be counted as major work in biology: BIOL 1003, 1005, 1013, 1114, 1121, 1203, 2103, 2124, 2234, 2255.

**BACHELOR OF SCIENCE**
The Biology Bachelor of Science requires 120 total hours, including 48 hours at the upper-division level. The program requires 36 hours of major coursework, with at least 16 of these hours at the upper-division level. A grade of C or better must be earned in each major course and major support course.

Majors in biology must take the following courses: BIOL 1124, BIOL 1134, BIOL 2013, BIOL 3333, BIOL 4983, PSY 2113 or BIOL 2913 or 4913.

In addition, 16 elective biology hours are to be chosen in consultation with a departmental advisor. Two upper-division courses with laboratories must be included in the major work (not including independent study, honors reading, or honors research).

The following courses in related sciences are also required for all biology majors: CHEM 1315 and CHEM 1415; CHEM 3053 and CHEM 3152 and CHEM 3153, or CHEM 3653; HSCI 3013 or HSCI 3023 or an approved course in ethics in medicine or biology; MATH 1743 or MATH 1823; PHYS 2414 and PHYS 2424, or PHYS 2514 and PHYS 2524.

At least one field course and participation in the summer program of the Biological Station at Lake Texoma are strongly recommended.

Up to 6 elective biology credit hours may be taken from courses offered from outside of Biology. Specific courses must be approved by the Advising Office.

**MINOR**
A minor requires a minimum grade of C in 20 hours of courses, including BIOL 1114, BIOL 1121, and 15 hours of courses acceptable...
for major credit in biology including at least 9 hours at the upper-
division level and at least two laboratory courses (or courses with
laboratory components).

BIOL 2124, BIOL 2234, and BIOL 2255 are acceptable for the minor
although they do not meet the major credit requirement.

Graduate Study

AREAS OF SPECIALIZATION
The graduate program has internationally-recognized strengths in
ecology/systematics, animal behavior, neurosciences, physiology,
and genetics/cell biology.

In addition to M.S. and Ph.D. Biology programs, many biology
faculty participate in two other biology Ph.D. programs on campus: Ecology and Evolutionary Biology and Cellular and Behavioral
Neurobiology.

Detailed information may be obtained from the Director of
Graduate Studies or by contacting biologygrad@ou.edu.

DEGREE REQUIREMENTS

Master of Science Degree
Students must meet the general requirements for the master’s
degree as stated in the Graduate College Bulletin. Students identify
a specialty field of interest and one supporting field.

The Biology Master of Science degree program requires a thesis
and consists of 30 hours beyond the bachelor’s degree. The
student, in consultation with the Major Professor, will determine
an area, termed the Specialty Field, that is of prime interest to the
student and in which the student wishes to attain a high degree of
expertise. The student and Major Professor will also choose at least
one Supporting Field that relates to and supplements the field of
specialization. The final oral examination covers the area of
specialization, supporting fields, and the defense of the thesis.

Doctor of Philosophy Degree
The goal of our PhD program is to prepare students for successful
careers in academic, biomedical, environmental, or government
institutions. Students must meet the general requirements for the
Ph.D. degree as stated in the Graduate College Bulletin. Beyond
this, doctoral programs are individually planned by the student’s
advisory conference. Minimal requirements that apply to all
biology doctoral programs are the attainment of an advanced level
of achievement in a special field of interest and at least two
supporting fields, and two semesters’ service as a teaching
assistant. Students advance to Ph.D. candidacy upon successful
completion of both written and oral portions of the General
Examination. A portion of the oral examination must include
defense of a dissertation proposal. The general examination must
be taken by the student’s fifth semester in the Ph.D. program.
Detailed information can be obtained from the Director of
Graduate Studies.

Department of Chemistry and
Biochemistry

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101 Stephenson Parkway
Norman, OK 73019-5251
Phone: (405) 325-4811
FAX: (405) 325-6111
email: chembiochemchair@ou.edu
Internet: http://chem.ou.edu/

Faculty Roster

Professors Ashby, Glatzhofer, Halterman, Hansmann, Liu, Mao,
Nelson, Richter-Addo, West, White, Zgurskaya; Associate
Professors Cichewicz, Morvant, Rice, Rybenkov, Schroeder, Sims,
Yip; Assistant Professors Biggs, Bourne, Burgett, Clifford,
Duerfeldt, Rajan, Saparov, Shao, Sharma, Singh, Thomson, Wu,
Yang.

Degrees Offered

• Bachelor of Science
• Bachelor of Science in Biochemistry
• Bachelor of Science in Chemistry
• Master of Science
• Doctor of Philosophy

Information on both undergraduate and graduate programs is
included. However, the general information contained in this
section mainly covers undergraduate study. Please refer to the
Graduate College section of this catalog for general information on
graduate programs.

Programs for Academic Excellence

As part of the University-wide Honors Program, the Department of
Chemistry and Biochemistry offers special sections of General
Chemistry and Organic Chemistry specifically designed for
participants in the Honors College. Smaller class sizes allow
students to receive more individualized attention.

Opportunities for Undergraduate Research

Students who show particular ability are strongly encouraged to
undertake a research problem as early as possible. Research
problems are available in all areas of chemistry (analytical,
inorganic, organic, physical, biochemistry, and chemical education).
The research is carried out under supervision of the faculty
member who agrees to direct the student’s research.

Special Facilities and Programs

The Department of Chemistry and Biochemistry currently has an
exchange program with the Department of Chemistry at the
Technical University of Berlin. The program is open to chemistry
majors in their junior or senior year. Students must have compiled a
3.25 grade point average and have had the equivalent of two years
of college-level German. The Department also has an exchange
program with Blaise Pascal University in France for a collaborative
M.S./Engineering degree.
Scholarships and Financial Aid

Students majoring in chemistry are eligible to apply for any of the general scholarships awarded by the University Scholarship Committee. Further information and applications for the general scholarships and other financial aid, such as Educational Opportunity Grants, may be obtained from the University of Oklahoma Office of Financial Aid Services.

Undergraduate Study

Students majoring in chemistry receive instruction, including laboratory experience, in all areas of chemistry. This provides necessary background for postgraduate studies or employment in the chemical industry or research laboratories.

The Department of Chemistry and Biochemistry offers four programs leading to a degree in chemistry and/or biochemistry.

Candidates for these degrees must earn at least a C grade in each chemistry course presented for major credit.

Duplicate credit is not allowed in the following courses: 1415 and 1425; 3013, 3053 and 3064; 3153 and 3164; 3012, 3152, 3064 and 3164; 3421 and 3451; 3423 and 3453. Courses 1315, 1415, 1425, 1614 and 4232 may not be counted as major work.

BACHELOR OF SCIENCE IN BIOCHEMISTRY

This program is generally pursued by students interested in biochemistry and/or in medical/life-sciences careers. Thirty-six hours beyond General Chemistry are required.

See the Degree Requirement Checksheets for specific requirements.

BACHELOR OF SCIENCE IN CHEMISTRY

This is the program pursued by students desiring the most comprehensive and complete undergraduate background in chemistry. Many such students pursue graduate studies in chemistry following graduation. This degree is fully accredited by the American Chemical Society. Forty hours beyond General Chemistry are required.

See the Degree Requirement Checksheets for specific requirements.

BACHELOR OF SCIENCE – CHEMISTRY AND BIOCHEMISTRY

STANDARD OPTION

This program is generally pursued by students interested in studying science from a more interdisciplinary perspective. A minimum of 36 hours beyond General Chemistry are required for this degree.

See the Degree Requirement Checksheets for specific requirements.

BACHELOR OF SCIENCE – CHEMICAL BIO SCIENCES

This program is appropriate for students who are specifically interested in a health profession, and who do not have in interest in a chemistry or biochemistry graduate program or a career in the chemical industry. A minimum of 40 hours beyond General Chemistry are required for this degree.

See the Degree Requirement Checksheets for specific requirements.

CHEMISTRY MINOR

Students majoring in other subjects may complete a Minor in chemistry by completing 15 hours of coursework acceptable for major in chemistry, of which no more than three credit hours may be independent study. CHEM 4232 does not apply toward the minor.

ADVISING

It is imperative for students considering a major in chemistry to contact the personnel in the Chemistry Advising Office, Chemistry Building Annex room 214. Advisers work to ensure that students complete a program that meets their needs and are aware of career and graduate school opportunities. Advisers meet regularly with students.

Graduate Study

AREAS OF SPECIALIZATION

Students may specialize in one of the following major areas of chemistry: Analytical, Biochemistry, Chemical Education, Inorganic, Organic, Physical Chemistry, and Structural Biology.

Master of Science Degree

The general requirements for the master’s degree in the Graduate College must be met. Within these limits the student works under the supervision of the research director, the graduate liaison, and the departmental Graduate Committee.

THESIS OPTION

Students interested in developing research capability in a particular area of chemistry and biochemistry usually select this option. If desired, students may take an interdisciplinary approach in their thesis. Minimum course requirements include completion of 14 credit hours in letter graded lecture courses at the 5000-6000 level in at least two different disciplinary areas.

NON-THESIS OPTION

This degree is generally selected by those students interested in obtaining an advanced degree in chemistry and biochemistry without research specialization. Minimum course requirements include completion of 16 credit hours in letter-graded lecture courses at the 5000-6000 level in at least two different disciplinary areas.

Doctor of Philosophy

The Ph.D. degree in chemistry and biochemistry is awarded for excellence in research scholarship. It signifies the attainment of independently acquired and comprehensive learning attesting to general professional competence.

Minimum course requirements for graduate degree candidates include the completion of a minimum of 16 credit hours in letter-graded lecture courses at the 5000 or 6000 level. Up to 3 credits of student advisory committee-approved graduate coursework outside the department may count for focus area credit. Students must also complete the specific courses required by their particular division.

Emphasis may be in one area or a combination of the areas of analytical, biochemistry, inorganic, organic, physical or chemical education. The student works under the general direction of the student’s major professor and advisory committee. General examinations in the department consist of the writing and oral
defense of a research proposition. Individual divisions within the department also have various additional requirements. Details on the requirements and general instructions to graduate students may be obtained from the Department of Chemistry and Biochemistry office, 1000 Stephenson Life Sciences Research Center.

Department of Classics and Letters

Samuel J. Huskey, Chair
110 Carnegie Building
Norman, OK 73019-4042
Phone: (405) 325-6921
FAX: (405) 325-7713
Internet: http://cas.ou.edu/classicsandletters
email: classicsandletters@ou.edu

Faculty Roster

Professors Greene, Harper, McClay, Stanley; Associate Professors Butterfield, R. Huskey, S. Huskey; Assistant Professors Coodin, Johnson, Porwancher, Russell, Schumaker, Watson.

Degree Offered

• Bachelor of Arts
• Bachelor of Arts in Letters

General Information

In keeping with the wisdom and tradition of placing the study of ancient Greece and Rome at the heart of a strong curriculum the liberal arts and sciences, President David Ross Boyd selected a classicist, William N. Rice, as the first member of the University of Oklahoma’s faculty in 1890. Rice’s successor, Joseph Paxton, wrote the university’s motto, Civi et Reipublicae (“for the benefit of the citizen and the state”), stating in nuce the university’s institutional mission of providing the “best possible educational experience for our students through excellence in teaching, research and creative activity, and service to the state and society.”

From the Athenian drachma and the Roman sestertius featured above the south doorway of Adams Hall, to the iconic column symbolizing humanistic learning in the College of Arts and Science’s logo, the Classical tradition has always been an important part of the University of Oklahoma, and the Department of Classics and Letters has always supported the university’s mission through research and teaching in the languages and cultures of ancient Greece and Rome and their enduring influence on the modern world.

In 1937, the School of Letters was organized to “provide systematic instruction in ancient and modern languages, history, philosophy and comparative literature,” (Oklahoma Daily, August 4, 1937).

A few years later, the School of Letters became a planned program of the College of Arts and Sciences, under the guidance of a committee of faculty members from the core departments of Classics, English, History, Modern Languages, and Philosophy. In 1953, under the direction of Philip J. Nolan, the Classics Department became the administrative home of the Letters program. Since then, the Chair of the Department of Classics also serves as the Director of the Letters program.

To reflect the department’s long-standing commitment to the Letters program and the outstanding job it has done administering it, the department’s name was changed to the Department of Classics and Letters in 1996.

In 2009, President David Boren established the Institute for the American Constitutional Heritage (IACH) within the Department of Classics and Letters because he wanted the IACH to promote an interdisciplinary, humanistic approach to the study of the Constitution and constitutionalism.

From its earliest days, the Department of Classics and Letters has supported, and continues to support, OU’s institutional mission by promoting free inquiry and the perpetuation of the humanistic tradition.

The principal mission of the Department of Classics and Letters' curricular program is to provide a traditional liberal arts education that will prepare students to adapt to a variety of settings after graduation. Our programs are based upon the assumption that cultivated intelligence, good judgment, and artistic expression in speech and writing are desirable in and for themselves.

Each of the Department's major programs, in addition to fulfilling this principal mission, has its own specific purpose and goals.

Classics

The principal mission of the curriculum in Classics is to educate students about ancient Greek and Roman civilizations.

The three emphases within Classics have distinct goals:

• Classical Studies: The goal of the emphasis in Classical Studies is to provide an opportunity for general study of ancient Greek and Roman civilizations, primarily through primary sources in English translation.
• Classical Languages: The goal of the emphasis in Classical Languages is to prepare students for advanced study in Classics at the graduate level.
• Latin: The goal of the emphasis in Latin is to prepare students for a career in the teaching of Latin at the primary and secondary level.

Letters

The principal mission of the curriculum in Letters is to provide students with a traditional, interdisciplinary education in the liberal arts and sciences through courses both in the Department of Classics and Letters and in other departments.

• The goal of the Letters curriculum is to equip students with skills that can be adapted to a wide variety of pursuits after graduation.
• The additional goal of the emphasis in Constitutional Studies is to educate students about Constitutionalism.

Goals

To build on the strength and reputation for excellence that the department has enjoyed since the earliest history of the University of Oklahoma, our goals are:
Scholarships and Financial Aid

The Classics and Letters Department annually awards scholarships to our outstanding junior and senior majors. The scholarships are open to Letters or Classics majors who have accrued 60 hours (including hours tested out of) and a minimum 3.5 GPA. Some scholarships are for Letters majors only; some for Letters or Classics majors, some for study abroad; one is reserved for students pursing a teaching career in Latin.

The Peggy Chambers Scholarship
Established by an OU alumnus in recognition of Peggy Chambers’ outstanding contributions to the Classics and Letters programs. Awarded to outstanding junior or senior Letters major. Number and stipend varies.

The Charles and Julie Daniels Study Abroad Scholarship
Established by a Letters alumna and her husband, both graduates of the University of Oklahoma, for study abroad scholarships. Awarded to outstanding junior or senior Letters major. Number and stipend varies.

The Philip J. Nolan Scholarship
Established by a former student of Philip Nolan. Awarded to outstanding junior or senior Letters major. Number and stipend varies.

The Philip Nolan Memorial Scholarship
Established by the former students, colleagues and friends of Dr. Philip Nolan. Awarded to outstanding senior Letters or major Classics. Number and stipend varies.

The Mary Enod Williams Scholarship
Established by Charles Williams for his mother, Mary Enod Williams, a long time public school teacher who graduated from OU with a degree in Latin. Awarded to outstanding Letters or Classics major. Number and stipend varies.

The Jean Herrick Scholarship
Jean Herrick was a long time member of the Classics Faculty. Awarded annually to a senior Classics major who intends to pursue a teaching career in Latin.

Reid Philips Memorial Scholarship
Reid Philips was a Letters major. His parents established this scholarship in his memory. Awarded to outstanding junior or senior Letters major.

The Danney Glenn Goble Memorial Scholarship
Established by family and friends in memory of Dr. Goble, distinguished teacher and scholar. Any eligible deserving undergraduate Letters major is qualified for either an initial award or a subsequent award if, in the opinion of the selection committee, the student is making satisfactory progress toward graduation and the student needs supplemental financial assistance. For purposes of this scholarship, satisfactory progress shall be deemed to be the achievement of and maintenance of at least a 3.0 overall grade point average on a 4.0 scale.

The Cheryl Walker-Esbaugh Scholarship
Established by an OU alumnus in recognition of Cheryl Walker-Esbaugh’s outstanding contributions to the Classics and Letters programs. Awarded to a junior or senior Classics or Letters major with financial need.

Undergraduate Study

Classics
Students majoring in Classics may choose a major concentration in Classical Languages (Greek and Latin), Latin or Classical Studies.

In order to fulfill the requirements of the Classical Languages option, students must earn 36 hours of credit in Latin, Greek and Classical Culture courses including at least 18 hours numbered 3000 and above. Courses taken in related subjects must have prior approval of the Classics and Letters Department in order to be counted as major work.

In order to fulfill the requirements of the Latin option, students must earn 36 credit hours in courses in Latin and Classical Culture including at least 24 hours numbered 3000 and above. Courses taken in related subjects must have prior approval of the Classics and Letters Department in order to be counted as major work.

The Classical Studies option requires 36 hours of courses in Classical Culture (27 hours of which must be in courses numbered 3000 or above, including the capstone), 6 hours of supporting courses in Greek or Latin languages at the intermediate level or above. Up to 9 hours may be in related subjects, including Greek, Latin, or Letters courses, with prior approval of the Department of Classics and Letters. This concentration requires students to maintain a minimum GPA of 2.5.

Letters
Students majoring in Letters can choose between the traditional Letters option or the Constitutional Studies.

A candidate for graduation with the degree of Bachelor of Arts in Letters must achieve a combined retention grade point average of 3.00 or better, computed on the basis of the last 90 hours.

In addition to fulfilling the general requirements of the University and the College of Arts and Sciences, students must complete 36 semester hours of major credit courses in each of three areas: history (which may include History of Science), literature (which includes work in Classics, English, Letters, and Modern Languages, Literatures, and Linguistics), and philosophy (which may also include work in specified courses in Political Science and Religious Studies). Letters courses (i.e., those designated as LTRS), depending on their content, may count in any of the areas. In the Letters option, students must earn a minimum of nine hours credit in each area, and 27 of their 36 total hours must be earned in upper-division courses. Students must also complete supporting courses in one ancient and one modern language either at the secondary or collegiate level. They must complete at least two intermediate-level courses in one of the languages and at least one intermediate-level course in the other. A supporting course in the history or appreciation of one of the fine arts is also required. In the Constitutional Studies option, students must earn a minimum
of six hours credit in each area, 15 hours of Constitutional Studies courses, Students must also complete supporting courses in one ancient an one modern language either at the secondary or collegiate level. A supporting course in the history or appreciation of one of the fine arts is also required.

**Minors**

**CLASSICAL CULTURE MINOR**
Students wishing to minor in Classical Culture must earn 15 credit hours in classical culture courses, 12 of which must be earned in upper-division courses numbered 3000 or above. Three hours of credit in related courses may be substituted for work in classical culture with the permission of the department. Neither Classical Culture 1412 nor Classical Culture 2413 may be counted toward the minor.

**LATIN OR GREEK MINOR**
Students wishing to minor in Latin or Greek must earn 15 hours in Latin or Greek courses numbered 2000 and above, including at least nine hours at the upper-division level. Students may substitute three hours in an upper-division classical culture course for three hours of Latin or Greek.

**CONSTITUTIONAL STUDIES MINOR**
Students wishing to minor in Constitutional Studies must earn 15 hours in courses approved by the Institute for the American Constitutional Heritage, 12 hours must be upper division, spread over four themes. The student must complete at least one course from each of the following units, plus one more from any of them: Ancient Foundations of Law and Justice, The Philosophical Background of American Constitutionalism, The American Founding, and The Constitutional Legacy in Modern America.

### Department of Communication

Michael W. Kramer, Chair
Amy Johnson, Graduate Liaison
101 Burton Hall
610 Elm Avenue
Norman, OK 73019-2081
Phone: (405) 325-3111
FAX: (405) 325-7625
Internet: http://cas.ou.edu/comm

**Faculty Roster**

Professors Johnson, Kim, E. Kramer, M. Kramer; Associate Professors Banas, Bisel, Edy, Hsieh, Meirick, Miller, Wong; Assistant Professors Bessarabova, Cionea, Lee, Meeks, Olufowote, Reedy.

**Degrees Offered**

- Bachelor of Arts
- Master of Arts
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Please refer to the Graduate College for general information on graduate programs.

### General Information

The ability to communicate clearly, eloquently, and effectively has been the hallmark of an educated person since the beginning of recorded history. At the University of Oklahoma, the study of communication has been a part of the curriculum since 1896. Offering B.A. degrees starting in 1935, M.A. degrees in 1937, and Ph.D. degrees in 1952, OU’s Department of Communication views communicative behavior as basic to human activity — to individual development, to interpersonal and social relationships, and to the functioning of political, economic, cultural, and social institutions. Through research and theory-building, we seek to interpret how individuals use symbols to understand and act within their environment.

The department’s role as one of the communication discipline’s most prestigious departments in a domain of great pragmatic importance commits us to a multi-level teaching program. Our Ph.D. and M.A. programs seek to place graduates in both academic settings with research and educational responsibilities and in non-academic settings in business and industry. Our undergraduate program seeks to prepare majors for diverse career opportunities, prepare gifted students for advanced work, and develop the communication skills that contribute to the long-term advancement and happiness of all students.

### Special Facilities and Programs

Students acquire meaningful job experience while earning college credit through the Department of Communication’s internship program. The program allows students to apply their communication knowledge in the working world and enhance their college and career opportunities. Students have the option of choosing positions offered through the department’s internship director or arranging for their own internships with the assistance of the internship adviser. The University also provides internship and career counseling through its office of Career Services.

Participation in communication organizations gives students an opportunity to meet others in their major as well as gain increased access to faculty, alumni and other professionals in the field. The Undergraduate Communication Association is open to all communication majors and minors, and Lambda Pi Eta, the department’s honor society, recognizes outstanding students in communication.

The department houses a nationally-recognized speech and debate program. By enrolling in COMM 2111, students can receive up to four credit hours while participating in local, regional and national speech and debate events.

The Department of Communication also includes the Political Communication Center which houses the world’s largest collection of political commercials with more than 100,000 films, videos, and audio recordings representing campaigns ranging from presidential races to city council elections. The commercials, dating back to 1952, make an important contribution to the study of communication and politics. The Center also coordinates research projects on political communication and sponsors conferences that bring together students, scholars, political figures, and media professionals to discuss important topics.
Undergraduate Study

The goal of the undergraduate major program is sharing the best available theories of communication and facilitating the application of these theories for:

• the improvement of the major’s communication skills,
• the major’s understanding of the communication process, and
• the ability of the major to analyze and interpret the elements of the communication processes as they occur in society.

The department strives to achieve these objectives through varied coursework designed to prepare students for the variety of careers available to communication graduates, through practical field experiences obtained from an internship program, and through practical experience in other departmental programs.

Graduates from the program are employed in a wide variety of people-oriented careers including management, community leadership, public relations, sales, and organizational and human resource development. Our on-going transition to an information-based society makes the skills of our majors highly valued by employers. As Roger B. Smith, former General Motors Chief Executive, noted: “Everything we do depends on the successful transfer of meaning from one person or group to another. In fact, it’s not much of an exaggeration to say that communication is really what business is all about.”

BACHELOR OF ARTS DEGREE

The undergraduate major requires 36 communication hours including 18 upper-division hours. The undergraduate program of study follows a four-step sequence:

1. COMM 1113, COMM 2613, and a statistics course chosen from COMM 2513, ECON 2843, PSY 2003, or SOC 3123;  
2. COMM 2713, COMM 3023,  
3. 18-21 hours of COMM electives, 12-15 hours of which must be upper-division; and  
4. COMM 4713.

Students are required to make a C or better in COMM 2713, 3023, and 4713, and each may be repeated only once to attain the required grade. These courses are not available through correspondence or transfer credit. COMM 2513 may fulfill a student’s General Education mathematics requirement if not used for major credit.

MINOR

Students majoring in other programs may complete a minor in communication. The minor consists of a minimum of 21 hours of courses including: COMM 1113; COMM 2713; and 15 additional hours of COMM courses acceptable for major credit, including at least 9 hours at the upper-division level. No more than 6 credit hours of COMM 2713; and 15 additional hours of which must be upper-division; and  
4. COMM 4713.

Students are required to make a C or better in COMM 2713, 3023, and 4713, and each may be repeated only once to attain the required grade. These courses are not available through correspondence or transfer credit. COMM 2513 may fulfill a student’s General Education mathematics requirement if not used for major credit.

Graduate Study

AREAS OF SPECIALIZATION


MASTER OF ARTS DEGREE

Required courses: COMM 5013 and COMM 5003 or COMM 5023 or COMM 50503 or COMM 5313. Electives: 20 hours for Thesis option, 26 hours for Non-Thesis option. A total of 30 hours is required for thesis option, including the four hours of COMM 5980. The Non-Thesis master’s degree requires 32 hours.

DOCTOR OF PHILOSOPHY DEGREE

Ph.D. students must complete a minimum of 96 hours of coursework beyond the baccalaureate degree. Ph.D. students must complete the following required hours: COMM 5003, COMM 5013, COMM 5313, COMM 6023 (6-9 hours), COMM 6314, COMM 5033 or COMM 5323, COMM 6980 (2-15 hours), and up to 30 hours of coursework transferred form a Masters degree. The Ph.D. student will have an advisory committee of no fewer than five, one of whom must be from outside the Communication Department. This committee may require courses other than the core courses for the student. The Report of the Advisory Conference should be approved and filed by the end of the student’s third semester of work. A General Examination preliminary to advancement to candidacy must be successfully completed. During candidacy, the student must complete an acceptable dissertation and the Final Oral Examination. Detailed policies can be found in the Department’s graduate document.

Department of Economics

Gary Hoover, Chair
Gregory Burge, Graduate Liaison
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Phone: (405) 325-2861
FAX: (405) 325-5842
Internet: http://cas.ou.edu/economics

Faculty Roster

Professors K. Grier, R. Grier, Hartigan, A.Holmes, Hoover, Kosmopoulos; Rogers; Associate Professors Burge, Clark, Demir, Keen, Liu, Mitra, L. Wang; Assistant Professors Ghosh, Hicks, MJ Kim, J. Kim, C. Wang, Weinberger.

Degrees Offered

• Bachelor of Arts
• Bachelor of Business Administration
• Master of Arts
• Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Please refer to the Graduate College for general information on graduate programs.
Student Organizations

OMICRON DELTA EPSILON
Both undergraduate and graduate students who have demonstrated their scholastic excellence are eligible for membership in this international economics honor society.

OU Economics Club
The Economics Club seeks to enhance economic knowledge within the OU community through fun and relevant events. Econ Club promotes economics as a field of study to potential majors/minors, hosts events for students of all majors to see different applications of the economic perspective, and provides opportunities for those with a shared interest in economics to meet and network.

We host a weekly speaker series as well as social outings, company information sessions, an annual trip to the Dallas Federal Reserve, and more. Econ Club also gives OU students the chance to learn more about OU Economics professor's research, locate informal peer advising and tutoring, and sometimes discuss various current events as they pertain to economics.

Email economics.club@ou.edu for more information.

Scholarships

Alexander B. Holmes Scholarships
The Holmes scholarships are merit scholarships with the following criteria: Full-time, regularly enrolled students in the Department of Economics; any eligible deserving undergraduate student is qualified for either an initial award or a subsequent award if the student is making satisfactory progress toward graduation and has achieved a high level of academic excellence; must maintain at least a 3.0 GPA.

Robert Dean Bass Memorial Scholarships
The Bass scholarships are merit scholarships for which undergraduate students in Economics and Political Science are eligible. Students must have a minimum 3.65 GPA, at least 40 hours completed at OU, and no more than 90 completed hours. Students must be planning on a career in government.

Internships
The Department of Economics has an active internship program with some state agencies and other local businesses (consulting firms and utility companies). The internship program exposes students to the practical aspects of Economics. Also, some of these internships have turned into permanent positions. Students who participate in an internship may enroll in 3 hours of directed readings and receive credit, under the supervision of a professor. A research paper is required to receive credit for the internship.

Undergraduate Study

Students may major in economics either through the College of Arts and Sciences or the Price College of Business.

Students interested in majoring in economics through the Price College of Business follow the degree plan leading to the Bachelor of Business Administration which is described in the section of this catalog dealing with the Price College of Business.

The degree program leading to the Bachelor of Arts is offered by the College of Arts and Sciences. The major program requires 30 hours of major work in economics with at least 21 of these hours

College of Arts & Sciences

The University of Oklahoma 2016-18 General Catalog

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College of Arts & Sciences

The University of Oklahoma 2016-18 General Catalog

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Students interested in majoring in economics through the Price College of Business follow the degree plan leading to the Bachelor of Business Administration which is described in the section of this catalog dealing with the Price College of Business.

The degree program leading to the Bachelor of Arts is offered by the College of Arts and Sciences. The major program requires 30 hours of major work in economics with at least 21 of these hours taken at the upper-division level. EON 1113, ECON 1123, ECON 2843, ECON 3113, ECON 3133, and ECON 4983 must be included in the major work. MATH 1743 or 1823, and MATH 2123 or MATH 2423 are also required. FIN 3403 may be counted as major work in Economics in the College of Arts and Sciences.

Economics majors must earn grades of C or better in each course in the major work and major support requirements. Students will be required to achieve and maintain a minimum 2.00 GPA in the major, OU retention and combined retention to earn the degree.

MINOR
The minor requires at least 15 hours of major credit coursework in economics, with at least 9 hours at the upper-division level. A grade of C or better must be earned in each course counted for minor credit. Required courses are ECON 1113, ECON 1123, ECON 3113 or ECON 3133, and 6 hours of courses acceptable for major credit in Economics. Subject to the approval of the Department of Economics, courses that are acceptable substitutes for the major are acceptable in the minor.

Graduate Study

AREAS OF SPECIALIZATION
Industrial organization; international, development economics; and public economics.

Master of Arts Degree
Each candidate for the Master of Arts degree in economics can choose the applied economics track or the managerial economics track. The applied economics track is designed for students seeking jobs in either the private or public sectors. The first year coursework of this program coincides with the first year coursework of the Ph.D. program, so this track is also appropriate for students who might wish to purse a Ph.D. degree. The managerial economics track is designed for those students who expect to pursue a managerial career in business or government and prefer a course of study that emphasizes the applications of economics to the problems of these areas. It is a terminal degree. Those students who have the objective of further graduate study to the doctoral level should choose the applied track of the master's program.

The non-thesis program for the applied economics track of the M.A. degree requires 32 semester hours.

The non-thesis program for the managerial economics track of the M.A. degree requires 32 semester hours.

In accordance with the requirements of the University, all master’s students must also successfully pass a comprehensive examination and complete a research paper.

Doctor of Philosophy Degree
The Ph.D. program is designed with the goal of providing students with maximum support in the pursuit of their career objectives. There are three structural elements in the Ph.D. program: a rigorous and well-integrated core curriculum of economic theory and statistical analysis; concentrated study in selected fields of development economics, industrial organization, international economics, and public economics; and training designed to prepare the student to undertake independent research. This process culminates in a significant work of original research in the form of a dissertation. Having completed all three elements, students are
fully qualified to pursue academic, professional, or governmental careers.

The Ph.D. degree requires at least 90 hours beyond the Bachelor’s degree. A minimum of 54 of these hours must consist of formal coursework, with the remainder being comprised of dissertation research. In addition, students must demonstrate research proficiency, which is required for all doctoral degree candidates at the University of Oklahoma. The research proficiency for the Department of Economics is demonstrated by the ability to utilize statistical and econometric software packages, by foreign language expertise, or by demonstrated math proficiencies.

### Department of English

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**Faculty Roster**

Professors: Bannet, Coleman, Cottom, R.C. Davis-Undiano, Garofalo, Hodges, Jeffers, Kates, Leitch, Mountford, Ransom, Schleifer, Stalling; Velie, Welch; Associate Professors: Anderson, John, Keresztesi, McDonald, Nelson, Ng; Assistant Professors: Askew, Baishya, Endres, Kurlinkus, Perlow, Rios Tarabochia, Wieser.

### Degrees Offered

- Bachelor of Arts
- Master of Arts
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Please refer to the Graduate College for general information on graduate programs.

### Undergraduate Study

**BACHELOR OF ARTS**

Over the last several years, the field of literary studies has changed dramatically. Across the nation English departments have begun to offer courses that encourage students to examine previously neglected texts and media in provocative and innovative ways. At the University of Oklahoma, we have responded to these developments by designing a program that enables majors to explore various options for the study of literature, written communication, and culture.

While we continue to teach classes in which we use the tools of literary analysis to study time-honored texts in the Western tradition, we also provide courses in which we use critical approaches of recent origin — historical, feminist, cross-cultural, among others — to examine a wide range of works that lie outside the boundaries of what is usually considered great literature. By offering a curriculum that is both novel and traditional, we encourage our majors to make informed decisions concerning interpretive practices that they will find valuable in any field they enter after graduation.

Study in the field of English Language and Literature offers a general humanistic education as well as skills in communication and analysis that are essential in most careers. An education in literature, criticism and language teaches students to write effectively and expressively, to think critically, to weigh values, and to communicate ideas. It provides the basis to understand and communicate with those of different cultural backgrounds, to understand the terms in which they think and speak. These skills are essential in the global market places of today and improve one’s chances of obtaining employment in a wide variety of fields.

A major in English prepares a student to work in communications, public relations, government and public service, sales, publishing, journalism, advertising, and business. It is an excellent background for teaching, and can be coordinated with a program of teacher certification. It is a highly useful major for a student considering business or law school. It provides a suitable preparation for graduate work in literature and other humanistic studies. The variety of talents among the English faculty and the various options within the major make it possible for students to shape their own programs flexibly according to their interests.

All English majors are required to take the following courses:

- **ENGL 2273**, Literary and Cultural Analysis
- **ENGL 2283**, Critical Methods, or **ENGL 3843**, Theory Now.

Two survey courses, chosen from one of the following pairs:

- **ENGL 2433** and **2443**, World Literature
- **ENGL 2543** and **2653**, British Literature
- **ENGL 2773** and **2883**, American Literature
- **ENGL 4853**, Senior Capstone.

Proficiency in one language other than English is required as demonstrated by departmental examination or by successful completion of two intermediate courses in an ancient or modern language (with a grade of C or better in the second course). The department may also accept transfer credit to satisfy this requirement.

The department strongly believes all English majors should have at least some exposure to literatures other than those from the Anglo-European tradition. Therefore, all English majors are required to take at least one English course classified as Multicultural Studies.

**Literary and Cultural Studies Option**

Literary and Cultural students study literary works, movements, genres, themes, and writers in their cultural contexts. Courses emphasize reading, story, communication, language, and historical and cultural events. Students are afforded maximum flexibility in planning their degree programs. They elect seven courses distributed over at least four of six areas: Medieval/Renaissance Literature, Early Modern and Contemporary British Literature, American Literatures, World Literatures, Genres and Media, and Theory, Criticism, and Cultural Studies. Students may elect a writing course as one of the seven. One of the seven courses selected must be designated multicultural.

**Writing Option**

Writing students study theories of written communication; practice them extensively in various writing contexts; and explore issues concerning literacy, language, and the relation of writing to different cultures. Students elect four writing courses (three of which must be upper division), and also take three literature courses with one of those three designated multicultural.
ACCELERATED B.A./M.A. DEGREE
The Department of English offers an accelerated degree program (BA/MA) to qualified undergraduate students. The program allows students to pursue a graduate degree in conjunction with the undergraduate degree requirements. Students admitted into this program can use up to 2 courses (6 hours) to simultaneously satisfy the requirements of both the B.A. and M.A. degrees.

LANGUAGE ARTS CERTIFICATE
Students majoring in English may also work for the standard teaching certificate in language arts. Students in the language arts program must meet all of the requirements of the English major, and a few additional specifications. Information concerning the teaching certificate programs is available from the Department of Education. Detailed checklists of degree requirements and advisers with whom students can discuss programs of study are available in the college office.

MINORS
Students majoring in other subjects may elect to complete a minor in English either in literary and cultural studies, and/or writing. The requirements for these minors are:

Minor in Literary and Cultural Studies
A minimum of 15 hours in literary and cultural studies beyond the first-year level, at least 9 of which will be upper-division. Students may not apply hours from first-year English (1113, 1213) or from English courses designated as writing courses to a minor in literary and cultural studies.

Minor in Writing
A minimum of 15 hours in writing courses beyond the first-year level, at least 9 hours of which will be upper-division. Writing courses that fulfill the requirements for the minor are: 2113, 2123, 2133, 3103, 3123, 3133, 3143, 3163, 3173, 3183, 3223, 4103 and 4943.

COURSES FOR NONMAJORS
Since its subject matter has wide appeal to non-majors as well as majors, the Department of English devotes a substantial portion of its staff and budget to the instruction of those who are majors in other fields. In addition to the first-year English courses, the department offers courses in literary and cultural studies as well as writing.

• Literary and Cultural Studies. Non-majors are welcome in general education courses.
• Writing. For those students who desire additional or specialized instruction in writing and language, the department offers a variety of courses in expository and creative writing beyond the freshman composition level.

Graduate Study

FOREIGN LANGUAGE REQUIREMENT
Candidates for the M.A. and Ph.D. must demonstrate reading proficiency in one foreign language. Proficiency in a foreign language may be established by one of the following:

• One year in a language besides English with a grade of “B” or better (6-10 credits)
• Passing grade on a translation exam as administered by the Department of Modern Languages, Literature, and Linguistics, or other departments on campus.

• One class in a graduate-level reading class (3 credits), usually offered during the summer term.

Master of Arts Degree
At the M.A. level, the department offers the following areas of concentration: Composition/Rhetoric/Literacy Studies and Literary Studies.

Candidates have the option of either a 30-hour thesis program or a 32-hour non-thesis program with a comprehensive examination. See the College of Arts & Sciences Master’s Programs degree requirement checklists for current requirements. Candidates pursuing the non-thesis option will take the M.A. Comprehensive Exam.

Doctor of Philosophy
The Ph.D. degree requires 90 hours beyond the B.A. The Composition/Rhetoric/Literacy Studies area of concentration requires one course in research Methods in Rhetoric, Composition and Literacy, one 6000-level research seminar, three other courses in Composition/Rhetoric/Literacy, two courses in secondary area of concentration, 5000- or 6000-level elective courses in the department, at least one Directed Readings course, and a minimum of two hours of ENGL 6980 Dissertation Research. The Literary Studies area of concentration requires one course in Literary Criticism and Theory, one course in Composition, Rhetoric and Literacy, six courses in Literary and Cultural Studies, at least one Directed Readings course, and a minimum of two hours of ENGL 6980 Dissertation Research. The Ph.D. program requires a general examination which includes both a written and oral component, and a dissertation. In addition, each Ph.D. student is required to have a one-year teaching experience as part of the doctoral degree.

Environmental Studies
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Degrees Offered

• Bachelor of Arts
• Bachelor of Sciences

Formerly the Interdisciplinary Perspectives on the Environment program, Environmental Studies is a collaborative teaching and research program with a student-guided curriculum designed to create the leadership and workforce with the skills needed to help meet global challenges relating to water security and other pressing environmental issues, such as pollution, climate change, and deforestation.

The Environmental Studies program provides an undergraduate curriculum that leverages water and other environmentally-related strengths and expertise across the University of Oklahoma, and provides for scholarly specialization in water-related and other environmental disciplines, in order to prepare students to participate effectively in socially-responsible solutions to some of the greatest environmental problems facing humanity.
Environmental Studies prepares students for environmentally-related jobs, including those in federal, state, and tribal government agencies, environmental consulting firms, corporate, professional, and industrial enterprises, environmentally-related NGOs, journalism, public service, law, advocacy, and legislative lobbying efforts.

MINORS
Environmental Studies currently offers these Minors:

- Environmental Studies
- Water Sciences
- Biological Conservation

See Degree Requirement Checksheets for specific requirements for the Bachelor of Arts, Bachelor of Science, and Minors.

Film and Media Studies

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Email: fms@ou.edu

Faculty Roster
Professors Horton, Nedeljkovich; Associate Professor Nelson, Sturtevant; Assistant Professors Boyd, Rueda, Yip.

Degree Offered
- Bachelor of Arts

Undergraduate Study

BACHELOR OF ARTS
The undergraduate degree in Film and Media Studies is an interdisciplinary course of study that provides a comprehensive background to both the scholarly and practical study of the moving image. The curriculum covers the history, theory, criticism, art, and practice of film and other screen media through its core course requirements. Students will learn the skills needed to interpret film and other screen media critically, and “to read” and write about them creatively and analytically. Courses will also focus on social, political, cultural, and economic contexts. Interdisciplinary electives in the major allow students the flexibility to pursue their specific interests, be they film and media studies, writing about film, screenwriting, or production. Students may select from a wide variety of courses in Art, English, Film and Media Studies, History, Journalism and Mass Communication, and Modern Languages, Literatures, and Linguistics as well as approved courses from other academic units. Coursework can be reinforced by internships and research opportunities available within the United States and abroad, as well as through workshops, symposia, and special guests on campus.

The Film and Media Studies major requires 39 hours of coursework, including 18 hours at the upper-division level. All Film and Media Studies majors must complete a core curriculum of 18 hours. The remaining 21 hours must be completed from a selection of approved courses from film literature, documentary film, film scriptwriting, visual communication, filmmaking, video production, television or film performance, and other courses as approved.

MINOR
The minor in Film and Media Studies consists of 18 hours, consisting of six hours of specific coursework and 12 hours chosen from approved courses in Film and Media Studies. At least 9 hours must be taken at the upper-division level.

Graduate Study
Graduate programs in Film and Media Studies may be constructed according to the standard interdisciplinary degree procedures of the Graduate College. Participating members of the Film and Media Studies faculty are available to assist with degree planning at the master’s or Ph.D. Levels.

Department of Health and Exercise Science

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Faculty Roster
Professors: D. Bemben, M. Bemben; Associate Professors Taylor; Assistant Professors Black, Branscum, Campbell, Cheney, D. Larson, R. Larson, Maness.

Degrees Offered
- Bachelor of Science in Health and Exercise Science
- Master of Science
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the information contained in this section primarily covers undergraduate study. Please refer to the Graduate College for general information on graduate programs.

General Information
A growing responsibility of the University of Oklahoma is meeting the needs of a changing society by proposing theoretical and practical solutions to contemporary problems. The Department of Health and Exercise Science contributes to this mission through teaching, research, and service activities in the areas of exercise science and health promotion.

The Bachelor of Science (BS) degree program in Health and Exercise Science is designed to train students who plan to work in the health, fitness and sport fields or to prepare students for graduate studies in Health and Exercise Science or related fields. The undergraduate program consists of a single core curriculum emphasizing applied science and professional preparation in combination with an elective block sufficiently broad to allow students to develop strong preparation in an area of personal interest related to health and exercise. A minor is also available for
non-HES majors at the undergraduate level. The master’s degree program consists of three degree options: Health and Exercise Science, Exercise Physiology, and Health Promotion. The department also offers two doctoral degrees in Exercise Physiology or Health Promotion.

The department encourages participation in the Honors College, departmental research projects, internship and fieldwork experiences, certifications, and membership and participation in professional organizations and societies. All such activities are designed to enhance the basic academic preparation associated with coursework in the core and elective blocks.

Programs for Academic Excellence

The Department of Health and Exercise Science supports the position that students should receive both broad educational preparation and disciplinary specialization in order to prepare effectively for future professional demands. This includes: strong general education preparation with an emphasis in biological and behavioral sciences; a core of requisite coursework in HES; and an individualized block of elective coursework.

The department is equally proud of preparation and academic standards at the graduate level. The graduate program is demanding and comparable to programs at peer institutions which have much larger student populations.

Facilities

The Department of Health and Exercise Science is located in the west wing of the S.J. Sarkeys Complex, which opened in 1981. The department houses and maintains classrooms and research laboratories, as well as faculty, staff, and graduate student offices. The east wing of the building houses the student recreation and intramural activity areas. The department recently acquired approximately 3,500 square feet in the south end of the Collums Commissary building for additional teaching and research laboratories.

The department encourages interdisciplinary study and research. Faculty and students frequently interact with members of other University academic units in the Colleges of Arts and Sciences, Business, Education, Engineering, Medicine, Public Health, and Allied Health.

Scholarships and Financial Aid

The department offers the Mary Anne Price and Virginia Morris undergraduate merit scholarships, the Glen Michael Sims graduate merit scholarship, the Helen Riddle doctoral research scholarship and the Doctoral Scholarship award. Application is restricted to HES majors. Students should contact the department for further information and applications.

Graduate assistantships are annually available for MS and PhD students in the Department of Health and Exercise Science contingent upon available faculty and departmental funding. Students who have been admitted to the graduate program in the HES Department are eligible for consideration.

Undergraduate Study

Students interested in entering the HES undergraduate degree program must apply for matriculation into the upper division HES core curriculum. Final admission to HES is a competitive process that is based on the following criteria: prerequisite course GPA and combined retention GPA. Students will be selected for admission from a pool of applicants who have completed all prerequisite coursework, have both prerequisite and combined retention GPA of 2.75 or higher, and have submitted all required HES application materials. Please note that due to limited resources for this program not all students with the minimum 2.75 GPA are admitted. Depending on the number of applicants and their GPA distributions, the minimum GPA required for consideration may not be competitive and does not guarantee admission.

Bachelor of Science in Health and Exercise Science

The Health and Exercise Science major program is designed to meet the needs of students who plan to work in specialized health and exercise careers, and to prepare students for graduate studies in Health and Exercise Science or related fields. Progress toward the degree can best be facilitated through regular advisement with department faculty and advisers. Students should be aware that all courses are not offered every semester. The department office will provide degree plans, checksheets, and assignment of an adviser upon request.

An HES major must complete a total of 122 hours which include a minimum of 45 hours of major coursework. At least 48 hours must be upper-division level. Selection for matriculation to the upper-division core curriculum is required in order to enroll in all 3000- and 4000-level Health and Exercise Science core courses. Students not selected for matriculation may enroll in other 3000- and 4000-level Health and Exercise Science elective courses if they otherwise meet the course prerequisite requirements. HES majors must earn grades of C or better in all HES and prerequisite courses to be considered for graduation.

SERVICE COURSES

HES courses numbered below 2000 (except HES 1823, Scientific Principles of Health and Disease) are basic skills courses which include the teaching of specific skills, rules and regulations when appropriate, and nomenclature of a sport or recreational activity. The basic skills courses represent lifetime health, fitness and leisure activities to enhance the lifestyle of all participants. All basic skills courses are graded S/U and have attendance requirements.

MINOR

A minor in Health and Exercise Science is available to students completing their major requirements in other departments. At least 6 hours of the minor coursework must be completed as a resident of the University. The minor includes 18 total hours of coursework, designated within the department. Six of those 18 hours are lower-division courses (1823, Scientific Principles of Health and Disease, and 2913, Personal Health). The other 12 hours are from our upper-division electives. HES 3893, Facts and Fallacies of Exercise and Nutrition, may be used for minor credit. Students pursuing the minor are not eligible for field experiences, internships or independent study credit.

Graduate Study

ADMISSION

An undergraduate degree in Health and Exercise Science or an equivalent allied field such as biological sciences, health education, kinesiology, human performance, or health psychology is required. Applicants holding equivalent degrees will be evaluated by the
department for course deficiencies. If course deficiencies exist, a student may be admitted conditionally, but all deficiencies and conditions must be removed before a student can be fully admitted. Removal of deficiencies is required prior to taking the comprehensive/general examination or enrolling in thesis/dissertation hours.

A grade point average of 3.0 on a 4.0 scale for undergraduate and/or graduate work as defined by the Graduate College Bulletin is required for full admission. Applicants with less than a 3.0 may be admitted conditionally. Students must complete the Graduate Record Examination (GRE) prior to admission. Admission to the Master of Science programs will be based on GRE scores, undergraduate grade point average, undergraduate coursework, letters of recommendation, and an interview. Admission to the doctoral program will be based on GRE scores, graduate grade point average and coursework, statement related to academic, research, and professional goals, letters of recommendation, successful interview, and availability of a faculty member to work with the student.

In addition to graduate program admission requirements, applicants for graduate assistantships must submit professional recommendations supporting teaching/research ability.

**Master of Science Degree**

There are three degree options available for students interested in pursuing a Master of Science in the Department of Health and Exercise Science: Health and Exercise Science (32 hours); Exercise Physiology (30 hours); and Health Promotion (30 hours).

Each degree option requires a basic core of graduate courses, an area of electives related to the degree option and approved by the student’s advisor and the completion of a research requirement. The research requirement involves a minimum of eight credit hours, including HES 5953, Research Methods, HES 5963, Statistical Applications, and a thesis or non-thesis project. The non-thesis option is available only for the Health and Exercise Science option.

A thesis MS program requires 30-32 hours of coursework (depending on the degree option), including four-six hours of thesis credit and satisfactory defense of a thesis (HES 5980). The non-thesis program requires the completion of a minimum of 32 hours of coursework, including two credit hours of an approved research experience (HES 5940) under faculty supervision and satisfactory performance on a comprehensive examination.

**PROGRAM OPTION**

- **Health and Exercise Science**: an interdisciplinary, hybrid program integrating health education/health promotion, applied exercise physiology, and nutrition, which is designed to prepare students for health/fitness professions, working in a variety of settings.

- **Exercise Physiology**: a disciplinary program integrating course work from a range of research areas in applied exercise physiology, which is designed to prepare students for doctoral training and research in these areas.

- **Health Promotion**: a disciplinary program integrating course work from a range of research areas in health education/health promotion, which is designed to prepare students for doctoral training and research in these areas.

**Doctor of Philosophy Degree**

The doctoral degree in Health and Exercise Science is awarded for excellence in research scholarship in combination with successful completion of an approved program of study consisting of coursework within and external to the Department of Health and Exercise Science. It signifies the attainment of independently acquired and comprehensive learning which evidences general professional competence. A doctoral student should, under normal conditions, spend at least the equivalent of five full academic years beyond the bachelor’s degree, or four academic years beyond the master’s degree. During this period the student shall take appropriate graduate coursework, successfully complete the General Oral and Written Examination, and submit and successfully defend the results of original research as a dissertation. The total number of hours, combining both formal courses and hours of research, for the doctoral degree will be at least 90 post-baccalaureate hours.

Departmental requirements will conform to University policies in the following areas:

- residency requirements,
- limitations to the number of 3000/4000 level courses that may be applied to the degree,
- transfer credit,
- time limitations,
- general examination,
- use of human subjects/animals in research, and
- completion and defense of the doctoral dissertation.

The Doctor of Philosophy degree (Ph.D.) can be awarded in either Exercise Physiology or Health Promotion.

**Department of History**

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**Faculty Roster**


**Degrees Offered**

- Bachelor of Arts
- Master of Arts
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Please refer to the Graduate College for general information on graduate programs.
General Information

The Department of History at the University of Oklahoma offers undergraduate and graduate students, and history majors in particular, a wide range of courses covering virtually every major epoch in history. The needs and interests of the students have been taken into account in an effort to create programs that are flexible and look to the students’ future careers. Considerable attention is given to advising students concerning the appropriate courses to be chosen for their majors and careers after graduation.

The type of history courses required of undergraduate majors has been determined according to two general assumptions: a history major, through lower-division historical surveys, should (1) receive a general coverage of knowledge about different areas of the world; and (2) obtain, through upper-division courses, more specialized knowledge about specific areas or eras of the world.

Career Opportunities

A history degree is a passport to a wide variety of careers in the public and private sector. It provides intensive training in marketable skills such as research, objective analysis, and writing, along with a broad knowledge of different cultures, geographic regions, and time periods. Many history majors go on to careers in law, education (teaching or administration), public service, or business. Numerous government agencies such as the Foreign Service, CIA, FBI, national and state parks, the Peace Corps, and social services have positions for history graduates. Other hiring institutions include business corporations, educational institutions, the travel and tourism industry, the media (newspapers, journals, TV and film), museums, foundations, and public relations firms. Graduates with liberal arts degrees (including history) are prime candidates for executive training programs in private business. They may become archivists, curators, consultants, analysts, criminologists, genealogists, librarians, lawyers, teachers, researchers, writers, or publishers. In addition to the many career benefits, history majors will discover that their studies give them the perspective to participate more fully in the world around them.

Scholarships and Financial Aid

- **HORACE C. PETERSON MEMORIAL SCHOLARSHIP**, awarded to the outstanding undergraduate senior History major at OU.
- **ALFRED B. SEARS AWARD FOR THE OUTSTANDING STUDENT IN BRITISH HISTORY**, awarded to either an undergraduate or graduate student.
- **DONNEL M. OWINGS SCHOLARSHIP IN AMERICAN HISTORY**, awarded to an undergraduate major focusing on American history.
- **WILLIAM LIVEZEY SCHOLARSHIP**, awarded to the outstanding first-year graduate student.
- **A.K. CHRISTIAN GRADUATE FELLOWSHIP IN HISTORY**, awarded to the best paper written in a graduate seminar.
- **BEA MANTooth-Estep SCHOLARSHIP IN OKLAHOMA OR LATIN AMERICAN HISTORY**, awarded for graduate research in these fields.
- **SIDNEY DEVERE BROWN AWARD**, awarded to support undergraduate studying Asian history.
- **E.E. DALE/A.M. GIBSON MEMORIAL SCHOLARSHIP IN WESTERN AMERICAN HISTORY**, recognizes progress on outstanding dissertations in Western American History.
- **WILLIAM H. MAEHL, JR. FELLOWSHIP**, awarded to outstanding senior capstone paper.
- **DAVID LEVY PRIZE**, awarded to outstanding U.S. Survey research paper.
- **ERIC ENGLAND SCHOLARSHIP**, recognizes the outstanding senior History major.
- **HART-ENGLAND FELLOWSHIP**, offsets travel costs for students participating in the annual statewide meeting of Phi Alpha Theta.
- **ANNE HODGES & WAYNE MORGAN DISSERTATION FELLOWSHIP**, provides travel and research support for doctoral students at work on outstanding dissertations.

We are fortunate to be able to offer the following fellowships to select graduate students:

- **HUDSON FAMILY FELLOWSHIPS**: The Department awards two to three Hudson Fellowships each year to outstanding entering doctoral students specializing in Western, Native American, Environmental, or Latin American history. This four-year fellowship provides $8,000 a year beyond the regular Graduate Assistant stipend.
- **HOVING FELLOWSHIP**: The Department offers one Hoving Fellowship, awarded to an incoming doctoral student specializing in Western, Native American, Environmental, or Latin American history. This four-year fellowship provides $5,000 a year beyond the regular Graduate Assistant stipend.
- **ARCHIVAL RESEARCH AND PUBLICATION FELLOWSHIP**: This competitive, rotating fellowship provides an advanced graduate student with intensive exposure to research and scholarly publication. In addition to receiving an enhanced stipend, recipient will work closely with the Western History Collection, the OU Press, and the Huntington Library, in San Marino, California.
- **WESTERN HISTORICAL QUARTERLY EDITORIAL FELLOWSHIP**: This competitive 2-year editorial fellowship will support either MA or PhD students as they assist the editors in selecting, preparing, and copyediting manuscripts; contribute to all facets of the book review process; and help develop and manage digital content for the journal. In addition to excellent training in writing and editing, this fellowship will afford a deep immersion in the scholarship of western history, including the newest work in a dynamic field.

Undergraduate Study

Majors must complete 36 hours of major work in history. All majors must complete 15 hours of HIST surveys: A US History survey, a methods survey, and one course from any three of the following four groups: Ancient/Medieval, European, Near/Far Eastern, Latin American/African.

The remaining 21 hours of HIST courses at the 2000-level or above. At least 15 of these hours must be taken at OU at the 3000-level or above. These hours must include at least one Colloquium and a Senior Capstone Seminar.

**MINOR**

Students majoring in other subjects may elect to minor in history. The requirements are at least 15 hours of history courses acceptable for major credit including at least 9 hours numbered 3000 and above.
Graduate Study

AREAS OF SPECIALIZATION
The department’s greatest strengths are in the areas of the American West, Native American history, environmental history, and Latin American history. The department can also offer advanced degrees in American history, European history, Far Eastern history, African history, ancient history and Jewish history.

Master of Arts Degree
The department offers two options leading to the Master of Arts degree, thesis and non-thesis. The thesis program requires a minimum of 30 hours, including several graduate seminars, HIST 5001, and a thesis. The non-thesis program requires at least 34 hours; included in these requirements are several graduate seminars, HIST 5001, and passing a comprehensive examination. Work in cognate fields must be approved by the student's adviser. Detailed information may be obtained from the graduate liaison of the department.

Doctor of Philosophy Degree
Work leading to the Ph.D. degree is offered primarily in the core areas listed above. Detailed information may be obtained from the graduate liaison of the department.

In addition to fulfilling the special requirements for the master’s degree, the doctoral candidate must complete at least nine seminars (three in a general area, three in a thematic area, and three in a comparative area), HIST 5001, and prepare for examinations over three fields of history. Reading proficiency in one foreign language is required of all doctoral candidates.

Department of History of Science

Hunter Heyck, Chair
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Faculty Roster
Professors Barker, Heyck, Livesey, Vermij; Associate Professors Crowther, Hale, Magruder, Moon, Pandora, Weldon; Assistant Professors Nair, Soppelsa.

Degrees Offered
- Bachelor of Arts in History of Science, Technology & Medicine
- Master of Arts in History of Science, Technology and Medicine
- Master of Arts in History of Science, Technology and Medicine/Master of Library and Information Studies
- Doctor of Philosophy

General Information
The History of Science Department was established in 1971 by the University President’s Committee on the History of Science. Since its inception, the program has been closely tied to the History of Science Collections in the University Libraries, which dates from a gift of rare books by University of Oklahoma alumnus Everette L. DeGolyer. In 1954 Duane H. D. Roller became the first Curator of the Collections (then called the DeGolyer Collection), and Professor Roller presided over the growth of an undergraduate and graduate teaching program in history of science. Since this beginning, the history of science program at the University of Oklahoma has grown to ten faculty members appointed in the department, along with one faculty in the History of Science Collections, two faculty in the Honors College, and two in the History Department, teaching a program of undergraduate courses and conferring master's and doctoral degrees. The department's mission is three-fold: to offer instruction to undergraduates; to offer instruction and guidance for graduate students; and to contribute to research in the history of science.

Our graduate program, established in 1954, is specifically designed for students who are interested in research and teaching careers in higher education, or professional positions in specialized libraries, museums, and other institutions. Students work closely with faculty in a graduate training program designed to produce historians who are scholarly, productive in research, effective in the classroom, and who have high standards of professional conduct and responsibility. Students are encouraged to adapt program materials to the wider discipline of the history of science.

Since 1983 students have had the opportunity to complete requirements for a Minor in the History of Science. In 2011, the BA in the History of Science, Technology and Medicine was approved, thereby offering OU students an undergraduate program in which to inquire into the development of scientific thought from its origins in the cultural and intellectual efforts of the ancient civilizations of Egypt, Mesopotamia, Greece and Rome, through the Islamic and Christian civilizations of the Middle Ages, to the modern period. History of science courses place strong emphasis upon both the internal growth of scientific ideas and their development within the wider political, social, economic, religious, and cultural context of Western history.

Scholarships and Financial Aid
The Department of History of Science offers the undergraduate Corliss E. and Esther C. Livesey Endowed Scholarship carrying a cash stipend to outstanding history of science, technology and medicine full-time major students who have earned 15 hours of major coursework and who have a minimum overall grade point average of 3.25. Eligible students submit applications for the award.

To honor Everette L. DeGolyer, and to recognize his affiliation with the History of Science Program at the University of Oklahoma, the University awards the Everette Lee DeGolyer History of Science Fellowship to a graduate student in the Department of the History of Science. The Department of the History of Science nominates eligible applicants during the annual recruitment and application cycle.

The History of Science Department offers graduate assistantships as available each year. For information on scholarships and graduate assistantships, students should contact the chair of the department.
Programs for Academic Excellence

The history of science has been designated an area of future emphasis within the College of Arts and Sciences, in the University's Strategy for Excellence. The foundations of the University's commitment to emphasis in this field are the superb History of Science Collections and a department of twelve historians of science dedicated to a comprehensive program of teaching and research.

Through a generous endowment made by the Andrew W. Mellon Foundation, the History of Science program provides travel fellowships for visitors to make use of its resources for research in the history of science. In addition to working in the Collections, visiting fellows interact with students and faculty in the program and frequently present the results of their research to the university community.

Undergraduate Study

MAJOR

Majors must complete a minimum of 36 hours of HSCI courses, 21 of which must be upper-division hours. The 21 upper-division hours include the capstone course. A grade of C or higher must be earned in each course counted toward major credit. Students may choose a specific emphasis within the major: technology and society; biology, medicine and society; or a traditional history of science emphasis.

Majors must complete one course from each of the following groups:

• Global
• Pre-1750 Period
• Post-1750 Period

Majors must complete one survey/introductory course from two of the three following areas:

• History of Medicine
• History of Technology
• History of Science

Majors must complete a 3-hour junior seminar in the History of Science, Technology and Medicine: Junior Seminar - 3993

Majors must complete a 3-hour capstone in the History of Science, Technology and Medicine: Capstone - 4993

Majors may choose 15 elective hours from courses offered within the department to complete the total credit hour requirement.

MINOR

Students may elect a minor in history of science. The minor requires 15 hours of history of science courses, of which at least 9 hours must be at the 3000-level or above.

Graduate Study

AREAS OF SPECIALIZATION

The History of Science Program is especially strong in the following areas of specialization, because of the concentration of faculty working in the area, the availability of material resources in support of the field, and by institutional linkages with other departments and programs in allied specializations: pre-modern science; biological and social sciences in the modern world; science and religion; American science; history of technology; science, the public and popular culture; medicine, public health and biomedical science; and new media in history of science, technology and medicine.

The programs of study leading to the M.A. and Ph.D. degrees will entail the student's enrollment in history of science courses, history courses, other approved courses outside the department, and extensive use of the materials contained in the History of Science Collections.

MASTER OF ARTS IN HISTORY OF SCIENCE, TECHNOLOGY AND MEDICINE

A total of 30 credit hours is required for the thesis program, and a total of 32 hours is required for the non-thesis program. Requirements for the master's degree normally include reading proficiency in an appropriate foreign language and satisfactory completion of a master's thesis. With departmental approval, a student not intending to pursue the Ph.D. degree may follow a non-thesis option, which includes a comprehensive final examination.

MASTER OF ARTS IN HISTORY OF SCIENCE, TECHNOLOGY AND MEDICINE/ MASTER OF LIBRARY AND INFORMATION STUDIES

Students must apply to and be accepted by each department. Dual degree students work with a joint advising committee made up of members of both units. They meet the requirements for the master’s degree in each department, including the comprehensive master’s degree examination or the master’s thesis (a portfolio is a third option for the MLIS degree). Language proficiency, usually in French, German, or Latin, is required in the History of Science Department.

The total course load requirement is 18 courses or 54 credit hours (a minimum of 27 credit hours in each department). Twenty-seven History of Science hours are required for the thesis option in History of Science, Technology and Medicine. The non-thesis option for the M.A. requires 29 hours in the History of Science department. Students may choose to write a thesis in the History of Science Department and/or the School of Library and Information Studies if they wish.

Students must simultaneously apply for graduation for both degrees. Both degrees must be completed before either is awarded.

DOCTOR OF PHILOSOPHY

The Ph.D. degree calls for a total of 90 approved credit hours beyond the baccalaureate degree, or 60 hours beyond the Masters degree, including dissertation hours. Students matriculating for the doctoral degree must demonstrate reading proficiency in at least two appropriate foreign languages (usually chosen from French, German, and Latin) before being admitted to candidacy.

Department of Human Relations

Wesley Long, Chair and Graduate Liaison
601 Elm Avenue room 730
Norman, OK 73019-0315
Phone: (405) 325-1756
FAX: (405) 325-4402
Internet: http://humanrelations.ou.edu
Faculty Roster
Professors Laird, Randle, Long, Marcus-Mendoza; Associate Professors Barwick-Snell, Bert, Davidson, Deacon, Habashi, Johnson, Lloyd-Jones, Worley; Assistant Professors Allen, Byrd.

Degree Offered
- Bachelor of Arts
- Master of Human Relations

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Please refer to the Graduate College for general information on graduate programs.

General Information
The Department of Human Relations was founded in 1970 with a mission to train graduate students to be agents of social change. The department has grown to include a Bachelor of Arts (BA) in Human Relations in Norman and a Master’s degree in Human Relations (MHR) on the University of Oklahoma campuses in Norman and Tulsa, as well as through OU’s College of Continuing Education’s Advanced Programs.

Human Relations is a multi-disciplinary field of study and professional practice combining theoretical perspectives from the social sciences and humanities, organizational studies, the world of work and service, and from multicultural studies. The BA and the MHR prepare students to meet the challenge of working in an increasingly diverse and global workplace.

Undergraduate Study
The Bachelor of Arts in Human Relations is a 36-hour major which includes a 21-credit hour core of required coursework. The core curriculum offers a balance of foundational theory and essential skills that will provide students with the ability to work in a variety of professional settings.

In addition, students are required to complete 15 hours of HR coursework in three categories of electives: organizational studies, diversity, and current problems. Students must take at least one course from each category plus six additional hours from any of the categories, which provides the student coursework in each area but also allow them to concentrate in an area of interest. In so doing, the student can focus on taking courses most relevant to their career goals. A grade of C or better is required in each of the major requirements.

Undergraduate majors must also complete 15 hours of major support requirements from each of the following areas based on career interest and professional development: Global/Multicultural Perspectives, Personal/Social Development, Social Responsibility/Ethical living, Organizational, and Statistics.

MINOR IN HUMAN RELATIONS
Students must successfully complete at least 15 hours in Human Relations, including at least 9 hours at the upper-division level. Specific requirements are H R 3013 and 4 courses chosen from a group of approved Human Relations courses.

Graduate Study
The Master of Human Relations degree prepares graduates for careers focusing on research and/or resolution of human relations problems.

Particular attention is given to students who work part-time and full-time. To accommodate both traditional and nontraditional students, courses are offered on the Norman campus, at the Schusterman Center in Tulsa, and through Advanced Programs in day, evening and week-end formats. Since its inception, the Department has graduated a large number of ethnic minorities, women, older persons returning to college, and international students.

Each student pursuing a Master of Human Relations degree is expected to initiate curriculum planning with a major adviser within the first semester. This planning will identify course sequences which seem most likely to lead to mastery in one or more areas of concentration. Some students may not need to design a unique program but may select from concentration options in which the course sequences have been designed by the faculty.

AREAS OF SPECIALIZATION
Human relations, human resources, clinical mental health counseling.

SCHOLARSHIPS AND FINANCIAL AID
Tuition waivers are available to selected Oklahoma residents. For information on non-departmental assistance, consult the Office of Financial Aid Services.

Master of Human Relations Degree
The Human Relations Standard and Human Resources options are 36-hours non-thesis programs or a 36-hour thesis programs. A concentration in a particular area of human relations may incorporate the thesis or non-thesis option.

The Clinical Mental Health Counseling option is non-thesis only and requires a minimum of 60 total hours. This option includes the coursework necessary for students to obtain licensure as Licensed Professional Counselors in Oklahoma.

Graduate Certificates in Human Relations
Courses can be double count towards a graduate degree and a graduate certificate. However, courses cannot be double counted towards more than one graduate certificate.

The Graduate Certificate in Helping Skills in Human Relations provides professionals in a wide variety of helping professions with the knowledge and skills to improve relationships, and to be effective and ethical helpers. The certificate requires 12 hours of coursework: H R 5003 Theoretical Foundations in Human Relations, H R 5463, Counseling Skills in Human Relations, H R 5453, Ethical Issues in Human Relations Counseling and a counseling elective.

The Graduate Certificate in Human Resource Diversity and Development helps students develop the skills and knowledge needed to be successful in the contemporary workplace. Students will learn how to develop human resources and address social justice and diversity issues in work settings. The certificate requires 12 hours of coursework: H R 5143 Human Resources for Human Relations Professional, H R 5323 Organizational Behavior in Human Relations, H R 5053 Diversity and Justice in Organizations, and one organizational elective.
The Schusterman Center for Judaic & Israel Studies

Alan T. Levenson, Director
455 W. Lindsey, Room 403A
Norman, Oklahoma 73019
Phone: (405) 325-6508
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Internet: http://judaicstudies.ou.edu
email: katyhall@ou.edu

Faculty Roster
Professors Levenson, Shepkaru; Associate Professors Kritz, Schapkow; Assistant Professor Grinberg, Seidelman, Lewental.

Degree Offered
• Bachelor of Arts

General Information
The Schusterman Center for Judaic and Israel Studies at OU offers an exceptionally wide variety of courses, including Jewish history in all periods and places, Hebrew Language and Literature at all levels, the Bible and Its Interpretation, Israel Studies, the Holocaust/Genocide, Jewish Literature in translation, as well as anthropological, sociological, and political perspectives on the Jewish experience.

Judaic Studies explores the history and culture of the Jewish people over a period of four millennia in the Land of Israel and in the Diaspora (Dispersion) through the tools of the humanities and the social sciences. The field began as an academic discipline in Europe during the nineteenth century and developed within universities and research centers the world over during the twentieth and twenty-first. Israel Studies is a much more recent field dedicated to interpreting the culture, politics and society of the modern State of Israel.

Scholarships and Financial Aid

The Zarrow Family Scholarship for Judaic Studies is open to any individual who, having completed at least three Judaic Studies and/or Hebrew courses, is a full-time, regularly enrolled undergraduate or graduate student of the University of Oklahoma during the period in which application is made. Preference will be given to declared majors or minors in Judaic Studies or minors in Hebrew. Applicants must have maintained a 3.0 grade point average in the minor on a scale of 4.0. The overall grade point average may also be taken into consideration by the selection committee as well as the number of completed hours in the major and/or minors. Any eligible, deserving undergraduate or graduate student is qualified for either an initial award or a subsequent award if, in the opinion of the selection committee, the student is making satisfactory progress toward graduation.

The Esther Rose Shnier XI Chapter of Sigma Delta Tau Scholarship offers two Shnier Scholarships. The scholarships are open to any individual who, having completed at least 30 credit hours of college coursework, is a full-time, regularly enrolled student of the University of Oklahoma during the period in which application is made, and who has officially declared a major or minor in Judaic Studies and/or a minor in Hebrew. Applicants must have maintained a 3.0 grade average on a scale of 4.0 in Judaic Studies/Hebrew courses. The number of completed hours in the major or minors will also be taken into consideration by the selection committee. Any eligible, deserving undergraduate student is qualified for either an initial award or a subsequent award if, in the opinion of the selection committee, the student is making satisfactory progress toward graduation and the student needs supplemental financial assistance. Applicants will be chosen chiefly on college performance with financial need assuming a secondary role.

Study in Israel Scholarships are offered for semester-long or summer study abroad programs in Israel. The scholarships are open to full-time University of Oklahoma undergraduate and graduate students during the period for which application is made. Students must have completed a minimum of 15 hours of college coursework. Priority will be given to graduate students concentrating in Jewish History and undergraduate students who have officially declared a major or a minor in Judaic Studies or a minor in Hebrew. Applicants must have maintained a 3.0 GPA in Jewish History, Judaic Studies or Hebrew courses and a 2.5 GPA overall.

Presidential International Travel Fellowship is a scholarship created by OU President David L. Boren to support international travel for study abroad. Student awards will be given on a competitive basis to qualified students whose financial needs are not being met by other channels.

The Rosalyn W. Price Memorial Scholarship is open to any individual who is a full-time, regularly enrolled student of the University of Oklahoma majoring in Judaic Studies. Applicants must have maintained a 2.8 grade point average on a scale of 4.0. The overall grade point average may also be taken into consideration by the selection committee as well as the number of completed hours in the major. Any eligible, deserving undergraduate or graduate student is qualified for either an initial award or a subsequent award if, in the opinion of the selection committee, the student is making satisfactory progress toward graduation.

The Carrie Jacobi Educational Foundation Scholarship is offered to Jewish high school and college students who have been accepted to or are attending accredited educational institutions. Grants are offered once every four years.

Undergraduate Study

Bachelor of Arts

The Bachelor of Arts in Judaic Studies provides students with: a solid grounding in the history and culture of one of the seminal components of modern civilization; in-depth familiarity with one of the most significant countries of the Middle East; and proficiency in the language of present-day Israel and of Jewish historical creativity.

The Judaic Studies major requires a 33-credit hour core of courses in addition to completion of four semesters of Hebrew language credits (16 credit hours).

Core Courses:
HIST 3973, History of Judaism, and four courses (12 credit hours) chosen from a list of approved courses.
Major Electives:
five courses (15 credit hours) chosen from a list of approved courses must also be completed.

Senior Capstone requirement:
(3 credit hours) must be chosen from approved courses.

Major Support Requirements:
Students must complete the following language courses for a total of 16 hours: HEBR 1115 Beginning Hebrew; HEBR 1225 Beginning Hebrew continued; HEBR 2113 Intermediate Hebrew; HEBR 2213 Topics in Hebrew Grammar. (Requirement waived with demonstrated proficiency of language.)

MINOR IN JUDAIC & ISRAEL STUDIES
The minor consists of 15-19 hours, including 9 hours at the upper-division level. HIST 3973 is required, plus 4 additional courses (12-16 hours) selected from a list of approved courses.

Graduate Study
Students who wish to pursue a master's or doctoral degree with an emphasis in Judaic history may do so through the graduate programs offered in the Department of History.

School of Library and Information Studies
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Sarah Connelly, Coordinator, Admissions/Academic and Student Support Services
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Internet: http://slis.ou.edu/
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Faculty Roster
Professors Abbas, Brown; Associate Professors Burke, Kim, Martens, White; Assistant Professors Gerth, Koh, Lu, Rubenstein.

Degrees Offered
- Bachelor of Arts in Information Studies
- Bachelor of Arts in Information Studies/Master of Library and Information Studies
- Master of Library and Information Studies
- Master of Library and Information Studies/Master of Arts
  (History of Science)
- Doctor of Philosophy

AREAS OF SPECIALIZATION

The University of Oklahoma School of Library and Information Studies (OU SLIS) educates professionals qualified to meet the challenges of the information society. The ability to generate, access, and use information has become the key factor in personal, social, and economic growth. The expanding global information society requires the free flow of information; and the impact of rapidly changing information and communications technologies is reshaping our personal, educational, and social activities, our organizational and political practices, and our local, national, and international institutions.

Roles, responsibilities, and career opportunities for professionals who can function as creative, information resource managers; act as culturally sensitive guides, navigators and interpreters for local and global users; and produce customized, culturally relevant, value-added services and products for diverse clienteles are expanding.

These professionals will play an increasingly vital role in empowering individuals, organizations, and communities to maximize the benefits of the information age.

Through a forward-looking curriculum and diverse learning environments, the School prepares graduates who have the knowledge, skills, and attitudes necessary to be ethical, culturally aware, and transformative leaders.

Undergraduate Study

Bachelor of Arts in Information Studies
The primary focus of Information Studies is the information enterprise broadly defined. Graduates will be prepared to explore and analyze information needs and work within the organizational context to develop appropriate and effective approaches to satisfying those needs. The central theme of the Information Studies program is facilitating the link between people, whether individuals or groups, and the information necessary to their success. The goals of the Information Studies program are: to provide a broadly based liberal arts education focused on the knowledge, skills, and values required to design, implement, and manage information operations in any organizational setting; and to prepare graduates for careers in an increasingly information-rich and information-based global society.

The Bachelor of Arts in Information Studies is an interdisciplinary program that draws courses from a variety of departments and schools. This program is offered on the Norman campus and may also be completed online. This degree requires a minimum of 39 hours in the major consisting of 18 Information Studies core course hours, 21 major requirement hours, and 15 hours of major support courses. Students must also complete the Arts and Sciences General Education requirements, for a total of 120 hours.

MINOR
The minor requires at least 18 hours of coursework, 9 of which must be upper-division. Required courses are LIS 2003, LIS 4063, LIS 4223, and LIS 4633. The remaining six hours are selected from courses in the following categories: Information Technology, Information and Society, or Organizational Communication.

Graduate Study

MASTER OF LIBRARY AND INFORMATION STUDIES

Admission Requirements
The School of Library and Information Studies envisions a global society in which information resources are created, protected, managed, and used for the good of society, including addressing challenges and opportunities in the service of equity and productivity for individuals and communities. OU SLIS encourages applications from students with diverse educational, geographical, cultural, and intellectual backgrounds.
In addition to meeting the general requirements for admission to the Graduate College, applicants must also meet the admissions requirements for the Master of Library and Information Studies degree program.

**MASTER OF LIBRARY AND INFORMATION STUDIES (MLIS)**
The School of Library and Information Studies offers the only American Library Association-accredited master’s degree program (MLIS) in Oklahoma. The program is designed to: Educate students at the graduate, professional, and postgraduate levels to provide information services and products in an information-based, pluralistic, global society; prepare graduates to effectively participate in and promote evidence-based practice; and provide leadership, consultation, and guidance to the professional/information communities.

The MLIS degree may be taken as either a thesis or non-thesis option. A total of 36 hours is required for either option.

Candidates for the MLIS non-thesis option must fulfill the following: 18 hours of required courses and 18 hours of electives. Requirements for the thesis option are the same, except that no comprehensive examination or portfolio is required, and the student must complete and defend a thesis. Thesis students are allowed 2-6 hours of Research for s Thesis (more hours may be needed, but no more than six may be counted toward the degree).

A student may enroll for degree credit in courses outside the School, but the courses chosen must relate closely to and be supportive of the student’s program as a whole. A student wishing to take courses outside the School must include those courses on the program plan and obtain his/her adviser’s signature.

**Bachelor of Arts in Information Studies/Master of Library and Information Studies**
The Bachelor of Arts in Information Studies/Master of Library and Information Studies accelerated program is designed for exceptional students who wish to begin earning the MLIS in their senior year of the BAIS program. A total of 144 credit hours is required for this accelerated degree program. Students complete all the degree requirements for the undergraduate and graduate degrees, with 12 hours counting toward both degrees.

**Dual Degree Programs**
In its quest to provide alternative educational opportunities for students wishing to specialize in a variety of areas, the School of Library and Information Studies has developed a number of specialized programs. In addition, the Generic Dual Master’s degree program is available for students who wish to earn dual master’s degrees not specified by the School.

**Master of Library and Information Studies//Master of Arts (History of Science)**
The School of Library and Information Studies and the Department of History of Science offer a dual degree program for their two fields. Students apply and are accepted by each department. Dual degree students work with a joint advising committee made up of faculty from both units. The requirements for the master’s degree in each department must be met.

**GENERIC DUAL MASTER’S DEGREE**
The generic dual master’s degree allows a graduate student at the University of Oklahoma the option of seeking master’s degrees in each of any two areas of his/her choosing. In order to pursue the generic dual master’s degree, the student must be admitted to both programs before 12 credit hours of program work is completed in either program. Once admitted to both programs, the student will be admitted into the Generic Dual Master’s Degree Program. Further details are available in University bulletins and from the individual departments.

**Graduate Certificate in Archival Studies**
The graduate certificate is a 12-credit hour (four course) program that provides a focused specialization and an indication of expertise in archival theory and practice. It provides a formal indication of training which is imperative for securing an archivist position, and endorses the abilities and knowledge of the certificate holders.

**Specialist Option—Health Sciences Librarianship**
Medical, hospital, social science agencies, and other health-related agencies need information specialists educated in health sciences librarianship. The School of Library and Information Studies offers the following courses to students interested in pursuing a career in this area: LIS 5133 Biomedical Bibliography and Reference Materials; LIS 5163 Biomedical Data Bases; and LIS 5823 Internship in Library/Information Centers. The courses are held at the University of Oklahoma Health Sciences Center. Students should discuss a full program in this area with their advisers.

**CERTIFICATE PROGRAM FOR SCHOOL LIBRARIANSHIP**
The School of Library and Information Studies offers a program leading to completion of the MLIS degree program and the Oklahoma Standard School Library Media Specialist Certificate. A student interested in pursuing the School Librarianship should plan a program of study with the assigned adviser as soon as possible to coordinate the Oklahoma Department of Education certification requirements with the student’s previously developed competencies as documented by transcripts and to ensure that needed courses will be accessible on the SLIS course rotation schedule. See School Librarianship program planning guide (PDF) for more information.

**Ph.D. Program**
The Information Studies Ph.D. program was approved in April 2017 and will be accepting students to begin in Fall 2018. A total of 90 hours beyond the bachelor degree is required, consisting of 35 hours in the degree program core, 12 hours of guided electives, 27 hours of general electives, and 2-16 hours of dissertation research.

**Department of Mathematics**
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Internet: http://www.math.ou.edu/

**Faculty Roster**
Professors Albert, Apanasov, Brady, Forester, Lee, Miller, Ozaydin, Petrov, Przebinda, Remling, Schmidt, Shankar, Wei, Zhu; Associate Professors Akin, Kornelson, Kujawa, Lifschitz, Martin, Pitale, Roche;
Assistant Professors Chavez-Dominguez, Docampo, Grigo, Jablonski, Kennard, Malestein, Savic, Stewart, Tao, Wang.

**Degrees Offered**
- Bachelor of Arts
- Bachelor of Science in Mathematics
- Joint Bachelor of Science in Mathematics and Master of Science in Biostatistics
- Master of Arts
- Master of Science
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Please refer to the [Graduate College](#) for general information on graduate programs.

**Undergraduate Study**

The department encourages self-study and the taking of advanced mathematics courses in high school. Credit for this activity may be earned through a variety of examinations, including those given by the College Entrance Examination Board (advanced placement), the department (advanced standing), and CLEP (College-Level Examination Program). Advanced standing tests are administered through the Independent Study Department. Transfer students are urged to consult either the department office or undergraduate mathematics adviser if doubt exists concerning proper placement.

Students majoring in mathematics, the physical sciences, or engineering should take one of the following calculus sequences: 1823, 2423, 2433, and 2443 or 1914, 2924, and 2934. The sequence 1743-2123 is designed for students in business and the life or social sciences.

Courses numbered below 1823 do not carry major credit. Neither do the courses 2123, 2213, 2223. Only students in the teacher certification program may earn major credit for 4232.

The department strongly recommends a grade of C or better in all prerequisite mathematics courses.

**FINANCIAL SUPPORT**

The Mathematics Department has a number of endowed scholarship funds to support its undergraduate majors. Scholarship applications are accepted from January to March each year with the awards announced in April. Applications are available in the ‘Undergraduate Study’ section of the [Math Department website](#).

**MAJOR PROGRAMS**

The student whose major interest is in mathematics may work either for the standard degree of Bachelor of Arts or the professional degree of Bachelor of Science in Mathematics.

For a well-rounded program in mathematics, majors should purposely seek out a variety of courses before specializing, even though this may result in more credit hours than are actually required for a major.

All major programs must include 12 hours of elementary calculus (either 1823, 2423, 2433, and 2443 or 1914, 2924, and 2934). Majors are strongly urged to take 2513 and 3333 before completing the calculus sequence.

The additional requirements for specific programs follow (unless otherwise indicated, all course numbers indicate mathematics courses).

**BACHELOR OF ARTS (STANDARD OPTION)**

The standard degree program (B670) leading to the Bachelor of Arts general option requires:

- 2513, 3333;
- 3113 or 3413;
- twelve additional hours at the 3000-level or higher including nine hours at the 4000-level or higher (excluding 4232);
- 4513.

Grades of C or better must be earned in all mathematics courses at the 3000-level or higher.

**BACHELOR OF SCIENCE IN MATHEMATICS (PROFESSIONAL OPTION)**

The professional degree program (B671) leading to the Bachelor of Science in Mathematics requires:

- 2513, 3333, 4323, 4373, 4433, 4853;
- 3113 or 3413;
- 4333 or 4443;
- 4513.

Grades of C or better must be earned in all mathematics courses at the 3000-level or higher.

**MATHEMATICS B.S./BIOSTATISTICS M.S.**

The dual B.S./M.S. degree in Mathematics and Biostatistics (A671) requires the following mathematics courses:

**B.S. Component**

- 2513, 3333, 4073;
- 3113 or 3413;
- three hours from 4323, 4383, or 4433;
- 4733 or BSE 5703;
- 4743 or BSE 5733;
- six hours from 4093, 4113, 4193, 4323, 4333, 4373, 4433, 4443, 4753, 4773 or BSE 6643, 4853, 4793 or BSE 6663, BSE 5653.

**B.S./M.S. Component**

- BSE 5001, BSE 5113, BSE 5163, BSE 5173, BSE 5193, BSE 5980 (also satisfies senior capstone requirement);
- three hours from HAP 5113, HPS 5213, OEH 5013;
- six hours of math from 4093, 4113, 4193, 4323, 4333, 4373, 4433, 4443, 4853, 5773 or BSE 6643, 5793 or BSE 6663, and BSE 5653.

These six hours may not duplicate the six hours of electives for the undergraduate major requirements and when offered as slash-listed courses must be taken at the graduate level.

**M.S. Component**

- three hours from BSE 5303, BSE 5363, or BSE 6363;
- six hours of math or biostatistics chosen in consultation with adviser from MATH 5783 or BSE 5653, BSE 5663, BSE 6643, MATH 5793 or BSE 6663;
- BSE elective chosen from any BSE course (excluding 5103, 5950, and 6950) that has not been taken to fulfill other requirements.
- Biological science chosen from BIOL 1114 or MBIO 2815;
Additional Requirements

- BIOL 2124 or MBIO 2815.

No more than eight hours toward the dual degree program may carry a grade lower than a B. No course at the 4000-level or higher with a grade of C may apply toward the program.

**TEACHER CERTIFICATION**

Students interested in a career in mathematics teaching at the secondary school level should either follow the mathematics teacher certification program (B673) or the TE Plus program in mathematics. The TE Plus program in mathematics requires students to complete either the standard degree (B670) or the professional degree (B671), and to take additional courses through the Jeannine Rainbolt College of Education. For more details, consult with the undergraduate mathematics adviser.

Mathematics majors who are candidates for degrees with honors must satisfy all of the requirements for a professional degree. For other requirements students should consult the director of the Honors Program.

**MINOR**

The requirements for the minor in mathematics are: 15 hours of courses acceptable for major credit, including 2443 or 2943 and 9 upper-division hours including 6 hours numbered 4000 or above. Three hours of either 3960 or 3970 (not both) may be substituted for three hours at the 4000-level or higher.

**Graduate Study**

**Master’s Programs**

The department has two different master’s degree programs. The Master of Arts degree is particularly suitable for students who may want to pursue a doctorate or who are interested in teaching at the college level. The Master of Science degree emphasizes applications of mathematics. The dual degree program addresses the increasing need of mathematics in business and management.

**MASTER OF ARTS DEGREE**

For admission to this program with full standing, a student should have completed the mathematics courses required for a bachelor’s degree with a major in mathematics at the University of Oklahoma or their equivalents. Students lacking this preparation must acquire it, either by taking the courses or advanced standing examinations. The course requirements are:

- Twelve hours of elementary calculus equivalent to Math 1823, 2423, 2433, and 2443.
- Math 2513, 3333, 4323, 4433.
- Two courses from: 3413 (or 3113), 3613, 3693, 4073, 4163, 4333, 4373, 4443, 4733 (or 4753), 4743 (or 4753), 5423 (or 4103), 5653, 5853, 5863.

For the M.A. degree the student must present a minimum of 32 hours at the 4000 level or above.

The general requirements of the Graduate College must be satisfied as well as the following departmental requirements:

- At least 15-18 hours from 5353, 5363, 5453, 5463, 5853, 5863.
- If only 15 hours are taken from the courses above, then another 6-hour sequence at the 5000- or 6000-level must be taken.

Both thesis and non-thesis programs are available for the master’s degree.

**MASTER OF SCIENCE DEGREE**

For entry to this program, a student is expected to have taken at least one course in each of the areas of differential equations, linear algebra, modern algebra, advanced calculus, and probability/statistics. If the student is deficient in these prerequisites, up to three hours of work taken in residence to satisfy the requirements may be included in the graduate program with the approval of the graduate liaison.

Each student shall obtain approval for his or her program of study from the Applied Math Committee. This will ensure that the program of study, including a thesis, if any, will provide a coherent education in applied mathematics appropriate for a master’s degree, and that it will meet the formal requirements of the department. Course requirements are as follows:

- MATH 5103
- 3 hours statistics
- 3 hours numerical analysis or computer science
- 6 hours abstract mathematics
- two courses applied mathematics
- A maximum of 9 hours of coursework outside the Mathematics department can be applied to the degree. No more than 9 hours of coursework in Mathematics can be below the 5000 level, and at most 12 hours of G4000 level coursework total. No course below the 4000 level can be applied to the degree. Twelve hours must be in the Mathematics department at the 5000 level or higher.

Both thesis and non-thesis programs are available for the master’s degree.

**M.S. OPTION FOR MATHEMATICS TEACHERS**

This program differs from the above M.S. degree in the following ways:

- The entering student should be a certified or prospective teacher of secondary mathematics.
- Up to six hours of work taken in residence, which is needed to make up any deficiencies the student may have, may be included in the student’s graduate program.
- Course requirement (5) for the M.S. degree is replaced by the following requirement: the student’s program will include at least three hours of directed reading/independent study in mathematics education (a maximum of nine hours in education may be counted in the degree program).

**Doctoral Programs**

In order to be admitted to the Ph.D. program in mathematics, a student should first have completed a master’s degree or equivalent. A total of at least 90 hours beyond the baccalaureate degree is required for this degree.

- PhD Program (traditional option). The student’s ultimate goal in this program is to write and defend a dissertation representing an original contribution to research in mathematics. This research is conducted under the guidance of a faculty member (PhD adviser). A wide variety of research interests is represented in the Mathematics Department.
• PhD Program (RUME option). The student's ultimate goal in this program is to write and defend a dissertation representing an original contribution to research in undergraduate mathematics education. The student's PhD degree will however still be in mathematics, not mathematics education. RUME students take many of the same classes taken by students in the traditional option of the PhD program.

Support
Extensive support is available for students enrolled in a graduate program in Mathematics. The department has a limited number of fellowships available; all students are automatically considered for these fellowships.

Although both teaching and research assistantships are available, incoming students are generally considered only for graduate teaching assistant appointments.

Application materials are available in Graduate Program Information. Applications for support are accepted at any time; however, the majority of offers are extended from February to May of each year.

Students for whom English is not a native language must submit their score on TOEFL or IELTS in order to be considered for a teaching appointment.

Medieval and Renaissance Studies
Joyce Coleman, Bambas Professor of Medieval English Literature and Culture, Adviser
English Department
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Center for Medieval & Renaissance Studies
The Center for Medieval & Renaissance Studies, a division of the College of Arts & Sciences at the University of Oklahoma, promotes the study of the period in Western history that saw the development of such major components of modern life as parliamentary democracy, the nation-state, English and other modern languages, printing, Islam, global exploration, heliocentric astronomy, romantic love—and the universities in which we research and teach all these subjects. Some 35 faculty at OU contribute to the study of these and many other facets of the Middle Ages and Renaissance.

By supporting our faculty and students, sponsoring brown-bag talks, and cosponsoring a free public lecture series with the Medieval Fair of Norman, OU’s Center for Medieval & Renaissance Studies seeks to enrich the intellectual environment for medievalists and early modernists on campus and across the region.

MINOR
The Medieval & Renaissance Studies minor allows students to pursue an interdisciplinary study of literature, language, history, and culture.

The minor consists of 16 hours, including 9 at the upper-division level. No more than three of these hours may be independent study. MRS courses may substitute in any area where appropriate and as approved by the MRS advisor. No major in Medieval and Renaissance Studies is offered; students wishing to concentrate on these areas of study are best served by majoring in another humanities discipline while pursuing a Medieval and Renaissance Studies minor.

I. History, Philosophy or Religious studies
• History: 1113, 1223, 2683, 3053, 3060, 3073, 3113, 3133, 3143, 3323, 3333, 3683, 3733, 3933, 3983, 4023, 4033
• History of Science: 2453, 3013, 3453, 3823, 3833, 513, 5523
• Philosophy: 3423
• Religious Studies: 2303, 3683

II. History of the Arts
• Art History: 3263, 3303, 3453, 4233, 4243, 4253, 4273, 4303, 4333, 4343, 4353, 4373, 4383, 4403, 4463
• Drama: 3713
• Music: 2313, 5513, 5523, 5543

III. Literature
• Classical Cultures: 3053, 3163
• English: 2543, 3123, 3523, 3533, 3573, 4133, 4503, 4513, 4523, 4533, 4543, 4553, 4593, 4603, 5133, 5523, 5533, 5543
• French: 4153, 4313, 5223, 5313, 5323, 5603, 5613, 5623
• German: 4113, 4313, 4603
• Italian: 3553, 4513
• Letters: 3123, 3203, 3213
• Modern Languages, Literatures, and Linguistics: 3303, 3453, 3573
• Spanish: 4153, 4313, 5203, 5333, 5603, 5623
• These MRS courses may count in any appropriate area as approved by adviser: 3023, 3990, 4903, 4990

Department of Microbiology and Plant Biology
Anne K. Dunn, Chair
Elizabeth Karr, Graduate Liaison
136 George Lynn Cross Hall
Norman, OK 73019-6311
Phone: (405) 325-4321
FAX: (405) 325-7619
Internet: http://mpbio.ou.edu/
Faculty Roster
Professors Beech, Krumholz, Lawson, Luo, McInerney, Russell, Sufilta, Tanner, Unno, Xiao, Zhou; Associate Professors Bartley, Duncan, Dunn, J. P. Gibson, Hoefnagels, Holt, Karr, Schroeder, Stevenson, Wawrik; Assistant Professors Callaghan, Davudova, Dong, Libault, McCarthy, Moore, Sankaranarayanan, Souza.

Degrees Offered
- Bachelor of Science
- Bachelor of Science in Plant Biology
- Bachelor of Science in Microbiology
- Master of Science
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Please refer to the Graduate College for general information on graduate programs.

General Information
The Department of Microbiology and Plant Biology has a successful faculty committed to excellence in teaching and research. The faculty provides instruction leading to highly respected undergraduate and graduate degree programs in both Plant Biology and Microbiology, and maintains one of the most highly funded research programs on campus.

Several of the faculty members have received awards from the University or their scientific colleagues in recognition of their teaching and research excellence. Most of the faculty have internationally recognized research programs and, as a consequence of their reputations, serve on advisory panels to federal agencies, review grant proposals and manuscripts for both national and international journals, serve on editorial boards, and hold offices in national and international societies in their respective disciplines.

Programs for Academic Excellence
RESEARCH OPPORTUNITIES
Both undergraduate and graduate students are encouraged to conduct research projects under the guidance of major professors throughout the semester. More intensive research experience in specific laboratories is frequently available through summer assistantships.

STUDENT ORGANIZATIONS
The O.U. Botanical Society is open to undergraduate and graduate students. The Society organizes field trips and holds several meetings throughout the semester on topics of general interest to which the public and University community are invited.

There is an American Society for Microbiology Student Chapter that meets on a monthly basis. The Society organizes field trips and holds several meetings throughout the semester on topics of general interest to which the public and University community are invited.

CAREER OPTIONS
A variety of careers is available to persons with degrees in Plant Biology or Microbiology. Employment may be with biological supply houses, pharmaceutical companies, industries, state and federal agencies and research institutes. Microbiologists in the medical fields are frequently employed in clinical, diagnostic laboratories and medical research institutes. Increasing employment opportunities are becoming available in the biotechnology industry for persons trained in either Plant Biology or Microbiology.

SCHOLARSHIPS AND FINANCIAL AID
The department has scholarships and assistantships available for academically outstanding students. Individuals with a 3.0 grade point average can apply or be recommended for the scholarships. See Microbiology and Plant Biology Scholarships for information on application and deadlines for all departmental scholarships. Undergraduates must have completed their sophomore year of study to be considered.

Undergraduate Study
Bachelor of Science (Microbiology)
This degree program is designed for students with a liberal arts orientation who wish to emphasize microbiology. The program ensures that each student receives a general understanding of the basic areas in microbiology, and acquires adequate training in the supporting disciplines, but retains an adequate number of electives to permit a liberal arts degree. Sufficient latitude is provided, enabling the student and adviser to plan a specific program tailored to the career and educational goals of the student. The requirements are listed below.

The program requires a total of 120 hours, 48 hours of which must be upper-division. See Arts & Sciences Checksheets for current requirements. The Bachelor of Science Microbiology option has two areas of concentration: Microbiology Standard and Biotechnology.

Bachelor of Science in Plant Biology or Bachelor of Science in Microbiology (Professional Degree)
The professional degree programs in Plant Biology and Microbiology are designed to ensure that the student is well prepared for postgraduate study in the life or medical sciences or to accept immediately professional employment in a variety of botanical or microbiological positions. Major requirements, though similar to those of the Bachelor of Science program, are greater in scope and rigor. The requirements for the professional degrees are as follows:

- PLANT BIOLOGY
  The program requires a total of 120 hours, 48 hours of which must be upper-division. See Arts & Sciences Checksheets for current requirements. The Plant Biology option has two areas of concentration: Plant Biology Standard and Biotechnology.

- MICROBIOLOGY
  The program requires a total of 120 hours, 48 hours of which must be upper-division. See Arts & Sciences Checksheets for current requirements.

Majors in Plant Biology and Microbiology must present a grade of C or better in each course presented for major credit and in the required supporting courses.

MINORS
Minor in Plant Biology
Students majoring in other subjects may satisfy the minor

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Dong, Libault, McCarthy, Moore, Sankaranarayanan, Souza.
requirements in plant biology by completing 15 hours of courses acceptable for major credit in Plant Biology, 9 hours of which must be upper-division. No more than one 1000-level course and one 2000-level course will apply toward the required 15 hours.

Students planning to teach science in secondary schools should follow the teacher certification (science) program. For details consult an adviser in the Student Academic Services office.

Minor in Microbiology
Students majoring in other subjects may satisfy the minor requirement in microbiology by completing 15 hours of microbiology including MBIO 3812, 3813, and 4833 or 4843. Additional courses required as prerequisites are PBIO 1114 or BIOL 1114, CHEM 1315 and 1415 or CHEM 1425, and CHEM 3013 or 3053. Additional prerequisites may be required for specific elective microbiology courses. A grade of C or better is required in all courses presented for credit to fulfill the minor.

Students planning to teach science in secondary schools should follow the teacher certification (science) program. For details consult an adviser in the Student Academic Services office.

Graduate Study

MASTER OF SCIENCE DEGREE
Candidates for the Plant Biology Master of Science will be required to possess a well-balanced knowledge of the field of plant biology, to have mastered the technical methods in one or more areas and to have had experience in applying such methods to the solution of a problem.

The Plant Biology option requires 30 total hours for the thesis track, and 32 hours for the non-thesis track. The Plant Biology Bioinformatics option is thesis-only, and requires 30 total hours

A student in this program will be assigned a committee with whom to meet for determining a program of coursework and research.

Candidates for the Microbiology Master or Science will be required to show mastery of subject matter in general microbiology, medical microbiology, molecular biology, immunology and microbial physiology.

The Microbiology option requires 30 total hours for the thesis track and 32 hours for the non-thesis track. The Microbiology Bioinformatics option is thesis-only, and requires 30 total hours.

A student working toward the Master of Science degree will be assigned a committee which will aid in designing the degree program.

DOCTOR OF PHILOSOPHY DEGREE
Work leading to the Ph.D. degree is offered in most areas. The program requires a satisfactory demonstration of knowledge in their research area. This proficiency will be determined by the dissertation advisory committee. The satisfactory completion and successful defense of original research as described in a dissertation is also required. Each student will, in consultation with the chairperson, select a dissertation advisory committee. A student must complete the general requirements of the Graduate College, appropriate research skills, and a minor in a related field with a minimum of six hours. Each student must attend and participate in a graduate seminar.

Each student will be assigned a specific dissertation committee whose functions are to aid in designing the degree program, provide advice on the dissertation research and conduct the oral dissertation defense examination.

Detailed information on graduate work may be obtained from the Chair and Graduate Liaison, Department of Microbiology and Plant Biology, George Lynn Cross Hall room 516 and Stephenson Research & Technology Center room 2021, (405) 325-5133, email lizkarr@ou.edu.

Department of Modern Languages, Literatures, and Linguistics

Dylan Herrick, Chair
Logan Whalen, Graduate Liaison
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FAX: (405) 325-0103
Internet: http://modlang.ou.edu/
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Faculty Roster

Degrees Offered
- Bachelor of Arts
- Master of Arts
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Please refer to the Graduate College for general information on graduate programs.

General Information

The main goal of the department is to enable students to speak, understand, read and write a foreign language. The department also strives to impart to the students an understanding of the culture or cultures in which that language is spoken, its history, and its present situation. In the literature courses, more than improved reading skills are sought; studying the literature of a foreign language brings together all of the skills the students have learned, opens to discussion a wide variety of topics, and provides a great source of knowledge. The department does not deal solely with the matter of preparing students for certain careers; the faculty believes in providing a more complete education and better understanding of life for every individual. Faculty advisers are available in each language to provide educational guidance according to students’ interests and goals.
Programs for Academic Excellence

Students are encouraged to study abroad as an enhancement to their degree programs. Summer or semester and year-long exchange programs in South America, Europe, Asia, and Africa are available to all students.

Special Facilities

The Language Learning Center is a state-of-the-art computer facility that provides technology, resources, and an engaging environment in which students, faculty, instructors, and visitors are supported in their language acquisition pursuits. The Learning Center boasts a large library of digitized listening files, web activities, language-learning software, and video/DVD materials. Listening materials and web activities are available to students in the Learning Center and via the remote connection.

Careers

The study of languages and literatures combines preparation for a career with a more sophisticated understanding of the world. Students who develop an awareness of languages and literatures are able not only to understand the world better but also to contribute more to society. Although teaching languages and literatures is a popular and satisfying career option, some language majors serve their country in the Diplomatic Corps, while others enter the private sector and a wide variety of business fields.

Scholarships and Financial Aid

The Department of Modern Languages, Literatures, and Linguistics offers a variety of funding opportunities to students who choose to major or minor in one or more modern languages.

MLLL students apply for all department scholarships online through the CASH website at scholarships.ou.edu.

Graduate assistants are available through the department. All graduate assistants are required to enroll in MLLL 4813 during their first semester. In addition, graduate assistants are required to enroll in a minimum of six credit hours of graduate-level courses per semester.

Undergraduate Study

BACHELOR OF ARTS DEGREE

The department offers the Bachelor of Arts degree with majors in Arabic, Chinese, French, German, Italian, Japanese, Russian, Spanish and Linguistics. Beginning language courses do not count toward the major. In the second year, students focus on improving the basic skills of speaking, understanding, reading, and writing while gaining some exposure to the culture and the literature of the language. The third year generally focuses on improving conversation skills and pronunciation, acquiring a stronger understanding of the grammatical rules of the language, and reading a limited number of complete literary works. In the senior year, majors study civilization and literature from its origins to the modern era.

Major Requirements

See the Degree Requirement Checksheets for current degree requirements.

MINORS

See the Minor Requirement Checksheets for current Minor requirements.

COURSE PLACEMENT

Students who have studied two or more years of the target language within the past five years take a language placement exam on the Language Learning Center prior to enrolling.

Students who have studied for fewer than two years or who have not studied the language for over five years have the option to either take the placement exam or sign the Statement of Background waiver.

Placement examinations are administered during pre-enrollment periods as well as during regular enrollment periods. The examination is also given during the pre-enrollment period in the summer for new students planning to enroll in the University in the fall. Students should check with the Department of Modern Languages, Literatures, and Linguistics concerning the specific place and dates on which such examinations will be given.

NATIVE SPEAKER POLICY

For departmental purposes, the Department of Modern Languages, Literatures, and Linguistics defines a native speaker of a language as any individual who has been raised in a family and a society where this language is habitually used for everyday communication and is the language of instruction in the student's school system.

To satisfy the General Education language requirement, native speakers must obtain a waiver of language requirement form from the Department of Modern Languages, Literatures, and Linguistics and take an appropriate test.

See the Native Speaker Policy for more details.

Graduate Study

Master of Arts Degree

Master of Arts degrees in French, German, and Spanish are offered in both a thesis and a non-thesis program.

NON-THESIS: Students in the non-thesis programs in French and German must complete 32 hours of acceptable graduate-level coursework (including the courses specifically required) and receive a passing grade on the final comprehensive examination. Students in the non-thesis program in Spanish must complete 33 hours of acceptable graduate-level coursework (including the courses specifically required) and receive a passing grade on the final comprehensive examination.

THESIS: Requirements for the thesis (program) in Spanish are 27 hours of acceptable graduate-level coursework, a thesis for which a maximum of three (3) (thesis) credit hours is granted, and a final comprehensive examination. Requirements for the thesis in French and German are 24 hours of acceptable graduate-level coursework, a thesis for which a maximum of six (6) (thesis) credit hours is granted, and a final comprehensive examination.

No more than one-half of the credits for the degree (OU, or OU and transfer combined), excluding research for the thesis (5980), may be S/U graded coursework.
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COMPREHENSIVE EXAMINATIONS
See the department Graduate Programs for information concerning comprehensive examinations.

DOCTOR OF PHILOSOPHY
Doctoral degrees are offered in French and Spanish.

The total number of hours required for the Ph.D. is 90 hours beyond the Bachelor’s degree, including credit earned for the MA, if applicable to the Ph.D. program. The Ph.D. degree requires 61 hours of coursework in the major and 9 hours of concentration in another field as approved by the student’s committee.

Only graduate-level courses (5000-/6000-level) are applicable toward the Ph.D. major and concentration

Before completion of the degree, students must demonstrate reading competency in a second language. In order to do so, they may take the departmental Graduate Reading Exam (PDF) or complete two semesters or ten hours in another language.

A general examination based on coursework and a reading list established in consultation with the student’s committee members is required for the Ph.D.


Native American Studies
Amanda Cobb-Greetham, Ph.D., Chair 860 Van Vleet Oval Copeland Hall room 235 Norman, OK 73019-3119 Phone: (405) 325-2312 FAX: (405) 325-0842 Internet: http://nas.ou.edu email: nas@ou.edu

Faculty Roster
Professor E. Heap of Birds; Associate Professor Cobb-Greetham; Assistant Professor Basaldu, Shotton; Instructor S. Heap of Birds

Degrees Offered
• Bachelor of Arts
• Master of Arts

General Information
Since 1994, a vibrant and growing Native American Studies program has attracted and served students of diverse backgrounds and academic interests who are committed to using distinctly Native American perspectives to place the sovereignty of Native nations and the cultures of Native peoples at the center of academic study.

The NAS Core: Critical Indigenous Theory and Methodologies
Service to tribal people in their communities and nations is the foundation of Native American Studies at the University of Oklahoma. Students majoring in the field will take all of the core classes, and students minoring will take several of them. For those who want to work with and for Indigenous peoples, these courses provide an indispensable theoretical and practical structure for applied service. Coursework is built upon concepts fundamental to critical Indigenous theory, such as political and cultural sovereignty, peoplenhood, relationality, self-determination, and decolonization as each has developed among many Native peoples across many historical, political, and geographical contexts; then, through their internship and capstone work, NAS students will translate their academic preparation into real-world application through work with tribal communities and governments.

NAS Area of Emphasis: Indigenous Media and Arts
Indigenous people have increasingly taken control of how they are represented in the arts, film, literature, and media in general. This emphasis will equip students to assess critically how such representations can practically work for better or worse towards Indigenous peoples’ own goals. Students may elect to center their work in media and arts criticism, to pursue training in producing their own media and creative works, or to craft a combination of those approaches. Student who pursue this path will be well equipped for advanced graduate study. In addition, the skills acquired in this area of study translate to jobs in cultural preservation and revitalization, cultural tourism, publishing, education, fine arts, media production, film, museums, public relations, journalism, or advertising.

NAS Area of Emphasis: Tribal Governance and Policy
The political systems that tribal nations must navigate in the exercise of governmental and cultural sovereignty are unique, both domestically and internationally, and require specialized preparation, which this curricular focus provides. Creative and critical thinking skills relating to the practical work of improving the material well-being of tribal communities are at the heart of this concentration, as are a focus on the foundation and skills for structuring political systems and programs in a manner that is consistent with a tribal community’s particular values and traditions. These courses prepare students to work in several areas related to policy matters, including tribal and federal government service, non-governmental advocacy, tribal economic development, and more. And this emphasis also provides students with an excellent gateway, if desired, for law school, public administration, business, health, and education.

NAS Area of Emphasis: Language, History, and Cultural Knowledge
This emphasis shapes connections among several branches of Native American Studies that focus on the development of an understanding of Native epistemologies or knowledge systems. Heritage languages encode many of these systems, and their development is a crucial and growing endeavor for many tribes across the nation. This course of study trains students for advanced graduate study as well as for work in key areas such as language, historic preservation, cultural preservation and revitalization, museums and archives, public history, and social justice/advocacy. With the broad approaches to several facets of indigenous cultures available in this focus area, this emphasis cultivates a deeper understanding of Native ways of knowing, and doing that can inform any scholarly discipline or vocational pursuit.
Undergraduate Study

Bachelor of Arts
The undergraduate major and minor in Native American Studies uses distinctly Native American perspectives to place the sovereignty of Native nations and the cultures of Native peoples at the center of academic study. In addition to core classes in Indigenous theory and research methods, the Native American Studies curriculum currently supports intensive study in three interrelated areas of emphasis that are synthetic and interdisciplinary in nature: Tribal Governance and Policy; Indigenous Media and Arts; and Language, History, and Cultural Knowledge. The curriculum is, at the same time, focused and flexible. Students are encouraged to combine areas of emphasis according to their own scholarly and professional goals.

A total of 120 hours is required for the Bachelor of Arts degree. Major requirements include 15 hours of NAS Core courses and 21 hours of courses in thematic areas of emphasis of Cultural Knowledge, Language & History, Tribal Governance & Polity, and Indigenous Media & Arts. In addition, two introductory courses or the equivalent in a Native language are required.

MINORS
The undergraduate Native American Studies minor requires a minimum of 15 hours of courses acceptable for major credit, including nine upper-division hours. See the Minors page in the Degree Requirement Checksheets website for specific requirements.

Graduate Study

Master of Arts
The Master’s degree in Native American Studies uses distinctly Native American perspectives to place the sovereignty of Native nations and the cultures of Native peoples at the center of academic study. In addition to core classes in Indigenous theory and research methods, the Native American Studies curriculum currently supports intensive study in three interrelated areas of emphasis that are synthetic and interdisciplinary in nature: Tribal Governance and Policy; Indigenous Media and Arts; and Language, History, and Cultural Knowledge. The curriculum is, at the same time, focused and flexible. Students are encouraged to combine areas of emphasis according to their own scholarly and professional goals.

The cutting edge NAS curriculum makes NAS graduates uniquely competitive for future jobs and graduate programs. NAS alumni have distinguished themselves in a wide range of careers some of which include: tribal government, law, health policy, filmmaking and media, historic preservation, language revitalization, an education.

The Master of Arts degree requires a minimum of 33 hours for the Thesis or Non-Thesis option. See College of Arts & Science Master’s Programs DegreeRequirement Checksheets for specific requirements.

In addition, to the Master of Arts degree, students may pursue a joint Juris Doctor/M.A. Native American Studies as well as a Social Work with American Indians Graduate Certificate.

Department of Philosophy

Wayne D. Riggs, Chair
Stephen Ellis, Graduate Liaison
Sherri Irvin, Director of Graduate Admissions
Zev Trachtenberg, Undergraduate Liaison
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email: philosophy@ou.edu

Faculty Roster

Professors Benson, Cook, Irvin, Montminy, Olberding, Riggs, Sankowski, Zagzebski; Associate Professors Ellis, Judisch, Trachtenberg; Assistant Professors Demarest, Miller, Priselac.

Degrees Offered

• Bachelor of Arts
• Master of Arts
• Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Additional information on graduate programs is available from the Graduate College.

General Information

The department offers broad training in the major fields of philosophy, with particular strengths in the history of ancient and modern philosophy, Chinese philosophy, logic, metaphysics, epistemology, aesthetics and the philosophy of art, philosophy of science, philosophy of language, philosophy of mind and philosophy of religion. In addition to classes and seminars, the Department offers a rich and lively environment with an emphasis on informal interaction between faculty and students.

Programs for Academic Excellence

Kingfisher College, Kingfisher, Oklahoma, discontinued giving instruction in 1927. An agreement with the trustees of the college provided for transferring a part of the library of the college to the University, for administering the Kingfisher College records for each graduate of Kingfisher College, recognizing the merits of the degree held by each, and inviting the holder to become associated with the alumni of the University.

In 1951 the trustees of the college and the regents of the University jointly established a chair in the Department of Philosophy named Kingfisher College Professor of Philosophy of Religion and Ethics. Since its origin this chair has been expanded into an operative section of the Department of Philosophy, including both graduate and undergraduate level courses.

Undergraduate Study

Bachelor of Arts Degree
Undergraduate studies in philosophy provide a broad background for a variety of disciplines and intellectual pursuits. Students planning a career in college teaching, law, medicine or the ministry
requirement. All required courses must be passed with a grade of B or better. With approval of the graduate adviser, up to 4 of which may be dissertation research. The Ph.D. requires a minimum of 90 hours of graduate work, of which a maximum of 39 hours may be dissertation research. “Symbolic Logic II,” nine hours of history of philosophy (at least three in ancient and three in modern), nine hours of metaphysics and/or epistemology (at least three in metaphysics and three in epistemology), and nine hours of ethics (at least six in non-applied ethics) are required. All required courses must be passed with a grade of B or better. With approval of the advisory committee, up to 8 hours may be taken outside the department. Additional details are available from the department.

Non-thesis Program: The non-thesis option requires a minimum of 36 hours of graduate work. All required courses must be passed with a grade of B or better. With approval of the graduate adviser, up to 8 hours may be taken outside the department. Additional details are available from the department.

Doctor of Philosophy Degree

The Ph.D. requires a minimum of 90 hours of graduate work, of which a maximum of 39 hours may be dissertation research. "Symbolic Logic II," nine hours of history of philosophy (at least three in ancient and three in modern), nine hours of metaphysics and/or epistemology (at least three in metaphysics and three in epistemology), and nine hours of ethics (at least six in non-applied ethics) are required. All required courses must be passed with a grade of B or better. With approval of the advisory committee, up to 12 hours may be taken outside the department. Students in the Ph.D. program must pass a qualifying exam in their first or second year as described in the graduate syllabus. Doctoral candidates will find these studies especially useful. Two majors are offered: Philosophy and Ethics and Religion.

PHILOSOPHY

The philosophy major is an excellent preparation for professional graduate programs in business, medicine, law, and for graduate programs in philosophy. It is also ideal as a second major in conjunction with physics, psychology, economics, political science, or literature. But perhaps most importantly, the philosophy major fosters a sense of wonder, and provides a rigorous intellectual method for gaining understanding of oneself and the world. By learning about the heritage of philosophical examination, students acquire an informed basis for arriving at their own conclusions about their most basic beliefs and values.

Philosophy encourages students to become critical thinkers — to reason clearly and correctly concerning important and fundamental issues.

The ability to write clear, coherent papers is essential to philosophy. Philosophy majors receive specialized training in writing for the field in a Writing Workshop, and they must take at least two majors-only courses, in which they have intensive writing requirements.

A total of 120 hours is required for the Bachelor of Arts, including 48 hours at the upper-division level. Undergraduate philosophy majors are required to complete 31 hours in the field. They must take 16 hours of Philosophy core courses: History of Ancient Philosophy (3313 or 3813), History of Modern Philosophy (3333 or 3833), Chinese Philosophy (3343 or 3843), Philosophy Writing Workshop (3811), Symbolic Logic I (4133) and Senior Capstone (4893). Students must earn a grade of C or better to receive credit for PHIL 4893. A total of 9 hours in Ethics and Values, Knowledge and Reality, and Philosophy in Society courses is also required, and 6 hours of Philosophy electives.

Majors must take at least two 38XX(“for Majors”) classes, chosen from Core or Distribution Requirements; and must take at least one 4000-level class beyond 4133 and 4893.

ETHICS AND RELIGION

The ethics and religion program is offered in recognition of the significance of studies in ethics and religion to the development of informed and sensitive students. The program serves an important and widespread interest among students and the University’s larger community.

Courses for the ethics and religion major are drawn chiefly from Philosophy, but students may also use relevant courses from other departments as cognate studies. Cognate courses are chosen in consultation with a departmental adviser, and are usually from Anthropology, Classics, English, History, Political Science Sociology, and Religious Studies. This ethics and religion program is enriched by the Bizzell Bible Collection of more than 700 items and a notable collection of monographs and journals dealing with social, ethical and religious themes.

Like philosophy majors, ethics and religion majors are also given training in writing for philosophy. They must take at least one majors-only course, and Writing Workshop.

A total of 120 hours is required for the Bachelor of Arts, including 48 hours at the upper-division level. Ethics and Religion majors are required to complete at least 31 hours or major coursework. Required Philosophy courses include: Introduction to Philosophy of Religion (2403); History of Ethics for Majors (3853); three courses chosen from a list of approved courses in ethics, philosophy of religion, and history of philosophy; the Writing Workshop (3811); and the Senior Capstone in Philosophy (PHIL 4893). Students must earn a grade of C or better to receive credit for PHIL 4893.

Ethics and Religion majors also complete a minimum of 12 hours of cognate studies coursework from other disciplines related to studies in ethics and religion or from other philosophy courses. Appropriate courses shall be determined in consultation with the student’s adviser.

Minor

The Philosophy minor requires at least 18 hours of philosophy, 9 of which must be upper division. Required courses include PHIL 1103 or 1113; PHIL 3313 or 3333; one course from the areas of aesthetics, ethics, philosophy of religion, social philosophy, and political philosophy; and 9 hours of Philosophy courses.

Courses for Non-Majors

Most students who take philosophy courses are not philosophy majors. The topics covered by philosophy — e.g., moral, legal, aesthetic and religious values, logic, the theory of knowledge and the history of human thought on these subjects — are of interest to most college students, and many philosophy courses satisfy general education requirements. Non-majors are welcome in any course for which they have the appropriate prerequisites. Consult the course catalog for information on prerequisites for courses above 3000.

Graduate Study

Master of Arts Degree

Thesis Program: The thesis option requires a minimum of 30 hours of graduate work, up to 4 of which may be thesis research. Students who have not taken the equivalent of “Symbolic Logic I” before coming to OU are required to take the course as part of the Master’s program. (Required courses must be passed with a grade of B or better.) With approval of the graduate adviser, up to 8 hours may be taken outside the department. After deciding on the thesis topic in consultation with the graduate adviser, the student should begin work on the thesis well in advance of the time he or she expects to receive the degree. Additional details are available from the department.

Non-thesis Program: The non-thesis option requires a minimum of 36 hours of graduate work. All required courses must be passed with a grade of B or better. With approval of the graduate adviser, up to 8 hours may be taken outside the department. Additional details are available from the department.

Doctor of Philosophy Degree

The Ph.D. requires a minimum of 90 hours of graduate work, of which a maximum of 39 hours may be dissertation research. "Symbolic Logic II," nine hours of history of philosophy (at least three in ancient and three in modern), nine hours of metaphysics and/or epistemology (at least three in metaphysics and three in epistemology), and nine hours of ethics (at least six in non-applied ethics) are required. All required courses must be passed with a grade of B or better. With approval of the advisory committee, up to 12 hours may be taken outside the department. Students in the Ph.D. program must pass a qualifying exam in their first or second year as described in the graduate syllabus. Doctoral candidates...
should be thoroughly familiar with the general requirements of the Graduate College. Where it is deemed necessary, the advisory committee may require proficiency in one or more foreign languages. After successfully completing a general examination in the student’s special field, followed by an oral examination, the student will prepare and submit a dissertation, which is supervised by the student’s dissertation committee.

Contact the department for a copy of the graduate syllabus, which provides detailed information on graduate programs in philosophy.

**Homer L. Dodge Department of Physics and Astronomy**

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**Faculty Roster**

Professors Abbott, Baer, Baron, Gutierrez, Kao, Morrison, Mullen, Parker, Santos, Shaffer, Skubic, Strauss, Tobin, Wang; Associate Professors Abraham, Bumm, Leightly, Mason; Assistant Professors: Dai, Kaib, Kilic, Marino, Schwetmann, Sellers, Stupak, Uchoa, Wisniewski.

**Degrees Offered**

- Bachelor of Science  
- Bachelor of Science in Physics  
- Bachelor of Science in Astrophysics  
- Master of Science  
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included; however, the general information contained in this section mainly covers undergraduate study. Additional information on graduate programs is available from the Graduate College.

**General Information**

The Homer L. Dodge Department of Physics and Astronomy has a long tradition of educating scientists, engineers and science teachers who have achieved distinguished careers as researchers and leaders in industry and education. Our graduates include a former Science Advisor to the President of the U.S., who was previously director of NSF, university president, U.S. ambassador, founders of corporations, Arctic explorer, founder and first editor of the American Journal of Physics, journal editors, inventors, research laboratory managers, university department chairs, Rhodes Scholar and Guggenheim Fellows, university professors, and hundreds of people devoted to advancing knowledge and improving the quality of life.

**Programs for Academic Excellence**

Innovative education programs have been an integral part of the department since its inception and are still our tradition. In addition to our own faculty, post-doctoral fellows and weekly colloquium speakers promote academic excellence within the department. With additional support from state monies and private endowment, the department hosts a large number of visiting scientists each year who bring the latest developments in their areas of interest and who present opportunities to exchange scientific ideas.

The department offers all undergraduate majors the opportunity to perform research with faculty mentors, and runs a federally funded [summer research experience for undergraduates](http://www.nhn.ou.edu/) from all across the country. The [OU Soonertarium](http://www.nhn.ou.edu/) is an educational outreach program whose goal is to share the joy of exploring the cosmos with fellow Oklahomans, one classroom at a time. They provide traveling planetarium shows and lectures, free of charge, to interested science classrooms in Oklahoma.

[Lunar Sooners](http://www.nhn.ou.edu/) is a registered student organization whose membership consists of Physics & Astronomy graduate and undergraduate students. The group provides scientific outreach services free of charge to individuals and groups in the state of Oklahoma by hosting lectures, interactive demonstrations, star gazing, and ask-an-astronomer Q&A panels. Students involved in Lunar Sooners will gain experience in public speaking, organization, and cultural knowledge by interacting with communities different from their own. Additionally, the [Society of Physics Students](http://www.nhn.ou.edu/) has an active chapter at the University.

**Special Facilities and Programs**

**LIBRARY RESOURCES**

The Homer L. Dodge Department of Physics and Astronomy library possesses an excellent scientific library of over 20,000 volumes and more than 150 journal subscriptions. Ancillary library holdings include the world-famous History of Science Collection and the Engineering Library.

**INSTRUMENT SHOP**

The instrument shop at the Homer L. Dodge Department of Physics and Astronomy has supported the experimental research needs of the department for a century. This facility has designed, built and collaborated on a wide variety of apparatus including, but not limited to: High Energy Physics work on DØ, Higgs Boson, and Monopole detector systems; Atomic Molecular scattering systems — Electron-Photon Coincidence, Electric Dipole Moment, Cold Atom systems; UHV chambers and associated hardware; Thin film sputtering systems; High Pressure (100,000 PSI) systems, Electro-mechanical drive and control; Furnace construction and PID control; Telescope repair.

**LABORATORY RESOURCES**

The department has well-equipped laboratories for research in laser cooling and trapping of atoms and molecules, atomic and molecular collisions, nanosctructured materials and devices, materials characterization, and high-energy physics instrumentation. We are also home to a multimillion dollar NSF funded [Materials Research Science and Engineering Center](http://www.nhn.ou.edu/). This center greatly expands our research effort in nanostructures. Additionally, many programs make use of facilities at national laboratories, such as Fermilab, and Los Alamos. The high-energy group is part of the DØ and ATLAS collaborations. Our astronomical researchers use national observatory facilities at
**Scholarships and Financial Aid**

The department offers a number of scholarships each year to students majoring in physics, astronomy, or engineering physics. Undergraduate majors and students who are considering becoming physics, astrophysics, or engineering physics majors are encouraged to apply for scholarships through the University of Oklahoma Centralized Academic Scholarship Hub (CASH).

Teaching and research assistantships are offered on a competitive basis to graduate students.

**Undergraduate Study**

**Introductory Courses**

Physics 1205 and 1215 form a basic sequence for physics, astrophysics and astronomy majors starting the first semester of the freshman year. Physics 2514 and 2524 comprise a two-semester basic sequence intended for engineers and other physical science majors who need to satisfy a physics requirement. Physics 2414 and 2424 comprise a two-semester sequence for premedical, medical technology, life science and other majors who require a non-calculus introductory physics course.

Duplicate credit may not be received for 1114, 1205, 2414, 2514; for 1215, 2424, 2524; nor for Astronomy 1504 and 1514. Physics 1114, 1453, and Astronomy 1504 may not be counted as major work.

**Physics Degrees**

The student whose major is physics may work for the professional degree of Bachelor of Science in Physics or for the standard degree of Bachelor of Science, both of which are awarded by the College of Arts and Sciences. The engineering physics program is an interdisciplinary degree program which combines the course offerings and research activities of the Homer L. Dodge Department of Physics and Astronomy and the College of Engineering. This degree program is offered by the College of Engineering and detailed information concerning the program can be found in the College of Engineering section of this catalog.

A total of 120 hours is required for the Bachelor of Science in Physics or the Bachelor of Science, including 48 hours at the upper-division level.

For the professional degree, the student must complete 45 hours of major work in physics, including the following courses: PHYS 1205, 1215, 2203, 2303, 3043, 3053, 3183, 3302, 3312, 3803, 4153, 4300 (four hours); two courses chosen from 4183, 4213, 4243, 4803, or 4813. CHEM 1315 or its high school equivalent, Mathematics 2443, 3413, 3423, and three additional hours of mathematics at the 3000-level or above are also required.

For the standard degree, the student must complete 37 hours in physics, including PHYS 1205, 1215, 2203, 2303, 3043, 3053, 3183, 3302, 3803, 4300 (four hours) and one additional physics course at the 3000-level or above. CHEM 1315 or its high school equivalent and MATH 2443 and 3413 are also required.

**Astrophysics Degree**

Students whose major interest is the application of physics to modern astrophysics may work for the professional degree of Bachelor of Science in Astrophysics.

A total of 120 hours is required for the Bachelor of Science in Astrophysics, including 48 hours at the upper-division level.

The student must complete 49 hours of major work in physics and astronomy. The following courses must be included: ASTR 2513, 3103, and 3113; PHYS 1205, 1215, 2203, 3043, 3053, 3183, 3302 or 3312, 3803, 4153, and 4300 (four hours); and MATH 3423 or PHYS 4183 or PHYS 4803 or an astronomy course at the 5000-level. MATH 2443 and 3413 are also required.

**Astronomy Degree**

The student whose major is astronomy may work for the standard degree of Bachelor of Science.

A total of 120 hours is required for the Bachelor of Science, including 48 hours at the upper-division level.

The student must complete 35 hours of major work in physics and astronomy. The following courses must be included: ASTR 2513, 3103, and 3113; PHYS 1205, 1215, 2203, 3043, 3053, and 4300 (four hours); and HSCI 3013 or HSCI 3023 or a physics course at the 3000-level or above. CHEM 1315, MATH 2443 and 3413 are also required.

**All Undergraduate Degrees**

A grade of C or better must be earned in each required physics, astronomy and mathematics course. A course in the history of science is recommended for all degrees.

For purposes of applying the 48-hour rule (see general college regulations), physics and astronomy are considered to be separate departments except that no more than 72 credit hours in physics and astronomy combined may be counted toward the minimum 120 hours required for graduation.

More information on the physics, astrophysics, astronomy and engineering physics programs may be obtained from the department. See also the Arts & Sciences Degree Requirement checksheets for requirement details.

**Minors**

Minors are offered in physics and astronomy. The minor in physics requires a total of 22 hours, including PHYS 1205*, 1215*, 2203 or 3223, 3043, PHYS 3053 or 3183 or or 3803, MATH 3113** and MATH 3333** or 3413.

(* PHYS 1205 and 1215 may be replaced by PHYS 2514 and 2524. If completing PHYS 2514 and 2524, students must also complete either PHYS 1311 and 1321 or PHYS 2303 or PHYS 3302. **These MATH courses are acceptable for the minor although they do not meet the major credit requirement.

The minor in astronomy requires a total of 26 hours, including PHYS 1205 or 2514, PHYS 1215 or 2524, PHYS 2203, 3043; ASTR 2513, 3103, and 3113; and MATH 2443.

**Graduate Study**

**AREAS OF SPECIALIZATION**

Research areas available for both M.S. and Ph.D. degrees include Astrophysics, Atomic, Molecular and Optical Physics, High Energy Physics and Condensed Matter Physics.
Master of Science Degree
The department offers a Master of Science program with or without the thesis.

The Physics standard thesis option requires the student to complete at least 30 hours of prescribed coursework and present a thesis detailing results of a research investigation. The student must complete at least 18 hours of physics and astronomy courses at the 4000-level or above which carry graduate credit. At least two hours, but no more than four hours, must be PHYS 5980. The student must also complete at least 12 hours of other graduate coursework as approved by the advisory committee.

The Physics thesis option with astrophysics emphasis requires 30 total hours of prescribed coursework and a thesis. The student must complete PHYS 4303, 6 hours of ASTR courses at the 5000-level or above, 12 hours of PHYS and/or ASTR courses at the 4000-level or above which carry graduate credit, 2-4 hours of PHYS 5980, and 5-10 hours of other graduate coursework as approved by the advisory committee.

The Physics non-thesis program requires the student to complete at least 32 hours of prescribed coursework and pass the department's Qualifying examination. The student must complete at least 20 hours of PHYS and/or ASTR courses at the 4000-level or above which carry graduate credit, and does not include PHYS 5980; and 12 hours of other graduate coursework as approved by the advisory committee. Non-thesis students must pass the internal departmental qualifying exams on Quantum Mechanics, Electrodynamics, and Classical & Statistical Mechanics. The Comprehensive Exam can be either the General Exam for admission to doctoral candidacy (for students pursuing a doctorate) or a separate written paper and oral exam (for students exiting with a Masters).

Master of Science (Engineering Physics)
The Master of Science degree in engineering physics is offered as either a thesis or non-thesis program. The non-thesis program requires completion of 32 hours of graduate coursework (comprised of a minimum of 12 hours of physics and 12 hours of engineering courses), and the student must also pass the Qualifying examination. The thesis program requires the completion of 30 hours of graduate coursework including a research thesis on some topic of applied science. Up to four credit hours of 5980 must be included. If the student’s research adviser is from the College of Engineering, a minimum of 12 hours of physics and nine hours of engineering courses is required; if the adviser is from the Homer L. Dodge Department of Physics and Astronomy, a minimum of nine hours of physics courses and 12 hours of engineering courses is required.

All programs of graduate study must be approved by the Engineering Physics chair or a duly appointed representative. All students in engineering physics must complete at least one three-hour math course numbered 4000 or higher. (The student may not receive credit for any course that is equivalent to one required in the undergraduate engineering physics program.)

Doctor of Philosophy Degree (Physics and Astronomy)
The Ph.D. program requires the student to complete at least 90 hours of coursework, take and pass the written Qualifying and General (Specialist) examinations, and complete and successfully defend the results of original research as a dissertation.

The student must complete at least 90 hours of graduate coursework as follows: 36 hours or more of required physics and astronomy courses, which must include Physics 5013, 5153, 5163, 5393, 5403, 5573, and 5583.

In addition to the above 21 hours, students must complete at least 15 hours of other physics and astronomy courses numbered 5000 or above (excluding 6980, which may be included below). To complete the remaining 54 hours of required coursework the student may use any combination of coursework at or above the 4000 level in physics or astronomy, courses in other departments listed as acceptable for graduate credit, and dissertation credit hours (Physics 6980).

Additional course requirements that are appropriate to the student’s area of research specialization may be required by the Advisory Committee. In addition to an overall GPA of 3.00, candidates for the Ph.D. degree must receive a grade of B or better in the required core courses: 5013, 5153, 5163, 5393, 5403, 5573, 5583.

All Ph.D. students are required to take an appointment as a teaching assistant with a minimum of two semester contact hours for two semesters. This teaching practicum is independent of financial support by the department.

The Qualifying examination deals with four subjects (mechanics/statistical mechanics, electromagnetic theory, quantum mechanics, and modern physics or astrophysics). The modern physics exam is satisfied by passing three graduate courses, Physics 5213, 5243, and 5513 with a grade of B or better. The examination is constructed by a committee of faculty members. The student must have attempted all four parts of the Qualifying exam by the end of his/her fourth semester. Every student will be given two opportunities to pass the examination.

After passing the Qualifying examination and choosing a research adviser and an Advisory Committee, an advisory conference will be convened by the student. The Report of the Advisory Conference, to be approved and held by the Graduate College, sets the specific course requirements for each student’s degree program. In most cases the Advisory Committee becomes the doctoral committee.

The General exam, which we call the Specialist examination, is an oral and written presentation of a topic related to but not the same as the student’s dissertation subject. It also consists of an oral examination over the material in the presentation and related basic physics. This General examination is normally not taken until the student has completed all required coursework, passed the Qualifying exam and has chosen a research area.

The final requirement for the Ph.D. degree will be the doctoral dissertation, an original piece of research conducted personally by the student which constitutes a contribution to knowledge. The dissertation must be defended in a final oral examination.

Doctor of Philosophy (Engineering Physics)
Students who are interested in the engineering physics doctoral program should refer to the general requirements of the Graduate College and the College of Engineering. Every student will be assigned an advisory committee who will determine the specific requirements within the guidelines set by these colleges and the career study goals of the student.
The required physics core courses and the Qualifying and Specialist exams are the same as for physics.

**Department of Political Science**

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**Faculty Roster**


**Degrees Offered**

- Bachelor of Arts  
- Political Science Bachelor of Arts/Master of Arts  
- Political Science Bachelor of Arts/Master of Public Administration  
- Public and Nonprofit Administration Bachelor of Arts/Master of Arts  
- Public and Nonprofit Administration Bachelor of Arts/Master of Public Administration  
- Master of Arts  
- Master of Public Administration  
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included; however, the general information contained in this section mainly covers undergraduate study. Additional information on graduate programs is available from the [Graduate College](http://psc.ou.edu/).

**General Information**

The Department of Political Science is the academic home for faculty, staff members, undergraduate students, and graduate students who share a love of politics and a devotion to learning. The department offers two undergraduate degrees, one in political science and the other in public and nonprofit administration. Master’s degrees in both political science and public administration are offered, and also a doctorate in political science.

The Department of Political Science is among the most intellectually eclectic at the University of Oklahoma. Faculty and students pursue research and study in topics as varied as American politics, comparative politics, international relations, public policy, public administration, and political theory. There are no intellectual or methodological orthodoxies. A diverse faculty and group of students pursue a multiplicity of paths to knowledge.

Affiliated with the department are the Carl Albert Congressional Research and Studies Center, the OU POLL (Public Opinion Learning Laboratory), the Institute for Public Affairs, International and Area Studies, the Institute for American Constitutional Heritage, and the Center for Applied Social Research.

**Special Facilities and Programs**

The [Carl Albert Congressional Research and Studies Center](http://psc.ou.edu/) is a unique and nonpartisan institution that strengthens representative democracy through scholarship, learning, and service. Established in 1979 by the Oklahoma State Regents for Higher Education and the Board of Regents of the University of Oklahoma, the center is a living tribute to the ideals, leadership, and accomplishments of the Honorable Carl Albert, native Oklahoman, University of Oklahoma alumnus, Rhodes Scholar, 46th Speaker of the U.S. House of Representatives.

The [University of Oklahoma’s Public Opinion Learning Laboratory](http://psc.ou.edu/) is a state-of-the-art survey research facility on the OU campus in Norman, Oklahoma. Established by President Boren, the purpose of the OU POLL is to conduct research on public opinion, in order to foster knowledge about public affairs and to assist in the conduct of research on public policy important to University departments, state and local governments, media organizations, other public and private entities, and the general public. The OU POLL is located in Alley A9, Cross Center, on OU’s Norman campus. Contact the OU POLL’s Director, Amy Sue Goodin for more information.

The Institute for Public Affairs, established in 1995, conducts applied research on public policy issues affecting Oklahoma. The Institute provides policy research and technical assistance, training and leadership development, and civic education for public sector and non-profit audiences. The Institute draws on the diverse backgrounds, interests, and expertise represented among the faculty throughout the University. Faculty associated with the Institute work in the areas of policy analysis and policy formulation, program design, program evaluation, and design and assessment of operating systems such as budgeting and personnel. For more information, contact Dr. Scott Robinson, Director, 455 West Lindsey, Room 205, Norman, OK 73019-2002.

**Student Organizations**

Undergraduate and graduate students who qualify are invited to join Pi Sigma Alpha, the national political science honorary society. Other student organizations of interest to department majors are: Political Science Club, Student Association for Public Administration, OU Pre-Law Club, Nonprofit Leadership Student Association, Model UN.

**Scholarships and Financial Aid**

The Department of Political Science offers several scholarships and awards to both undergraduate and graduate students who qualify. The [Benson Undergraduate Paper Award](http://psc.ou.edu/) for the most outstanding undergraduate research paper by an undergraduate major or minor confers a cash award to the recipient. The [Joseph Crim Pray Award](http://psc.ou.edu/) for the best paper written by an undergraduate major or minor for a 2000-level “gateway” course in political science also confers a cash award. The [John W. Wood Award](http://psc.ou.edu/) confers a cash award for the best graduate or undergraduate paper, thesis, or dissertation in American political theory, political leadership, or the presidency. The [June and Oliver Benson Memorial Scholarship](http://psc.ou.edu/), the [Kelly Sullivan Memorial Scholarship](http://psc.ou.edu/), the [Mike Youngwirth Public Administration Scholarship](http://psc.ou.edu/) and the [John Halvor Leek Memorial Scholarship](http://psc.ou.edu/) are also available.


**Scholarships** are merit scholarships for political science and public administration majors. The **Allan Saxe Award** and the **Teresa Ramirez and Richard W. Massa Scholarship** are scholarships based on both merit and need for political science and public administration majors. The **Joyce and Edmond Peters Scholarship** is a merit scholarship for Public Administration majors. The **Chris A. deJong Award** is for political science majors.

Students in the Master of Public Administration program are eligible for the **Walter F. Scheffer Scholarship**. Doctoral students’ writing and research can be nominated for the **V. Stanley Vardy’s Award, David R. Morgan Award** and **George B. Williams Award**. The **Ronald M. Peters Jr. Award** recognizes outstanding graduate teaching assistants. The **Hugh MacNiven Award** is given for the most outstanding research paper written by a student in the MPA program. Graduate students can also apply for graduate assistantships in the department; these are primarily teaching assistantships.

The Carl Albert Center funds fellowships at both the undergraduate and graduate levels. Students who are at least sophomores can apply for the undergraduate fellowships which offer students the opportunity to conduct collaborative research in politics and government with faculty members. The graduate fellowships are nationally competitive.

The **Cortez A. M. Ewing Public Service Fellowships** sponsors summer internships in Washington, D.C. for outstanding OU undergraduates. The program is open to students from across the university.

The College of Arts and Sciences awards **Robert Dean Bass Memorial Scholarships** to students in political science and economics. The College also awards the **A.R. “Bert” Larson Public Service Scholarships** to students in political science, social work, and journalism.

**Undergraduate Study**

**POLITICAL SCIENCE**

A total of 120 hours is required for the Bachelor of Arts, including 48 hours at the upper-division level. The political science major requires 36 hours of major credit, excluding Political Science 1113, which is the prerequisite for all other courses in political science and may not be counted as major work. At least 15 hours must be in upper-division work.

All students must complete P SC 2013 Introduction to Political Analysis and P SC 4093 Capstone Seminar in Political Science. A grade of C or better must be obtained in the capstone course. Students must also complete four courses chosen from at least four of six areas: American Politics, Comparative Politics, International Relations, Public Administration, Public Policy, and Political Theory. Students also complete 18 hours of P SC electives, 12 hours of which must be upper-division courses.

Choosing the right courses and combination of courses is very important. The student should consult with the department’s academic counselor as well as faculty members. Recommended free electives include courses in history and economics and any courses that stress proficiency in writing (English and foreign languages) and rigorous thinking (philosophy). Also recommended are courses in mathematics and statistics that will prepare students for advanced research techniques and data analysis. Ideally, a tentative program of coursework should be formulated at the beginning of the sophomore year in consultation with an adviser, with constant evaluation and re-evaluation of the program in subsequent semesters.

**PUBLIC AND NONPROFIT ADMINISTRATION**

The public and nonprofit administration major is an interdisciplinary program administered by the Department of Political Science. It is an ideal choice for those students interested in public service — both in the policy and the administrative arenas. A total of 120 hours is required for the Bachelor of Arts, including 48 hours at the upper-division level. The public and nonprofit administration major requires 33 hours of major credit. All students must complete P SC 2013, 2173, 2223; 18 hours of public administration and public policy core courses; 3 hours in American political institutions chosen from P SC 3113, 3143, 3163, 4273, or 4283; and the capstone seminar. In addition, they must complete ECON 1123.

Students planning to be public administrators are encouraged to enroll in elective credit in history, sociology, communication, economics, foreign languages, computer science, and geography.

**MINORS**

Students majoring in other subjects may minor in political science or public affairs and administration. The requirements for the minor in political science are at least 15 hours of political science courses acceptable for major credit, excluding P SC 1113; at least 9 hours of which must be upper-division work. The department’s academic counselor is available to students needing help in choosing appropriate courses.

Students may also minor in public affairs and administration. The requirements for the minor are at least 15 hours of courses acceptable for major credit, including at least 9 hours at the upper-division level. Introductory courses are not counted toward this total. The Academic Counselor can assist students in the selection of courses that best serve their academic or career interests.

Students may also minor in elections and campaign management. The requirements are at least 15 hours of coursework, including at least 9 at the upper-division level. Required courses include P SC 3433 and 3483; one course chosen from P SC 3413, 3423, 3443, or 3473; and two courses chosen from a group of approved electives.

**Careers**

The study of political science and public administration is an excellent foundation for careers in law and law enforcement; government service at the national, state, and local levels, from federal agencies to city managers; politics, such as campaign management or lobbying or elective office; professional research for a “think tank;” labor relations; political journalism; teaching at the secondary and university levels; the diplomatic corps; management in the public and nonprofit sectors, in such areas as health care management and human resource management; consulting; international business; urban planning and development; business management; and policy analysis.

**Accelerated Dual Degree Programs**

**Political Science Bachelor of Arts/Master of Public Administration**

The accelerated dual degree is a five-year program for OU students to simultaneously receive a Political Science Bachelor of Arts
degree and the Master of Public Administration degree. A total of 144 hours is required for the degree.

**Political Science Bachelor of Arts/Master of Arts**
The accelerated dual degree is a five-year program for OU students to simultaneously receive a Political Science Bachelor of Arts degree and the Political Science Master of Arts degree. A total of 144 hours is required for the degree.

**Public and Nonprofit Administration Bachelor of Arts/Master of Arts**
The accelerated dual degree is a five-year program for OU students to simultaneously receive a Public and Nonprofit Administration Bachelor of Arts degree and the Political Science Master of Arts degree. A total of 144 hours is required for the degree.

**Public and Nonprofit Administration Bachelor of Arts/Master of Public Administration**
The accelerated dual degree is a five-year program for OU students to simultaneously receive a Public and Nonprofit Administration Bachelor of Arts degree and the Master of Public Administration degree. A total of 144 hours is required for the degree.

**Graduate Study**

**AREAS OF SPECIALIZATION**
American politics, comparative politics, international relations, political theory, public administration, public policy, and research methods.

**MASTER OF ARTS**
The Political Science Master of Arts degree provides excellent preparation for doctoral work for those in public non-profit, or private careers who find further professional development necessary. The degree program provides a basic minimum of structure to ensure that participants will obtain the necessary groundwork in political science. Beyond the basic requirements, there is an opportunity for significant specialization in the fields of most interest to the student. The M.A. is a 36-credit-hour degree, including P SC 5923, 5933, 6003, and 5980 (thesis) or 5950 (non-thesis); 18 hours of core courses consisting of 9 hours in a major emphasis field and 9 hours in a secondary emphasis field; and 3-6 hours of electives. The nonthesis option requires a final research paper.

**MASTER OF PUBLIC ADMINISTRATION**
The M.P.A. degree is designed to provide the student with an understanding and knowledge of government and its environment. As a professional program, emphasis is placed upon learning those administrative concepts, processes, and techniques that are associated with managing the public’s business. The academic base for the M.P.A. consists of required courses which include research methods, evaluation, and budgeting and area requirements in management, public policy, organizations, and American political process. The program integrates the theoretical with the practical dimensions of administration and encourages a broad academic and professional perspective. M.P.A. graduates typically enter the public or not-for-profit sectors, although many graduates have used the expertise gained in the program to enter and/or enhance careers in business and corporate enterprises.

The Master of Public Administration options are non-thesis only with a minimum total of 36 hours required. See College of Arts &

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** Sciences Master’s Programs** degree requirement checksheets for current requirements.

The Graduate Certificate in Nonprofit Management requires 15 hours and focuses on skill development. The curriculum in this certificate meets many of the core and area requirements of the MPA.

Public Administration offers classes in multiple formats and at multiple locations. Courses are scheduled in the evening, weekends, online and during the day. The program can be completed on the Norman or Tulsa campuses, and our faculty routinely teach MPA courses at the OU Health Sciences Center in Oklahoma City.

**DOCTOR OF PHILOSOPHY**
The Graduate Programs in Political Science doctoral program at the University of Oklahoma is one of the most diverse, well-established doctoral programs in the region. The program offers seven fields of study, which include American politics, comparative government, international relations, public administration, public policy, political theory and research methods. Doctoral students work closely with nationally recognized faculty who publish widely, are active in leadership positions in national and international professional associations, and are involved in editing leading journals in their fields. Students play a significant part in the intellectual life of the Department, participating in informal research-in-progress sessions, attending talks hosted by job candidates, and preparing papers for presentation at professional conferences.

A minimum of 90 semester hours of coursework beyond the bachelor’s degree is required, including 12 hours of required coursework, 27 hours of fields coursework, and 2-44 hours dissertation research. Doctoral students must complete a General Examination (written and oral) in two of the three fields (with the exception of Methods, which is a non-examining field). A doctoral candidate is expected to complete the degree requirements within four years after passing the General Examination. Students in the Ph.D. program must meet certain requirements in developing research tools and in familiarizing themselves with the broad spectrum of the discipline. Beyond this minimum of required courses, however, a detailed program will be developed by the student and the doctoral advisory committee in order to pursue the student’s major interests, and to lay the groundwork for a doctoral dissertation.

Opportunities for research and funding are provided by programs affiliated with the department, including the Carl Albert Congressional Research and Studies Center, the Institute for Public Affairs, the International Programs Center, the OU POLL, the Center for Risk, Crisis and Resilience, the Center for Applied Social Research, and International and Area Studies.

**Department of Psychology**

Jorge Mendoza, Chair
Lori Snyder, Graduate Liaison
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Phone: (405) 325-4511
FAX: (405) 325-4737
Internet: http://www.ou.edu/cas/psychology/
Faculty Roster

Professors Connelly, Day, Gilliland, Gronlund, Mendoza, Mumford, Showers, Terry, Wenger; Associate Professors Carvallo, Cava, Cokely, Cox-Fuenalda, Kimball, Kisamore, Mayeux, Snyder, Song, Steinheider; Assistant Professors Barnes, Ethridge, Lee, Liu.

Degrees Offered

- Bachelor of Arts
- Bachelor of Science in Psychology
- Master of Arts (Organizational Dynamics)
- Master of Science (Psychology)
- Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Information on graduate programs is available from the Graduate College.

General Information

The Department of Psychology was founded in 1928. The primary emphasis of the department is on scientific and applied psychology. At the present time, the department is focused on the areas of cognitive psychology, social psychology, quantitative psychology, industrial/organizational psychology, developmental psychology, neuroscience, personality/individual differences.

The teaching mission of the undergraduate psychology program is:

- to provide a major that presents psychology as a science of behavior and cognition;
- to provide a major that is consonant with the general requirements of the College or Arts and Sciences and exemplifies the best of a liberal arts degree by serving as a bridge between the scientific/quantitative and applied modes of psychological thought and
- to maintain requirements and offer coursework that will prepare undergraduate majors for a wide variety of graduate training in the behavioral sciences, as well as professional training in the health professions and law.
- The teaching mission at the graduate level is:
  - to provide a required core of survey courses in experimental psychology and statistics that serves to give a broad knowledge of scientific psychology, applied and research methodology, and
  - to provide conditions that will foster a research training program for behavioral and cognitive scientists.

The department provides research training by means of a curriculum that requires students to be involved in research beginning with their first enrollment and continuing every semester thereafter.

Facilities and Programs

The laboratory and teaching facilities of the Department of Psychology include the Brain and Cognitive Development lab, Snyder Lab, Center for the Study of Human Operator Performance (C-SHOP), Mumford Lab, Day Lab, and Connelly Lab. See Undergraduate Research Opportunities for more details.

Scholarships and Financial Aid

At the undergraduate level, the department offers The Outstanding Psychology Students (TOPS) scholarships to outstanding psychology students with at least junior standing and a superior record in coursework.

At the graduate level, the department has been able to provide financial support to most of those students wishing to be supported. Summer support is available on a competitive basis. The Charles Gettys Award and a Graduate Student Teaching Award are presented annually for outstanding research and teaching by a graduate student in the department.

Undergraduate Study

Students considering a major in psychology should contact an academic adviser in the Department of Psychology.

The Department of Psychology offers two degrees at the undergraduate level, the Bachelor of Arts and the Bachelor of Science in Psychology. The B.A. degree requires a total of 120 credit hours, including 48 hours at the upper-division level. A minimum of 34 hours of major coursework in psychology is required. The B.S. in Psychology degree requires a total of 120 hours, including 48 hours at the upper-division level. A minimum of 37 hours of major coursework in psychology is required. Both degrees also require specific courses from other departments. See Degree Requirement Checksheets for specific requirements.

CAREERS

Students with strong academic records anticipating careers in psychology or closely related fields are advised to participate in the enriching experience of conducting psychological research under the supervision of a faculty member under course numbers such as 3980, 3990 and 4990. See the Careers in Psychology (PDF) published by the American Psychological Association (APA) for an excellent introduction to careers in psychology, with a description of many subfields and job domains.

Students are encouraged to seek academic and career counseling with a faculty adviser, and to consult closely with the University’s Career Services.

BACHELOR OF ARTS

This program of study culminates in a degree that provides students with the knowledge and experiences necessary to pursue post-baccalaureate education in psychology and other professional training areas, with the training required to secure employment immediately following completion of the undergraduate degree, and with the broad education essential to the formation of a well-rounded, informed individual. Any student who meets the requirements of the College of Arts and Sciences may pursue the B.A. in Psychology.

Some of the fields that graduates with bachelor’s degrees in psychology have entered include administration and management, business and industry, casework, child care, employment interviewing, health services, marketing and public relations, personnel, probation and parole, psychiatric assisting, research or laboratory assisting, sales, teaching, and technical writing.

BACHELOR OF SCIENCE IN PSYCHOLOGY

The program of study that culminates in a Bachelor of Science in Psychology is designed to provide additional training and
experience in research beyond the B.A. degree to those students who want greater mastery in basic science and experimental methodology. Students who seek the B.S. degree program often do so to strengthen their academic skills and record to better prepare them for graduate studies. Acceptance into the B.S. degree program requires an application (obtained from the Psychology Department office) and a faculty sponsor.

Some of the fields that graduates with bachelor's degrees in psychology have entered include administration and management, business and industry, casework, child care, employment interviewing, health services, marketing and public relations, personnel, probation and parole, psychiatric assisting, research or laboratory assisting, sales, teaching, technical writing.

MINOR
Students seeking a minor in psychology are required to complete 18 credit hours, 9 of which must be upper-division. PSY 1113 is required, and the remaining six lower-division hours are electives. All upper-level courses are eligible for completing the upper-division hour requirement, except those involving independent instruction or variable credit. Prerequisites for courses taken by minors are the same as those required of majors, except that similar courses taken in another department may be substituted for the listed psychology course prerequisite if approved by the instructor.

Graduate Study

AREAS OF SPECIALIZATION
Areas of specialization in graduate training include cognitive psychology, social psychology, industrial-organizational, quantitative psychology, and developmental psychology, cognitive neuroscience, and personality psychology.

The programs of graduate training in the department are designed to produce experimental psychologists who are capable of assuming positions in academia, as well as industry and government. In a rigorous but cooperative and congenial atmosphere, high-quality research psychologists are trained to contribute to the body of knowledge of scientific psychology, as well as to disseminate and apply psychological knowledge.

Degree Programs

MASTER OF ARTS (Organizational Dynamics)
The Department of Psychology offers an innovative Master of Arts degree program in Organizational Dynamics at the Schusterman Center at OU-Tulsa. The program emphasizes research combined with practical application. After completing core courses, students specialize in one of two general tracks: Human Resource Management or Technical Project Management. Students interested in this program should consult with faculty members at OU-Tulsa.

In addition to the Master of Arts in Organizational Dynamics degree, the ODYN program offers two graduate certificates: Human Resource Management and Project Management. Each certificate requires the completion of four specialization courses. All coursework completed for the certificates will apply towards the Master of Arts in Organizational Dynamics degree; in addition, the graduate certificates can be achieved separate from the degree and are available to students in other graduate programs and certificate-only students.

MASTERS OF SCIENCE (Psychology)
The M.S. degree is conferred as a mark of progress toward the Ph.D. or as a terminal degree. In the former case, it is earned after a student has completed 30 hours of coursework (including PSY 5003, 5013, 5901, 5911 and 6073), 10 hours of electives, a master’s thesis, and a final oral defense of the thesis. Or the student may, with departmental approval, earn a non-thesis M.S. by completing 32 hours of coursework (including PSY 5003, 5013, 5901, 5911 and 6073), 21 hours of electives, and passing written and oral comprehensive examinations.

DOCTOR OF PHILOSOPHY
To complete the Ph.D. in Psychology a student must complete 90 hours of coursework beyond the bachelor’s degree. The individual student, in consultation with a faculty advisory committee, will design a unique course of study that reflects the student’s interests and career goals. Successful completion of all coursework, the Ph.D. general exams, and the dissertation is required for the Ph.D.

Students interested in our Quantitative program also take two courses from the mathematics department: Calculus-based mathematical statistics and linear algebra. The pre-requisite calculus courses for these may be taken at OU if the student does not have them at the time of admission.

General Requirements for MS and Ph.D.
A continuing involvement in directed or independent research is expected to be a part of the student’s program of doctoral study. The department has no foreign language requirements, but a student’s Advisory Committee may recommend the development of competence in other areas of study (e.g., computer science, industrial engineering, mathematics, philosophy of science, history of science, physiology) of potential benefit to the student’s particular professional development and interests.

As a vital part of the graduate training program in psychology, all graduate students are required to be engaged in a training assignment each term. These assignments vary according to the needs and professional aspirations of the student. They are designed to supplement the more formal coursework by a variety of pre-professional activities such as assisting in research, teaching, etc., under faculty supervision. The training assignment increases in responsibility as the student progresses. The amount of time required of the student varies from 10–20 hours per week, depending upon level of progress, the type of assignment, etc. The purpose of these assignments is to train the student in some of the types of activities that the student will ultimately be engaged in after the degree is received.

A student’s progress toward the Ph.D. degree is evaluated annually. Additionally, first-year students are evaluated after the first semester. The purpose of these evaluations is to provide feedback to the student and to assess the student’s proficiency based on academic coursework, progress in research, and potential for significant contributions to the profession.

Religious Studies Program
Charles Kimball, Presidential Professor of Religious Studies, Director
140 Robertson Hall
Norman, OK 73019
Phone: (405) 325-3349
Religious Studies is an interdisciplinary field devoted to the academic study of religion. The mission of OU’s Religious Studies Program is educational, to equip students with the knowledge to function in the diverse and complex global environment of the 21st Century. The Program observes and examines religion in its many expressions. The centerpiece of the program is a curriculum that enables undergraduate students to major or minor in Religious Studies but also to combine the RELS curriculum with other OU programs for the best possible preparation for a career, professional, or graduate school in a range of fields.

Careers

Religious Studies majors do the same things other humanities majors do, in roughly the same proportions. Majoring in Religious Studies is not, for most students, a route to a religious career, any more than majoring in English leads to being a novelist, poet, or literary critic. Graduates have gone on to pursue careers in a wide variety of fields, including nonprofit work, education, law, social work, medicine, business/finance, and graduate school.

Undergraduate Study

The study of religion at OU is not intended to promote or critique any particular religious faith, nor does it seek to encourage or discourage religious practice or expression. More broadly, by providing a greater understanding of religion in its pluralistic expressions the program promotes a more informed citizenry. The relationship of religion to other societal, cultural, and political activity means that the study of religion informs the understanding of all human activity. The Religious Studies Program works closely with the university’s International Programs office and the College of Arts & Sciences to identify and/or coordinate study abroad experiences for our students.

The curriculum involves a two-pronged academic exploration of different religious traditions (e.g., Native American, African, and other indigenous traditions, Christianity, Islam, Judaism, Buddhism, Hinduism, Baha’i, etc.); and different approaches to the study of religion (historical, social, political, intellectual, philosophical, scientific, literary). This prepares future journalists, teacher, lawyers, doctors, and business leaders to operate in the complex religious milieu of the coming decades.

MAJOR REQUIREMENTS

A total of 120 credit hours is required for the degree, including 48 hours at the upper-division level. Students complete a minimum of 36 hours of major coursework, of which at least 21 must be upper-division. A grade of “C” or better must be obtained in all courses for the major, including Capstone, and no course may be used more than once to satisfy major requirements in other majors or minors.

All students must complete RELS 1113, the prerequisite for many of the courses in the Religious Studies program. Students choose a second introductory course from ANTH 1823, PHIL 1203, PHIL 2403, RELS 2003, RELS 2403, or RELS 2413.

A second category of vital importance to the Religious Studies major is the Variety of Religious Traditions. Students will complete 9 hours chosen from approved courses in Judaism, Christianity, Islam, Asian Traditions, Indigenous Traditions or Other Traditions.

Additional Approaches to Religious Studies courses required. Students must choose a minimum of 9 hours from three of the following four groups: Religion, Literature, and the Arts; Religion, Social Organization & Politics; Religion and History; and Religion and Philosophy.

Students also complete 9 hours of electives chosen from Introductory Courses, Variety of Religious Traditions courses, Approaches to Religious Studies courses, Special Topics, Study Abroad, or Special Topics courses.

The student’s final requirement, RELS 4323 Capstone in Religious Studies, is a culmination of the work the student has completed in the major, requiring satisfactory seminar attendance and participation, and a significant written research project, combining synthetic and analytical skills.

MINOR

A minor may be earned in Religious Studies by completing one of the introductory courses from the major checksheet and 15 additional hours approved for use in the major. A minimum of 9 hours (a minimum of three courses) must be at the upper-division level. The minor may be declared through the College of Arts & Sciences Academic Services office, 124 Ellison Hall.

School of Social Work

Julie Miller-Cribbs, Director
David McLeod, Graduate Program Coordinator (Norman)
Lori Franklin, Graduate Coordinator (Tulsa)
Christina Miller, Assistant Director/Undergraduate Program Coordinator

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email: ouswk-tulsa@ou.edu
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Faculty Roster
Professors Davidson, Hill, Miller-Cribbs, Moxley; Associate Professors Byers, Franklin, Gray, Miller, Natale; Assistant Professors McLeod, Munoz, Noyori-Corbet; Clinical Associate Professor Wells; Clinical Assistant Professors Brady, Brandt, Dothard, Peterson, Gandy-Guedes, Kratz, Massey, Pettigrew, Riley.

Degrees Offered
- Bachelor of Arts
- Master of Social Work
- Master of Social Work/Master of Public Health
- Master of Social Work and Master of Arts in International Studies

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Additional information on graduate programs is available from the Graduate College.

General Information
Social work education has been a part of the curriculum at the University of Oklahoma since 1916-17. A separate School of Social Work was established in 1935. The two-year graduate program was fully accredited in 1957 and has maintained continuous accreditation. The undergraduate degree program gained approval in 1970 and has been continuously accredited since the inception of undergraduate accreditation in 1974. Both programs continue to maintain full accredited status from the Council on Social Work Education.

Social work is a profession devoted to the enhancement of human well-being and to the alleviation of poverty and oppression. Social workers strive to promote the empowerment and well-being of individuals, families, communities, and organizations in an increasingly global society. The expansion of human service programs and areas of practice utilizing social work knowledge and skills has created a demand for professional social workers. Social work offers a challenging and exciting career for the individual who is motivated to help others and has a personal commitment to the advancement of social justice.

The School prepares practitioners who will use an integrated combination of theories, conceptual knowledge, values, and skills to serve diverse client and community systems. The undergraduate program and the foundation requirements of the graduate program are based on a generalist model that emphasizes skills, knowledge, and values basic to all social work practice. In their final year of graduate study, students take one of two advanced concentrations: 1) Direct Practice (DP), or 2) Administration and Community Practice (ACP) offered at both campuses, Norman and Tulsa.

The curriculum recognizes the importance of moving students forward through approaches to mastery and competence that instills within students the necessary attitudes, motivation, knowledge, and skills required for sound practice. The curriculum prepares students for life-long learning within specific domains of their own choosing. Each degree program anticipates student movement into particular domains formed by human need and social issues, social policies, systems of care, and particular organizations.

Programs for Academic Excellence
The Anne and Henry Zarrow School of Social Work advances relevant and high-quality knowledge and values of social work practice useful in preparing competent social workers who can elevate the status of people, populations or communities that experience considerable vulnerability and injustice within Oklahoma and the broader society.

In keeping with its mission statement, the University of Oklahoma Anne and Henry Zarrow School of Social Work strives to reach people, populations or communities that experience considerable vulnerability and injustice within Oklahoma and the broader society. These Centers and Special Programs are key components of making our mission a reality.

Child Welfare Professional Enhancement Program
The Child Welfare Professional Enhancement Program (CWPEP) is a title IV-E partnership between the University of Oklahoma, the Oklahoma Department of Human Services, and the US Department of Health and Human Services Administration for Children and Families. The purpose of this partnership is to enhance and support Oklahoma’s public child welfare workforce.

Knee Center for Strong Families
The Knee Center for Strong Families sponsors academic and community-oriented programs in the fields of social work, public health (including mental health), and fine arts in three core areas: Visiting lectureships, workshops, seminars, meetings of scholars, conferences, symposia, and forums; planning grants or "seed money" to develop programs that might have continuous funding from other sources; and underwriting research on the planning and development of educational programs to enhance family life in Oklahoma.

Center for Social Work in Healthcare
The Center for Social Work in Healthcare is dedicated to promoting and supporting the optimal use of the social work profession in health care settings, with an emphasis on primary health care settings. This is accomplished through the provision of educational opportunities and supports to social work students who have demonstrated an interest in interdisciplinary practice in health care. The center supports and participates in Oklahoma projects and programs focused on improving primary and community health, and supporting the increased use of evidence based social work practice in health care. In addition, the Center provides technical assistance and resources to primary care practices that are interested in developing social work positions within their practices, or improving the use of social work in their interdisciplinary teams.

Continuing Education
The Anne and Henry Zarrow School of Social Work Program for Continuing Education seeks to provide high quality continuing education events to Oklahoma social workers. Events are held on both the Norman and Tulsa campuses as well as Northwest Oklahoma.
Scholarship and Financial Aid

The Anne and Henry Zarrow School of Social Work is dedicated to helping students fund their education by providing opportunities for internal (within the University) as well as external (outside of the University) scholarships.

OU also offers a wide variety of scholarships as does the College of Arts and Sciences. All financial need based scholarships for both undergraduate and graduate students are available through the Centralized Academic Scholarship Hub (CASH).

The School of Social Work provides a limited number of departmental scholarships to qualified students in the Social Work program. For graduate students, information about how to complete the online application is disseminated in the spring semester to both current students and new admits via email. Undergraduate students should apply through OU's Centralized Academic Scholarship Hub (CASH) for all departmental, college, and need based scholarships.

The school has a limited number of Graduate Research Assistant positions available that offer both a tuition waiver, a stipend, and health insurance. Information about how to apply for a GRA position is disseminated in the spring semester to both current students (via email) and new students (via acceptance packets) or as information becomes available.

OU Financial Aid Services administers federal, state, institutional and private aid programs.

The Child Welfare Professional Enhancement Program (CWPEP) is a stipend and tuition assistance program specifically designed to encourage future MSWs and BSWs to work in the child welfare field.

The Zarrow Mental Health Stipends support students in Masters level foundation and concentration year practica in Tulsa.

The Center for Social Work in Healthcare provides stipends for students interested in a health-related practicum.

Leadership Education in Neuro-developmental and Related Disabilities (LEND) is a nationwide training program sponsored by the Maternal Child Health Bureau of the United States Department of Health and Human Services. In Oklahoma, LEND prepares graduate students for leadership roles as professionals with interdisciplinary skills to support community-based partnerships with professional colleagues, clients, and families.

Undergraduate Study

The undergraduate social work program is designed to prepare social workers to assume entry-level professional roles in human and social service systems. In addition to the academic expectations, social work students are expected to demonstrate professional behavior which reflects a commitment to the ethics of the social work profession.

The role of the social worker involves helping people from a variety of backgrounds and with a range of problems, so it is important that the social work student not permit personal issues to interfere with this role and that the student have the emotional and psychological resources to render effective assistance to those in need.

Graduates of the baccalaureate program are eligible for membership in the National Association of Social Workers. They are also eligible to apply for advanced standing in the M.S.W. program at the University of Oklahoma or other graduate programs in social work. Following two years of supervised practice, they are eligible to apply for a license in the State of Oklahoma.

ADMISSION REQUIREMENTS

See BSW Admission Information for admission information, or contactouswk-norman@ou.edu for more information.

DEGREE REQUIREMENTS

The undergraduate social work curriculum is highly structured and requires no less than four semesters to complete all course requirements.

Students must earn a Combined Retention GPA of 2.50 to graduate with the Social Work Bachelor of Arts, with a grade of “C” or better in all social work courses. Additionally, students must earn a grade of “S” (satisfactory) in both practicum courses taken in the senior year.

The School of Social Work fully subscribes to and is guided by the NASW Code of Ethics. Social work program applicants and students are expected to demonstrate professional behavior which reflects a commitment to the ethics of the social work profession as exemplified in the Code of Ethics. Behavior and statements contrary to these ethical principles may result in denial admission or review of continuance in the School’s programs. Examples of behavior which warrant such denial or a review include, but are not limited to, derogatory oral and written statements towards other students, faculty, and/or persons from populations reflecting racial, ethnic, handicapped status, religious, socioeconomic, gender, and sexual orientation differences. Students are responsible for knowing and adhering to the NASW Code of Ethics. The most recent version can be read and downloaded from the internet through the national NASW website.

Additionally, the School publishes its own standards compatible with NASW in its Student Performance Policy (PDF).

The undergraduate social work program is built upon a strong liberal arts foundation that emphasizes a bio-psycho-social perspective. To assure that social work majors have been introduced to fundamental concepts within this perspective, the following prerequisites (or course content equivalents) are required before initial coursework begins in fall of the beginning of major coursework:

- PSY 1113, Elements of Psychology
- SOC 1113, Introduction to Sociology
- BIOL 1005, Concepts in Biology, or BIOL 1013, Introduction to Biology, or BIOL 1114, Introductory Zoology (with or without BIOL 1121)
- SWK 2113, Introduction to Social Work (This course may be transferred from other institutions if a syllabus has already been approved. Currently, syllabi from Oklahoma City Community College and Rose State College are accepted without the need for review. Syllabi from other institutions must be submitted to the Undergraduate Program Director for approval.)
Additionally, an introductory course in statistics must be taken BEFORE the beginning of research courses in the senior year. This is typically achieved through SWK 2223, Statistics for Social Work, offered in the second semester of the program (spring). However, students may meet this requirement with any approved statistics course (at OU PSY 2113, ECON 2843) with content similar to SWK 2223. Other than those listed, students must submit syllabi for approval. Also note that SWK 2223 meets General Education requirements for Core Area I Mathematics.

Listed below are the required courses for Social Work majors and the order in which they will be taken.

- Junior Year FALL — S WK 3003, 3103, 3233, 3323
- Junior Year SPRING — S WK 2223 (unless a substitute is offered) 3113, 3243, 3313
- Senior Year FALL — S WK 4083, 4103, 4311, 4315
- Senior Year SPRING — S WK 4093, 4325, 4331

Students who have completed similar coursework from an accredited social work program may have those credit hours transferred. A copy of the previous course syllabus will be reviewed by the Undergraduate Program Coordinator for necessary action. The student is notified whether credit is approved. Students should provide these materials to their advisor as soon as possible.

FIELD EDUCATION
Field education or “Practicum” is the cornerstone of social work education and allows social work students to put classroom learning into practice. The University of Oklahoma Anne and Henry Zarrow School of Social Work (OUAHSSW) works with over 300 affiliated agencies and facilities across Oklahoma to offer social work students direct learning experiences with individuals, families, groups, and communities. Sites provide students with the structure, supervision and resources for appropriate learning. Field instructors, who are employees of the site, provide on-site social work field education and supervision. Regular and adjunct faculty assigned to the Practicum Program serve as liaison faculty and work with sites and instructors to insure high quality experiences for both undergraduate and graduate students. A total of 600 clock hours must be spent in undergraduate practicum placement. Generally, students spend 20-24 hours each week at their site and earn 300 hours each semester. Undergraduate students completing a practicum must be concurrently enrolled in required classroom courses. The MSW program requires a total of 1010 clock hours in practicum placement. Students earn 460 hours in their first year of graduate school and the remaining 550 in their second year. Students who enter the MSW program in Advanced Standing are employees of the site, provide on site social work field education and supervision. Regular and adjunct faculty assigned to the Practicum Program serve as liaison faculty and work with sites and instructors to insure high quality experiences for both undergraduate and graduate students. A total of 600 clock hours must be spent in undergraduate practicum placement. Generally, students spend 20-24 hours each week at their site and earn 300 hours each semester. Undergraduate students completing a practicum must be concurrently enrolled in required classroom courses. The MSW program requires a total of 1010 clock hours in practicum placement. Students earn 460 hours in their first year of graduate school and the remaining 550 in their second year. Students who enter the MSW program in Advanced Standing have fulfilled the first-year practicum requirement as a part of their BSW program and complete 550 hours in practicum in their concentration year. See Frequently Asked Questions for additional information on Field Education.

Graduate Study

GENERAL INFORMATION
Social Work is a profession devoted to the enhancement of human well-being and to the alleviation of poverty and oppression. This is accomplished through the promotion, restoration, maintenance and enhancement of the social functioning of individuals, families, groups, organizations and communities. The expansion of human service programs and areas of practice that utilize social work knowledge and skills has created a demand for professional social workers. Social work offers a challenging and exciting career for the individual who is motivated to help others and has a personal commitment to the advancement of social justice.

The Master of Social Work degree (MSW) is designed to prepare students for advanced professional practice within an organizational context. Two major professional roles predominate. The first of these is direct social work practice with individuals, families and groups. The second is focused on administration, planning, and community organization. In recognition of these two distinct areas of practice, the school offers two areas of advanced concentration: direct practice and administration and community practice. The MSW is offered in both Norman and OU-Tulsa in both full-time and part-time format. The master’s degree program in social work requires 60 credit hours. The foundation is comprised of 30 credit hours and may be completed either through the on-campus full-time program or through the school’s program of part-time studies described below. The advanced curriculum is a full-time in-residence program, with full-time status defined as enrollment in not less than nine credit hours per semester. Advanced Standing status is available to students who have completed a bachelor’s degree in social work from an accredited program with the last five years and who meet additional criteria. The school prepares practitioners who are capable of using an integrated combination of knowledge, values, and skills in service to various client and community systems. The undergraduate and the foundation requirements of the graduate program are based on a generalist model emphasizing skills, knowledge and values basic to all social work practice. The candidacy year of graduate study is organized into two graduate concentrations: direct practice and administration and community practice.

ADMISSION
Admission to the Master of Social Work program is to either the 60 credit-hour program or to the Advanced Standing (33 credit hour) program. Advanced Standing is available only to the applicants who have completed a Social Work bachelor degree from an accredited university within the last five years. See MSW Admission Information for admission details, or contact ousswk-norman@ou.edu or ousswk-tulsa@ou.edu for more information.

TRANSFER CREDIT
The school accepts up to six hours of approved graduate course credit from another college or university or up to a full first year (30 hours) from a school of social work accredited by the Council on Social Work Education. This action is contingent upon the approval of the Director of the School and the Dean of the Graduate College.

PROGRAM REQUIREMENTS
Students in the 60-hour program come from a wide variety of backgrounds, no Social Work bachelor degree is required. It can be completed full-time in two years or part-time in three or four. The first 30 hours, called the foundation coursework, are general, foundation level social work courses. This coursework is the same for all students. After completing the first 30 hours of the program, students select their concentration and move into the concentration curriculum. The concentration curriculum makes up the remaining thirty hours. Two concentrations are offered: Direct Practice and Administration and Community Practice. The courses in the concentration curriculum vary depending on which...
concentration is chosen. Both concentrations contain a Thesis and a Non-Thesis track.

The 33-hour Advanced Standing program is for students who have graduated with a Social Work bachelor degree from an accredited university within the last five years. Students select a concentration upon entering the program; both concentrations contain a Thesis and a Non-Thesis track. The Advanced Standing Program can be completed on a full-time or part-time basis.

TIME LIMIT AND READMISSION
All students must complete the degree requirements within a five-year period from the time of first admission. A student who has successfully completed the first year or any part of the program in the school and withdraws for any reason must reapply to the Office of Admissions & Recruitment and to the School of Social Work. The student is subject to regulations applicable during his/her first term of enrollment so long as continuous enrollments are maintained. A student who interrupts enrollment for one year or more and is readmitted will then be subject to the regulations in effect at the time of readmission. If readmitted to the program, all previous required coursework must have been completed within the five-year period or the coursework must be retaken. The five-year requirement also applies to Advanced Standing students.

DUAL DEGREES
Master of Social Work and Master of Public Health - The joint MSW-MPH program seeks to strengthen public health social work through coursework graduate social work students undertake in both programs.

Master of Social Work and Master of Arts in International Studies - The joint MSW-MAIS program seeks to prepare students for a globally integrated practice environment that addresses global social, political and economic justice issues, whether in the realm of international diplomacy, the international economy, humanitarian aid and economic development assistance, or international advocacy.

CERTIFICATE PROGRAMS
The Anne and Henry Zarrow School of Social Work offers several certificate programs, Women’s and Gender Studies Certificate, Graduate Certificate in Public Health, and Social Work with American Indians. These are independent from the degree even though courses overlap. Certificates cannot be added post-graduation. Typically obtaining a certificate does not add courses to your degree but rather specifies the electives taken.

Department of Sociology
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Faculty Roster
Professors Bass, Burns, Kroska, St. John; Associate Professors Beutel, Burge, Chapple, Clark, Hope, Peck, Piotrowski, Worthen; Assistant Professors Carl, Hackney, Hill, Perry, Schleifer.

Degrees Offered
• Bachelor of Arts
• Master of Arts
• Doctor of Philosophy

Information on both undergraduate and graduate programs is included. However, the general information contained in this section mainly covers undergraduate study. Information on graduate programs is available from the Graduate College.

General Information
The Department of Sociology has two interrelated missions: to provide the highest quality education at the baccalaureate, master’s, and doctoral levels, and to foster state-of-the-art research agendas among faculty and graduate students. Teaching and research in the department help meet the needs of the state and nation by addressing important social issues. The undergraduate program contains two degree options, one in general sociology and one in criminology. Graduate level areas of concentration are class stratification, criminology and deviance, family, gender, cross-national Sociology, race and ethnicity, religion, and social psychology. Contemporary issues within these areas are emphasized, and their historical, comparative, and global dimensions are explored. Through research, we seek to update and refine knowledge in each area to assist in formulating and evaluating social policy.

At both the undergraduate and graduate levels, coursework in Sociology provides an analytic research emphasis for studying, understanding, and explaining major issues. Research in these areas updates and refines knowledge and, further, helps formulate and evaluate social policy.

The undergraduate curriculum in sociology prepares students for jobs in a wide-variety of occupations and for admission to advanced degree programs, especially in sociology, law, and criminal justice. The graduate program provides more intensive instruction and stimulates further intellectual growth and maturity. Graduate students completing a degree in sociology typically find employment in academic settings as professors and researchers, and in the public or private sectors as statistical analysts and research coordinators. The quality of the programs in sociology can be measured by the successful placement of our graduates in agencies, corporations, graduate and professional programs, research settings, and colleges and universities.
A major strength of the department’s graduate program is its training in research methods and statistics. The department maintains its own computer lab equipped with advanced statistical package software. Core seminars in statistics and methods encourage participation in all phases of research, from research design to data collection and analysis to the presentation of findings. Strength in this area complements coursework in the department’s three substantive areas of interest, and encourages students to be independent researchers and informed teachers. The department’s graduate students regularly present research papers at professional meetings, and have been very successful in winning competitions with these papers.

**Undergraduate Study**

The Department of Sociology at OU offers two options within the sociology Bachelor of Arts program: the general sociology option and the criminology option. The general sociology option gives students a broad education in the field of sociology, and students can select any type of upper-division sociology electives to complete the major. The criminology option focuses on criminology, a specialized area within sociology, so students on this track take upper-division electives that focus on the nature, extent, causes, and control of criminal behavior.

A total of 120 hours is required for either option, including 48 hours at the upper-division level. Both majors require a minimum of 33 semester hours of major coursework. All majors are required to take SOC 1113 (Introduction to Sociology), SOC 3123 (Social Statistics), and SOC 3133 (Methods of Social Research).

**GENERAL SOCIOLGY OPTION**

Along with 1113, 3123, and 3133, students in this option take additional Sociology Core course, SOC 3363, and the Sociology Capstone courses, SOC 4943. Students also take 15 hours from a list of approved Substantive Area courses, and 3 hours of Sociology electives. This elective may be fulfilled by any sociology courses except Criminology Capstone (4843).

**CRIMINOLOGY OPTION**

Along with 1113, 3123, and 3133, students in this option take an additional Sociology Core course, SOC 3523, and the Criminology Capstone course, SOC 4843. Students also take 12 hours chosen from a list of approved Criminology Substantive courses, and 3 hours of Sociology elective. This elective may be fulfilled by any sociology course except General Sociology Capstone (4943).

Students considering a major in Sociology should contact the department for assistance in selecting courses which contribute to the student’s educational and career plans. Students who intend to pursue careers in social agencies, corporations, or research settings will be advised regarding courses most appropriate to those interests. Students wishing to enroll in graduate or professional school will be advised regarding courses normally prerequisite to such work.

**MINORS IN SOCIOLOGY**

Non-majors may earn either of two minors in sociology.

**Sociology General**

Students must successfully complete 18 hours, consisting of SOC 1113, any four (4) courses from an approved list of courses, and one additional Sociology course at the 3000-level or above (excluding Directed Readings, Independent Study, Internship courses, and courses taken through Independent Study).

**Sociology-criminology**

Students must successfully complete 18 hours, consisting of SOC 1113, SOC 3523, SOC 3533, SOC 3543 or SOC 3553, and 6 hours of 3000- or 4000-level courses in Sociology (excluding Directed Readings, Independent Study, Internship courses, and courses taken through Independent Study).

**Graduate Study**

The M.A. and Ph.D. programs in sociology emphasize the learning of research methods and statistics in conjunction with chosen substantive area(s) of interest. The department offers six different courses in which graduate students develop research skills. At the doctoral level, students may choose to specialize in any two areas from the three areas of emphasis in the department.

**ADMISSION REQUIREMENTS**

See Department of Sociology admission application page for admission information.

**Master of Arts Degree**

A total of 35 hours is required for the Sociology Master of Arts degree. It is a Thesis only program consisting of 20 hours of required courses, including 3 hours of SOC 5980 Research for Master’s Thesis, and 15 hours of electives. Of the electives, 12 or more hours must be housed in the Department of Sociology at the 5000-level or above. The remaining 3 hours of electives may be Directed Readings (5960), a cross-listed course housed outside the department or another course outside the department.

With the approval of the student’s adviser and the graduate committee, limitations on directed readings and courses outside the department may be modified. Under no condition, however, will a student be permitted to apply more than three hours of directed readings toward an M.A.

**Doctor of Philosophy**

To earn the PhD degree, the student must complete at least 90 hours of graduate hours inclusive of electives, required classes, and dissertation hours, pass the general examination, and write a doctoral dissertation. All students admitted to the Ph.D. program must complete the following required courses: Advanced Methods of Sociological Research (SOC 5293), Fundamentals of Sociological Statistics (SOC 5283), Sociological Theory (SOC 5933), Advanced Sociological Statistics (SOC 6233), Qualitative Research Methods (SOC 5313) or Advanced Quantitative Analysis (SOC 6243) or another research course, Issues in Sociological Theory (SOC 6903), and 18 hours of coursework in the social sciences. A maximum of 24 dissertation preparation hours (SOC 6980) may be applied to the dissertation. A maximum of 44 credit hours may be transferred from other universities with the permission of a student’s advisory committee and the Dean of the Graduate College. The purpose of the coursework is to prepare the student for the general examination and the dissertation. The accumulation of coursework, in and of itself, does not constitute progress toward the degree.

With few exceptions, the student seeking this degree anticipates a career in teaching and/or research. Departmental requirements emphasize professional competence in sociology as a whole, especially research methodology, and expertise in two fields within sociology. At the PhD level, the student should acquire a broad
knowledge of the fundamentals of sociology and a focused specialization in two substantive areas of expertise.

A plan of study, filed formally with the Dean of the Graduate College, should develop the student’s knowledge of and expertise in sociology broadly defined, as well as two substantive areas of sociological expertise. The plan of study must include the core requirements for the MA plus one additional theory course. This is especially important to highlight for students who are transferring credits from other universities or entering the doctoral program with a Master’s degree in a related field. The plan of study must contain sufficient coursework to prepare a student for the general examination. The program of coursework and the committee can be amended as needed.

The general examination in sociology consists of a written component and an oral component. It usually is taken in the fall semester of the third year of the program. Once the relevant elements of the written component of the exam are considered satisfactory, then the student may proceed to the oral component of the general exam. In cases where the student’s written answers were considered satisfactory but the performance on the oral component of the exam was not, he/she will retake the oral component of the general exam in the following semester (timing to be determined in consultation with the student’s committee). A second unsatisfactory performance on the oral component of the general exam will result in dismissal from the program.

The doctoral dissertation is written and defended under the guidance of the student’s doctoral committee consisting of five members of the graduate faculty, at least one of whom is from outside the Department of Sociology.

Ph.D. students having sole responsibility for teaching a course in the Department also are required to take Professionalization Seminar (SOC 5832) and the Teaching Seminar (SOC 5831).

Women’s and Gender Studies

Maria del Guadalupe Davidson, Director
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Faculty Roster
Professor Irvine; Associate Professor Mackey; Assistant Professors Davidson, Funnell, Sibbett.

Degree Offered
• Bachelor of Arts

General Information

The Women’s and Gender Studies Program is an interdisciplinary program that seeks to enhance the student’s knowledge of gender roles and relations across cultures and history. Women’s and Gender Studies courses investigate the intersection of gender and such diverse phenomena as music, art, war, political activism, religion, communication, family life, and popular culture.

Scholarships and Financial Aid

Alice Mary Robertson Award

The Alice Mary Robertson award was established to honor the memory of Alice Mary Robertson, Oklahoma’s first female representative in the United States Congress. The purpose of the award is to stimulate an interest among graduate students in the study and interpretation of the contributions made by women to the culture and progress of Oklahoma as well as to awaken the public to a greater appreciation of these contributions. The award is a one-time award to a graduate student whose creative activity and/or scholarly or archival research enhances the appreciation of these contributions. Any graduate student currently enrolled at the University of Oklahoma or Tulsa campuses may submit an application for this award. A committee selects the recipients during the spring semester, based on an evaluation of the creative or research activity. Contact the Women’s and Gender Studies Program for more information.

Young Feminist Leadership Conference Travel Award

Each year the Women’s and Gender Studies Program makes available at least two student scholarships to cover the cost of attending the annual Young Feminist Leadership Conference held in Washington, D.C. The award is open to students who have declared a Women’s and Gender Studies major or minor. Contact the Women’s and Gender Studies Program for more information.

Civil Liberties and Public Policy Conference Travel Award

Each year the Women’s and Gender Studies Program makes available at least two student scholarships to cover the cost of attending the annual Civil Liberties and Public Policy Conference held at Hampshire College in Amherst, MA. The award is open to students who have declared a Women’s and Gender Studies major or minor. Contact the Women’s and Gender Studies Program for more information.

Careers

Women’s and Gender Studies students learn a variety of marketable skills: critical thinking, writing, public speaking, organization, conflict resolution, diversity training and project design. The interdisciplinary and global perspective gained will enable the student to bring insight, sensitivity and appreciation to any professional situation they pursue. Majors will be well-prepared for work in for-profit or not-for-profit organizations, social help agencies, human rights advocacy, victim’s advocacy, or graduate study in law, medicine, human relations, education, nonprofit management, information science, communications, fine arts, public health, or academic research.

Undergraduate Study

MAJOR

Students may major in Women’s and Gender Studies Bachelor of Arts in the College of Arts and Sciences. A total of 120 hours is required, including 48 hours at the upper-division level. The Women’s and Gender Studies faculty has approved 33 hours of major coursework including the following: WGS 1003, Introduction to Women’s and Gender Studies; a minimum of three hours in each of the three categories History and Culture, Literature, Art and...
Communication, and Contemporary Society and Policy; one Theory Requirement course; a senior requirement, which can be fulfilled by honors research, a senior thesis or an internship; and a Senior Capstone course.

**MINORS**

**SOCIAL JUSTICE**
The minor in Social Justice is comprised of 15 hours, including 9 hours of upper-division coursework. Required courses are WGS 3123 and WGS 4023, and an additional WGS course. The remaining 6 hours are selected from a list of approved social justice-related courses.

**WOMEN'S AND GENDER STUDIES**
A minor is offered in Women's and Gender Studies. Students must complete 18 hours of courses, including at least 9 hours of upper division coursework. The minor requires WGS 1003, Introduction to Women's and Gender Studies, 12 hours selected from an approved list of courses, and 3 hours selected from specified WGS courses. Interested students should contact the Women's and Gender Studies office or website for current course listings.

**Courses in Women's Studies**
Courses required for the major fall into the following categories: history and culture; literature, art and communication; and contemporary society and policy. Course listings are available in the [OU course catalog](https://catalog.universityofoklahoma.edu/).

As an interdisciplinary program, Women's and Gender Studies courses are offered through a variety of departments which include: African and African-American Studies, Anthropology, Art History, Classical Culture, English, Health and Exercise Science, History, Honors College, Human Relations, International and Area Studies, Journalism and Mass Communication, Liberal Studies, Modern Languages, Literatures and Linguistics, Musicology, Political Science, Religious Studies, Sociology, and others as topics are made available.

Students should consult the Women’s and Gender Studies Office for assistance in course selection.

**Graduate Study**
Several graduate courses are offered each year in Women’s and Gender Studies. However, in order to pursue graduate study in Women’s and Gender Studies, a graduate student must be accepted into a department and design an interdisciplinary degree program in accordance with Graduate College guidelines. Women’s and Gender Studies faculty will assist students with program design.

**Graduate Certificate in Women's and Gender Studies**
The purpose of the graduate certificate program is to provide an interdisciplinary graduate education which will broaden and/or give specialty focus to students' Women's and Gender studies. The program may particularly signify a student's focus on one or more of the following: feminist scholarship, research or creative activity in a particular field of study; teaching interdisciplinary Women's and Gender Studies; or professional public service for/to women/girls/sexual minorities. The graduate certificate will augment and provide formal recognition to students' work in this area, thereby enhancing their success in the academic and professional job markets. Required courses for the certificate are WGS 5001, WGS 5123, and nine hours of electives.
The College is composed of academic and research units: the Department of Geography and Environmental Sustainability and the School of Meteorology are the academic units; research units include the Advanced Radar Research Center (ARRC), Center for the Analysis and Prediction of Storms (CAPS), the Center for Spatial Analysis (CSA), the Cooperative Institute for Mesoscale Meteorological Studies (CIMMS), the Environmental Verification and Analysis Center (EVAC), the Oklahoma Alliance for Geographical Education (OKAGE), the Oklahoma Climatological Survey (OCS), the Oklahoma Mesonet, the Oklahoma NASA Space Grant Consortium (SCGC), the Office of Weather Programs and Projects (OWPP), and the South Central Climate Science Center (SC-CSC).

The College’s academic and administrative office is located in the National Weather Center, the University’s facility for weather education, research, and operations. This 250,000-square-foot facility houses weather research and operations programs of the University of Oklahoma, the College of Atmospheric and Geographic Sciences Dean’s Office and the U.S. National Oceanic and Atmospheric Administration.

Career Opportunities

Environmental Sustainability
Climate change, habitat destruction, pollution and the overuse of natural resources have contributed to a human environment that may no longer be sustainable. Only by using modern scientific methods and by integrating scientific research with an understanding of the global economy and governmental institutions can we expect to understand and manage a natural environment that will be sustainable, supporting and enhancing the quality of life for generations to come. Skilled professionals educated in the principles of environmental sustainability are essential to the effective management of the natural environment. These professionals will be qualified for numerous sustainability-related positions in government, the private sector, the non-profit sector, and education. Because many managers in these sectors have only a vague understanding of sustainability, persons with degrees in environmental sustainability are positioned very well to achieve important leadership positions, setting agendas for long-run sustainability at the local, regional, national, and global levels.

Geographic Information Science
Location-based data are central to 80 to 90 percent of all governmental information and to a wide range of business endeavors. Students who major in geographic information science study the science and technology of gathering, analyzing, interpreting, distributing and using geographic information. The U.S. Department of Labor declared geospatial technology as one of the twelve targeted industries that are high growth, high demand, and economically vital for the nation. Lending itself to both physical and social sciences, geospatial technology is applied across a broad range of sectors. Career opportunities span academia, government, industry and non-governmental organizations and include careers in agriculture, forestry, urban planning, land use, soil mapping, energy & utilities, redistricting, identifying and monitoring surface and ground water, flood damage assessment and relief measures, and consumer industries like in-car navigation systems.

General Information

The Mission of the College of Atmospheric and Geographic Sciences is to provide a world-class academic experience that promotes innovation and research, leading to advanced education and exciting careers in geography, environmental sustainability, meteorology, climate, geographic information science, and global environmental concerns. The College’s faculty, staff, students and graduates are internationally recognized for their contributions to the knowledge of the environmental systems that manifest in weather and climate, the interdependencies between societies and their natural environments, and the transition to a sustainable civilization.
Geography
More geographers than ever before are being hired in dozens of different fields. All levels of government hire geographers, who work for local and state economic development or planning offices, conduct research in recreation and park use, or map land use from satellite images. Many geographers at the federal level work for the Environmental Protection Agency, the Central Intelligence Agency, the U.S. Geological Survey, and the Department of State. Geographers also conduct marketing studies, plan transportation routes, understand international markets, advise businesses on the best location for new stores, work in real estate and urban planning, and determine environmental risks associated with site locations. From electric companies to wind-power farms, from forestry to telecommunications, real-time mobile interactive geographic technologies and databases are emerging as the backbone of large-scale management systems for industries with distributed assets and mobile workforces.

Meteorology
Meteorologists are highly trained atmospheric professionals who not only report on the weather, but also forecast it, prepare warnings, study the ozone and pollution levels, brief pilots on hazardous conditions, monitor rainfall and flood levels, and conduct research into specific weather phenomena like severe storms and tornadoes. Although a large number of meteorologists are employed by the media and the National Weather Service, the demand for meteorologists from engineering and environmental firms, private weather forecasters and consultants, and over a dozen federal agencies indicates that the need for professional meteorologists will continue to increase. Employers include all branches of the military, airlines and cargo haulers, the National Aeronautics & Space Administration (NASA), utility and insurance companies, ocean shipping firms, commodity trading firms, federal and state research laboratories, and meteorological software companies.

Programs for Academic Excellence

PARTICIPATION IN THE HONORS PROGRAM
Eligible undergraduate students may participate in the University-wide Honors Program described elsewhere in this catalog. Specially designed Honors courses and seminars provide the Honors student with small classes and opportunities for interaction with the University’s best and brightest faculty members, both within the student’s major field of study and in other courses used to satisfy curricular requirements.

RESEARCH OPPORTUNITIES
Undergraduate students are encouraged to work with faculty on research projects. These student research projects can be an important component of the Honors Program and/or a source of part-time income and scholarship support. Such research participation provides the student with important experience in his or her discipline in addition to meeting normal academic requirements. For more information on undergraduate research, visit the University’s Undergraduate Research website.

Faculty-supervised research is an important component of the College of Atmospheric and Geographic Sciences graduate program. Many graduate students are supported financially through research assistantships funded by federal and private industry grants and contracts. Other graduate students are supported financially through teaching assistantships awarded by their academic units. Faculty-supervised student research leading to master’s theses and doctoral dissertations is an integral component of the overall graduate degree requirements.

Special Facilities and Programs
The College of Atmospheric and Geographic Sciences occupies state of the art classroom, laboratory, and research space in multiple locations on the OU campus. The Department of Geography and Environmental Sustainability is headquartered in the Sarkeys Energy Center (SEC) on the OU Main Campus, while the School of Meteorology calls the National Weather Center (NWC) its home on the OU Research Campus. The College’s research units are strategically located across the SEC, NWC, as well as in Partner’s facilities on the OU Research Campus. Each unit is situated to take full advantage of collaborations that will advance the international leadership role of OU in the atmospheric and geographic sciences.

THE SARKEYS ENERGY CENTER
The Department of Geography and Environmental Sustainability, the Environmental Verification and Analysis Center (EVAC), and the Oklahoma Alliance for Geographic Education (OKAGE) are housed on floors four, five, and six in the Sarkeys Energy Center (SEC). Classrooms, computer labs, and laboratory facilities are also located in the building.

THE NATIONAL WEATHER CENTER
The National Weather Center (NWC) houses University of Oklahoma components and a confederation of state and federal organizations that work together on educational, pure and applied research, and operational activities.

The Atmospheric and Geographic Sciences Dean’s Office, the School of Meteorology, the Cooperative Institute for Mesoscale Meteorological Studies, the Center for Analysis and Prediction of Storms, the Center for Spatial Analysis, the Natural Hazards and Disaster Prevention Center, and the Oklahoma Climatological Survey are the University of Oklahoma components of the Weather Center.

The federal agencies that are part of the Weather Center include: the National Severe Storms Forecast Laboratory, the Storm Prediction Center, the National Weather Service Office (Oklahoma City), the WSR-88D (NEXRAD) Radar Operations Center, and the Warning Decision Training Branch. The National Weather Center programs offer a rich educational and research environment for students pursuing undergraduate and graduate study in meteorology, climate, hydrology, remote sensing, and computer applications.

The NWC also houses the NWC Library, which contains almost 4,000 meteorology books and hundreds of government documents in its collection and access to over 50 atmospheric science journals. The NWC Library supports the research, education, outreach and operations missions of all of the entities in the NWC and also supports the wider meteorology community in Norman. For more information, visit the NWC Library’s website.

CENTER FOR SPATIAL ANALYSIS (CSA)
The Center for Spatial Analysis (CSA) at the University of Oklahoma is a multidisciplinary university research center specializing in the study and application of geospatial science and technology. CSA is composed of three working units that focus on research and
development, outreach and training, and applications and services. Through efforts in each of these units CSA seeks to advance the geospatial vision of the university and contribute to education, research, and economic development in the State of Oklahoma. Housed in Two Partners Place, CSA is a member of the National Weather Center program and the OU Research Campus, an affiliate member in the Oklahoma NASA Space Grant Consortium, and a partner to the Center for Applied Social Research. Visit their website for further information.

South Central Climate Science Center
The South Central Climate Science Center (SC CSC) is part of a network of eight CSCs created to provide scientific information, tools, and techniques that managers and other parties interested in land, water, wildlife and cultural resources can use to anticipate, monitor, and adapt to climate change.

Housed in Five Partners Place, the SC CSC is supported by a consortium of partners that include The University of Oklahoma, Texas Tech University, Louisiana State University, The Chickasaw Nation, The Choctaw Nation of Oklahoma, Oklahoma State University, and the National Oceanic and Atmospheric Administration.

Administration’s Geophysical Fluid Dynamics Laboratory.

The current focus of the SC CSC consortium is on recruiting and training graduate students, conducting climate change and impacts research and developing climate science and climate change educational programs. For more information, visit their website.

College Honor Roll
The College of Atmospheric and Geographic Sciences Honor Roll is compiled at the close of each fall and spring semester. It includes students who have completed at least 12 grade point hours (excluding courses graded S/U or P/NP) and have earned an average of 3.50 or higher during the semester. Part-time students enrolled for both the fall and spring semesters of an academic year will be included on the spring semester honor roll provided that, as a result of combining the work completed during the fall and spring semesters, they earn at least 12 grade point hours (excluding courses grade S/U or P/NP) with no withdrawals and an average of 3.50 or better.

Student Activities and Organizations
Students in the College of Atmospheric and Geographic Sciences form lasting friendships while at OU, drawn together by the rigor of their degree programs, a devoted faculty and staff, and social activities sponsored by the College of A&GS and by the College’s individual academic units. These include New Sooner Orientation, photo contests, the annual Bevo Barbeque, the Groundhog’s Day Party, forecast contests, the Weather Festival, and the Geography Bowl, to name just a few.

Students also form strong bonds through participation in student clubs, such as:

- The University of Oklahoma Geography & Environmental Sustainability Club
- GIS Club
- Association of Geography Graduate Students
- Student Chapter of the American Meteorological Society (SCAMS)

- Student Affairs Committee (Meteorology)
- Oklahoma Weather Lab (OWL)

Scholarships and Financial Aid

College of Atmospheric & Geographic Sciences
The College offers the John T. Snow Study Abroad Scholarship, a $1,500 award presented annually to an undergraduate who plans to study abroad during the upcoming year, and the South Central Climate Science Center International Studies Scholarship, a $5,000 award presented annually to students enrolled in OU’s Study Abroad program who have an interest in weather and climate impacts on society or environmental problem solving.

A&GS majors may also apply for NOAA’s Ernest F. Hollings Scholarship Program. This program provides successful undergraduate applicants with awards that include academic assistance (up to $8,000 per year for two academic years).

The College also offers research grant opportunities to A&GS upperclassmen. Students are encouraged to file the Free Application for Federal Student Aid, apply for scholarships, and other resources on the University’s Financial Aid Services website.

Department of Geography and Environmental Sustainability (DGES)
DGES awards partial non-resident fee waivers; the annual awards range from $2,000 to $2,500 and are in addition to any other financial aid offered by OU. For transfer students, the awards are made based on grade point average (a 3.0 minimum GPA is required). For freshmen, awards are made based on a review of high school GPA and ACT/SAT scores. Typically, five to seven awards are made each year.

DGES has also made a commitment to majors to support student attendance at professional conferences. This funding includes travel, lodging and registration fees.

The department also presents the following annual awards, which students may apply for at the University’s Centralized Academic Scholarship Hub (CASH) from October 1 to March 1:

- Vernon and Sandra Nutter Scholarship ($2,000)
- Pugh Pioneer Family Scholarship ($1,000)
- Ralph and Margaret Olson Scholarship ($1,000)
- James Davis Geography Early Scholar Award ($500)
- Bollinger Award ($500)
- Gress Family Scholarship ($500)

There are additional scholarship opportunities offered through the Center for Spatial Analysis (CSA) for students majoring in GIS, specifically:

- The Oklahoma NASA Space Grant Geospatial Workforce Development Award ($2000)
- The Spatial Energy Scholarship in Honor of Richard Crews ($1500)
- The Undergraduate Intelligence Defense Enrichment Fund ($500)

Application details are posted on the CSA website early in the spring semester.

School of Meteorology
The School of Meteorology awards partial non-resident fee waivers; these annual awards range from $3,000 to $3,500 and are in addition to any other financial aid offered by OU. The awards are made based on a holistic approach with emphasis on AP classes
and scores, high school GPA, ACT/SAT scores and written statements submitted during the application process. All nonresident students interested in a meteorology major will need to apply through the OU scholarship application. Typically, 8 to 10 new awards are made each year. The awards are automatically renewed for up to four years as long as the student remains a nonresident meteorology major and maintains a minimum 3.0 GPA at OU. The School also presents the following annual awards, which students may apply for at the University’s Centralized Academic Scholarship Hub (CASH):

- Elbert W. “Joe” Friday Scholarship ($2,500)
- Forrest W. Johns Memorial Scholarship ($1,500)
- Kelvin and Lisa Droegemeier Endowed Scholarship for Excellence in Meteorology ($1,000)
- Eric Nguyen Memorial Scholarship ($750)
- Thomas Julian Lockhart Scholarship ($500)

The School of Meteorology has also made a commitment to their majors by supporting their attendance at professional conferences. This funding includes transportation, accommodation and registration fees.

Meteorology majors may also apply for the following national scholarship opportunities:

- **NWA scholarships** to undergraduates, junior or higher, majoring in meteorology.
- **Pam Daile Scholarship** provides funding to a sophomore or junior majoring in meteorology; winner must attend the annual Severe Storms and Doppler Radar Conference to receive the scholarship.
- **American Meteorological Society (AMS) Scholarships and Fellowships**: AMS offers a number of scholarships, including one for incoming freshmen.
- **NASA** provides scholarships for students who are dependents of current or retired NASA employees.

### Computing Services

The College of Atmospheric and Geographic Sciences has made a major commitment to integrate and expand computer and network technology in its courses and programs. The College provides a specialized Media lab for exclusive use by its majors in the National Weather Center, Room 3650. This lab contains equipment geared toward the special needs of students majoring in the College of Atmospheric and Geographic Sciences and includes an HP DesignJet 800ps 42" Poster Printer. The College also maintains three state-of-the-art computer labs in Sarkeys Energy Center.

The College is a partner in the University of Oklahoma SuperComputing (OSCER-OU SuperComputing Center for Education and Research Center).

### Storm Chasing Policy

The University of Oklahoma’s College of Atmospheric and Geographic Sciences does not condone or encourage storm chasing by students. Anyone who chooses to chase storms does so at their own risk and should not imply that their activities are connected with the University. The only possible exception is when students are officially included in storm intercept activities conducted as part of well-planned and safety-trained scientific projects lead by faculty or scientists in the National Weather Center research units. Storm chasing is not part of the School of Meteorology course curriculum nor should such activities take precedence over the academic activities of the School such as coursework and attending classes and seminars.

### Undergraduate Study

The A&GS Dean’s Office and your academic adviser will:

- Work with you to establish realistic goals and objectives.
- Encourage you to be responsible for your own academic progress and to realize your full potential as a student at the University of Oklahoma.
- Understand and communicate the Atmospheric and Geographic Sciences curriculum, graduation requirements, and University of Oklahoma policies and procedures.
- Be accessible for meetings by appointment.
- Respond promptly to your e-mails and telephone calls.
- Make referrals to resources outside the College when needed.
- Help you monitor your progress toward graduation.
- Assist you with any problems of an academic nature.

As a student in the College of Atmospheric and Geographic Sciences, you are expected to:

- Learn the requirements for your degree program, which are posted on the college website and in the OU General Catalog.
- Become familiar with Degree Navigator, the University’s online system that monitors progress toward the completion of your degree.
- Become knowledgeable about University policies and procedures, e.g., drop/add deadlines, enrollment, how to apply for financial aid.
- Set a projected graduation date and develop a semester-to-semester plan to complete your degree.
- Stay up to date with College events and opportunities by reading Monday Memo, the College’s weekly online newsletter which is emailed to you OU email account every Monday during the spring and fall semesters.
- Meet with your academic advisor at least once every semester.
- Schedule a degree check in the A&GS Dean’s Office (NWC, Room 3630) by the first semester of your junior year.
- Save a copy of every paper or major assignment, along with all official University documents (e.g., receipts) until you are cleared for graduation.
- Be responsible for your actions and decisions.

### ADMISSION TO THE UNIVERSITY

Students must be admitted to the University of Oklahoma before being admitted to the College of Atmospheric and Geographic Sciences.

First-year students and all other prospective A&GS students who have not yet met the requirements for admission to the College of Atmospheric and Geographic Sciences are admitted to University College. Inquiries concerning admission to the University and University College should be addressed to the Office of Admissions. Prospective students considering majoring in any of the College’s programs should complete as a minimum the following high school preparatory work:

**Mathematics** — four years of college-preparatory mathematics.
**Additional College Regulations**

**ADMISSION TO THE COLLEGE**

Students are admitted to the College of Atmospheric and Geographic Sciences from University College once they declare a major in geography, environmental sustainability, geographic information science, or meteorology, and complete the following requirements:

- A minimum of 24 semester hours of college credit.
- A minimum combined retention grade point average of 2.25.

Students transferring into the University of Oklahoma from another institution must have a minimum of 24 semester hours of college credit and a minimum 2.50 retention grade point average to be directly admitted to the College of Atmospheric and Geographic Sciences.

Academic credit from any division of the University of Oklahoma — Norman campus, Health Sciences Center, OU-Tulsa, and Claremore, or Continuing Education — is considered resident credit at the University of Oklahoma. Grades and hours earned at any of these divisions are included in the OU retention and cumulative grade point averages for purposes of admission or re-admission to the University, and to the individual colleges within the University.

**STUDENT ADVISEMENT**

Students in the Department of Geography & Environmental Sustainability are advised by a professional academic counselor, who also works with majors to establish faculty mentoring.

Students in the School of Meteorology are advised by a faculty advisor, and also have access to a professional academic counselor in the School’s main office.

In addition to the adviser in your academic unit, the Dean’s Office (NWC, Room 3630) is available to assist students with degree checks, transfer equivalencies, and any problems of an academic nature. Students may call (405) 325-3095 to schedule an appointment.

Please note that the responsibility for meeting graduation requirements lies with the student and not with the adviser, the school/department, or the Dean.

**COLLEGE GRADE POINT AVERAGE REQUIREMENTS**

To remain in good standing in the College of Atmospheric and Geographic Sciences, students must maintain a 2.25 combined retention grade point average in all coursework attempted, a 2.25 grade point average in all coursework attempted in the major area, and a 2.25 retention grade point average in all coursework attempted at OU.

**ACADEMIC CONTRACT**

Students whose major, combined retention or OU retention grade point averages fall below 2.25 are placed on academic contract. Students on academic contract are denied enrollment privileges through the College of Atmospheric and Geographic Sciences following any semester in which satisfactory scholastic progress toward a 2.25 has not been made.

Grade point deficiencies must be made up through reenrollment in major courses in which the student had a last-recorded grade of D or F. Should all D or F grades in curriculum courses be raised to a C or above, and the student still has grade point scholastic deficiencies, the student may then enroll in non-major courses. For the freshman and sophomore years any course may be used, but for the junior and senior years, the courses must be numbered 2000 or above, unless the course so elected is approved as an elective in the last two years of the student’s major curriculum.

After a student has been reinstated in the University following an unsatisfactory scholastic record, the student must apply to the Dean of the College of Atmospheric and Geographic Sciences for reinstatement in the College. The Dean will determine whether to readmit the student and may prescribe the conditions for reinstatement in the College in accordance with the policies established by the faculty and the Dean.

**COLLEGE CREDIT HOUR REQUIREMENTS**

To be recommended for a bachelor’s degree in the College of Atmospheric and Geographic Sciences, a student must complete:

- A minimum of 120 semester credit hours applicable toward an Atmospheric and Geographic Sciences bachelor’s degree.
- A minimum of 40 semester credit hours of upper division credit (courses numbered 3000 or above) must be earned at an accredited senior institution.
- A minimum of 60 semester credit hours must be completed at accredited senior institutions.
- Transfer credit may be accepted from two-year colleges to meet lower division requirements only.
- A minimum of two semesters must be spent in residence in the College of Atmospheric and Geographic Sciences.
- At least 36 of the last 48 hours must be earned in residence at OU.
- No more than 52 of the minimum 124 semester credit hours may be taken in one department of the college (geography, geographic information science, or meteorology).
- No more than 12 hours of independent study or directed readings may be applied toward degree requirements.
- A minimum 2.25 must be maintained in the major, on all OU work attempted, and on the student’s combined retention grade point average.
- No more than six semester credit hours of military science may be applied toward degree requirements.

**ADDITIONAL ACADEMIC REGULATIONS**

- Any departure by a student from the curriculum requirements and scholastic rules must be approved by a petition and must not conflict with existing University regulations.
- The College of Atmospheric and Geographic Sciences requires comprehensive examinations to be given during the regular scheduled examination periods in all undergraduate courses excluding directed readings, pure laboratory courses and project-type courses and seminars. No member of the faculty is authorized to depart from this regulation or from the published examination schedule for either a class or an individual without prior approval. Special early examinations given to individual
students or groups of students as substitutes for final examinations are prohibited. A student will not be expected to take more than two examinations in one day.

- Full-time students may enroll in 12-19 hours of coursework. Enrollment in more than 19 credit hours is permitted only with the approval of the student’s adviser and the Dean of the College of Atmospheric and Geographic Sciences. Permission to carry more than 19 hours will depend primarily on the student’s scholarship record and his/her ability to carry increased loads.
- Academically superior students are encouraged to contact the Honors College office to investigate their participation in the University’s Honors College.
- Pass/no pass enrollments may not be used to satisfy College of Atmospheric and Geographic Sciences requirements.

TEN-YEAR LIMITATION RULE
Credit in a student’s major that is more than 10 years old may not be applied toward a bachelor’s degree unless it is validated by the major department or by each department if the student’s major is interdisciplinary.

Minors
The College of Atmospheric and Geographic Sciences offers students the option of declaring a minor subject. Minors in the College are available in environmental sustainability, geography, geographic information systems, hydrologic science, physical geography, weather and climate, and meteorology.

The specific minor requirements will be found in the section of the catalog describing the major program offered by the College and at [http://www.ou.edu/checksheets/minors.html](http://www.ou.edu/checksheets/minors.html). Minors in Hydrologic Science and Weather and Climate offered through the College are described below. The successful completion of a minor will be entered on the student’s permanent record at the time the degree is recorded. The College of Atmospheric and Geographic Sciences also offers these approved minors to students registered in other colleges within the University. In addition, A&GS students are eligible to declare a minor offered through other OU colleges.

Minor in Hydrologic Science
Hydrologic science is the study of the occurrence, distribution, movement and properties of water and its relationship with the Earth’s environment. Thus, hydrologic science is a cross-disciplinary area which blends aspects of civil engineering, environmental science, geography, geology, geophysics, and meteorology. Persons with backgrounds in hydrologic science will have the expertise to investigate the water cycle including techniques on measuring the various components with various tools such as radar, GIS, and remote sensing platforms. This will allow for preparing plans for the wise, long-term use of water resources in agriculture, industry, municipal planning, and recreation.

Minor in Weather and Climate
The College of Atmospheric and Geographic Sciences offers students in other colleges a minor in Weather and Climate. This minor requires the successful completion of 15 hours of courses acceptable for major credit in Geography and Meteorology, to include nine hours at the upper-division level. This minor is not available to Geography or Meteorology majors.

College Requirements for Graduation

GRADUATION GRADE POINT AVERAGE
A minimum 2.25 must be maintained in the major, on all OU work attempted, and on the student’s combined retention grade point average to earn a bachelor’s degree through the College of Atmospheric and Geographic Sciences.

DISTINCTION AND SPECIAL DISTINCTION DEGREES
The faculty may recommend that the degree “With Distinction” be conferred on graduates who have a retention grade point average at OU of 3.50 or higher and “With Special Distinction” on students who have an OU retention grade point average of 3.75 or higher.

BACHELOR OF ARTS DEGREE
The Bachelor of Arts degrees in A&GS emphasize the social applications of the discipline. Students pursuing a bachelor of arts will acquire knowledge and skills in foreign language, statistics and social understanding, including policy making.

In addition to University-Wide General Education requirements, the following must be completed for the Bachelor of Arts in Geography, Bachelor of Arts in Environmental Sustainability, or the Bachelor of Arts in Geographic Information Science:

- Humanities or Social Science — one course in addition to General Education requirements.
- Natural Science elective — one course in addition to General Education requirements, with or without lab.
- Two courses (six hours) intermediate-level foreign language. Students who demonstrate proficiency in a foreign language (through placement or competency exam) may replace the six hours of foreign language with adviser approved electives.
- Twenty-four hours of adviser approved coursework outside the Department of Geography and Environmental Sustainability.

Total Minimum Curriculum Hours Required for Graduation: 120

BACHELOR OF SCIENCE DEGREES
The Bachelor of Science degrees in A&GS emphasize the science and engineering sides of the discipline. Students pursuing a Bachelor of Science degree will acquire knowledge and skills in math, physics and computation.

In addition to University-Wide General Education requirements, the following must be completed for the Bachelor in Science in Geography, the Bachelor of Science in Environmental Sustainability, the Bachelor of Science in Geographic Information Science, or the Bachelor of Science in Meteorology:

- CHEM 1315, General Chemistry*
- PHYS 2514, General Physics I for Science and Engineering Majors* and PHYS 2524, General Physics II for Science and Engineering Majors
- MATH 1914* and MATH 2924 (MATH 1823, MATH 2423, and MATH 2433 will also fulfill College calculus requirement)
- C S 1313, Computer Programming for Non-Majors or METR 1313 Programming for Meteorology
- A minimum of 15 hours of 3000-4000-level courses to be chosen from chemistry, computer science, engineering, geology, geophysics, mathematics, management information systems, meteorology, or physics; or statistics courses from microbiology, plant biology, political science, psychology, or sociology

* Also fulfills a University General Education requirement
Total Minimum Curriculum Hours Required for Graduation: 120
For specific requirements for individual degrees, please refer to the academic unit sections in the following pages.

Second Bachelor’s Degrees
A student who has completed the requirements for a bachelor’s degree may receive a second bachelor’s degree upon the completion of the curriculum prescribed for the second degree, provided that the work completed includes at least 30 additional credit hours of upper-division geography, environmental sustainability, geographic information science, or meteorology, applied science and elective courses appropriate to the field of the second degree. These courses must be over and above the credit hours required for the first degree.

Graduate Study
For specific information about graduate studies, please refer to the academic unit sections.

Several accelerated dual-degree programs are offered through collaboration with the Department of Geography and Environmental Sustainability housed in the College of Atmospheric and Geographic Sciences and the Division of Regional and City Planning, an academic unit in the College of Architecture:

- Bachelor of Arts in Environmental Sustainability/Master of Regional and City Planning
- Bachelor of Science in Geographic Information Science/Master of Regional & City Planning
- Bachelor of Science in Environmental Sustainability/Master of Regional & City Planning
- Bachelor of Arts in Geography: Physical & Social Sciences/Master of Regional & City Planning
- Bachelor of Science in Geographic Information Science/Master of Regional & City Planning
- Bachelor of Science in Geography/Master of Regional & City Planning
- Bachelor of Science in Geographic Information Science/Master of Regional & City Planning

These accelerated programs are designed for exceptional students who wish to begin earning the Master of Regional and City Planning in the second semester of their junior year of their Bachelor programs. A total of 149 hours is required for the degree, with 12 hours counted for both degrees.

Department of Geography and Environmental Sustainability
Kirsten de Beurs, Chair
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Faculty Roster
Professors Greene, Hoagland, Meo, Shelley, Tarhule, Wallach; Associate Professors de Beurs, McPherson, Purcell, Rundstrom, Smith; Assistant Professors Gliedt, Koch, Loraamm, Moreno, Neeson, Shafer, Ziolkowska; Lecturers Alvarez, Fagin, Gress, Gros.

Degrees Offered
- Bachelor of Arts in Environmental Sustainability
- Bachelor of Science in Environmental Sustainability
- Bachelor of Arts in Geography
- Bachelor of Science in Geography
- Bachelor of Science is Geographic Information Science
- Bachelor of Arts in Geographic Information Science
- Masters of Arts (Geography)
- Master of Science in Environmental Sustainability
- Master of Science in Geography
- Doctor of Philosophy (Geography)

General Information
Geography is one of the oldest organized fields of study. Natural curiosity about “What’s over there?” as well as a desire to seek resources prompted early people to migrate across land and oceans. As knowledge of the world and its people grew, so too did the discipline of geography. The known world was mapped, and cartography developed as a specialized profession. Continued exploration produced information that was synthesized, and the world was defined and interpreted by geographers.

Modern geography continues this tradition today. It is the study of the Earth’s physical environments, the people who inhabit them, and the interactions between people and their environments. The study of the Earth’s physical environments, features, and processes is the domain of physical geography while human geography focuses on people, the patterns and dynamics of cultures, societies, economies and regions. Thus, unique among all disciplines, geographic inquiry sits at the intersection of the social sciences and the natural sciences. Within the department, the research interests and expertise of faculty members cover the entire spectrum of geography including biogeography and human impacts on species distribution, applied climatology, renewable energy resources, hydrology and water resources, land cover and land use change, cultures, indigenous identities, political ecology, regional specialties, environmental policy and natural hazards.

Environmental Sustainability is a growing field that addresses how societies can meet the needs of the present without compromising the ability of future generations to meet their needs.

Environmental sustainability has emerged as a field of study following recognition that the resources that support human life and make it comfortable are decreasing in quantity and quality while the demand and consumption for these resources continues to rise. Simultaneously, there is recognition that the issues involved, such as renewable energy resources, climate change, biodiversity loss, water resources, environmental justice, air and environmental quality etc., are cross-cutting issues that are not, and cannot adequately be, addressed by existing disciplines. Thus, there is need for new educational and research paradigms that weave environmental, economic and social issues together to provide students with an interdisciplinary education designed for dealing with such complex issues. To meet this need, more than 300 sustainability-related degree and certificate programs have been developed at colleges and universities throughout the United States over the past several years. The environmental sustainability degree program at the University of Oklahoma is the only full-
fledged degree granting program in the Big 12. Graduates of this program will lead efforts in research, decision-making, and policies that underpin the drive for sustainable futures.

Geographic Information Science (GIS) is the science and technology of acquiring, analyzing, visualizing, and interpreting data to enhance understanding, reveal relationships, patterns, and trends, and to support decision-making processes. Geographic Information Science includes the study, development and application of geographic information systems, remote sensing and global positioning systems (GPS). It is by nature multidisciplinary and has considerable applications in nearly all disciplines including anthropology, biology, business management, ecology, engineering, geography, geology, library studies, meteorology, sociology, and urban and regional planning, among many others. GIS integrates methods from all these different fields in order to solve problems and understand human and physical systems from local to global scales. Virtually any kind of data that has geographic attributes can be analyzed and visualized in GIS to reveal information that is essentially not available using any other means. For these reasons, many businesses and organizations find GIS an indispensable part of routine operations and for long term strategic planning. Several faculty members have strong research interests in applying GIS and remote sensing technologies to understand land use land cover change, ecosystem dynamics, and urban environments.

Programs for Academic Excellence

Geography, environmental sustainability, and geographic information science are all strongly interlinked. Together, they provide us with new ways of thinking and tools for understanding and managing our planet. Yet each is sufficiently distinct and provides different career paths and opportunities for students and practitioners.

The department’s educational mission and scholarship covers the entire spectrum of geography, environmental sustainability, and geographic information science. Faculty research interests in physical geography include hydrology, global and tropical climatology, land use land cover, and biogeography. In human geography, faculty research interests include economic and natural resource development, indigenous cultures, specific regions, such as Latin America, Africa, Russia and East Asia, and indigenous use of media. Research in environmental sustainability focuses on renewable energy resources principally, energy and wind power development, ecosystem valuation, and sustainability perception. Many faculty members make extensive use of geographical information systems (GIS) in both geography and environmental sustainability research, in addition to investigating cutting edge methodological issues in geographic information sciences.

Faculty members also use a wide range of quantitative and analytic methods, statistics remote sensing, archival methods and qualitative methodologies. The faculty is involved in wide ranging research associated with areas including natural hazards, land-use and land cover change, water resources, applied climatology and sustainability. The faculty is currently working in many geographical areas, including the United States, Canada, Latin America, West Africa, the Middle East, and South and East Asia.

Special Facilities and Programs

Department offices are housed primarily on the fourth, fifth and sixth floors of Sarkeys Energy Center, while laboratories are located on the first floor of the same building. Available software includes ERDAS, ENVI, ArcMap, Microsoft Office products and SPSS for statistical analysis.

The department has laboratories for physical geography, cartography, and remote sensing.

University resources include the Bizzell Memorial Library, which has an extensive collection of journals and books on geography, a large collection of maps and aerial photographs, and special collections in Western History, the History of Science, and the Geosciences.

The department also houses the Oklahoma Wind Power Initiative (OWPI), which investigates and promotes wind energy resources and economic information to policy makers, land owners, potential wind energy investors, and citizens of Oklahoma, and the Oklahoma Alliance for Geographic Education (OKAGE), an organization for geography educators in Oklahoma. OKAGE is affiliated with the National Geographic Society and its national network of state geographic alliances and national geography organizations.

Study Abroad

Students majoring in geography, environmental sustainability, and geographic information science are strongly encouraged to participate in the University’s Study Abroad Program during the junior or senior year. Department advisors work closely with students to ensure that courses taken abroad will apply to their degrees. Students may study abroad in any of more than 100 cities across 50 countries around the world. Graduates of the program have studied abroad in Austria, Costa Rica, Ecuador, Ireland, Germany, Netherlands, Peru, the Galapagos Islands, and the United Kingdom (English and Scottish universities). The College of Atmospheric and Geographic Sciences offers the John T. Snow Study Abroad Scholarship; this $1,000 award is presented each year to a junior A&GS student who plans to study abroad, in addition to funding opportunities offered by OU through the Study Abroad Program.

Scholarships

The department offers 11 awards and scholarships (5 of which are endowed) which are used annually to recognize deserving students. The Ralph and Margaret Olson Scholarship Fund provides awards to students on the basis of high academic achievement; undergraduate majors are eligible after completion of the junior year. The Clyde Bollinger Award provides awards to graduating seniors who demonstrate outstanding scholarship and enthusiasm for geography. Additional awards and scholarships are provided annually to outstanding graduate and undergraduate students. The James Davis Geography Early Scholar Award and the Gress Family Scholarship are awarded to freshmen or sophomores who declare a major in geography or environmental sustainability in the freshmen or sophomore year. The Chair’s award for Outstanding Senior Capstone is awarded each year to the student or team of undergraduate students that produce an original body of work judged to be the best by the faculty members.
Undergraduate Study

All undergraduate students majoring in geography, environmental sustainability, or geographic information science are required to complete a core curriculum in the respective degrees, which provides students with an introduction to the major areas of geography and sustainability. Both the bachelor of arts and bachelor of science degrees contain electives that allow the student (in consultation with an adviser) to craft a degree program that meets their interests in the various facets of the fields. Students are encouraged to meet with the departmental faculty advisers early in the student’s academic career to begin discussing the courses best suited to the student’s interests.

Degree Requirements

For detailed curriculum requirements, please consult the Atmospheric & Geographic Sciences checksheets.

No more than 52 hours may be taken in one department of the college.

BACHELOR OF ARTS IN ENVIRONMENTAL SUSTAINABILITY

General Education: 40 semester hours distributed in accordance with University General Education requirements.

College of Atmospheric and Geographic Sciences Requirements:

- Additional humanities or social sciences electives (3 hours, 1 course). To be chosen from the University-Wide General Education list.
- Additional science elective (3-4 hours, 1 course). With or without a laboratory component. To be chosen from the University-Wide General Education Approved List.
- Two foreign language courses at the intermediate level, or demonstrated competency (via placement or competency exam) at the intermediate level.
- An additional 24 hours of advisor-approved electives.

Major Requirements: 40 semester hours.

Electives chosen in consultation with the departmental faculty adviser to complete the 120 hours required to include 40 hours at the upper division (3000-4000) level.

BACHELOR OF SCIENCE IN ENVIRONMENTAL SUSTAINABILITY

General Education: 40 semester hours distributed in accordance with University General Education requirements.

College of Atmospheric and Geographic Sciences Requirements:

- MATH 1823, 2423, and 2433 or MATH 1914 and MATH 2924
- C S 1313 or METR 1313
- PHYS 2524
- A minimum of 15 hours of 3000-4000 level courses to be chosen from chemistry, computer science, engineering, geology, geophysics, mathematics, management information systems, meteorology or physics, or statistics courses from plant biology, microbiology, political science, psychology, or sociology.

Major Requirements: 40 semester hours

Electives chosen in consultation with the departmental faculty adviser to complete the 120 hours required to include 40 hours at the upper division (3000-4000) level.

BACHELOR OF ARTS IN GEOGRAPHIC INFORMATION SCIENCE

General Education: 40 semester hours distributed in accordance with University General Education requirements.

College of Atmospheric and Geographic Sciences Requirements:

- Additional humanities or social science electives (3 hours, 1 course). To be chosen from the University-Wide General Education list.
- Additional science elective (3-4 hours, 1 course). With or without a laboratory component. To be chosen from the University-Wide General Education Approved List.
- Two foreign language courses at the intermediate level, or demonstrated competency (via placement or competency exam) at the intermediate level.
- An additional 24 hours of advisor-approved electives.*

Major Requirements: 46 semester hours including GIS 2013, 2023, 4013, 4253, 4453, 4133, 4233, 4653, 4923, 4953 (Capstone), GEG 3773, 3924, 4924, MIS 2113, MIS 3013.

*Major Support Cognate and Advisor-Approved Electives: The College's requirement of 24 hours of advisor-approved electives will be satisfied by the completion of a 12-hour Cognate area (12 hours, to include 6 hours at the upper division level) and an additional 12 hours of advisor-approved electives.

Electives chosen in consultation with the departmental faculty adviser to complete the 124 hours required (including 40 upper-division).

BACHELOR OF SCIENCE IN GEOGRAPHIC INFORMATION SCIENCE

General Education: 40 semester hours distributed in accordance with University General Education requirements.

College of Atmospheric and Geographic Sciences Requirements: 28 semester hours including:

- MATH 1823, 2423, 2433, and 2443 or MATH 1914, MATH 2924, and MATH 2934
- C S 1313 or METR 1313
- CHEM 1315
- PHYS 2514 and PHYS 2524

Major Requirements: 46 semester hours including GIS 2013, 2023, 4013, 4253, 4453, 4133, 4233, 4653, 4923, 4953 (Capstone), MIS 2113, MIS 3013.

Major Support Cognate: Twelve hours (to include six upper-division hours) in the same area, to be chosen from the following: botany, economics, geography, geology, journalism, meteorology, political science, psychology, sociology or another adviser-approved area.

Additional Science Requirements: A minimum of 15 hours of 3000-4000 level courses in botany, chemistry, computer science, engineering, geology, geophysics, mathematics, management information systems, meteorology, microbiology, or physics.
Electives chosen in consultation with the departmental faculty adviser to complete the 124 hours required (including 40 upper-division).

**BACHELOR OF ARTS IN GEOGRAPHY**

**General Education:** 40 semester hours distributed in accordance with University General Education requirements.

**College of Atmospheric and Geographic Sciences Requirements:**

- Additional humanities or social science electives (3 hours, 1 course). To be chosen from the University-Wide General Education list.
- Additional science elective (3-4 hours, 1 course). With or without a laboratory component. To be chosen from the University-Wide General Education Approved List.
- Two foreign language courses at the intermediate level, or demonstrated competency (via placement or competency exam) at the intermediate level.
- An additional 24 hours of advisor-approved electives.

**Department of Geography Core Requirements:** 36-37 semester hours

**Electives** chosen in consultation with the departmental faculty adviser to complete the 124-126 hours required (including 40 upper-division).

**BACHELOR OF SCIENCE IN GEOGRAPHY**

**General Education:** 40 semester hours distributed in accordance with University General Education requirements.

**College of Atmospheric and Geographic Sciences Requirements:**

- MATH 1823, 2423, and 2433 or MATH 1914 and MATH 2924
- CS 1313 or METR 1313
- PHYS 2524
- CHEM 1415
- A minimum of nine hours of approved biological science, chemistry, computer science, mathematics, physics, engineering and geosciences courses outside the major. At least six hours must be completed at the upper division (3000-4000) level.

**Major Requirements:** 37 semester hours

**Electives** chosen in consultation with the departmental faculty adviser to complete the 126 hours required (including 40 upper-division).

**MINORS**

**Environmental Sustainability**

A minor in environmental sustainability requires a minimum of 15 hours of courses acceptable for major credit, including at least fifteen upper-division hours. In fulfilling the minor requirements, a student must complete two introductory courses from GIS 2013 and GIS 2023; and an introductory-level techniques course from 3924, 4133, or 4453. The remainder of the 15 required hours must come from upper-division graded geography courses selected in consultation with a departmental adviser.

**Geographic Information Science**

A minor in geographic information science requires a minimum of 15 hours of courses acceptable for major credit, including at least nine upper-division hours. In fulfilling the minor requirements, a student must complete two introductory courses from GIS 2013 and GIS 2023; and an introductory-level techniques course from 3924, 4133, or 4453. The remainder of the 15 required hours must come from upper-division graded geography courses selected in consultation with a departmental adviser.

**Biological Science Elective**

A minor in biological science requires a minimum of 12 semester hours. In fulfilling the minor requirements, a student must complete two biology courses from GEOG 3233, 3443, and 4543. The remainder of the 15 required hours must come from upper-division graded geography courses selected in consultation with a departmental adviser.

**Physical Geography**

A minor in physical geography requires a minimum of 15 hours of upper division courses acceptable for major credit, including at least nine upper-division hours. In fulfilling the minor requirements, a student must complete two introductory courses from 1103, 1114, or 1213; and an introductory-level techniques course from 3924, 4133, or 4453. The remainder of the 15 required hours must come from upper-division graded geography courses selected in consultation with a departmental adviser.

**Graduate Study**

**Admission Requirements**

In addition to meeting the requirements of the Graduate College, students seeking admission to the geography program must have an undergraduate grade point average of at least 3.00, be able to define the goals and objectives for their degree program, and submit at least three letters of recommendation. The department requires results of the Graduate Record Examination as additional evidence of scholarly promise, but no minimum score is required. Students who have some deficiencies in their academic background can be admitted conditionally at the discretion of the department. Prospective students are strongly encouraged to contact the Department and to identify and contact prospective advisers before applying for graduate work.

**Master of Arts / Master of Science**

The M.A./M.S. degrees certify that a student has a professional grasp of the concepts and techniques of geography/environmental sustainability and has demonstrated competence and originality in their use. The M.A. degree can be acquired by one of two methods—a thesis option or a non-thesis option.

The thesis option for both the M.A. and M.S. requires a total of 30 hours of graduate credit, with at least a B average. See the College of Atmospheric & Geographic Sciences Master’s Programs degree requirement checklists for specific requirements.

In addition, the student will:

- Present a thesis proposal and, ultimately, produce a thesis acceptable to the advisory committee.
- Satisfactorily complete an oral examination.
No student may be examined orally more than once. Only after the advisory committee agrees that the thesis is essentially complete will the oral examination be scheduled.

The non-thesis option requires a total of 36 hours of graduate credit (M.A.) or 33 hours of graduate credit (M.S.), with at least a B average. See the College of Atmospheric & Geographic Sciences Master's Programs degree requirement checksheets for current specific requirements.

In addition, the student will satisfactorily complete a comprehensive final examination comprising written and oral portions within his or her chosen field of study.

In order to assure that an M.A./M.S. program is completed without undue delay, the evaluation process must be successfully completed before the student has completed more than 42 credit hours of graduate coursework. Courses beyond this total can be counted toward a Ph.D. degree only if the student has completed the M.A. degree or its equivalent.

**Graduate Certificate in Geospatial Technologies**

Masters students in the existing degree program may be focused in physical geography, human geography, or applications of geotechnologies to geographic questions. For this certificate, however, we recommend a subset of existing courses to focus on one or more of the following: geographical information systems (GIS), remote sensing (RD), or management of geodatabases associated with GIS, RS, or other geospatial technologies. The certificate consists of a minimum of 12 hours consisting of at least four courses, at least two of which are required to have the GIS prefix.

**Doctor of Philosophy**

The Ph.D. degree certifies that a student has mastered a significant body of geographical knowledge and has demonstrated a high degree of professional competence as a geographer by making an important, original contribution to knowledge. The Ph.D. requires:

- a total of at least 90 semester hours of graduate credit beyond the bachelor's degree;
- successful completion of Contemporary Geographical Thought (6973), Research Methods (6953), and three three-credit hour seminars or graduate courses, and one field course;
- the demonstration of an acceptable level of competence in two areas of specialization;
- development of a cognate field; and
- completion of an acceptable written dissertation followed by an oral defense of that dissertation.

All Ph.D. students must identify an advisory committee which will consist of the adviser and four other faculty members, one of whom must be from a discipline other than geography. The committee must be approved by the Department faculty, upon the recommendation of the adviser and student.

Students are expected to declare provisional specialties, in consultation with the advisory committee, by the end of the second semester of residence in the Ph.D. program. Coursework requirements in connection with this specialty, as well as with the cognate field, are determined by the student and the advisory committee in a formal conference held before the end of the first year of residence.

Each student must select a cognate field or discipline related to his or her area of specialization. A cognate field will normally consist of at least nine hours of courses in more than one discipline. The advisory committee must approve both the cognate field and the courses which fulfill this requirement.

The readiness of a student to proceed with dissertation research will be evaluated by a proposal as well as written and oral examinations. The proposal presentation will be open to the general public and must be announced in advance, giving the entire department and public a chance to participate. A written statement of the proposal shall be given to each member of the dissertation committee and to the remaining members of the faculty. A student will not be allowed to sit for the comprehensive examination until the advisory committee has approved his or her dissertation proposal. The comprehensive examinations will be administered by an examining committee of at least five faculty members from geography, one, designated the external committee member, must be from outside the discipline. The written portion of the examination will cover the degree specializations and cognate field. The examination will be prepared by the adviser from questions suggested by members of the examining committee. The oral examination will consist of follow-up questions related to the written portion and to the student's knowledge of geographic thought and methodology. Satisfactory completion of the written and oral portions of the general examination is followed by formal certification of candidacy for the Ph.D. degree.

The final requirement is the preparation and oral defense of a Ph.D. dissertation, which must be a major piece of research recognized by the dissertation committee as a significant contribution to knowledge. The dissertation committee must consist of at least five faculty members (except by petition to and approval by the faculty); three or more of them must be faculty members in the department and also on the geography graduate faculty of the University. Members of the advisory committee will normally remain as members of the examination and dissertation committees. All changes in committee membership must be forwarded to the Graduate College for approval at least 30 days prior to defense of the dissertation.

After advancement to candidacy for the Ph.D. degree, a student is expected to submit a dissertation manuscript within four years. After this time, at the discretion of the Department of Geography faculty, the student may be required to repeat the general examinations and/or to resubmit a dissertation proposal as a condition for remaining a degree candidate. As long as there is clear evidence that a student is making progress and is keeping up-to-date professionally, the four-year time period may be extended on recommendation of the dissertation committee. Experience shows, however, that long delays tend to increase the likelihood of problems in completing a dissertation.

The final defense of the dissertation will be scheduled only after the committee has agreed to approve the draft as nearly complete. Procedures for this defense shall follow those outlined by the Graduate College. Major points of conflict regarding substance or style should be resolved before the final defense. However, minor additions and revisions may be expected after the defense.
School of Meteorology

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Petra Klein, Associate Director
Cameron Homeyer, Associate Director
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Faculty Roster

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Emeritus Professors Beasley, Duchon, Friday, Kimpel, Lilly, Morrissey, Postawko, Straka; Associate Professors Basara, Biggerstaff, Cavallo, Klein, Wang; Assistant Professors Furtado,
Homeyer, Martin, Sakaeda, Salesky; Adjunct Professors Brooks, Doviak, Hong, Jorgensen, Karoly, Koch, MacGorman, Ryzhkov, Stensrud, Turner, Wicker, Yu, Zmic, Adjunct Associate Professors
Brewster, Clark, Coniglio, Elmore, Gao, Gourley, Hu, Jung,
McGovern, Schuur, Adjunct Assistant Professors Cohen, Fiebrich,
Grams, Heinselman, Kain, Karstens, Kong, Potvin, Reeves, Yussouf,
Zhang, Ziegler,

Degrees Offered

• Bachelor of Science in Meteorology
• Master of Science in Meteorology
• Doctor of Philosophy

General Information

Meteorology, or atmospheric science, is the study of the atmosphere and its interaction with Earth’s surface, oceans, and biological systems. Meteorologists seek to describe, understand, and predict weather phenomena that occur on space scales ranging from millimeters to thousands of kilometers, and on time scales from microseconds to thousands of years or longer. These phenomena range from localized thunderstorms and tornadoes, to regional frontal systems and hurricanes, to global climate change.

There are two major scientific areas of research in meteorology today. One is in the study and prediction of severe and hazardous weather events that strongly affect life and property. These include, but are not limited to, lightning, tornadoes, floods, hail, blizzards, dense fog and hurricanes. The second is the understanding of the Earth’s climate system. Research activities here include study of past climates, regional (mesoscale) climate, surface and boundary layer processes, climate change and seasonal forecasting. The School of Meteorology is actively engaged in research on all the above-mentioned topics.

The University of Oklahoma is the only university in the state that offers undergraduate and graduate programs in meteorology. The School of Meteorology maintains an enrollment of approximately 300 undergraduate students and 100 graduate students. Led by 24 internationally recognized faculty members, and assisted by adjunct faculty members representing scientists from other Weather Center organizations, the undergraduate program is a broad, rigorous and challenging curriculum in basic meteorology. Students graduating with a bachelor’s degree are well-qualified for graduate school or employment in government, the military, or the private sector.

Programs for Academic Excellence

A unique feature of the School of Meteorology is that it has close ties with several university-based state and federal research and operational institutions in Norman. Collectively known as the National Weather Center, these organizations include the School, the Department of Geography and Environmental Sustainability, the Oklahoma Climatological Survey, Center for Spatial Analysis, the Cooperative Institute for Mesoscale Meteorological Studies, the Center for Analysis and Prediction of Storms, the Atmospheric Radar Research Center, the Environmental Verification and Analysis Center, the National Severe Storms Laboratory, the National Weather Service Forecast Office, the Storm Prediction Center, the WSR-88D Doppler Radar Operations Center, and the Warning Decision Training Branch. These organizations provide part-time and full-time employment opportunities for undergraduate and graduate students as well as opportunities to participate in state-of-the-art research projects and observational field programs. The high concentration of research and operational institutions also attracts a large number of distinguished visiting scientists for stays varying in length from a day to a year. Nearly all of these organizations have been housed together in the new National Weather Center building since fall 2007.

Facilities available to students and faculty include a PC LINUX-based lab/classroom (25 machines), a general-purpose Apple Macintosh computer lab as well as departmental servers for email, World Wide Web, and weather data. Departmental computing resources are augmented by the College of Atmospheric and Geographic Sciences Amoco PC lab and the resources of the OU Supercomputing Center, OSCER. All these resources are interconnected through the campus network of wired and wireless connections and to the Internet for access to national supercomputer centers, the World Wide Web, and other stops on the information superhighway. The school provides a full suite of current weather data, radar data and forecast products from the National Weather Service. Data are also available from the Oklahoma Mesonet, a unique network of remotely operated ground-based sensors providing current weather at the county level for the entire state. The school also helps support two large mobile Doppler radar vehicles (SMART-R) for the detailed study of tornadoes, thunderstorms, hurricanes, fronts and other small-scale phenomena. Observational and experimental work and instrumentation development are pursued in laboratories located in the School, OCS, and on the roof of the NWC. Hands-on experience is an important part of the degree programs of the School of Meteorology. Facilities at the National Weather Center and its partners taken together provide unique opportunities and challenges for students of all levels.

ATMOSPHERIC RADAR RESEARCH CENTER (ARRC)

Under the auspices of the University of Oklahoma’s Strategic Radar Initiative, faculty members from the Schools of Meteorology and Electrical and Computer Engineering have united to form an interdisciplinary team of scientists and engineers to solve challenging Doppler radar research problems and prepare the next generation of students. Through the collaborative nature instilled
in its members, the ARRC has proven effective at developing synergy in the field of weather radar between science and engineering. In the National Weather Center and its laboratory facilities in One Partner’s Place, meteorology and engineering faculty and students work side-by-side to learn from each other in a true team environment. This interdisciplinary esprit de corps has already had a profound effect on both the undergraduate and graduate educational experiences in radar provided to OU students. Since being established in 2004, the ARRC has grown to include 10 faculty members, over 30 graduate students, and several postdoctoral fellows. Areas of research concentration are in radar configuration/design/optimization, signal processing, phased array/imaging, retrieval algorithm development, quantifications of radar performance and measurement uncertainty, cloud/precipitation microphysics, severe convective storms, boundary layer dynamics, wind-field retrieval, radar-based model parameterization and initialization, electro-magnetic signatures of targets, birds, insects, and hydrometeors, waves in random media, and polarimetry/interferometry techniques. The ARRC offers graduate research assistantships, post-doctoral fellowships, visiting scientist appointments, and undergraduate fellowships. For additional information, visit the ARRC’s website.

CENTER FOR ANALYSIS AND PREDICTION OF STORMS (CAPS)
CAPS originated in 1989 as a National Science Foundation Science and Technology Center and graduated from this program in 2000. It continues to be supported by a number of agency grants as well as private industry, and its primary mission remains the development of techniques for the prediction of high-impact local weather with an emphasis on thunderstorms and mesoscale phenomena. Its research programs include numerical modeling and computational fluid dynamics, data assimilation, small-scale predictability, physical process studies, Doppler radar analysis and forecast evaluation. CAPS recently helped initiate a new NSF Engineering Research Center for Collaborative Adaptive Sensing of the Atmosphere (CASA) that is focused on developing new Doppler radar technology and also leads an NSF Information Technology Research Grant known as Linked Environments for Atmospheric Discovery (LEAD). CAPS offers graduate research assistantships, post-doctoral fellowships, visiting scientist appointments, and undergraduate fellowships. For additional information, visit the Center’s website.

COOPERATIVE INSTITUTE FOR MESOSCALE METEOROLOGICAL STUDIES (CIMMS)
CIMMS is a joint University of Oklahoma/NOAA cooperative institute designed to improve the effectiveness of research and instruction by providing a stimulating environment where scientists can meet and work on problems of mutual interest. Current research themes include convective and mesoscale processes, forecast improvements, climatic effects of/controls on mesoscale processes, socioeconomic impacts of mesoscale weather systems and regional-scale climate variations, Doppler weather radar research and development, and climate change monitoring and detection. CIMMS is also the home of the Site Scientist for the DOE Atmospheric Radiation Measurement (ARM) Program for the Southern Great Plains, and the Data Quality Office for all three ARM Sites (Southern Great Plains, Tropical Western Pacific, North Slope of Alaska). CIMMS is housed on the second and third floors in the National Weather Center. For additional information, visit the Institute’s website.

ENVIRONMENTAL VERIFICATION AND ANALYSIS CENTER (EVAC)
The Environmental Verification and Analysis Center (EVAC) brings together scientists to work as a team to develop, apply, and teach geostatistical methods used to verify model and remote sensing data. The center includes representatives from different university and government programs and the Mesonet network of environmental monitoring stations capable of providing a variety of measurements at high time and space resolution. For additional information, visit the center’s website.

NATIONAL SEVERE STORMS LABORATORY (NSSL)
The NOAA National Severe Storms Laboratory (NSSL) is dedicated to improvement of our understanding of severe convective and mesoscale events. Areas of emphasis include forecasting and analysis techniques, radar development and applications, and applications of multi-scale numerical forecast models. Research assistantships are available through CIMMS and adjunct faculty at the NSSL supervise graduate student research in the School of Meteorology.

NATIONAL WEATHER SERVICE FORECAST OFFICE (NWSFO)
The NWSFO, a technologically advanced forecast facility prepares and disseminates life-saving warnings, watches and advisories for all types of hazardous weather conditions affecting 48 counties in central, western and southern Oklahoma, and eight counties in western north Texas. Intern and temporary position opportunities are available for OU students.

NATIONAL WEATHER SERVICE STORM PREDICTION CENTER (SPC)
The NOAA Storm Prediction Center (SPC) is the NWS national center of expertise for mesoscale hazardous weather forecasting. It has responsibility for issuing tornado and severe thunderstorm warnings for the contiguous United States. In addition, SPC prepares outlooks of areas with expected tornado and severe thunderstorm activity during the next eight days. The SPC also produces eight-day forecasts for areas of the country where conditions are compatible with the ignition and spread of wild fires, and short-term forecasts of mesoscale features associated with hazardous winter weather and excessive precipitation. The SPC is one of the organizing partners of the NOAA Hazardous Weather Testbed which explores ways to improve the timeliness and accuracy of hazardous weather forecasts. The SPC collaborates with meteorologists from around the world, and has conducted many joint projects with programs in the College of Atmospheric and Geographic Sciences.

The WARNING DECISION TRAINING BRANCH develops and delivers training on the integrated elements of the warning process within a National Weather Center forecast office.

OKLAHOMA CLIMATOLOGICAL SURVEY (OCS)
The OCS is a state agency housed at the University of Oklahoma and serves as one component of the School of Meteorology’s current research cluster. The OCS is a dual-purpose organization functioning as a service provider and conducting cutting-edge research. OCS contributes data resources and expertise in a broad field of interests such as climate and climate change, real-life application of weather data, and the operation of the Oklahoma
Mesonet, Oklahoma’s weather network. Research interests include K-20 education, first-responder instruction and support, surface transportation monitoring systems, and weather instrumentation research. The main office of OCS is located in the National Weather Center, part of the new Norman Research Campus. For additional information, visit the agency’s website.

RADAR OPERATIONS CENTER (ROC)
The ROC, a NOAA organization partially located in the National Weather Center provides life-cycle hardware and software engineering and maintenance support for a world-class network of 167 Doppler weather radars (also known as NEXRAD) installed nationwide and at several overseas locations. The ROC uses a co-located WSR-88D radar for development and testing, operates a helpdesk to support operations and maintenance activities, and deploys teams of engineers and technicians to perform major maintenance. Working in collaboration with NSSL and OU researchers, the ROC transitions new radar techniques and products to operations to continually improve the nation's weather radar capabilities.

Special Facilities and Programs
The School of Meteorology is located in the National Weather Center building, which contains the largest combination of academic, research and operational meteorologists in the world. Located in OU’s Research Campus, the 500 people working in the NWC facility are also in close proximity to other OU research centers, the Oklahoma Supercomputer Center for Education and Research (OSCER), and a variety of private sector weather companies. The facility contains state-of-the-art classrooms, laboratories, computer labs, a library, food court, student center, several lounge areas distributed around a spacious atrium, an observation deck on the roof, and a high-bay garage for the mobile radar vehicles. The School’s 80 offices and classrooms occupy all of the fifth (top) and parts of other floors, allowing students and faculty to interact closely with the researchers and practitioners in the other NWC organizations.

Exchange Program
The School of Meteorology has developed exchange programs with the University of Reading in England (PDF), Hamburg University in Germany (PDF), and Monash University in Australia (PDF). Meteorology majors at the University of Oklahoma can apply to study abroad at one of these institutions during the spring semester of their junior year. Students complete the equivalent of OU meteorology requirements at one of these schools, so there is no delay in graduation. The College of Atmospheric and Geographic Sciences also offers the John T. Snow Study Abroad Scholarship; this $1,000 award is presented each year to a junior A&GS student who plans to study abroad. Visit School of Meteorology Study Abroad for more information about these programs.

Scholarships and Financial Aid
Depending on availability of funds, the School offers approximately 10-15 scholarships per year for each of its freshman, sophomore, junior and senior classes. These awards are primarily based on merit and qualified students will receive application forms from the School in advance of the next academic year. The School of Meteorology encourages all applicants to seek University-wide scholarships and financial aid for which they may be eligible. The department offers graduate teaching and research assistantships to highly qualified applicants with undergraduate degrees in meteorology or atmospheric science, physics, mathematics, computer science, engineering, or other related fields. For information, please write to:
Director, School of Meteorology
University of Oklahoma
120 David L. Boren Blvd., Suite 5900
Norman, OK 73072

Undergraduate Study
BACHELOR OF SCIENCE IN METEOROLOGY
For detailed semester by semester curriculum requirements, please consult: OU College of Atmospheric and Geographic Sciences checksheets.

No more than 52 hours may be taken in one department of the college.

Students must earn a grade of C or better in all CS, MATH, PHYS, and METR courses that are direct prerequisites to subsequent METR courses.

General Education: 40 semester hours distributed in accordance with University requirements.

College of Atmospheric and Geographic Sciences Requirements: 28 semester hours to include:

- MATH 1823*, 2423, 2433, and 2443 or MATH 1914*, MATH 2924, and MATH 2934
- C S 1313 or METR 1313
- CHEM 1315**
- PHYS 2514** and PHYS 2524
*Also fulfills University General Education Mathematics requirements
**Also fulfills University General Education Natural Science requirement

Major Requirements: 40 hours to include METR 1111, 2011 2013, 2101, 2021, 2023, 3113, 3123, 3213, 3223, 3613, 4133, 4233, 4424, 4433, 4911 (Capstone), 4922 (Capstone), and a 3-hour Upper Division (3000-4000) elective in meteorology, hydrology or climatology.

Major Support Requirements (15-16 hours):

- PHYS 1311 and 1321
- MATH 2443 and 3413
- METR 4313 or MATH 4753
- 3-hour communication elective to be chosen from COMM 1113, COMM 2613, ENGL 3153, EXPO 1223, GEOL 3333, JMC 2033, or METR 3980
- 4.5 hour science elective to be chosen from AGSC 1013, AGSC/GEOL 2014, ASTR 1504, ASTR 1514, BIO 1114, CHEM 1415, GEOG 1114, PBIO 1114

Free Electives: Electives to bring total applicable hours to 125-126 including 52 upper-division hours.

Minors
Meteorology
The College of Atmospheric and Geographic Sciences offers students in the physical sciences and engineering majors a minor in
Meteorology. The minor requires the successful completion of 17 hours of courses acceptable for major credit, including METR 2011, 2013, 2021, 2023 and nine hours of upper-division meteorology courses. Students majoring in engineering or one of the physical sciences who have demonstrated academic excellence may be exempt from the lower division requirements for the minor in meteorology; the School of Meteorology will determine which student are eligible for this exemption. Students who are not required to complete lower division requirements must complete a minimum of 15 hours of upper division (3000 or 4000) coursework in meteorology.

Broadcast Meteorology
This minor is only available to students majoring in meteorology. The minor requires COMM 2613 or DRAM 1603 and an additional 14 hours of Journalism coursework, including JMC 2033, 3063, 3663, 3011 (“TV News Editorial”), 3011 (“TV News Production Crew”), and 3773.

Meteorology majors are also encouraged to consider minors offered through other OU academic programs. Possible minors include math, physics, computer science, physical geography, geographic information science, interdisciplinary perspectives on the environment, hydrologic science, general business, entrepreneurship, astronomy, chemistry and geology.

Graduate Study

Admission
The general requirements for admission to the Graduate College must be fulfilled. The application form for the School of Meteorology Graduate Program can be found under Prospective Graduate Students. The School encourages applications from B.S. graduates in physics, math, computer science and other science and engineering disciplines as well as from meteorology majors. Students from other disciplines may need to take some undergraduate meteorology, math, and other courses depending on their background. Acceptance into the Graduate College does not guarantee admission into the School of Meteorology.

Master of Science in Meteorology

THESIS OPTION:

• 30 graduate credit hours are required.
• A minimum of 16 credit hours of graduate-level meteorology courses, numbered 5000 or above, subject to the following constraints:
• 12 credit hours are required core courses, which must be passed with a grade of B or better:
  The following three courses are mandatory:
  METR 5004, Fundamentals of Atmospheric Science
  METR 5113, Advanced Atmospheric Dynamics I
  METR 5413, Advanced Synoptic Meteorology
  Two courses are required from the following four:
  METR 5223, Atmospheric Radiation
  METR 5233, Cloud and Precipitation Physics
  METR 5503, Climate Dynamics
  METR 5673, Weather Radar Theory and Practice
• METR 6970, Seminar, one credit hour required (may be repeated for up to 4 credit hours)

College of Atmospheric & Geographic Sciences

• METR 5980, Research for Master’s Thesis, 4 credit hours required (no more than 4 credit hours may be applied towards the degree)
• A maximum of 6 credit hours of METR 5990, Independent Study.
• Satisfactorily defend the master’s thesis.

NON-THESIS OPTION:

• 32 graduate credit hours are required.
• A minimum of 19 credit hours of graduate-level meteorology courses, numbered 5000 or above, subject to the following constraints:
• 12 credit hours are required core courses, which must be passed with a grade of B or better:
• The following three courses are mandatory:
  METR 5004, Fundamentals of Atmospheric Science
  METR 5113, Advanced Atmospheric Dynamics I
  METR 5413, Advanced Synoptic Meteorology
  Two courses are required from the following four:
  METR 5223, Atmospheric Radiation
  METR 5233, Cloud and Precipitation Physics
  METR 5503, Climate Dynamics
  METR 5673, Weather Radar Theory and Practice
• METR 6970, Seminar, one credit hour required (may be repeated for up to 4 credit hours)
• A maximum of 6 credit hours of METR 5990, Independent Study
• Pass the Comprehensive Exam particular to the Master of Science in Meteorology.

Pursuit of the non-thesis program requires approval of the Graduate Studies Committee. The non-thesis option includes completion of a special scholarly paper acceptable to a faculty advisor and two readers. Both thesis and non-thesis students present a seminar to the School or Meteorology.

Doctor of Philosophy

Students seeking the degree of Doctor of Philosophy through the School of Meteorology at the University of Oklahoma (hereafter referred to as candidate) must satisfy all general requirements set forth by the Graduate College as well as all particular requirements set forth by the School of Meteorology. The principal requirements of both are listed below.

• Total number of graduate credit hours required: 90 (Up to 44 credit hours may be approved for transfer from a master’s degree).
• Required coursework: 1 hour of METR 6970, Seminar (may be repeated for up to 4 credit hours).
• Exams:
  1. The School of Meteorology’s General Exam.
  2. Dissertation defense.

Ph.D. GENERAL EXAMINATION

As stipulated by the Graduate College, passing a "General Examination" consisting of a written and oral portion is a degree requirement for receiving a Ph.D. from the University of Oklahoma. The Graduate College defines many procedures about the General Examination, which the student and the student’s Doctoral Committee should recognize and heed. This document codifies additional School of Meteorology (the "academic unit") rules pertaining to the "General Examination for a Ph.D. in
Meteorology.” The Graduate College states: “The General Examination consists of a written and oral portion. It is intended to test the student’s mastery of a number of related fields as well as the student’s capacity for synthesis, sound generalization and critical ability.”

To this end, the following is required: The student’s Doctoral Committee will define a task of critical review and analysis of a topic in meteorology. The task may be relevant to the student’s specialty within meteorology, but should not be about material that is planned to be directly incorporated into the student’s Dissertation. More details about the General Exam can be found in the Meteorology Graduate Student Handbook.
Michael F. Price College of Business

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Fran Ayres, Ph.D., Associate Dean for Faculty, Research Innovation, and Accreditation
Laku Chidambaram, Ph.D., Associate Dean for Academic Programs and Engagement
Jim Bratton, Assistant Vice President of Economic Development and Executive Director of the Office of Technology Development
Eddie Edwards, Executive Director of MBA Program and the Graduate and Executive Center
Beth Gatewood, Executive Director of Finance and Operations
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Shelly Grunsted, Executive Director of the Center for Student Success
Kristen Lazalier, Executive Director of External Relations
Jeff Moore, Executive Director of the Ronnie K. Irani Center for Creation of Economic Wealth
Tom Wavering, Executive Director, Innovation Hub
Jim Wheeler, Executive Director, Center for Entrepreneurship

Center for Economic and Management Research

Shawn Lam, Manager of Information Systems, Network Administrator, and Department Computing Coordinator
Keith LeBaron, Microcomputer and Lab Coordinator
Jessica Mason, Webmaster
Monica McCulloch, Financial Associate for Sr. Associate Dean
Hayden Pelley, IT Specialist
Michael Reim, Information Specialist
David Wu, Chief Programmer

Center for Entrepreneurship

Daniel Moses, Program Manager

Center for Student Success

Crystal Clayton, Director of the JCPenney Leadership Program
Melia Alderman, JCPenney
Kenneth Chapman, Director of the Office of Diversity and Inclusion
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Lady Branham, Instructor of Business Communication
Carolyn Jensen, Lecturer of Business Communication
Marisa Mohi, Instructor of Business Communication
Jocelyn Pedersen, Instructor of Business Communication
Ana Bolino, Director of Study Abroad
Emily Kuenzi, Study Abroad Coordinator
Robert Harper, Director of Professional Development
Dena Newhouse, Assistant Director of Professional Development
Tom Greenlee, Director of Career Counseling

Accreditation

Laura Palk, Coordinator of Accreditation and Assurance of Learning

Ph.D. Programs

Mark Bolino, Director of Ph.D. Programs
Jennifer Aragon, Sr. Advisor, Ph.D./MAcc/MIT
Bret Bradley, Program Coordinator, MIB Ph.D.
Lowell Businetz, Program Coordinator, EED Ph.D.
Kevan Jensen, Program Coordinator, Accounting Ph.D.
William Megginson, Program Coordinator, Finance Ph.D.
Shaila Miranda, Program Coordinator, MIS Ph.D.
Krish Muralidhar, Program Coordinator, MSCM Ph.D.

Energy Programs (Energy Institute)

Adam Clinton, Director of Operations for Energy Institute
Scott Linn, Research Director, Energy Institute

Energy Management Program

Steve Long, Director of the Robert M. Zinke Energy Management Program
Sandy Houchins, Assistant to the Director
Brenda Peters, Director of Undergraduate Employer Development

Office of Technology Development

Chris Corbett, Director, Intellectual Property
Gina McMillen, Director
Regina McNabb, Technology Transfer Administrator
Andrew Pollock, Managing Director
Ruth Ann Shaffer, Administrative Assistant
Meredith Wilkerson, Technology Development Associate

Ronnie K. Irani Center for the Creation of Economic Wealth

Joseph Asante, SoBA Instructor
Susan Moring, Program Director
Hannah Ralston, Program Director, The Mine, Tulsa
Patrick Richardson, Fellow
Sue Ringus, Director
Cassandra Rigsby, Fellow
Piper Wolfe, Fellow, Tulsa

OU Innovation Hub

Brandt Smith, Director of Fabrication Lab
Mike Thompson, Sr. Assistant Director of Fabrication Lab

College Programs

Ron Bolen, Academic Director of the Graduate & Executive Center, and the Executive Director for Executive Education
Amber Hasbrook, Director of MBA Advising
Lynann Sterk-Brooks, Sr. Director of External Relations, Graduate and Executive Center

Divisional Masters Programs

Joe Dulin, Program Coordinator, Master of Accountancy (MAcc; BBA/MAcc; Online MAcc)
Matthew Jensen, Program Coordinator, Master of Information Technology (MIT; BBA/MIT)

External Relations

Brad Purcell, Director of Development
Oral Blankson, Development Officer
Rhesa Brewster, Development Officer
Taylor Riggs, Director of Communication and Events
Emily Hulseberg, Coordinator of Events and Social Media
Annie Hughes, Coordinator of Stewardship and Alumni Relations
Finance and Operations
Bonnie Branstetter, Account and Budget Representative
Kim Freeman, HR Representative

Academic Advising
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(405) 325-6021
Sherry Isom, Director of Undergraduate Advising
Bartholomew Bailey, Academic Counselor
Cristela Carrizelas, Sr. Academic Counselor
Dalynda Evans, Sr. Academic Counselor
Ashelyn Grob, Academic Counselor
Lauren Keely, Academic Counselor
Dalenesia Kendrick, Academic Counselor
Kurt Lee, Academic Counselor
Saasha Reese, Academic Counselor
Glenda Schanz, Academic Counselor
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Cathy Little, Finance Division Assistant
Jan Nelson, Accounting Division Assistant
Rae Lynn Oliver, Management Information Systems Division Assistant
Jane Stancliffe, Entrepreneurship and Economic Development Division Assistant
Pauletta Stowe, Management and International Business Division Assistant

Faculty Roster

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Associate Professors A. Cuccia, K. Jensen, Price, Stetson; Assistant Professors Davis, Hill, Ruch; Lecturer in Accounting C. Cuccia;
Instructor of Accounting Dulin.

ENTREPRENEURSHIP AND ECONOMIC DEVELOPMENT
Three Partners Place
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DIVISION OF FINANCE
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Scott C. Linn, Research Director, Price Energy Institute
William L. Megginson, Co-Director, Center for Financial Studies
Professors Fernando, Linn, Megginson, Stock, Yadav; Associate Professor Bakke, Litov, Stanhouse; Assistant Professors Demiralp, Golubeva, Mahmudi, X. Wang, Zhu; Lecturer in Finance McCow.

DIVISION OF MANAGEMENT AND INTERNATIONAL BUSINESS
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Professors M. Bolino, Buckley, Ostas, Russell, Shaffer, Shaffman, Short; Associate Professors Bradley, Downs, Short; Assistant Professors Anderson, A. Bolino, Grunsted; Lecturer in Legal Studies Palk.

DIVISION OF MANAGEMENT INFORMATION SYSTEMS
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Radhika Santhanam, Director
Rocio Claybon, Director of CMISS
Professors Chidambaram, Santhanam; Associate Professors Jensen, Miranda, Schwarzkopf, Shaft; Assistant Professors Dunn, Durcikova; Instructors of MIS Claybon, Snow.

DIVISION OF MARKETING AND SUPPLY CHAIN MANAGEMENT
1 Adams Hall
(405) 325-3561
Jack J. Kasulis, Director
Professors Barman, Ingene, Muralidhar; Associate Professors Kasulis, Schmidt; Assistant Professors Nath, Q. Wang; Instructor of Marketing and Supply Chain Management Kissick; Instructor of Supply Chain Management Davidson.

Degrees Offered
- Bachelor of Business Administration
- Joint Bachelor of Business Administration with a Major in Accounting and Master of Accountancy
- Accelerated BBA/Master of Science in Management of Information Technology
- Master of Accountancy
- Master of Business Administration
- Master of Science in Management of Information Technology
- Accelerated Bachelor of Science in Industrial Engineering and Master of Business Administration
- Accelerated Bachelor of Science in Petroleum Engineering and Master of Business Administration
- Dual: Master of Science in Management of Information Technology and Master of Business Administration
- Dual: Master of Accountancy and Master of Business Administration
- Generic Dual Degree- Master of Business Administration and any other Master’s degree offered by the OU Graduate College
- Juris Doctor/Master of Business Administration
- Doctor of Philosophy

General Information

HISTORY
A curriculum in business subjects was first offered in 1913 through a subordinate school in the College of Arts and Sciences called the School of Commerce and Industry. The first certificates in commerce and industry were granted in 1915. The name was changed to the School of Public and Private Business in 1917. In June 1923, the Board of Regents established a school of business as a separate two-year school of the University and authorized it to confer the degree of Bachelor of Science in Business. The first Bachelor of Science in Business degrees were conferred in 1924.
The following year the School of Business was admitted to membership in the Association to Advance Collegiate Schools of Business (AACSB International), the international accrediting agency for bachelor’s and master’s degrees in business. To earn and retain accreditation, these degree programs must undergo a rigorous initial evaluation and be reevaluated periodically. These programs of the college have been fully accredited since 1926. In addition, programs leading to bachelor’s and master’s degrees in accounting have met separate AACSB International accreditation standards specifically for accounting programs.

In 1929, the Board of Regents changed the School of Business to the College of Business Administration.

In 1997, alumnus Michael F. Price announced a contribution of $18 million to the College of Business. The OU Regents officially renamed the College of Business Administration the Michael F. Price College of Business. The Price funds are applied strategically to areas of excellence. This endowment has established endowed faculty positions, a library endowment, scholarships and graduate assistantships, a student support center, and provides support for a number of other initiatives.

MISSION: The Purpose of Price

“The Michael F. Price College of Business ensures the enduring global competitiveness of Oklahoma and the nation.” Our graduates will grasp opportunities to see how separate pieces of a business puzzle are brought together to create a new business or industry. Conceptual thinking and real-world training allows them to solve complex problems within a business or industry.

The college’s strategic plan integrated with that of the University helps the college attain its goals of enhanced excellence and contributions to the economy of the state, nation and the world.

OBJECTIVES

To further its mission, the college provides degree programs at the baccalaureate, master’s and doctoral levels, with the objective of providing career opportunities in a wide variety of professional and entrepreneurial roles. While most graduates will find employment in the private sector, a Michael F. Price College of Business education will provide a general understanding of, and appreciation for, managerial processes that apply in public sector and not-for-profit institutions as well.

In addition to technical competence in areas of specialty, the college expects graduates to attain a level of understanding of, and appreciation for, the liberal arts and the social sciences. The aim is to provide an educational base upon which the graduate can build not only technical but also social capability through a lifetime of continuing growth and development. The emphasis is as much on the formation of attitudes and understanding of complex issues as on the attainment of knowledge and skills.

Since formal education may tend to become abstracted from the realities of practice, the college seeks to maintain close ties with the professional communities it serves. Internship opportunities for students, participation by practicing professional managers in the classroom, consulting and research by faculty, boards of advisers to the college, conferences and the like involving people from outside the University provide opportunities for continuing interaction with the world of organizations.

While maintaining a practical, relevant perspective, the faculty seeks to advance the frontiers of knowledge through research, both applied and theoretical. This research is fundamental to the overall excellence of the teaching function. Students at all levels may expect to be exposed not only to well-established knowledge, but also to ideas and issues that are at the forefront of research and experimentation. As a complement to degree programs, the college includes continuing education and managerial development programs for practicing professionals.

Throughout the wide variety of educational programs and in its research and public service objectives, the college strives to maintain standards of excellence consistent with the University’s role as one of the leading institutions of higher education in the nation.

Programs for Academic Excellence

BUSINESS COMMUNICATION CENTER

The Business Communication Center prepares students for the technology-delivered world. With one-on-one instruction from the center’s friendly staff, Price College students learn valuable hands-on skills such as multimedia presentations, Web page design, video conferencing, public speaking, and digital imaging.

CENTER FOR ENTREPRENEURIAL STUDIES

The Princeton Review and Entrepreneur magazine ranked the center eighth in the nation at the undergraduate level. This speaks to the opportunities available to major or minor in Entrepreneurship and Venture Management for business or engineering students at the University of Oklahoma. The goals of the Center for Entrepreneurial Studies are:

- Create entrepreneurial-thinking students.
- Connect faculty, researchers and students to the entrepreneurial world through research, teaching and working labs.
- Provide OU alumni knowledge and resources for Oklahoma’s business and entrepreneurial community to assist their growth.
- Start and grow businesses in the state of Oklahoma.
- Commercialize University of Oklahoma intellectual property.

The Center is located in Suite 1036, Price Hall (405) 325-3611.

FIXED INCOME FUND

The Fixed Income Fund experience exposes senior-level undergraduate students and MBA students to the intricacies associated with the management of portfolios that contain only bond-like financial instruments. The class is divided into teams of students. Students must make real-time decisions using the latest information on financial markets to select fixed income securities to include in the portfolio. The class is sponsored by BOK Financial Corporation, the parent company of the Bank of Oklahoma.

HONORS PROGRAM

The Honors College offers special classes and sections of regular classes for academically superior students. Students in the Honors Program may graduate cum Laude, Magna cum Laude, or Summa cum Laude, depending upon their grade point average. For information on either of these programs, contact the director of the Honors College, or call (405) 325-5291.
INTEGRATED BUSINESS CORE
Undergraduate students have the opportunity to enroll in a one-semester (12 hours) project-based program called the Integrated Business Core (IBC), which provides both real-world experience and an integrated introduction to concepts in at least three business disciplines. IBC students gain experience by creating and managing an actual start-up company funded by a loan up to $5,000 and a hands-on community service project on behalf of a non-profit campus or community organization. Students have donated more than $1,000,000 dollars and more than 34,000 volunteer hours to charity, and the program has received local, regional and national acclaim.

Students who are participants in IBC:
- are responsible for mastering the concepts and terminology of each of the content courses: Marketing, Management and Legal Studies;
- work as “employees” of an assigned 20-member company which becomes the Entrepreneurship/Community Service Practicum. Here the students have the opportunity to apply the concepts from each of the core business disciplines while at the same time devoting time to their selected community service project;
- Students spend the first seven weeks developing a business plan;
- the plan is submitted to a loan committee which grants, denies or defers the loan application;
- Upon receipt of the loan students have six weeks to implement their business plan.

JCPENNEY LEADERSHIP CENTER
The Leadership Program of Price College is directed at those students who will become a significant force in the economic, political, social and moral development of our state and nation.

These students have leadership potential because they are academic achievers and have those personal characteristics that thrust them into various activities in which they assume leadership roles.

The college views these student leaders as a valuable resource whose potential should be developed fully for the benefit of themselves and society. These students will help the college fulfill its mission of transmitting knowledge about the continuing adaptation of organizations in a changing global business environment.

The primary objective of the program is to provide these students with opportunities for intellectual and scholastic enrichment, stimulating contact with business and the economic leaders in the nation, and the mutual challenge and benefits of association with a peer group of equally talented students. These opportunities will lead to an enhancement of the students’ experiences at the University that will shape the course of their lives.

The three main components of the program include corporate views, fellowships and the Distinguished Speaker Series.

Corporate Views
Participants in this special program accompany executives in their normal work environment and experience firsthand the administrative responsibilities and management styles of successful business leaders. This daylong program significantly expands Associates’ classroom educational experience by enhancing their awareness of proven leadership skills and broadening their understanding of actual corporate operations.

Fellowships
The JCPenney Fellowship Program is one of the Center’s most exciting and productive avenues and adds greater value to the undergraduate educational experience of Leadership Associates. Each recipient receives a stipend to serve as either a research or training fellow to a Price College faculty mentor for one semester. Eligibility is limited to junior and senior associates. Applications and detailed information is available in the JCPenney Leadership Center.

Distinguished Speaker Series
The Price College of Business and the Kanaly Lecture Series hosts approximately four nationally respected leaders each academic year who have an Oklahoma connection — either through birth, residence, higher education, or business interest. The purpose of the series is to provide the opportunity to learn and grow from the accumulated experience and wisdom of this premier group of opinion leaders.

STUDENT SUPPORT CENTER
The Student Support Center serves graduate students in the Michael F. Price College of Business. The value of the learning experience is expanded for graduate students by providing personal mentoring and career development resources. Core resources provided to graduate students include:
- mentoring;
- executive visitation;
- career preparation; and
- internships — domestic and international.

Special Facilities and Programs
AMOCO BUSINESS INFORMATION RESOURCE CENTER
Discovery and transmission of knowledge requires information, whether that information is contained in the income statements and financial records of a large U.S. corporation, in profiles of corporate returns on investments, in business trends among the states and regions of the country, or in international trade and investment patterns. Distributive technology — the desktop computers, the interlinked local area networks, the CD-ROM readers — is altering the costs and availability of information acquisition and dissemination, enhancing the potential for greater effectiveness and efficiency in dealing with information.

Price College has developed various “pockets” of expertise in the acquisition of information for instruction and research. The School of Accounting subscribes to the FASB Financial Accounting Research Service, the Center for Financial Studies and the College cooperate in the purchase of CRSP files that contain monthly and daily returns on NUSE, AMEX, and NASDAQ corporations; and the Center for Economic and Management Research subscribes to quarterly updates to the Citibase data system.

While we must rely on various “pockets” to acquire this information, we are limiting our potential for effective utilization of information in our present “distributive” organizational setting. By establishing one central place for the location and dissemination of these information sets, we can greatly enhance our effective use of information.
The AMOCO Business Resources Information Center (BRIC) supports the academic and research goals of Price College by serving as a centralized data repository and technical assistance resource for faculty and students. Individual and group instruction is provided to students and faculty in the use of database software applications and offers technical assistance and support in their use.

Data holdings include industry standard financial, economic and demographic databases obtained from state, federal, and commercial information services. The AMOCO BRIC also maintains a computer lab designed for instruction as well as routine use by students and faculty.

CENTER FOR FINANCIAL STUDIES
Price College, through its Division of Finance, has established the Center for Financial Studies. The mission of the Center is to support scholarly research and sponsor educational programs that will improve and share knowledge among finance students, executives and academicians.

The rapid changes occurring in the financial world make it imperative for those involved to be knowledgeable of the innovations, problems and opportunities prevailing in all sectors of the financial markets. The Center for Financial Studies will assume an important leadership role in this endeavor by directing its programs toward mid-and top-level finance executives and toward academicians with research and teaching interests in finance.

CENTER FOR MIS STUDIES
The Center for MIS Studies, an interdisciplinary center located in Price College, is a partnership between the University and business firms designed to share ideas on MIS topics of direct relevance and major concern to the business partners. Effective industry MIS programs require that businesses understand and utilize rapidly changing technologies and complex organizational policies, strategies and structures. Rapid changes of the Internet era, combined with the move toward outsourcing, makes keeping up exceptionally difficult for IS professionals. Costs of research, development, and training in this complex and dynamic field are high, and results are often disappointing.

The fundamental idea of the Center for MIS Studies is resource sharing — to share the knowledge, skills, and efforts of the University and the member firms in a framework that encourages innovation, quality and productivity. For questions, comments, or additional information, contact:

Center for Management Information System Studies
University of Oklahoma, Price College
307 West Brooks
Norman, OK 73019
Phone: (405) 325-0768
FAX: (405) 325-7482

Library
The Bizzell Memorial Library provides excellent facilities for research and instruction in business and economics. Students, teachers, researchers and the University community at large can research and gain access to materials in a variety of media and in numerous ways. State-of-the-art computer searches through national databases are possible through the University’s participation in national library associations. The University is a member of the Research Libraries Group which provides on-line access to the premier libraries in the United States through the Research Libraries Information Network (RLIN). The University is also connected to another, much broader database through the Online Computer Library Center, Inc. (OCLC). In addition, the University has an extensive collection of books, periodicals, microform material, newspapers, trade journals and corporation annual reports. Subscriptions are maintained to various investment, insurance, tax, labor relations and other services which keep patrons in touch with current developments. The University is a designated repository for federal documents which are kept on the fourth floor of the library.

The Bass Collection in Business History
Although ours is a business civilization, relatively little has been done to assemble library materials in the area of business and management history in most American universities. One exception is the University of Oklahoma, which has a distinguished collection in this field, capable of serving not only undergraduate and graduate students, but research scholars throughout the nation.

Through the generosity of the late Harry W. Bass of Dallas, Texas, and the continuing support of the Bass Foundation, a comprehensive collection of books and periodicals in the areas of business and management history are available at the University of Oklahoma. Mr. Bass was a former student in the College of Business.

This distinguished collection of rare and current research materials is housed in a special suite of rooms on the fifth floor of the Bizzell Memorial Library. Dr. Daniel A. Wren is curator of the Bass Collection.

The Ronald B. Shuman Research Fellowship in Business History is designated for graduate and some undergraduate students to work under the direction of the curator of the Bass Collection. This fellowship is in the amount of $1,000 to be divided between two semesters.

Center for Economic and Management Research
The Center for Economic and Management Research conducts research in business and economics as well as in such diverse areas as energy, delivery of health services, quality of life in Oklahoma and human resources utilization and development. It also provides research support and data to the business community and to federal, state, and local agencies for use in planning, as well as providing a vehicle for directly relating classroom offerings and the research thrust of Price College to the problems faced by business and government.

CEMR also houses the Survey Research Center, which provides the capability for obtaining current information on the economy of the state and on the attitudes of Oklahomans toward various issues in Oklahoma. These data are presented in special reports for use by planners and decision makers in both business and government.

The Center maintains an extensive database and makes this information available to the public through its publications program that includes press releases, reports, a quarterly economic journal (the Oklahoma Business Bulletin) and the annual Statistical Abstract of Oklahoma. Current and historical economic and demographic information are also available via the Oklahoma Resources Integrated General Information Networks Systems (ORIGINS), an Internet accessible data access and retrieval system containing databases of economic time series.
Adams Hall
Adams Hall is currently the primary office and classroom building for Price College. It contains numerous classrooms, many of which are designed with tiered seating to increase eye contact and facilitate discussion. These case study rooms contribute to and stimulate the learning process.

Instruction and research are facilitated by the computer tools made available in our computer technology enhanced classrooms. Adams Hall currently supports multiple microcomputer labs.

Price Hall
Michael F. Price Hall, a $19 million, 55,000-square-foot addition to the east side of Adams Hall added nine new classrooms, a business communications center with a behavioral lab, four study rooms, three conference rooms, three Student Services offices, two large commons areas and a courtyard with outdoor seating.

Honors and Awards
The Delta Sigma Pi Key
Each year, Delta Sigma Pi awards the Delta Sigma Pi Scholarship Key to the graduating senior with the highest academic average for the four years of study in business administration.

The Oklahoma Society of Certified Public Accountants Award
Medals are awarded annually to the three outstanding graduating seniors majoring in accounting. The award is based on academic performance in accounting courses.

John F. Y. Stambaugh Awards
Plaques and cash awards are bestowed annually on the outstanding accounting senior and junior, based on overall academic and extracurricular performance.

The Floyd Lamar Vaughan Memorial Award
The student chapter of the American Marketing Association bestows this annual award for excellence in marketing studies to an outstanding Price College of Business student.

The Julian J. Rothbaum Award
Given annually to a senior student majoring in energy management.

The Kenneth Baker Horning Memorial Award
An annual award given for excellence in business writing.

The Oklahoma City Sales Marketing Executives Awards
Keys and awards are bestowed annually for excellence in marketing and sales studies.

The Oklahoma Chapter of The Financial Executive Institute of America Award
A key is awarded annually to an outstanding student majoring in accounting.

The Horace B. Brown Case Study Award
Awarded annually by the Division of Marketing to the undergraduate student (or team) who has made the most significant contribution in classes taught by the case method. The award consists of a certificate and cash award.

The Entrepreneurship Institute Awards
Separate awards are made to graduate and undergraduate students for the best plan involving entrepreneurial activities. The award includes a certificate and cash award.

Scholarships, Fellowships and Loans
The University of Oklahoma has many general financial aid programs, including the following: Perkins Loans, Supplemental Educational Opportunity Grants, PELL, Work-Study, Stafford Student Loans, institutional short-term loans and Lew Wentz Foundation Loans. Students interested in applying for any of these programs should contact the Office of Financial Aid Services, 1000 Asp Avenue, room 216, Norman, OK 73019-4078.

In addition, Price College offers a wide variety of scholarships, fellowships, grants, loans, and research and teaching assistantships. Most financial assistance awards for doctoral students are made on April 1. For a complete listing refer to A Guide to Scholarships and Financial Aid available at the Academic Advising Services Office, or contact the Graduate Programs Office, Michael F. Price College of Business. Examples are:

ACCOUNTING

BKF, Citgo, Cole & Reed, ConocoPhillips, Deloitte, Ernst & Young LLP, ExxonMobil, Grant Thornton, Halliburton, Kerr McGee, KPMG, Norman Chapter of CPAs, Ogilvy & Mather, Oklahoma Society of CPAs, Price-Waterhouse-Coopers, Tax Executives Institute, Tulsa Chapter of CPAs, Union Pacific, and individuals provide funds for one or more scholarships each year, most ranging from $400 to $2,500, to graduate and undergraduate students majoring in accounting. Selection is based on scholarship and the recommendation of the scholarship committee of the School of Accounting.

ENERGY MANAGEMENT
The majority of scholarships come from companies and professional organizations within the energy industry, in addition to individuals and private foundations.

FINANCE
- The Oklahoma Bankers Association provides a $1,000 scholarship annually to an outstanding student whose major academic interest lies in the field of Banking and Finance.
- The Elmer R. Burns Jr. Scholarship is awarded annually to a full-time student majoring in finance with a field of concentration in banking to a junior with a 3.00 GPA for use in the senior year. The recipient must be a resident of the state of Oklahoma and in need of financial assistance as determined by the Office of Financial Aid Services.
- The Farmers Insurance Group Scholarship provides two or three annual awards to full-time students majoring in finance with an interest in insurance. Recipients must be either a sophomore, junior, or senior with a C+ grade point average.
- The Oklahoma Bankers Foundation provides an annual award of $1,000 to a junior or senior majoring in finance.
- The William A. Schaper Memorial Fund provides scholarships annually to students majoring in finance. The scholarships are offered in memory of Dr. William A. Schaper, a former chairperson of the Division of Finance.
- The Z. M. Lang Scholarship is available annually to a student interested in insurance.
MANAGEMENT
The late Dr. Ronald B. Shuman, George Lynn Cross Research Professor Emeritus, established a graduate fellowship of approximately $1,000 to be granted to a doctoral student in Price College, preferably one who will write a dissertation in the field of management. Other areas, however, will be considered and the fellowship may be granted to a doctoral student who plans to write his or her dissertation in one of the other functional fields of business.

The friends of Dr. Daniel Wren, David Ross Boyd Professor Emeritus and McCasland Foundation Professor of American Free Enterprise Emeritus, have established the Daniel Wren Student Support Fund, which will be granted to a doctoral student in management. The purpose of this annual honor is to enable graduate students to conduct research on their chosen dissertation topic.

MANAGEMENT INFORMATION SYSTEMS
Alumni of the college and generous corporate friends help provide thousands of dollars each year for scholarships. Our professional partners include, among others, major accounting firms, aeronautical/aerospace companies, computer and high technology organizations, manufacturers, petroleum companies, retailers, and telecommunications companies. Scholarships given typically range from $500 to $4,000.

MARKETING
The Neva Loving Memorial Scholarship is awarded annually to a junior or senior marketing major with a demonstrated financial need according to the guidelines established by the Office of Financial Aid Services.

SCHOLARSHIPS ADMINISTERED BY THE DEAN’S OFFICE
The Michael F. Price College of Business Dean’s office administers a variety of scholarships for undergraduate students. These scholarships have broad requirements, including financial need, scholastic achievement, and leadership ability.

GRADUATE STUDENT FINANCIAL AID
Many graduate students are eligible for scholarships listed in A Guide to Scholarships and Financial Aid. Students should check with each division about eligibility.

Various types of financial aid are available through the College and the University. Teaching assistantships and research assistantships, administered through the Office of Graduate Programs, are available to both master’s-level and doctoral students. Teaching assistantships entail primarily sole or shared responsibility for instruction in specified classes at the undergraduate level. Research assistantships consist primarily of work as assistants to faculty members on research projects and other professional activities.

For information on other financial aid offered at the University, contact the Office of Financial Aid and the Graduate College.

IMPORTANT INFORMATION
Scholarships are subject to change periodically. Each year new scholarships are established and others are discontinued. For further information, contact the director of the division/school concerned or inquire in Price Hall, Room 1010.

Price College of Business Academic Units
John T. Steed School of Accounting
The John T. Steed School of Accounting is among a limited number of schools nationwide and the first one in Oklahoma to qualify for accounting accreditation from the Association to Advance Collegiate Schools of Business. The evaluation focused on student quality, faculty professional experience and research productivity, academic curriculum and program-support facilities.

The faculty of the school possess impressive credentials. Their academic backgrounds come from leading universities in the country. The faculty members have established strong records of research and professional publication. Some are consultants to major corporations, authors of textbooks and leaders in professional accounting associations.

The School of Accounting curriculum includes courses in financial accounting, cost accounting, taxation, auditing, and accounting information systems. Graduates are recruited by national and regional firms for challenging and rewarding careers in public accounting and business firms; others secure accounting positions in government.

Division of Finance
The Division of Finance offers required and elective courses that enable students to specialize in corporate finance, investments, risk management, and banking.

The finance faculty features individuals trained at some of the nation’s premier business schools. Five professors hold endowed chairs, while three hold endowed professorships. The finance faculty has won numerous Price College and University teaching and research awards. A recent survey rated the faculty as one of the most productive finance research groups among public universities.

The division offers a strong listing of courses, including the Student Investment Fund where the class manages an all-equity portfolio valued at roughly $800,000. A separate but related experience known as the Fixed Income Fund class is also offered each semester. A very strong banking intern program is offered by the division wherein students receive credit for working in Oklahoma banks during the summer. The Division also offers internship opportunities in New York City.

Division of Entrepreneurship and Economic Development
OU’s Entrepreneurship Program has consistently been ranked as one of the top entrepreneurship programs in the country. The Princeton Review and Entrepreneur Magazine have recently ranked it at #5.

Our central mission is to help students connect to the world of opportunity. Our program builds excellent thinking skills, solid content, hands-on innovation-based projects, leadership/communication skills, and interpersonal/team skills. Students experience entrepreneurship and learn by doing.

As a part of the Price College of Business, the Division of Entrepreneurship and Economic Development continues to build an entrepreneurial ecosystem that includes experiential learning and enables the launching of successful ventures and successful careers.
Students are immersed in the entrepreneurial process through hands-on innovation curriculum and programs enabling them to learn how to build new ventures with the help of practicing entrepreneurs and leading entrepreneurship scholars. We empower students with the resources and opportunities they need to launch a successful business venture to economically impact Oklahoma and the world.

**Division of Management Information Systems**
The Management Information Systems (MIS) Division offers several pathways to obtain highly valued Information Technology knowledge and skills, through undergraduate and graduate level programs. Undergraduate students can pursue either a MIS major, or a MIS minor which requires fewer courses. The division offers a graduate degree in Information Technology with an emphasis on Data Analytics, as well as a Certificate in Digital Technologies. Through an accelerated degree program, undergraduate students have the option to stay for just one additional year after obtaining their undergraduate degree to earn their graduate degree. Through special workshops and coursework, the division facilitates undergraduate and graduate students to obtain specialized vendor certifications, such as those offered by SAP and SAS. The Undergraduate major and minor program provides students the knowledge on latest information technologies and organizational applications, practical skill experiences with current tools, that enable them to design, develop, manage and use computer-based information systems in global organizations. The coursework prepares students to understand and apply technology concepts and tools on topics such as Data Structures, Database Management, Programming, Web design, Systems analysis and design, Business infrastructure and Cybersecurity, Business Analysis, Data Analytics, Enterprise Resource Planning, Enterprise system architecture and Project Management. Through a Field project capstone course, students interact and conduct work for a real-world organization, through an actual system design. The Graduate program offers a full set of courses to obtain knowledge and skills on Business Data Analytics by coverage of topics such as Business Intelligence, Data Warehousing Data Science, Predictive Modeling, Analytics Programming, Social Analytics, Visual Analytics, Health Informatics, and Health Analytics. The doctoral program develops students that can conduct high-quality research and teaching to pursue careers in academia. The MIS division has dedicated faculty who excel at teaching and research, and their accomplishments are globally recognized. They often earn awards from the college, university and professional organizations for outstanding research, teaching excellence, innovations and service to students and the institution. All faculty members work in a collaborative manner, engaging with students and business partners to regularly improve curriculum and offer the best information technology education. The MIS Student Association (MISSA) is one of the most active in the college. Through MISSA, students receive the opportunity to meet and talk with leading business professionals. Many students spend one or more summers in well-paid internship positions during their program here.

The division is home to the Center thriving Center for MIS Studies (CMISS), a thriving industry-academic partnership that connect business and government leaders with MIS faculty and students on a regular basis for the mutual exchange of ideas to develop future technology talent and scholarship.

**Division of Management and International Business**
The goal of the Division of Management and International Business is to educate students so that they can make strategic, administrative and/or supervisory contributions to organizations through critical thinking plus mastery of fundamental skills and concepts. Then program offers four areas of specialization including Energy Management, General Management, International Business and Sports Management. The course portfolio ranges from survey courses in cross-cultural management, human resource management, the legal environment of business, organizational behavior and the management of professional sports to skills based courses in consulting, contract law, negotiation and supervision as well as specialty courses including international human resources, natural gas markets, sports logistics and real property law. The award-winning faculty consists of both academics and practitioners which provides students with both an intellectual framework within which to understand world of management and real-world insights to help insure students’ success. This combined approach is a dynamic strength of our unit, leading to an application oriented, integrative core approach to the classroom. Our faculty are highly active in research plus have publications in leading academic and practitioner-oriented journals in the areas of Human Resource Management, International Business, Organizational Behavior, Social/Environmental Issues in Business, and Strategic Management. We are dedicated to providing our students with the necessary insights so that they can manage successfully in an organization and add value to their companies from day one.

**Division of Marketing and Supply Chain Management**
The Division of Marketing and Supply Chain Management offers courses that prepare students for decision-making involving the identification of consumer and business needs. Classes provide comprehensive coverage of topics including product/service design, development, and commercialization; pricing of products and services; and promotion (through advertising sales promotion, and personal selling). Primary emphasis is placed on distribution of products/services including channel structure and physical delivery/logistics.

The division faculty have a national reputation for expertise in distribution-related issues and strategy. All have academic credentials from leading U.S. schools, and many have significant business experience. The division faculty have a strong record of publication and research and use this knowledge in the classroom and as consultants to corporations. Members have been elected to prominent leadership positions in professional associations. Students will find a wide range of opportunities to interact with successful business executives, both formally in the classroom, and informally, through professional student organizations.

**Price College of Business Undergraduate Study**
The undergraduate degree in business is designed to offer:

- Preparation for intellectual, political and cultural citizenship and leadership.
- A basic familiarity with facts, skills, techniques and attitudes that are relevant to business and management.
• An opportunity to develop a sense of historical perspective and understanding of the impact of the past upon the present and future.
• An intellectual discipline, “a way of thinking,” about problems and problem solving or the decision-making process, including the ability to weigh values and form independent judgments.
• An in-depth exposure to a specific function or discipline.

Admission
To be admitted to the Michael F. Price College of Business, a student must first be admitted to the University of Oklahoma. Inquiries concerning admission to the University should be addressed to the Office of Admissions, University of Oklahoma, 1000 Asp Avenue, Room 127, Norman, OK, 73019-4076.

Freshmen and transfer students who have not completed 24 semester hours with at least a 2.50 combined retention grade point average are automatically enrolled in University College upon their admission to the University of Oklahoma. **University College students may not enroll in upper-division (3000-level or higher) Business Administration courses. All students taking 3000-level or higher business courses must have junior standing and meet the grade point average, course, and permission requirements.**

Admission to an undergraduate program within a degree-recommending college at the University of Oklahoma (Norman campus) shall be based upon the requirements of the University of Oklahoma that are in effect at the time of a student’s initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education.

Students are admitted to Price College once they have earned at least 24 semester hours of college credit with OU and combined retention grade point averages of at least 2.50. Enrollment in upper-division business courses requires completion of the following:
• **Permission to enroll in upper-division business courses as a Degree Candidate;**
• 60 credit hours;
• ENGL 1113 and ENGL/EXPO 1213;
• COMM 1113 or 2613;
• MATH 2123;
• ACCT 2113 and 2123;
• ECON 1113, 1123 and 2843;
• MIS 2113;
• B C 2813;
• B AD 1001; and
• A minimum 2.50 combined retention grade point average; 2.50 OU retention grade point average.

Academic credit from any division of the University of Oklahoma — Norman campus, Health Sciences Center, OU-Tulsa or Continuing Education — is considered resident credit at the University of Oklahoma. Grades and hours earned at any of these divisions are included in the OU retention and cumulative grade point averages for purposes of admission or readmission to the University, and to the individual colleges within the University.

Non-Business Majors
Students not admitted to Price College may elect business courses subject to the prerequisites and minimum GPA requirements; however, business students will receive priority. Students from outside the College who seek academic advising on business course selections should inquire in the Price Academic Advising Services, Suite 1010 Price Hall.

**Programs of Study**
Students must complete the requirements outlined on the following pages for the degree and major chosen.

**BACHELOR OF BUSINESS ADMINISTRATION DEGREE**
Emphasis in this program has been placed on an educational rather than a training or vocational approach, although in certain areas, provisions for a limited amount of specialization have been made. The curriculum is designed to provide:

(a) an extension and intensification of the cultural foundation begun in the secondary schools,
(b) a comprehensive view of the general principles and procedures practiced in the business world, and
(c) in the junior and senior years, a limited amount of professional education in certain specialized subjects.

With this degree program, a student must choose one of the following majors: accounting, economics, energy management, entrepreneurship and venture management, finance, general management, human resources management, international business, management information systems, marketing, or supply chain management.

**DOUBLE MAJORS**
Price College offers students the option of double majors. A double major consists of hours in the selected major and completion of specific requirements of the additional major. A double major will add to the required number of hours to complete a single major business degree. Only one degree will be awarded, however both majors will be listed on the student’s transcript. Students who are not majoring in business may not double major in Price College. No single course may be used by a student to satisfy a major requirement in two majors.

**MINORS**
Minors are offered to both students majoring in business and those majoring in subjects offered in other colleges. No single course may be used by a student to satisfy a major requirement and a minor requirement. Minors are offered to business majors in the following areas:
• Accounting
• Entrepreneurship
• Finance
• Franchising
• Healthcare
• Management
• Management Information Systems
• Marketing
• Sports Management

Minors consist of 12 credit hours of specific coursework in the selected minor. Business Administration core requirements are excluded from the minor requirements. Students majoring in subjects other than business may obtain a minor in the following areas:
• Entrepreneurship Minor for Non-Business Majors (18 hours)
• General Business Minor for Nonbusiness Majors (18 hours)
• Sports Management Minor for Non-Business Majors (18 hours)
The Undergraduate Certificate in The Business of Healthcare supports, among others, students who intend to pursue careers in healthcare such as physical therapy, pharmacy, nursing or medicine. These students only spend the first two or three years on the Norman campus. The 16-hour curriculum is designed to be completed in that time. In particular it consists of 2 required courses and 12 hours of guided electives.

The Price Academic Advising Services office offers academic counseling for all students in any area of business. Appointments may be made online at https://iadvise.ou.edu/.

ACCELERATED PROGRAM FOR GRADUATE STUDY IN BUSINESS
This program is designed to provide foundational study in the functional areas of business while a student is pursuing his or her undergraduate degree. The designated coursework may be applied toward degree requirements in the master’s-level professional degree programs offered through the Price College, as well as be used as electives to complete one’s undergraduate degree. Students in any field of study in their junior or senior years may apply for admission to the accelerated program. Because accelerated program students will be enrolled with graduate students in graduate-level classes (5000 or above), admission to the accelerated program will be highly selective and performance closely monitored.

The professional degree programs of Price College assume no prior training in either business administration or related disciplines. Accelerated Program students must designate one of the professional degree programs in business administration at the time of application. The options include the Master of Business Administration and Master of Accountancy.

Students admitted to the Accelerated Program will be provided a plan of study that considers the student’s academic background and the number of elective hours remaining in the student’s undergraduate program. The plan of study must be approved for both the student’s undergraduate degree and the Accelerated Program. Upon receipt of an undergraduate degree, accelerated program students in good standing are admitted to graduate study in a master’s-level professional degree program offered through the College of Business.

Undergraduate students who have completed 90 credit hours or more may be admitted to the Accelerated Program. After 75 hours of undergraduate study, students interested in the Accelerated Program should take the Graduate Management Admission Test (GMAT). The GMAT is offered by the Educational Testing Service of Princeton, NJ “on demand” at various sites in Oklahoma and throughout the world. Only students with a cumulative grade point average at the University of Oklahoma of at least 3.00 and who receive a satisfactory score on the GMAT will be considered for admission to the Accelerated Program. The grade point average must be based on at least 60 credit hours taken at the University of Oklahoma. Admission is determined by the grade point average, the GMAT scores, and evidence of maturity, motivation and leadership potential as indicated by personal interviews and letters of recommendation. Though the admission decision may be made prior to the completion of 90 undergraduate credit hours, acceptance is contingent upon continued performance at a high level.

Applications must be supported by an official report of the candidate’s score on the GMAT, and three letters of recommendation. The material must be received by April 1 for consideration for fall admission, by December 1 for spring admission and by April 1 for summer admission.

Choice of Degree Program
(The rules and regulations of this catalog become effective beginning summer term, 2010.)

• Transfer students are required to meet the degree requirements and regulations of the degree program that is in effect at the time of their first enrollment in the state system provided they complete the work for a degree within a maximum of seven years. If the work for a degree covers a period longer than seven years, students must adopt a degree program within seven years of the current requirements. (Example: The 2009–2010 requirements may be in effect only until the end of the 2016 school year [Spring, 2016].)

• Resident students shall be governed by the degree requirements and regulations in effect at the time of their initial enrollment at the University of Oklahoma provided they complete the work for a degree within a maximum of seven years. If work for a degree covers a period longer than seven years, students must adopt a degree program within seven years of the current program. (See example in preceding paragraph.)

• Students may adopt any later degree program which becomes effective while enrolled at the University of Oklahoma if they report this change to the Price Academic Advising Services Office, Suite 1010 Price Hall.

• Credit in the major which is more than 10 years old may not be applied toward a bachelor’s degree unless it is validated by the major division.

Price Academic Advising Services Office
Students in Price College or business majors in University College may receive information and assistance in Suite 1010 Price Hall. Full-time academic counselors maintain records on all undergraduate business majors and provide them with information concerning admission, degree audits, degree requirements, contract and stop-out.

Academic Advisement
Career and academic advisement about specific course information is available from the faculty in the major divisions.

The responsibility for meeting all graduation requirements lies with the student.

Credit Hour Load
To be considered full time, an undergraduate student must be enrolled in at least 12 hours in a fall or spring semester and six hours in a summer session. The recommended maximum credit hour enrollment for a regular semester according to the student’s cumulative grade point average is as follows:

- Less than 2.50 — 16 hours maximum;
- 2.50–3.00 — 17 hours maximum;
- 3.00–3.50 — 18 hours maximum;
- 3.50–4.00 — 19 hours maximum.
Enrollments of 20 hours or more in a fall or spring semester and 10 hours or more in a summer session, must be approved by the Director in the Price Academic Advising Services Office, Suite 1010 Price Hall. Students requesting overload enrollments must have earned a 3.50 GPA in both OU and combined areas.

**Course Levels**

Undergraduate students are not eligible to enroll in business courses numbered 5000 and above. The only exceptions to the above are graduating seniors who have petitioned the Graduate College to receive graduate credit for the course and whose petitions have been approved.

Graduate-level business courses may not count toward the undergraduate degree; however, a student may petition to count non-business courses.

**Scholastic Regulations**

**ATTENDANCE**

When absences seriously affect a student’s classwork, the instructor will report this fact to the Office of Admissions and Records. The information will also be forwarded to the Price Academic Advising Services Office.

**COMPUTATION OF GRADE POINT AVERAGES**

The resident grade point average includes all courses taken at the University of Oklahoma (including correspondence and extension work) that apply toward a degree in Price College. Academic credit from any division of the University of Oklahoma — Norman campus, Health Sciences Center, OU courses taught in Tulsa or Continuing Education — is considered credit at the University of Oklahoma. Grades and hours earned at any of these divisions are included in the OU retention and cumulative grade point averages for purposes of retention.

The transfer grade point average includes all courses transferred from other institutions that are accepted by the University of Oklahoma.

The combined retention grade point average is computed with both transfer and OU credits. Both the resident and overall GPA’s consist of three areas: the major, upper-division business, and overall degree. Minimum retention grade point averages of 2.50 are required in all of these areas to be eligible to graduate.

**CONTRACT AND ENROLLMENT STOPS**

A minimum grade point average of 2.50 OU retention and combined retention is required for good standing in the Michael F. Price College of Business.

A student who has an enrollment stop for poor scholarship is not eligible to be considered for re-enrollment until after at least one semester has elapsed following the stop. At this time, a student who is stopped from Price College is eligible to apply for readmission. An appeal for readmission, however, does not guarantee automatic readmission. Each request is considered on its individual merit. These students will have one semester to either rectify all deficiencies or meet the conditions for continued enrollment. Those failing to do so will be stopped again from the College for a period of three calendar years after which they may apply for readmission to the College.

All applications for readmission must present clearly documented evidence indicating a high probability the student will successfully complete the B.B.A. degree program. The application will be considered based upon standards of the Petition Committee of the College or such other committee as the dean might designate. If readmission is granted, it will be subject to such terms and conditions as the committee may prescribe. Some students who are stopped out from Price College may still be eligible for continued enrollment under the University retention policy. These students may continue without interruption only if they are accepted by a college other than the Michael F. Price College of Business.

**General Degree Information**

**RESIDENCY REQUIREMENT**

Candidates for the BBA degree must complete their last 30 hours as resident students at the University of Oklahoma. However, if a candidate has completed the last 51 hours as a resident student at the University of Oklahoma, nine of the last 60 hours may be taken at another university or by correspondence from OU. Students must take a minimum of 24 hours of upper-division business courses in residence for the Bachelor of Business Administration degree. Students must earn 60 hours from a four-year institution.

- Any study abroad program will count toward Price College residency (51 of the last 60 hours or the last 30 hours at OU).
- Students who study abroad will still be required to meet OU and State Regents residency (15 of the last 30 hours at OU).

**TRANSFER CREDIT**

- A maximum of 62 hours will transfer for credit from a two-year college.
- Credit from a two-year college will be accepted to meet lower-division requirements and free electives only.
- A maximum of six hours of transfer work will apply toward the major.

**REPEATED COURSES**

Students may not repeat a course in which they earned a grade of A or B, unless the course is one in which there is a change of subject matter (e.g., OSLEP, Independent Study).

If a student repeats a course at the University of Oklahoma for any purpose, the grade received the last time the course was taken becomes the grade for that course. All previous attempts are included in computing grade point averages, but credit for the course is counted only once toward the hours required for the degree. The exception is if it falls in the University repeat policy which affects the retention and graduation grade point averages.

**PASS/NO PASS OPTION**

A maximum of 12 semester hours, not to exceed one course per semester, may be taken on a pass/no pass basis. This option may be applied to only social science electives and non-business free electives.

**SECOND BACHELOR'S DEGREE**

A student may earn only one undergraduate business degree from an AACSB accredited institution. Students with business degrees from non-AACSB accredited institutions may petition the College for permission to pursue a BBA. The following conditions must be met:

- At least two semesters must be taken in residence at OU.
Enrollment Regulations

- At least 30 additional hours must be completed in the college of the second degree. The 30 hours must be in addition to the total number of hours completed by the student for the first degree.
- At least 24 hours of the 30 must be 3000-4000 level business courses.

If a student is pursuing concurrent degrees in two colleges:

- Both degrees must be completed and certified in the same semester.
- A graduation application must be filed for each degree. Two diplomas will be awarded.
- At least two semesters must be taken in residence at OU.
- At least 30 additional hours must be completed beyond the degree that requires the least number of hours.
- At least 24 hours of the 30 must be 3000-4000 level business courses.

Correspondence Courses

Limitations on Accepted Courses

- A combined maximum of 60 hours credit by correspondence courses, extension courses, and advanced standing examinations may be applied to the Bachelor of Business Administration degree with the following constraints:
  a. A combined maximum of 32 hours of correspondence and extension work.
  b. A maximum of 30 hours of lower-division credit by advanced standing examinations.
  c. A maximum of 30 hours of upper-division credit by advanced standing examinations. (Also see “Credit by Examination,” below.)
- Credit is given for all correspondence work except for courses presented for the major. Correspondence study may be taken in the major to be used only in the computation of the major grade point average.
- A maximum of six hours from the 15 hours of upper-division business core courses may be taken by correspondence.
- Correspondence work transferred to the College is subject to the same restrictions for all transfer work. Upper-division business courses completed through correspondence and transferred to the College are subject to departmental approval.

Enrollment Regulations

- Students may enroll in correspondence courses by obtaining authorization from Price Academic Advising Services and by contacting the Center for Independent and Distance Learning, 1600 S. Jenkins, Room 101, Norman, OK 73072-6507. Phone: (405) 325-1921.
- A student may enroll in a maximum of six hours of correspondence at one time.
- If students are concurrently enrolled in correspondence and in-residence credit, the total number of hours for one semester may not exceed the recommended maximum shown under Credit Hour Load based on their overall grade point average.
- A student must secure written permission from a counselor in the Price Academic Advising Services (1010 Price Hall) on the correspondence application form.

Advanced Standing Examinations

Students who feel they have a sufficient knowledge of the subject matter of a course offered by the University may take an advanced standing examination for undergraduate credit in the course.

A maximum of 60 hours of credit by advanced standing examinations may apply to the Bachelor of Business Administration degree. A maximum of 30 hours of lower-division credit and a maximum of 30 hours of upper-division credit may apply. (Also see paragraph one of Correspondence Courses, above.) Students who have received a grade in any course, other than a W, may not subsequently take the same course by advanced standing.

The Center for Independent and Distance Learning administers advanced standing examinations by individual appointment for credit in courses offered by Price College.

Graduation

APPLICATION

Students must apply for the degree during their last semester. Deadlines are March 1 for spring graduates, July 1 for summer graduates and November 1 for fall graduates.

DISTINCTION AND SPECIAL DISTINCTION

Students may graduate with Distinction if they have an overall and OU cumulative grade point average (including the last semester’s grades) of at least 3.50. Graduation with Special Distinction requires at least a 3.75 overall and OU cumulative grade point average. To be eligible for Distinction or Special Distinction, 51 of the last 60 hours must be taken at the University of Oklahoma. Students who have been found responsible for academic misconduct under the Academic Integrity Code are not eligible to graduate with Distinction or Special Distinction.

University-Wide General Education Requirements

The University-wide general education requirements are being met with the curriculum required as listed in the following three sections. For further information on these requirements, refer to the University-wide general education portion of this catalog.

Requirements for the Bachelor of Business Administration Degree

The program requires a minimum of 122 credit hours with a minimum overall grade point average of 2.50, a minimum grade point average of 2.50 in OU residence, a minimum overall and OU grade point average in the major of 2.50, and a minimum overall and OU grade point average of 2.50 in upper-division business courses. Academic credit from any division of the University of Oklahoma—Norman campus, Health Sciences Center, OU Programs in Tulsa, or Continuing Education—is considered resident credit at the University of Oklahoma. Grades and hours earned at any of these divisions are included in the OU retention and cumulative grade point averages for purposes of determining completion of degree requirements.

LOWER-DIVISION REQUIREMENTS

The lower-division (1000- and 2000-level courses) requirements of 65–75 hours are to be met as follows:

- Communications: 9 hours. ENGL 1113 and ENGL/EXPO 1213; COMM 1113 or 2613.

- Communications: 9 hours. ENGL 1113 and ENGL/EXPO 1213; COMM 1113 or 2613.
• Foreign Language: 0-10 hours. Students who have completed two years of high school foreign language are exempt from the general education foreign language requirement (Exception of International Business majors – see International Business curriculum.)
• Behavioral & Social Sciences: 6 hours. P SC 1113. Behavioral & Social science electives—3 hours to be chosen from any ANTH, P SC, GEOG (economic, human and political geography), PSY, SOC.
• Humanities: 12 hours. HIST 1483 or 1493; PHIL 1273; one course from each of the following two fields: Understanding Artistic Forms and Non-Western Culture.
• Science and Mathematics: 16 hours. Natural Sciences — seven hours, two courses taken from the biological and/or physical sciences. The two courses must be from different disciplines and at least one course must include a laboratory component. (Exception for Energy Management majors—see Energy Management curriculum.)
  - MATH 1643 (Substitute: Math 1523).
  - MATH 1743 (Substitute: Math 1823 or 1914).
  - MATH 2123 (Substitute: Math 242 or 29243).
• Basic Business courses: 23 hours. ACCT 2113, 2123; ECON 1113, 1123, 2843; MIS 2113; B C 2813; and B AD 1001, 2091.
• Additional Requirements: 40 milestone points. B AD 1000, Price Passport to Success I, and B AD 1010, Price Passport to Success II.

UPPER-DIVISION REQUIREMENTS
A 2.50 retention grade point average is required in all upper-division business coursework attempted, and in all upper-division business courses taken in residence. Students who have not obtained the minimum 2.50 grade point average in their upper-division coursework, after completion of the required hours in each area, may take additional hours in residence, provided they do so within the regulations of the Michael F. Price College of Business. A maximum of six hours beyond the residency requirement may be taken by OU correspondence to overcome a grade point deficiency in upper-division coursework. However, these hours may only be used to compute the upper-division grade point average; the hours will not apply toward the degree. One upper-division course in each of the following areas is required: FIN, L S, MGT, and MKT.

The upper-division (3000- and 4000-level courses) business requirements are to be met as follows:
• Basic Core: 15 hours
• Major Requirements:
  • ACCOUNTING: 18 hours
  • ECONOMICS: 18 hours
  • ENERGY MANAGEMENT: 19 hours
  • ENTREPRENEURSHIP AND VENTURE MANAGEMENT: 15 hours
  • FINANCE: 21 hours
  • GENERAL MANAGEMENT: 18 hours
  • HUMAN RESOURCES MANAGEMENT: 18 hours
  • INTERNATIONAL BUSINESS: 15 hours
  • MANAGEMENT INFORMATION SYSTEMS: 18 hours.
  • MARKETING: 18 hours
  • RISK MANAGEMENT: 21 hours
  • SPORTS MANAGEMENT: 18 hours
  • SUPPLY CHAIN MANAGEMENT: 15 hours

UPPER-DIVISION ELECTIVES
Upper-division Business and upper-division electives are required and vary by major.

FREE ELECTIVES
Free electives may be lower- or upper-division in order to complete the 122 hours necessary for the degree.

Restrictions:
- B AD 2110, B AD 2113, MGT 2013, and MKT 2013 will not count for credit toward the BBA.
  • A combined maximum of eight hours of aviation, military science, and physical education activity courses may be allowed as credit toward the degree. A maximum of two hours of physical education activity courses will count for credit.

ENERGY MANAGEMENT
Requirements unique to this major:
• Lower-division requirements: 8 hours of science
• Upper-division requirements: 15 hours of Energy-Related Electives; six hours of Finance Electives

INTERNATIONAL BUSINESS
Requirements unique to this major:
• Lower-division requirements: six hours of the same foreign language from a specified list.
• Additional Business Major: 18-41 hours. Must complete an additional Price College major in one of the following: Accounting, Economics, Energy Management, Entrepreneurship and Venture Management, Finance, General Management, Human Resources Management, Management Information Systems, Marketing, Risk Management, or Supply Chain Management;
• International experience requirement: Minimum 15 weeks, full foreign language and cultural immersion in a non-English speaking country. Method of completion must be approved by Price College faculty member; complete and submit Declaration of Intent to Study Abroad; earn passing credit while abroad

MARKETING
Requirements unique to this major:
• Support courses: 6 hours

Joint Bachelor of Business Administration with a Major in Accounting and Master of Accountancy Degree

The Joint Bachelor of Business Administration with a major in Accounting and Master of Accountancy program is an accelerated program designed to enhance the learning experiences of highly qualified, motivated students. The degree provides an efficient program of concentrated study that satisfies the academic and professional education needs of those exceptional students who have well-defined career goals.

Students seeking both a B.B.A. and Master of Accountancy should initially enter the B.B.A. program and select an accounting major. Application to the joint program should be made after completing the equivalent of 75 credit hours that count toward the B.B.A. degree. Admission to the joint program is based on an applicant’s grade point average (GPA), Graduate Management Admissions
Test (GMAT) score and other evidence of high academic achievement and potential. Only students with a GPA of 3.0 and receiving a score of 500 or more on the GMAT will be considered for admission to the program. The GPA will be based on at least 30 credit hours taken either at the University of Oklahoma, an university whose business program is accredited by the Association to Advance Collegiate Schools of Business (AACSB International), or a member institution of the American Association of Universities. The GMAT is offered by the Educational Testing Service of Princeton, NJ “on demand” at various sites in Oklahoma and throughout the world. Although the tentative admission decision may be made prior to the completion of 90 undergraduate hours, acceptance and retention are contingent upon continued performance at a high level.

LOWERING-DIVISION REQUIREMENTS
The lower-division requirements are those of the Bachelor of Business Administration degree.

UPPER-DIVISION REQUIREMENTS
A 3.0 grade point average is required in all upper-division business coursework attempted, and in all upper-division business courses taken in residence. One upper-division course in each of the following areas is required: FIN, L S, MGT, and MKT. A total of at least 90 credit hours must be completed before entering the professional program.

The upper-division (3000- or 4000-level) pre-professional requirements and electives are to be met as follows:

- **Basic Core:** 15 hours. FIN 3303; L S 3323; MGT 3013; MKT 3013 and B AD 4013.
- **Upper-Division Accounting:** 18 hours. A 3.0 grade point average is required in all upper-division accounting courses attempted and in all upper-division accounting courses taken in residence. The courses required are ACCT 3113, 3123, 3313, 3353, 3603, and 4543.
- **Upper-Division Business Requirements:** FIN 3103, 4303; and, three hours of a 3000- or 4000-level course in Business Administration, Business Communications, Economics, Energy Management, Entrepreneurship, Finance, Legal Studies, Management, Management Information Systems, Marketing, or Supply Chain Management.
- **Upper-Division Electives:** 3 hours. These may be taken in any area outside or inside the Michael F. Price College of Business except for courses in Accounting, in compliance with the maximum in the major restriction.

PROFESSIONAL REQUIREMENTS
A 3.0 grade point average is required in all courses reserved exclusively for graduate students (5000- and 6000-level courses) attempted and in all such courses taken in residence.

The upper-division (4000-level) and graduate (5000- and 6000-level) course requirements and electives of approximately 60 hours are to be met as follows:

- **Required:** 14 hours: ACCT 5113, 6553; ECON 5033; L S 5523; SCM 5522.
- **Graduate Accounting Electives:** ACCT 5113, ACCT 6553; 12 hours: Any 5000- or 6000-level Accounting course, except ACCT 5013 and 5313. Accounting electives may be selected from any area of accounting so long as the requirements of the M.Acc. program are satisfied.

- **Graduate Business Electives:** ECON 5033, L S 5523, SCM 5522; seven hours of 5000- or 6000-level courses in Accounting (maximum of three hours), Business Administration, Economics, Entrepreneurship, Finance, Legal Studies, Management, Management Information Systems, Marketing, or Supply Chain Management.

FREE ELECTIVES
Free electives may be taken in any lower- or upper-division area outside Price College in order to complete the 150 hours necessary for the degree.

Any waivers, substitutions, or elective courses from outside Price College must be approved by the Master of Accountancy program adviser. B AD 2110, B AD 2113, MGT 2013, MKT 2013 will not count for credit toward the BBA/MAC.

CREDIT HOUR REQUIREMENTS
The student must maintain a 3.00 grade point average while completing a minimum of 30 hours of graduate-credit courses beyond the common body of knowledge, at least 20 of which are courses (other than readings courses) that are open only to graduate students (numbered 5000 and above). At least 30 hours of accounting beyond elementary financial and managerial accounting are required. The actual number of hours needed to satisfy all of the program requirements will depend upon each student’s background prior to admission.

COMPREHENSIVE EXAMINATION
Successful completion of a comprehensive examination is required of all candidates for the Joint Bachelor of Business Administration and Master of Accountancy degree. The examining committee may conduct an oral examination to clarify and to discuss a student’s responses on the written examination.

Price College of Business Graduate Study

Degrees Offered

- Master of Business Administration
- Juris Doctor/Master of Business Administration
- Accelerated Bachelor of Science in Industrial Engineering and Master of Business Administration
- Accelerated Bachelor of Science in Petroleum Engineering and Master of Business Administration
- Accelerated Bachelor of Business Administration and Master of Science in Management of Information Technology
- Joint Bachelor of Business Administration with a Major in Accounting and Master of Accountancy
- Master of Accountancy
- Master of Science in Management of Information Technology
- Dual: Master of Science in Management of Information Technology and Master of Business Administration
- Dual: Master of Accountancy and Master of Business Administration
- Generic Dual Degree: Master of Business Administration and any other Master’s degree offered by the OU Graduate College
- Graduate Certificate in The Business of Energy
- Graduate Certificate in Business Entrepreneurship
- Graduate Certificate in Digital Technologies
- Graduate Certificate in Foundations of Business
• Doctor of Philosophy

The College of Arts and Sciences offers programs leading to the Master of Arts in economics and Doctor of Philosophy in economics.

General Information

Admission to each of the graduate programs is available to students with demonstrated aptitude for, and interest in, graduate business education. Previous study in business is not required. Admission decisions are based on a number of factors, including: undergraduate/graduate grade point average, GMAT score, TOEFL (and TSE, if necessary) score, employment history, letters of recommendation and the applicant’s personal statement.

Applicants to the MBA program should note that a GMAT score of 580 and an undergraduate grade point average of 3.40 is representative of students currently in these programs. International applicants for whom English is not the primary language, must have an official TOEFL score of 600 or higher.

Applicants to the Ph.D. program should note that a GMAT score of 650 and a graduate grade point average of 3.85 is representative of students currently in the program. International applicants, for whom English is not the primary language, must have an official TOEFL score of 600 or higher.

Applicants seeking admission to graduate programs should observe the following application deadlines:

Fall Semester—February 1 (PhD); March 15 (MS in MIS); June 1 (MBA); June 15 (MAcc)
Spring Semester—November 15 (MAcc)
Summer Session—March 15 (MAcc)

International applicants should use the following deadlines:

Fall Semester—March 1
Spring Semester—August 1 (MAcc)
Summer Session—January 1 (MAcc)

Students may only enter the daytime track of the MBA program in the fall semester.

ADMISSION

Admission recommendations are made on a rolling basis once all application materials are received. It is the student’s responsibility to ensure application materials are received on a timely basis.

The following materials should be submitted to the Office of Admission, The University of Oklahoma, 1000 Asp Avenue, Room 127, Norman, OK 73019-4076. Questions may be directed to this address or by telephone (405) 325-2252.

1. Completed “Application for Admission”;
2. Official transcripts from every college attended;
3. Payment of the application processing fee (this fee is nonrefundable);
4. Official results of TOEFL (and TSE if necessary) for International applicants.

In addition, the following materials should be submitted to the Graduate Programs Office, Price College of Business, The University of Oklahoma, Norman, OK 73019-4007. Questions may be directed to this address or by telephone (405) 325-4107.

• Official results of GMAT;
• Completed “Supplemental Application for Graduate Study in Business”;
• Three letters of recommendation;
• Résumé;
• Statement of Goals, to include your interest in graduate business education and career goals.

Master of Business Administration

The Master of Business Administration program at the University of Oklahoma has continued to meet accreditation standards since it was originally established by the American Assembly of Collegiate Schools of Business in 1963.

The MBA program is designed to give the broad perspective needed to manage an overall enterprise, while allowing sufficient flexibility to gain in-depth preparation in an elected area of concentration. The program provides familiarity with the functional areas of business, the necessary tools for management decision making, and the environment in which organizations operate. The MBA program is offered in both a full-time and part-time format.

FULL-TIME MBA

The full-time MBA is a 49-credit hour, degree. All courses are graduate level. The full-time program is 16 months in length and offers its required courses during the day on the Norman campus. Students in the full-time program will also complete two zero-credit hour courses in Professional Development as part of their curriculum.

PROFESSIONAL MBA

The Professional MBA program is a 37-hour degree program designed for students who work full time. Courses in this program are held in the evenings in Oklahoma City at the OU Health Sciences Center. This program is flexible to allow students to progress toward the MBA degree at an individual pace. While students typically complete the program in approximately 24 months, they have up to five years to earn their MBA. Students are admitted to the Professional MBA program each fall.

PREREQUISITES FOR THE MBA PROGRAMS

While applicants are not required to have previous study in the field of business, they are expected to possess a basic understanding of analytical techniques (including matrix algebra, calculus, and computer usage), and a facility for expressing ideas precisely and coherently. All MBA courses are graduate-level and do not require undergraduate preparation.

PROGRAM OUTLINE

The full-time MBA is a 47-credit-hour degree. All courses are at the graduate level. Both programs require that the student become familiar with the functional areas of business, the necessary tools for management decision making, and the environment in which business firms operate. Knowledge prerequisites include an introduction to calculus, matrix algebra, and linear programming; computer familiarity; and communication skills. Students from all undergraduate majors are encouraged to apply.

CAREER CONCENTRATION

Each student, working in conjunction with his or her adviser, is encouraged to structure electives to meet his or her particular career objectives. The program offers five specialization areas, including Energy, Entrepreneurship, Finance, Management Information Systems, and Risk Management. The student cannot
take more than 15 hours in courses offered by a single functional area within the Price College. There is a three-hour limit on approved courses taken outside the college.

CAPSTONE REQUIREMENT
Degree candidates must earn a grade of B or better in the capstone course, Business Administration 5902, Strategic Management. The class is to be taken during the last 12 credit hours of programmatic coursework. A student failing to make a grade of B or better will be allowed to retake B AD 5902 only once. It may not be taken a third time. Courses taken prior to failing to earn a grade of B or better in B AD 5902 for the second time will not be counted as credit toward a graduate degree at the University of Oklahoma. As an alternative, students may prepare an extensive research paper covering a topic approved by three members of the Price College graduate faculty of the College of Business. Students selecting this alternative must complete Business Administration 5490 as an elective.

Dual Degree Programs
In recognition of the strong demand for interdisciplinary expertise in many settings, Price College, in cooperation with other academic units within the University, offers several dual-degree programs. While the dual-degree programs require less total hours than pursuing the degrees separately, applicants must be admitted to each program independently. Admission, retention, and degree requirements are maintained by the separate colleges.

Graduate Certificate in The Business of Energy
The Graduate Certificate in The Business of Energy provides students with a rigorous curriculum in energy finance that includes a broad overview of the energy sector, along with in-depth examinations of the regulatory, accounting, and tax issues in energy. The curriculum provides preparation for placement in the business and finance side of the energy industry. Courses also provide students with a comprehensive review of energy company decision making as it pertains to the analysis of financing and the valuation of energy projects as well as company-level risk management. In addition, the curriculum focuses on the market for energy assets and commodities, the trading of such assets, asset pricing, and the role of financial derivative contracts and hedging strategies. A total of 13 hours is required for the certificate.

Graduate Certificate in The Foundations of Business
The Graduate Certificate in The Foundations of Business will help graduate students in areas outside of business, such as healthcare, to: (1) understand the core principles and theories underlying the functional areas of business; (2) develop frameworks for analyzing, applying and evaluating business processes and practices related to their primary area of interest; and (3) develop a broader perspective that incorporates their primary area of interest in a business context through meaningful interaction with business practitioners and academic professionals. A non-business student admitted to the program will take these courses with other graduate business students, including those in the MBA program, the Master of Accountancy program and the Master of Information Technology program. By taking these courses with graduate students in the business school, HSC graduate students will have the opportunity to learn from each other in addition to gaining insights from current Price College of Business faculty members. A total of 13 hours is required for the certificate.

Master of Accountancy
The Master of Accountancy program at the University of Oklahoma became the first graduate program in the State of Oklahoma to be accredited under the AACSB International’s accounting accreditation program.

The MAcc program is designed to prepare students for positions of responsibility in the accounting profession. Students may specialize in tax or auditing.

Individual student programs range from 33–57 semester hours of coursework, depending on undergraduate preparation and the student’s specific area of interest.

Admission is based on each applicant’s grade point average (GPA), Graduate Management Admissions Test (GMAT) score and other evidence of high academic achievement and potential.

The GMAT is offered by the Educational Testing Service of Princeton, NJ. Only students with an acceptable grade point average and GMAT score will be considered for admission to the program. An average GMAT score of 600 and grade point average of 3.50 is representative of current students in the program.

PART-TIME ENROLLMENT
To assist with career or other obligations that conflict with full-time enrollment, the MAcc program permits part-time study. The part-time student is given five years from the time of entrance to complete all degree requirements.

PREREQUISITES FOR THE MAcc PROGRAM
Applicants are not required to have previous study in the field of accounting and can enroll in preparatory coursework as part of their MAcc degree plan.

PROGRAM OUTLINE
ACCT 5100, Accounting Professional Development, ACCT 5113, Advanced Accounting, ACCT 6553, Seminar in Accounting Theory; at least 12 semester hours of seminar-level accounting courses (in addition to ACCT 5113, ACCT 6553); at least 15 hours of non-accounting graduate business courses; a total of at least 33 hours of approved graduate-level coursework with at least a 3.00 grade average (on a 4.00 scale).

COMPREHENSIVE EXAMINATION
Successful completion of a written comprehensive examination covering financial accounting theory and reporting is required of all candidates for the Master of Accountancy degree. In addition, the examining committee may conduct an oral examination to clarify and discuss a student’s responses on the written examination.

Joint B.B.A. and Master of Accountancy
The specific requirements for this program are listed in the undergraduate study section.

Business Entrepreneurship Graduate Certificate
The Business Entrepreneurship Certificate program teaches students the theory and principles of entrepreneurship for the development of business opportunity projects, how to commercialize technologies from their respective fields of study, encourages interdisciplinary graduate teams exploring cutting edge innovations from our university laboratories, provides the tools to evaluate their economic feasibility, encourages
interdisciplinary graduate teams to build business plans for the commercialization of innovative solutions for opportunities in today's global marketplace, and enhances career opportunities through involvement with entrepreneurial opportunities and business development. A total of 12 hours is required for the certificate, 4 hours in program core, 6 hours in guided electives, and 2 hours general electives.

**Master of Science in Management Information Systems**

The minimum 32-hour MS in MIT graduate program is designed for people with an undergraduate degree in a discipline other than MIS (for example, in another business area or the humanities), who wish to embark on a career as information system analysts or designers. The program combines a solid base of business and organizational knowledge with an in-depth exposure to information systems technologies.

See Price College of Business Master’s Program degree requirement checksets for current requirements.

**Accelerated Bachelor of Business Administration/MS in MIT**

This accelerated degree provides qualified undergraduate students an accelerated pathway to a Master of Science in Management Information Technology. A total of 148 hours is required for the degree.

**Dual MBA/MS in MIT**

This dual degree option allows a student admitted to the part-time or full-time MBA program to apply for the simultaneous enrollment in the MS in MIT program. The student may count a defined number of credit hours jointly toward both degrees. The full-time joint program requires 64 hours, 15 of which are counted jointly. The part-time joint program requires 56 hours, 13 of which are counted jointly.

**Dual MAcc/MS in MIT**

The dual MAcc/MS in MIT in an option for the student who wishes to pursue career options in professional services and consulting firms. Students graduating with this combination of degrees will possess the accounting background necessary for the practice of public accounting, and additionally, will have MIS expertise that will facilitate a wide range of career paths in the area of financial information design and evaluation. Dual MAcc/MS in MIS candidates must demonstrate competency in two programming languages. Students are required to sit for the Accountancy Comprehensive Exam during their last semester of study.

**Graduate Certificate in Digital Technologies**

The Graduate Certificate in Digital Technologies is intended to impart critical information technology and development skills to individuals with no formal training in MIS. The certificate program requires a minimum of 12 graduate hours with students having up to five years to complete the program.

**Doctor of Philosophy Degree**

The Michael F. Price College of Business offers a program leading to the degree of Doctor of Philosophy. The applicant need not hold a degree in business administration, and applications from students in disciplines other than business are encouraged. The degree requires 90 hours beyond the undergraduate degree and dissertation hours cannot exceed 30 of the 90 hours.

**TIME LIMITS**

The student has four years from the point of admission to candidacy and six years from the point of entering the doctoral program to prepare and successfully defend the dissertation. If the student fails to do so, he/she will be required to retake the general examination. These time limits preclude the admission of part-time students to the doctoral program.

**MAJORS**

The major must be selected in accounting, finance, management, management information systems, or marketing/supply chain management. The course content of a major and the administration of the general examination are determined by the division in which the major is taken.

**REQUIRED COURSEWORK**

Required background in Business Fields: Accounting 5202; Finance 5302; Marketing 5402; and Management 5702, Business Administration 5902 or Business Administration 5102. A student may receive credit for equivalent core courses taken at other institutions at the discretion of the Doctoral Advisory Committee.

**STATISTICS/QUANTITATIVE METHODS**

Nine hours in statistics/quantitative methods are chosen to support the student’s plan of study. They may be selected from among the many approved courses offered throughout the University, especially those in the Divisions of Economics and Marketing and the Departments of Mathematics and Psychology.

**RESEARCH METHODS**

Six hours in research methods are selected to support the student’s plan of study, and may be taken from any department within the University.

**SPECIALIZATION AREA**

A specialization area is a set of courses taken to gain a mastery of a sub-discipline within or external to business administration. These courses may be wholly within a division of the college, across divisions, or divisions of the college and a University department outside the college. A specialization area must involve at least 21 hours.

**ADDITIONAL COURSEWORK**

The student’s Doctoral Advisory Committee determines the free graduate electives the student will take to fulfill the remainder of the 90 required hours.

**COMPOSITION OF THE DOCTORAL COMMITTEES**

The Doctoral Advisory Committee will consist of at least five members, with the majority of the members coming from within the student’s major division and no less than one member from outside of the major division. An accepted plan of study will be viewed as a contract between the student and the University. The Doctoral Advisory Committee is automatically disbanded upon successful completion of the written and oral segments of the student’s general examination.

The Doctoral Dissertation Committee will oversee the writing of the student’s dissertation proposal, the writing of the dissertation, and the oral defense of the dissertation. The Doctoral Dissertation Committee is constituted upon a student’s admission to Ph.D. candidacy, i.e., upon successful completion of the general examination, and will consist of at least five members, with at least two members from the major area and at least one member from
each of the two fields. Furthermore, the committee must include at least one member whose appointment is in a department outside of the College of Business. The committee may also include members within or without the student’s field who possess professional expertise germane to the student’s research.

EVALUATION
In lieu of qualifying examinations (i.e., examinations over the required coursework only) the graduate programs director will convene for each student each year those faculty who are instructing the student, and said faculty will assess the performance of that student. A report will be forwarded to the student’s advisory committee and entered into the student’s permanent file. Students will not be allowed to continue in the program if they earn more than two grades of C or lower in courses taken as part of the program.

GENERAL EXAMINATION
As the student nears completion of prescribed coursework, the student should prepare for the general examination. Such examinations are not scheduled either during final examination periods or indeed at any time when a suitable committee cannot be assembled. The general examination will be taken only when the student has completed all curriculum coursework.

The student must apply for the examination at least two weeks before it is to be held. The application is completed by the student on a form provided by the Office of Graduate Programs, and is signed by the student and the members of the Doctoral Advisory Committee. The application is then examined by the graduate programs director and the dean of the Graduate College and if it is in order, is approved. Subsequently, the dean of the Graduate College will authorize the examination. The examination will not be authorized unless the student has completed all prescribed courses, and maintained an overall grade point average of B or higher.

The general examination is intended to test the student’s mastery of a number of related fields, as well as capacity for synthesis, sound generalization, and reasoning ability. It will consist in part of written examinations covering the three fields, and will be prepared by the committee. This will be followed by an oral examination in the presence of the whole committee. A student’s performance on the general examination will be rated Pass with Distinction, Pass, or Failure. If the student fails the examination, he or she may repeat the examination either the following semester or later at the discretion of the committee; it may not be given a third time. After each attempt at the general examination, the chairperson will submit a report to the graduate dean that indicates whether the student has passed or failed and what further work must be done. If the individual has passed, the graduate dean will admit him or her to candidacy for the doctoral degree.

DOCTORAL DISSERTATION
After the general examination, the candidate will devote most of his or her time to research and composition, and may also enroll in enough hours of 6980 to meet the minimum requirements of the major division.

After admission to candidacy students must maintain continuous enrollment in 6980 until the requirements for the degree are completed or degree candidacy is discontinued.

DISCUSSION DENEPHASE
The candidate may apply for this examination upon presentation of a corrected draft of the dissertation and receipts showing that all fees have been paid. At least four members, including the outside member, of the doctoral committee must be present to conduct the examination. The examination is open to the public. After the examination, the committee will report its decision to the graduate dean.

Correspondence
For further information on the graduate programs in business administration, write to: Graduate Programs Office, Price Hall, Price College of Business, 1003 Asp Ave. Suite 1040, University of Oklahoma, Norman, OK 73019-4302, (405) 325-4107.
The University of Oklahoma Outreach (OU Outreach) provides learning opportunities and community services to the state, region, and nation, and Outreach is a primary vehicle by which the University offers its resources to the people of Oklahoma and beyond. Through its comprehensive, multifaceted services and programs, OU Outreach offers noncredit courses, seminars, workshops, conferences, public service activities, training, and travel study programs. The services available through continuing education provide diverse and high-quality, and provide exciting and challenging learning experiences.

OU Outreach develops and administers learning activities that utilize the insight and expertise of the University of Oklahoma faculty in conjunction with community professionals in the areas of business, science, education, and the arts. The aim of OU Outreach is to provide an educational foundation that enhances technical training and social capability through a lifetime of learning and renewal.

In addition to the departments and services listed below, OU Outreach is constantly developing new programs. For information regarding the most recent initiatives, please direct inquiries to: University of Oklahoma Outreach, 1700 Asp Avenue, Norman, OK 73072-6400, (405) 325-4414, or visit our website at www.outreach.ou.edu.

Outreach Registration and Records

Outreach Registration and Records (R & R) is charged with processing noncredit registrations offered through Outreach, and credit registrations offered through the College of Professional and Continuing Studies. In addition, this office serves as the official office of record and the reporting agent for Veterans’ Administration benefits.

Registrants for many noncredit conferences, workshops, and seminars will register through this office. Questions regarding financial payments and invoicing should be directed to Outreach Registration and Records staff via phone at 405-325-1022. MasterCard, Visa, American Express, and Discover cards are acceptable payment options. Certificates and Continuing Education Units (CEUs) may also be issued through this office. However, Independent Study registrations are processed through the Independent Study Office (cidl.ou.edu).

OU Outreach – College of Continuing Education

Although online registration is the preferred method for all noncredit enrollments, telephone registration is an alternative. Those interested in attending noncredit programs may call 405-325-1022 during regular office hours (8 AM – 5 PM, Monday-Friday) to register. Registration for these activities may also be faxed to 405-325-7164. Oklahomans outside the Norman area or those outside Oklahoma may call 1-800-522-0772, ext. 2248 for noncredit registration.

For noncredit based courses, early registration is strongly recommended as some courses have limited space availability.

Enrollment in any credit course leading to an accredited degree through the College of Professional and Continuing Studies requires official admission to the University of Oklahoma. Prospective students may complete their application for admission online through the designated links on the College’s homepage (pacs.ou.edu). All regulations regarding resident status, admission requirements, transfer credit, special student designation, and readmission are enforced according to the guidelines established by the Oklahoma State Regents for Higher Education and the University of Oklahoma.

To request more information regarding the ordering of records or transcripts, please contact Registration and Records, University of Oklahoma Outreach, 1700 Asp Avenue, Room B-1, Norman, OK 73072-6400 or FAX: 405-325-7723.

Oklahoma Center for Continuing Education

Both University Outreach (College of Continuing Education) and the College of Professional and Continuing Studies are housed in the Oklahoma Center for Continuing Education (OCCE) complex. Originally designed as a comprehensive adult learning community for educational activities, OCCE is one of several W.K. Kellogg Foundation-funded centers in the world. OCCE provides a unique setting for individuals who have chosen this facility for their meetings, conferences, workshops, and seminars. The Thurman White Forum Building offers facilities for 1,000 participants through a combination of 15 meeting rooms, a computer lab, and the large auditorium-sized Forum Room that seats 600. Equipped with state of the art technology, the Forum can adapt to meet almost any group’s conference requirements. On-site technical support is also available for the computer lab.

The OCCE complex includes the James P. Pappas Administration Building, the Pete Kyle McCarter Hall, and the Boomer Outreach Building, all of which house administrative staff for both OU Outreach and the College of Professional and Continuing Studies. In addition, ten duplex cottage units (Sooner Suites) provide an intimate atmosphere with each side featuring a kitchenette, living area, two double bedrooms, and a bath.

For more information on the Oklahoma Center for Continuing Education, call 405-325-7378.

Public and Community Services

Of all the services, programs and divisions housed at the University of Oklahoma, the Public and Community Service Division (PCS) is unique.

For more than 60 years programs within the PCS Division have evolved by recognizing and responding to changing social and cultural needs. PCS programming remains constant in its efforts to
address the needs of underserved populations. Nationally recognized content specialists create programming to address needs and our strategic business model finds funding to support programming. It is one of the country’s most socially responsive college organizations.

Dr. Belinda Biscoe, Interim Vice President for University Outreach, Public and Community Services

For more information, call (405) 325-1711 or visit www.ou.edu/content/outreach/about_us/pcs

PCS programs and links to their websites below.

American Indian Institute
The American Indian Institute (AII) assembles specialists from North American Indian tribes and bands from backgrounds in education, human services, sociology, psychology, history, economics, research, and evaluation to provide leadership and strategies related to the challenges they face. The major goals of the American Indian Institute are to promote:

• Indian education and research
• Training, technical assistance, and professional development opportunities
• The development of human and natural resources
• The preservation of tribal and band languages, cultures, traditions, and histories
• The utilization of university resources by Indian tribes, bands, and organizations

AII provides workshops, seminars, conferences, on-site consultation, and technical assistance on a state, regional, national, and international basis. AII’s events attract representatives from hundreds of North American Indian tribes and bands to examine contemporary problems and solutions from a North American Indian perspective.

For more information, call 405-325-4127 or visit aii.ou.edu.

Center for Early Childhood Professional Development
The Center for Early Childhood Professional Development (CECPD) provides training and technical assistance for early care and education professionals, enabling them to provide improved educational foundations and quality of life for all Oklahoma children.

One of the CECPD’s goals is to develop a clearly defined career development system for early childhood professionals. CECPD’s leadership has established various paths for teachers to improve their professional qualifications, including:

• Developing, implementing, and analyzing a comprehensive training program
• Forming effective work groups and partnerships to implement strategic directions
• Conducting conferences for professionals in the field
• Establishing a career recognition system

To learn more about the CECPD and its collaborative partners, call 405-799-6383 or visit cecpd.org.

Center for Effective Schools
The Center for Effective Schools (OU CES) is a nationally recognized Effective Schools center that serves as a professional development and technical assistance provider. Since its inception in 1999, OU CES has successfully worked with many schools and districts across the country, including many tribal and Bureau of Indian Education schools, to improve student achievement.

Services are data driven and customized for each school based on its needs. School districts contract with OU CES based on their funding situations and specific grants.

To learn more about the services provided by the Center for Effective Schools, call 405-325-7080 or visit ces.ou.edu.

Center for Institutional Data Exchange and Analysis
The Center for Institutional Data Exchange and Analysis (C-IDEA) was established in April 1998 to meet the growing national demand for comparative institutional research data. Its mission is to assist colleges, universities, and other higher education organizations in developing comparative data and in utilizing existing national databases for planning and decision-making.

Typically, the center's projects are funded by two sources: grass-root support from colleges and universities and federal/state grants and contracts. As an example of projects receiving grass-root support, C-IDEA is the host of the Consortium for Student Retention Data Exchange (CSRDE). The CSRDE is supported by a diverse group of more than 470 four-year colleges and universities. Working together with these institutions, the center conducts annual retention studies and publishes a report on "Retention and Graduation Rates at U.S. Colleges and Universities" each year. This publication provides the most up-to-date and comprehensive retention data analyses in the nation, and addresses the retention and graduation rates of 80% of all first-time full-time freshmen attending public institutions. It is widely used as a reference guide for benchmarking retention and graduation rates on today’s college campuses. The CSRDE also studies the retention and graduation of science, technology, engineering and mathematics (STEM) majors, as well as community college transfers into four-year institutions.

More recently, the center has begun an initiative to expand the CSRDE to include community colleges in its membership. This expansion will provide community colleges the opportunity to engage in cooperative data sharing and reporting activities that will address the retention, graduation, awards, and transfer issues that are important to them.

As an example of federal/state sponsored projects, the center developed the National Database on Underrepresented Minority STEM Retention with a grant from the National Science Foundation (NSF). C-IDEA is currently funded to serve as a program evaluator on the NSF Louis Stokes Oklahoma Alliance for Minority Participation program.

For more information, visit csrde.ou.edu.

Center for Public Management
The Center for Public Management (CPM) began in 1994 as a satellite-training network for the Oklahoma Department of Human Services. CPM has since expanded its core services to become a comprehensive solution provider for public partners. CPM provides a variety of services including:

• Training and development
• Project management
• Event management
• Outreach
• Program implementation and management
• Call center consultation and management
• Information support services

CPM works with public agencies, nonprofits, and private industries to deliver cost-effective, customer-oriented solutions tailored to each client. CPM is capable of calling upon the vast resources of the entire university’s faculty and staff to help continue to provide creative, effective solutions.

To learn more, call 405-325-0519 or visit oucpm.org.

Center for the Study of Small/Rural Schools
The University of Oklahoma’s Center for the Study of Small/Rural Schools (CSSRS) is one of the five rural education research centers endorsed by the National Rural Education Association. Its clients include school boards, teachers, administrators, businesses, community groups, rural organizations, state and federal agencies, as well as international agencies and governments.

The center aids small and rural schools through workshops, surveys, needs assessments, and technical assistance to aid in:
• Building and maintaining necessary knowledge bases
• Applying research in the areas of school improvement and reform
• Restructuring
• Staff development
• Administration
• Teaching

Learn more about CSSRS at cssrs.ou.edu.

ConferencePros
Conference Pros began in 1996, providing conference logistics support services for federal and state programs. In 1997, they expanded services to include conference, meeting, and event planning services. Conference Pros aids local, regional, national, and international agencies and organizations in developing and conducting conferences that meet the specific needs of their direct clientele.

Conference Pros benefits from the strengths of faculty at OU’s College of Continuing Education, as well as a wide range of other resources and consultants in recommending appropriate expertise and presentation skills in various fields of study. The staff of Conference Pros has extensive experience and demonstrated success in designing content, providing logistical support, and conducting large national and international conferences of high impact, visibility, and national or international acclaim.

For more information, call 800-203-5494 or visit conferencepros.org.

Educational Training, Evaluation, Assessment and Measurement
Educational Testing, Evaluation, Assessment, and Measurement (ETEAM) designs research tools and evaluations to help organizations understand and use data to solve real-world problems. E-TEAM works on projects for the public and private sectors that have a lasting effect on the community. The program helps community leaders determine what is best for the community through evaluation, assessment, and research. To learn more about the many services provided by E-TEAM, call 405-325-5257 or visit eteam.ou.edu.

Executive Training and Team Quest
Executive Training and Team Quest (ETTQ) equips teams and leaders with skills and tools to become more effective. ETTQ satisfies the needs of adult learners through unique training that incorporates action learning, self-assessment, focused discussion, and engaging classroom instruction.

ETTQ’s unique approach provides training experiences that incorporate action learning exercises, self-assessments, focused discussions, and engaging classroom instruction. The Training and Development Certificate Program is also available for professionals who want to increase their skills as facilitators and trainers.

For more information about the services provided by ETTQ, call 405-325-0464 or visit ettq.ou.edu.

KGOU=KROU Radio
KGOU Radio is a full-service public radio station presented as a community service through the University of Oklahoma Outreach. KGOU broadcasts 24 hours per day to more than 12 Oklahoma counties and nearly 1 million people, with a potential worldwide audience via the station’s audio web stream. With professional management staff, part-time student staff and college interns, KGOU provides a unique program service to the citizens of Oklahoma. Its mission is to provide programming that enriches the minds of listeners through news, information, music, and arts.

National Public Radio’s award-winning news programs, "Morning Edition" and "All Things Considered,” and award-winning talk programs, "The Diane Rehm Show" and "Talk of the Nation" form the core of the program schedule. A variety of other informational programs from the British Broadcast Corporation, Public Radio International and independent producers round out a schedule of news magazines, discussions, call-ins, in-depth interviews and features. These programs offer a diverse range of topics including breaking news stories, politics, business, medicine, science, literature, and international affairs, as well as gardening, cooking, comedy, and entertainment. The presentations move between serious current issues and civil discussion to humor, culture, and the arts.

Locally the station produces news stories, features, documentaries, a weekend blues show, and world music show in addition to "Assignment: Radio,” a program produced by students who earn class credit for their work. In 2008, KGOU staff won more than 30 state, regional, and national awards for their work. KGOU highlights a wide range of local community events through its online and on-air calendars. In addition, the station is a partner in Jazz in June, a free concert series held annually in Norman. OU students have opportunities for hands-on experience through practicum, internship, and other courses offered through the Gaylord College of Journalism and Mass Communications, as well as through paid, part-time positions in the various departments within the station. With assistance from OU, KGOU relies on listener, business, and corporate support to maintain a high-quality service for the communities it serves.

For more information, visit kgou.org.

Medieval Fair
The Medieval Fair, held annually each spring since 1977, began as a forum for the English Department and later moved to University Outreach reflecting its impact on our community. It was recently recognized in 2011 by Renaissance Magazine as the second largest
festival in the country of its type for the number of participants attending. It has grown into a program that is supported by the strong community of medieval enthusiasts in the Norman and Oklahoma City Metropolitan areas. During the academic year, a free lecture series is provided by university faculty from across the state of Oklahoma.

The Medieval Fair brings together more than 200 artists and crafters from around the United States to sell fine art and demonstrate how their crafts are made. Educational groups have displays, presentations, and activities teaching about life in the Middle Ages: Arthurian Order of Avalon, Saltfork Craftsmen Artist-Blacksmith Association, Society for Creative Anachronism, and more. Musical, dramatic, and jousting entertainment is provided on seven stages by local and national performers. The Medieval Fair transports patrons away from the worries and cares of today, back in time to the first market fair of spring 1360 in the town of Avalon where they can learn about and become a part of life in the Middle Ages.

Visit the Medieval Fair website at medievalfair.org. For more information or to become involved with these programs, contact Ann Marie Eckart at (405) 325-8610 or ameckart@ou.edu.

National Center for Disability Education and Training
The National Center for Disability Education and Training (NCDET) improves independent living, employment, and career opportunities for people with disabilities. Through its model programs, NCDET proves that youth and adults with disabilities can be successfully employed.

The center develops and delivers customized training programs for professionals in related disability fields. Through funding from the Social Security Administration, NCDET staff delivers training and services to beneficiaries with disabilities across the state. NCDET has developed many training tools to improve the skills of management and frontline staff providing employment support to individuals with disabilities.

For more information on the many programs and services provided by the National Center for Disability Education and Training, call 405-325-0158 or visit ncdet.ou.edu.

National Resource Center for Youth Services
The National Resource Center for Youth Services (NRCYS) works to improve the quality of life for the nation’s at-risk youth and their families by improving the effectiveness of human services. NRCYS supports state and federal grants and contracts designed to support professionals working with youth in out-of-home care. The center focuses on working with older youth in foster care and runaway and homeless youth.

The staff of 70 offers quality training, technical assistance, conferences, and training materials. The center develops training and technical assistance that enables child welfare and youth services professionals to take full advantage of available effective practices.

NRCYS developed the curricula of choice for emergency shelters, hospitals, therapeutic foster care programs, and community-based residential programs throughout North America. As well as its own training programs, the center coordinates and manages several state, regional, and national training programs through contracts with state and federal public human services agencies. NRCYS also works with Oklahoma Department of Human Services to plan and coordinate a comprehensive statewide foster and adoptive parent training program.

To learn more about the National Resource for Youth Services and the many services it provides, call 918-660-3700 or visit nrcys.ou.edu.

Public Service Institute
Managing change is critical for schools, churches, public service, and social organizations. A leader’s response to change is often the greatest factor affecting the success or failure of his or her organization. The Public Service Institute teaches leaders how to allow their organizations to remain dynamic and supportive of clients despite a constantly changing environment.

One of the primary initiatives of the Public Service Institute is the Infopoverty Institute. It aims to eradicate poverty and its negative effects through sustainable development. Through its focus on information access, the Institute uses connectivity to improve living conditions in impoverished communities around the world.

For more information, call 405-325-7763.

South Central Comprehensive Center/Central Comprehensive Center
In 2012, OU Outreach was awarded two grants totaling nearly $19 million from the U.S. Department of Education to support state departments of education in seven states. The first grant, given to establish the South Central Comprehensive Center (SC3) and totaling nearly $11 million over five years, will provide technical assistance on education initiatives in Arkansas, Louisiana, New Mexico, and Oklahoma. The second grant to establish the Central Comprehensive Center (C3) and totaling nearly $8 million over five years will provide similar support to Colorado, Kansas, and Missouri. Partnering with WestEd, the Academic Development Institute, the National Indian Education Association, the Neuhaus Education Center, and Northrop Grumman, the OU centers will work to increase the capacity of states to help districts and schools in meeting student achievement goals. The centers are part of a national network of 15 regional centers that will provide training and technical assistance to state education agencies in implementing and administering programs under the Elementary and Secondary Education Act. An additional seven content centers will provide research-based information and tools to support the work of the regional comprehensive centers. OU Outreach is the only university-based organization to be awarded a regional center.

For more information about the South Central Comprehensive Center, call 405-325-1729 or visit the website at www.sc3ta.org. For more information about the Central Comprehensive Center, call 405-325-1729 or visit www.c3ta.org.

Southwest Center for Human Relations Studies
Since 1961, the Southwest Center for Human Relations Studies (SWCHRIS) assembled representatives from business, industry, education, government, labor, the media, and community-based agencies and organizations to explore how to affect equal opportunities. The center aims to promote understanding and cooperation among those of different racial, ethnic, religious, and economic backgrounds. SWCHRIS provides client-based training programs focusing on cultural diversity and cross-cultural communications in education and the workplace.
Each year, the Southwest Center hosts the leading national forum on issues of race and ethnicity in higher education. The National Conference on Race and Ethnicity in American Higher Education (NCORE) attracts thousands of students, educators, administrators, businesspeople, and government officials from around the world. It has consistently generated revenue and raised the profile of the both SWCHRS and NCORE.

For more information on the Southwest Center for Human Relations Studies, call 405-325-3694 or visit swchs.ou.edu. For more information on the National Conference on Race and Ethnicity in American Higher Education, visit ncore.ou.edu.

Southwest Prevention Center
The Southwest Prevention Center (SWPC) is committed to preventing alcohol, tobacco and drug abuse, and high-risk behavior. This multi-state program provides prevention information, training, and technical assistance and develops prevention resources. SWPC works to support healthy, drug-free environments through community, school, and organizational capacity building.

SWPC provides:
- Training
- Technical assistance
- Materials development
- Program evaluation
- Information dissemination to schools, community-based coalitions, policy makers, and other social service and professional agencies

The center’s most prominent grant project, the Center for the Application of Prevention Technologies, Southwest Regional Expert Team (SWRET) is funded by the Substance Abuse and Mental Health Services Administration’s Center for Substance Abuse Prevention.

For more information, call 405-325-1454 or visit swpc.ou.edu.
Mewbourne College of Earth & Energy

Sarkeys Energy Center, Suite 1510
Norman, OK 73019-1015
Phone: (405) 325-3821
FAX: (405) 325-3180
Internet: www.ou.edu/mcee

Administrative Officers
J. Mike Stice, Dean and Lester A. Day Family Chair
e-mail: mstice@ou.edu

• ConocoPhillips School of Geology and Geophysics
• Mewbourne School of Petroleum and Geological Engineering

Degrees Offered
• Bachelor of Science in Geology
• Bachelor of Science in Geophysics
• Bachelor of Science in Petroleum Engineering
• Accelerated Bachelor of Science/Master of Science in Petroleum Engineering
• Accelerated Bachelor of Science in Petroleum Engineering/Master of Science in Petroleum Engineering
• Bachelor of Science in Petroleum Engineering/Master of Business Administration
• Master of Science
• Doctor of Philosophy

General Information
The Mewbourne College of Earth and Energy was established January 1, 2006 in a progressive move by the University signaling its ongoing commitment to energy education and research. Building on a rich history and a tradition of excellence, the MCEE maintains its historical focus on oil and gas, with continued emphasis on the fundamental understanding of the earth, to ensure an appropriate breadth in the educational experience of our students.

The Mewbourne College of Earth and Energy consists of the Mewbourne School of Petroleum and Geological Engineering, the ConocoPhillips School of Geology and Geophysics, and the Oklahoma Geological Survey, and offers degree programs in the following disciplines:

• Petroleum Engineering — B.S., M.S., Ph.D.
• Geology — B.S., M.S., Ph.D., and Geology Minor
• Geophysics — B.S., M.S., Ph.D.
• Geological Engineering — M.S., Ph.D.
• Natural Gas and Engineering Management — M.S.

Distinguished faculty, exceptional students and state-of-the-art research laboratories make the Mewbourne College of Earth and Energy a center of excellence that endeavors to understand the complex issues relating to energy, industry and our environment that effect our nation and our world.

Programs for Academic Excellence

PARTICIPATION IN THE HONORS PROGRAM
A high percentage of eligible university undergraduate students participate in the university-wide Honors Program described elsewhere in this catalog. Specially designed Honors courses and seminars provide the Honors student with small classes and opportunities for interaction with the University’s best and brightest faculty members, both within the student’s major field of study and in other courses used to satisfy curricular requirements.

Undergraduate Study

ADMISSION TO THE UNIVERSITY
Students must be admitted to the University of Oklahoma before being admitted to the Mewbourne College of Earth and Energy. Please refer to the “Admissions, Enrollment, and Student Financial Services” section of the catalog for detailed information on admission to the university. First-year students are admitted to the University College. Inquiries concerning admission to the University and University College should be addressed to the Office of Admissions and Recruitment, University of Oklahoma, 1000 Asp Avenue, Room 127, Norman, OK 73019-4076. Students should carefully assess their potential to meet the College’s requirements before committing to attend the University of Oklahoma with a proposed major in Geology, Geophysics or Petroleum Engineering.

ADMISSION TO THE COLLEGE
Students will be admitted to the Mewbourne College of Earth and Energy once they declare a major in Geology, Geophysics or Petroleum Engineering and complete the following requirements:

• Applicants who are direct from high school must be admitted to OU and have earned 24 semester credit hours with an OU and combined retention grade point average of 2.50 or higher.
• Students transferring to the University of Oklahoma must have a retention GPA of a 2.50 or higher.
• University of Oklahoma readmits must have an OU retention and combined retention GPA of a 2.50 or higher.

See the individual school sections for additional grade requirements.

STUDENT ADVISEMENT
Each student meets with an adviser during enrollment periods and as necessary during the academic year. The Mewbourne College of Earth and Energy Student Services Center is staffed by academic advisers who are available for student support. Students may visit with an academic adviser in the Mewbourne College of Earth and Energy Student Services Center in Sarkeys Energy Center, N117, or they can call (405) 325-4005. Although the Dean’s office checks each student’s records, the responsibility for meeting graduation requirements lies with the student and not with the adviser, the School or the Dean.

SCHOLASTIC REQUIREMENTS
A student must maintain at least a 2.50 grade point average to be in good standing in the College. Any student whose combined, semester or OU retention grade point average falls below 2.50 will be placed on academic performance contract. Further, any student whose OU or combined retention major or curricular grade point average falls below 2.50 will be placed on academic performance contract. Students on academic performance contract who fail to bring their OU, combined and/or semester GPA to a 2.50 or higher
or fail to meet other terms of the contract after one semester will be dismissed (stopped out) from the Mewbourne College of Earth and Energy. Students who fail to make adequate progress toward their degree may be dismissed from the College.

A student dismissed from the Mewbourne College of Earth and Energy may be eligible for enrollment in another college under the University retention policy. To continue at the University of Oklahoma, the student will need to make an appointment with the Center for Student Advancement, Wagner Hall 150, or call 325-2574. However, even if the student is able to continue at the University, further enrollment in Mewbourne College of Earth and Energy courses is not allowed. A student dismissed from the Mewbourne College of Earth and Energy is unlikely to be readmitted to the College. The Mewbourne School of Petroleum and Geological Engineering and the ConocoPhillips School of Geology and Geophysics have additional grade requirements. For details, see the specific school chapter in this section of the catalog.

**COLLEGE TEN-YEAR LIMITATION RULE**
A student may elect to graduate under the requirements for an undergraduate degree set forth in the catalog in effect at the time of his or her first enrollment in the state system, provided he or she completes the work for a degree within a maximum of six years. If the work for a degree covers a period longer than that specified by the College, the College will determine the degree plan in effect for that student’s graduation. Credit in a student’s major which is more than 10 years old may not be applied toward a bachelor’s degree unless it is validated by the major department.

**TRANSFER STUDENTS**
a. Students transferring to the University of Oklahoma Mewbourne College of Earth and Energy must have a retention GPA of 2.50 or higher.

b. Students should check transfer equivalencies on the [transfer equivalency database](#).

c. Students should visit the Mewbourne College of Earth and Energy Student Services Center to determine exactly how their transfer credits apply toward their degree program.

d. Pass/No Pass course enrollments may not be used to satisfy Mewbourne College of Earth and Energy course requirements.

e. Academic credit from any division of the University of Oklahoma — Norman campus, OU Health Sciences Center, OU-Tulsa, or Continuing Education — is considered resident credit at the University of Oklahoma. Grades and hours earned at any of these divisions are included in the OU and combined retention grade point averages for purposes of admission or readmission to the University, and to the individual colleges within the University. (See also Residence Requirements under Graduation Requirements.)

**SCHOLARSHIPS AND FINANCIAL AID**

Students entering the University of Oklahoma are eligible to apply for any of the general scholarships awarded by the University Scholarship Committee. General scholarships are awarded on the basis of academic achievement and financial need. These scholarships and other forms of financial aid may be applied for through the Office of Financial Aid Services, University of Oklahoma, 1000 Asp Avenue, Room 216, Norman, OK 73019-4078.

In addition to general scholarships offered through the University of Oklahoma, the Mewbourne College of Earth and Energy offers several scholarships sponsored by alumni and industry. In addition, the ConocoPhillips School of Geology and Geophysics and the Mewbourne School of Petroleum and Geological Engineering offer many scholarships sponsored by alumni and industry. You may contact the Schools directly for application information.

**COLLEGE GRADUATION GPA REQUIREMENTS**

Students recommended for a bachelor’s degree in the Mewbourne College of Earth and Energy must have at least a 2.50 OU and combined retention grade point average in all coursework attempted, in their major area, and in their curriculum. The Schools of Petroleum and Geological Engineering and Geology and Geophysics have additional grade requirements. For details, see the specific school section in this chapter of the catalog.

**Graduation Requirements**

**BASIC REQUIREMENTS**

The Mewbourne College of Earth and Energy is organized into two departments and schools. The degree of Bachelor of Science qualified by the name of the field pursued is conferred upon graduates of the College.

The student must satisfy the following requirements:

- Curricular Courses: Complete all prescribed curricular courses or equivalent courses as approved by the faculty.
- Two-year College Transfer Credits: A minimum of 60 semester hours must be earned in a senior institution for a baccalaureate degree.
- Catalog Requirements: Fulfill all requirements listed in the catalog. Although the Dean’s office checks each student's records, the responsibility for meeting graduation requirements lies with the student, and not with the adviser, the School or the Dean.
- Be in good academic standing with the College and the University.
- Make application for the degree by March 1 for spring graduation, October 1 for fall graduation and July 1 for summer graduation.
- To ensure that the above conditions will be met, the student must submit a completed Graduation Self-Check form to the Mewbourne College of Earth and Energy Student Services Center no later than the semester before the student expects to graduate.
- Residency Requirements: To be recommended for a degree, a candidate must have:
  a. spent two semesters or the equivalent in residence in the Mewbourne College of Earth and Energy;
  b. completed at least 36 of the last 60 hours in residence. Twenty-four of these 36 hours must be in the major field;
  c. fulfilled the grade and grade point requirements of the College and School; **NOTE:** Academic credit from any division of the University of Oklahoma — Norman campus, OU Health Sciences Center, OU-Tulsa, or Continuing Education — is considered resident credit at the University of Oklahoma. Grades and hours earned at any of these divisions are included in the OU and combined retention grade point averages for purposes of determining completion of degree requirements.

Degrees are awarded at the end of each fall and spring semester and summer session. All diplomas are mailed to students following the official graduation date. The degree and date of the diploma
are entered on the student’s permanent academic record. The date of graduation is the last day of the semester or summer session in which all requirements for the degree are completed. When a student completes all requirements for a degree other than at the close of a semester or summer session, the Office of Academic Records, upon request, will issue a certified statement that the student is eligible for the degree as of the date when the requirements for the degree were completed.

DEAN’S HONOR ROLL
To be eligible for the Mewbourne College of Earth and Energy Dean’s Honor Roll, a full-time undergraduate student must earn 12 or more hours and attain a grade point average of 3.00 or higher during a regular fall or spring semester. Part-time students may qualify for the Honor Roll by earning at least 6 but less than 12 hours and attaining a grade point average of 3.00 or higher, provided they have no withdrawals for that semester.

Minors
The Mewbourne College of Earth and Energy offers students the option of declaring a minor. A Geology minor is available in the College, and the specific minor requirements can be found in the Geology and Geophysics section of the catalog. Students may complete minors in other areas and these will be posted on the transcript after graduation. For a listing of the minors offered at the university, reference the OU catalog or website.

Second Bachelor’s Degrees
A student who has completed the requirements for a bachelor’s degree at OU may also receive a second bachelor’s degree upon the completion of the curriculum prescribed for the second degree, provided that the work completed includes at least 30 additional hours of upper-division geology, geophysics or engineering (according to second undergraduate degree program), applied science and elective courses appropriate to the field of the second degree. These courses must be over and above the credit hours required for the first degree.

Oklahoma Geological Survey
Oklahoma Geological Survey
Jeremy Boak, Ph.D., Director
100 East Boyd St. Suite N131
Norman OK 73019
Phone: (405) 325-3031 or (800) 330-3996 (Toll-free)
Fax: (405) 325-7069
Internet: http://geology.ou.edu
email: ogs@ou.edu

The Oklahoma Geological Survey was created by directive of the State Constitution written in 1907. An enabling act was presented to Oklahoma’s first legislature and signed into law by Gov. Charles N. Haskell on May 29, 1908.

Our Mission
The Oklahoma Geological Survey is charged with investigating the land, water, mineral, and energy resources of the state, and disseminating the results of those investigations to promote the wise use of Oklahoma’s natural resources consistent with sound environmental practices.

The Oklahoma Geological Survey carries out this charter through fossil and unconventional energy research, geological mapping programs, earth-science education activities, operation of a statewide seismograph network, development of geological databases, an industrial minerals program, and basic geological studies conducted in various areas of Oklahoma. The results of these investigations are made available through publications of technical and educational material, maps, a web site containing data for downloading, the Oklahoma Petroleum Information Center (OPIC), presentations to the public and professional organizations, and organizing workshops for technology transfer to industry and academia.

At the OPIC facility in Norman, thousands of core and well samples, thousands of well logs, a well data library, and other petroleum-related material is available to the public. OGS publications are sold and distributed at this site. The Survey also operates a geophysical observatory at Leonard, near Tulsa, where a statewide network of seismometers feed data to monitor earthquakes from Oklahoma and around the world. In pursuing these activities, the OGS works closely with local, state and federal agencies, as well as with professional and educational organizations and agencies from other states. Academic classes are not taught through OGS, however OGS staff serve as mentors, adjunct faculty, instructors, and committee members for students enrolled at the University of Oklahoma and other universities. As a unit of the Mewbourne College of Earth and Energy, the OGS supports a number of students with the College’s research and service efforts.

ConocoPhillips School of Geology and Geophysics
R. Douglas Elmore, Director
Dr. Paul Philp, Graduate Liaison
Sarkeys Energy Center, Suite 710
Norman, OK 73019-1009
Phone: (405) 325-3253
FAX: (405) 325-3140
Internet: http://geology.ou.edu

Faculty Roster
Professors Abousleiman, Elmore, Engel, London, Marfurt, Mitra, Philip, Pranter, Slatt, G. Soreghan, Westrop; Associate Professors, Lupia, A. Madden, M. Madden, Pigott, M. Soreghan, Weaver; Assistant Professors Behm, Chen, Dulin, Nakata.

Degrees Offered
- Bachelor of Science in Geology (options in: environmental geology, general geology, paleontology and petroleum geology)
- Bachelor of Science in Geophysics
- Master of Science–Geology, Geophysics
- Doctor of Philosophy–Geology, Geophysics

General Information
Charles Gould founded the Department of Geology in 1900. During the early part of this century, Gould and other faculty members pioneered the application of geological and geophysical techniques in the search for petroleum, and as a result of their efforts the
department gained early recognition in the field of petroleum geology. In the 1930’s the title of the department was changed to school in recognition of the national prominence of the program. Later, geophysics was added to the title and an undergraduate degree in geophysics was instituted. Today, we offer baccalaureate degrees in geology and geophysics (with specialization options in each discipline), and masters and doctoral degrees in geology and in geophysics as well. The School, which is housed in the Sarkeys Energy Center, presently consists of 20 full-time faculty members and approximately 160 undergraduate students and 102 graduate students. Our graduates are distinguished professionals working in industry, academia, and government organizations.

**Geology is the study of science of the solid Earth and is one of several related subjects commonly grouped in the geosciences. Geologists are concerned primarily with rocks that make up the outer part of the Earth and the fluids and resources they contain, as well as various aspects of the Earth’s deeper interior. An understanding of the Earth involves principles of physics, chemistry, and biology (but with the time domain emphasized, as in stratigraphy and paleontology). The study and mapping of surface forms is shared with geography. Hydrogeology is the study of subsurface fluids and their role in geologic processes, such as contaminant transport. An understanding of fluids is crucial in understanding ore formation and petroleum migration. Paleontology, the study of records left by animals and plants that lived in past ages, is part of geology and involves fundamental aspects of biological science.**

**Geophysics is the scientific study of the Earth using the methods of physics. The aim of geophysics is to determine the composition and state of the Earth’s interior, and the manner in which internal processes produce the observed features of the Earth’s surface, primarily through methods of remote sensing. Our geophysics teaching and research concentrates on gravity studies, exploration and development seismology for hydrocarbons, near-surface hydrologic problems, and imaging of shallow structures; geomagnetics and paleomagnetics; geomechanics; and terrestrial heat flow studies.**

**The mission of the ConocoPhillips School of Geology and Geophysics is to be a premier program in the petroleum geosciences as studied through geological and geophysical methods. At its core, however, the School is dedicated to providing a spectrum of educational programs that give our graduates the breadth needed to succeed in the multidisciplinary realm of this profession, and which afford opportunities for undergraduates or advanced study in many of the most exciting sub-disciplines in the geosciences today. We maintain disciplinary strengths in five areas: Energy, Earth Chemistry, Geophysics, Lithosphere Dynamics, and Paleoclimate-Paleoenvironments-Ancient biosphere. Consequently, the school strives to provide the intellectual environment where students can develop into successful modern geoscientists able to understand, manage, predict, and in some cases control the dynamic processes of Planet Earth.**

### Programs for Academic Excellence

For the student, excellence can be achieved through immersion in the science itself.

- Students are encouraged to participate with their peers in professional societies through local chapters.
- Seminars and colloquia are regularly offered in the School featuring presentations of the latest advances in the geosciences by experts in the field.
- Students are actively encouraged to become involved in current faculty research projects, develop their own research projects, and present these results at regional and national meetings with school support.
- Opportunities for summer employment in professional and research settings are promoted.
- Strong connections are maintained with the Oklahoma Geological Survey, where many environmentally and economically important site-specific problems are being investigated.
- The School, together with the Oklahoma Geological Survey, maintains one of the best Geology and Geophysics libraries in the country.
- Interdisciplinary programs with other departments are encouraged.

### Special Facilities and Programs

#### BASIN ANALYSIS LABORATORY

Petroleum system analysis requires the integration of geology, geophysics, petrophysics, geochemistry, and risk analysis. The generated basin models either incorporate data obtained directly from outcrops around the world or complement the Seismic Stratigraphy Laboratory by generating virtual wells from the interpretative output and taking them an additional step. For basin analyses using data from around the world, this lab incorporates our own computer programs along with the industry standard software of both Schlumberger’s Petrel petrophysical software and Platte River’s 1D, 2D, and 3D BasinMod, BasinView, and BasinFlow. The subsequent dynamic basin models of the petroleum system criticals (petroleum maturation, migration, and accumulation controlling parameters) with an emphasis upon crustal tectonic analyses are geoconstrained from geochemistry in order to yield risked predictive models of a basin’s geodynamic evolution and accompanying hydrocarbon prospectivity.

**ELECTRON MICROPROBE LABORATORY**

The electron microprobe laboratory is built around a fully automated Cameca SX50 microanalyzer. The five wavelength-dispersive spectrometers, a PGT PRISM 2000 energy-dispersive detector, and a GATAN PanA CL/F spectrophotometer are fully integrated for all analytical and imaging functions (secondary electron, backscattered electron, and cathodoluminescence signals). The system provides quantitative elemental microanalysis of boron to uranium; digital acquisition of electron, x-ray intensity, and visible luminescence images; image analysis and other data processing routines. See the [Electron Microprobe Laboratory website](#) for a full description of the laboratory and its functions.

**EXPERIMENTAL PETROLOGY LABORATORY**

The experimental petrology laboratory has facilities for mineral synthesis, calibration of phase equilibrium reactions, and petrologic
analogue or simulation experiments. In addition to sample preparation facilities, the experimental laboratory contains 18 externally heated cold-seal reaction vessels for routine operation to 850°C, 200 MPa, and two vessels capable of operation to 700°C, 400 MPa.

**FLUID INCLUSION MICRO-THERMOMETRY LABORATORY**
This facility is used to assess the compositions and physical properties of fluid inclusions through microthermometric techniques. In addition to specialized sample preparation equipment, the laboratory includes a new Linkam TH600 programmable heating/freezing stage on a Zeiss Research Photomicroscope.

**POROMECHANICS INSTITUTE**
The school participates with the Mewbourne School of Petroleum and Geological Engineering and the Sarkeys Energy Center in maintaining laboratories dedicated to characterization of deformation and measurement of rock properties. Pressure vessels and load frames are available to study a variety of problems of interest to structural geology and reservoir characterization such as acoustic imaging of the fracturing process, fault sealing mechanisms, and borehole stability.

**INSTITUTE OF RESERVOIR CHARACTERIZATION**
Roger Slatt, Director of the Institute of Reservoir Characterization (IRC), brings expertise drawn from a 14-year career in the oil and gas industry with Cities Service Co. and ARCO/ARCO International, and focused on various aspects of reservoir characterization globally. He has also been a professor at Memorial University of Newfoundland, Arizona State University, and Colorado School of Mines. At the latter institution, he was Chair of the Department of Geology and Geological Engineering, and Director of the Rocky Mountain Region Petroleum Technology Transfer Council (PTTC). At the University of Oklahoma, he holds the positions of Gungoll Family Chair Professor in Petroleum Geology and Geophysics as well as Director of the IRC. He has published approximately 150 papers in scientific journals, written textbooks on Reservoir Characterization (Elsevier), Petroleum Geology of Deepwater Depositional Systems (AAPG), Argillaceous Rock Atlas (Springer-Verlag) and has been editor/co-editor of additional books. He teaches principles of reservoir characterization, clastic sequence stratigraphy, turbidite petroleum geology, and shale geology to international audiences as well as to OU students. He has graduated approximately 60 graduate students since coming to OU in 2000 as Director of the School of Geology and Geophysics (2000-2005). He has received numerous awards, including Best Paper at an AAPG convention, two Best Poster’s at SEPM/AAPG conventions, Distinguished Education (AAPG), Special Commendation Award (SEG), and has been a Distinguished Lecturer for both AAPG and SPE.

**INSTRUMENTAL NEUTRON ACTIVATION ANALYSIS LABORATORY**
The INAA laboratory contains gamma-ray spectrometers for the determination of rare-earth elements and other trace element abundances in neutron activated geological materials.

**PETROLEUM GEOCHEMISTRY/ENVIRONMENTAL FORENSICS/ORGANIC GEOCHEMISTRY/StABLE ISOTOPE LABORATORIES**
The organic above-mentioned laboratories have state of the art wet chemistry facilities and instrumentation for the isolation and analysis of organic compounds from a wide variety of geologic materials.

Dr. Engel has two HPLC systems and a HP GC/MSD instrument used for the analysis of amino acids and peptides. He has a conventional stable isotope laboratory equipped with vacuum lines and a Delta E isotope ratio mass spectrometer for high precision stable carbon isotope analyses of organic matter and carbonates and stable oxygen isotope analyses of carbonates and water.

Dr. Engel also has a state of the art Thermo Delta V Plus isotope ratio mass spectrometer that is equipped for continuous flow as well as with a dual inlet for conventional off-line analyses. For continuous flow, the instrument is interfaced to a Costech Elemental Analyzer for stable carbon, nitrogen and sulfur isotope analyses and a Thermo TC/EA system for stable hydrogen isotope analyses. The instrument is also interfaced to a Thermo gas bench system for automated analyses of carbonates (carbon, oxygen) and water samples (oxygen).

Dr. Philip has a number of gas chromatographs with a variety of detectors for characterizing a wide variety of samples containing hydrocarbons, S and N containing compounds, as well as chlorinated compounds in environmental samples. In addition, he has two Agilent GCMS systems for analyzing organic compounds in many different types of samples and one of these instruments is also used for determination of chloride isotope composition volatile chlorinated organic compounds. His laboratory also has an additional 3 gas chromatograph–isotope ratio mass spectrometer systems that are used to determine carbon and hydrogen isotope ratios of individual compounds in a wide range of samples related to both petroleum related samples and environmental forensic problems.

**PALEOMAGNETICS LABORATORY**
The paleomagnetic laboratory is located in a magnetically shielded room and contains a 2G cryogenic magnetometer with DC squids, an automated sample handler and alternating field demagnetizer, a thermal demagnetizer, two magnetic susceptibility systems, and an impulse magnetizer. Most of the studies performed in the lab focus on understanding remagnetization mechanisms, paleomagnetic dating of diagenetic events, and paleoclimate studies.

**PALEONTOLOGY LABORATORIES, SAM NOBLE OKLAHOMA MUSEUM OF NATURAL HISTORY**
Paleontological research is concentrated at the Sam Noble Museum, which includes fully equipped labs for invertebrate paleontology, vertebrate paleontology and paleobotany. Large collection areas house more than half-a-million specimens. In addition to various specimen preparation equipment, there are facilities for scanning electron microscopy and digital macrophotography. Exhibits in the Ancient Life Gallery are fully integrated into undergraduate classes (GEOL 1024; GEOL 3513; GEOL 4413), and allow detailed study of fossils ranging from trilobites to dinosaurs.
SEDIMENTOLOGY/STRATIGRAPHY LABORATORY
The Sedimentology/Stratigraphy Laboratory at OU contains all the necessary equipment and facilities to conduct basic and advanced sedimentological and sedimentary geochemical studies. This equipment includes acid-resistant fume hoods, water purification, centrifuge, freeze dryer, furnace, vacuum filtration system, and rock crusher. More specialized equipment includes a Beckman-Coulter laser particle-size analyzer, a Bartington portable magnetic susceptibility meter, and several research grade petrographic and stereo microscopes, one of which is equipped with an automated point-count system and with digital image acquisition and analysis systems.

GAS HYDRATES LABORATORY
The Gas Hydrates Laboratory houses high pressure equipment necessary for forming CO2 and CH4 gas hydrates in situ, including two Parr reactors. Analytical equipment includes pressure transducers and thermocouples for measuring the thermodynamics and kinetics of hydrate formation and dissociation, as well as polarized light microscopy for analyzing gas hydrate phases in fluid inclusion samples.

PHYSICAL GEOCHEMISTRY LABORATORY
The Physical Geochemistry Laboratory is dedicated to the study of the thermodynamics and kinetics of natural materials relevant to sediments, soils, and solutions on Earth and planetary bodies. Equipment includes Atomic Absorption Spectrometer (Perkin-Elmer 2380), analytical balances, furnaces, gas adsorption analysis for surface area and pore size distribution (Quantachrome Nova 2000), geochemical thermodynamic and reaction path modeling software (Geochemist’s Workbench), geochemical reactors of various types, ultracentrifugation, ultrapure water system (Barnstead Nanopure Diamond), UV-visible scanning absorption spectroscopy (Thermo Scientific Genesys 6).

STRUCTURAL GEOLOGY LABS
The digital workroom includes two dual monitor Dell PC workstations, a Sun Blade workstation, and a SCI Octane workstation. The PCs are primarily used for GIS applications, Cross section construction and 3-D modeling. The Sun Blade and SCI workstations are primarily used for seismic interpretation (Landmark and Geoquest) and 3-D visualization.

The physical modeling laboratory is equipped with controlled hydraulic and electric displacement equipment. These are employed to exert a variety of displacement boundary conditions on models made of sand, clay or plaster. Most of the experiments done in this laboratory are directed toward studies of upper crustal deformation, primarily faulting and fracturing.

SEISMIC STRATIGRAPHY LABORATORY
This facility is a premier geophysical exploration and development research laboratory focused upon integrated seismic modeling, processing, and interpretation of seismic data worldwide. Such integration forms a prerequisite foundation for accurate seismic stratigraphic interpretation and of subsequent petroleum system analysis in the Basin Analysis Laboratory. Two-dimensional and three-dimensional seismic data include more than 100,000 km of industry-acquired marine and land seismic field, stacked, and migrated land and marine records from North America, South America, the Middle East, and Southeast Asia.

Two- and three-dimensional AVO modeling and inversion is conducted using our own algorithms as well as Hampson-Russell software. Seismic processing is conducted using Schlumberger’s Omega, the preeminent industry standard for commercial processing of 2D and 3D reflection seismic data, and subsequent interpretation incorporates Schlumberger’s Petrel software.

CRUSTAL IMAGING FACILITY
This facility provides a state-of-the-art geophysical computer environment for the integration of 2D and 3D modeling, data processing, interpretation, mapping and visualization of seismic reflection and georadar data, as well as petrophysical analysis and reservoir modeling as related to the data interpretation. The facility provides 22 workstation class PCs with dual monitors in a laboratory class room environment as well as a variety of Linux-based multicore servers for research and development. Industry level software for the PC lab includes Schumberger’s Petrel software for seismic data interpretation and reservoir modeling, the Hampson-Russell suite for geophysical analysis and Tesserall seismic modeling software. The Linux-based servers host Landmark’s ProMAX/SeisSpace software for 2D and 3D seismic data processing. The CIF is managed by a full-time system administrator.

DEVON POWDER X-RAY DIFFRACTION AND CLAY MINERALOGY LABORATORY
The Devon lab includes equipment for the preparation and analysis of rock and mineral samples by powder X-ray diffraction, including clay mineral separations. A Rigaku Ultima-IV X-ray diffractometer features cross-beam optics, allowing rapid switching between Bragg-Brentano and parallel-beam optical configurations. Scintillation and Si-strip detectors are mounted with a Y-arm system that facilitates either extremely rapid or extremely precise data collection. The Ultima IV can also be configured for grazing incidence measurements of thin films on diffracting surfaces. Additionally, the lab is equipped for preparation of bulk rock samples, with tools such as a McCrone Micronizing mill, and for the treatment of rock samples for clay analysis, requiring a sequence of extraction steps involving a number of chemical and physical treatments. To accomplish the clay separations, the lab contains a centrifuge, a dialysis bath, desiccators, a drying oven, a furnace, a heating water bath, and a microbalance. For data analysis, updated software tools such as MDI Jade, MDI ClaySim, and Rigaku PDXL are interfaced with databases from the International Centre for Diffraction Data.

THE YOUNGBLOOD ENERGY LIBRARY
A gift to the University of Oklahoma in memory of a leading Oklahoma City oilman has created a spacious geology library ringing a two-story atrium in the heart of the Sarkeys Energy Center. This attractive new library space is named in honor of Laurence S. Youngblood.

The library collection began in the late 1800’s with the personal library of Charles N. Gould (one of the earliest university faculty members, the first geologist on the OU faculty, and the first director of the Oklahoma Geological Survey). Its growth was accelerated with the depositor status Gould established with the U.S. Geological Survey that continues today. During the 1950s and 1960s, numerous complete retrospective runs of foreign serials were acquired through the Farmington Plan (a federal program to acquire literature in specific fields for libraries of identified
excellence). Via the Oklahoma Geological Survey's domestic and international exchanges, publications are acquired in several languages from nations around the world.

The current collection contains over 170,000 map sheets and approximately 99,000 catalogued volumes on the subjects of geochemistry, geology, geomorphology, geophysics, hydrology, mineralogy, paleontology, petrology stratigraphy, structure and tectonics. The interdisciplinary nature of the Earth sciences is supported by chemistry, math, physics and engineering branch libraries. Bizzell Memorial Library contains the biological sciences and the internationally recognized History of Science Collection.

FIELD COURSES
To geologists and geophysicists, Planet Earth is a natural laboratory. Thus, it is important that students devote a portion of their academic careers to exploring and studying aspects of the Earth away from the OU campus. Field trips in geology are offered in the central and western U.S. as well as a senior-level geology field camp in Colorado, and faculty members involve students in their active field research programs around the world.

RESEARCH OPPORTUNITIES
Faculty-supervised research is an important component of the ConocoPhillips School of Geology and Geophysics graduate program. Most graduate students are supported financially through research assistantships funded by federal and private industry grants and contracts. Other graduate students are financially supported through teaching assistantships awarded by their academic unit. In either case, faculty-supervised student research leads to master's theses and doctoral dissertations as part of the overall graduate degree requirements. This research is often published in scientific journals which may be useful in assisting graduates to obtain employment. Talented undergraduate students are encouraged to work with faculty on research projects. These student research projects can be an important component of the Honors Program and/or a source of part-time income and scholarship support. Such research participation provides the student with important experience in his or her discipline in addition to meeting normal academic requirements.

CAREER OPPORTUNITIES
According to the National Science Foundation, there are approximately 125,000 geologists and geophysicists at work in the United States today. Most are employed by private industry as petroleum geologists and geophysicists whose work is vital to oil and gas companies. Other geologists and geophysicists work for mining companies to locate ore deposits and estimate reserves. Geologists are also employed in other commercial fields such as cement and ceramic industries; sand and gravel firms; railroads; engineering companies; environmental agencies and in the banking industry. The largest single employer of geoscientists in the U.S. is the federal government. Most work for the United States Geological Survey, but others work for the U.S. Department of Energy national laboratories, Soil Conservation Service, Bureau of Land Management, Environmental Protection Agency, National Aeronautics and Space Administration, National Park Service, Bureau of Mines, Forest Service, or the U.S. Army Corps of Engineers. Many geoscientists work for the 50 state geological surveys. Colleges and universities employ about 8,000 geoscientists in teaching and research positions. Many geoscientists are self-employed. Some are independent oil operators; others work as consultants. Most consultants have acquired prior experience in industry, teaching or research. Opportunities also now exist in public school teaching.

The curricula for the Bachelor of Science in Geology and the Bachelor of Science in Geophysics are designed to provide the necessary preparation for professional work or graduate study. Options are available in petroleum geology, environmental geology, paleontology, and in exploration geophysics.

The Master's Degree in Geology or Geophysics is designed to provide a professional level degree for industry employment. Traditionally, this degree level has been favored by major petroleum companies.

The Ph.D. in Geology is a research-oriented degree which provides students the opportunity to seek employment in a variety of areas including academia, industry and government.

UNDERGRADUATE EMPLOYMENT OPPORTUNITIES
Geology and geophysics students are eligible to participate in research projects and part-time employment opportunities with faculty members. Other opportunities for research and employment exist at the Oklahoma Geological Survey and the Youngblood Energy Library.

FINANCIAL SUPPORT — GRADUATE STUDIES
Several types of financial aid are available to students on a competitive basis. Prospective graduate students are considered automatically for financial aid at the time of application. The school offers annually approximately 20 teaching assistantships with stipends which include a partial waiver of tuition. International students are required to pass an English language proficiency exam (administered by the English Assessment Program) before they can hold a teaching assistantship. Additionally, the school awards several research assistantships and fellowships using funds from industrial and other private sources. Funds for graduate support are also available from the Oklahoma Geological Survey, and the Institutes of the Sarkeys Energy Center. Grant-supported research assistantships are available through faculty conducted federal-, foundation- or industry-sponsored research. These assistantships carry a stipend comparable to teaching assistantships. Ph.D. students are encouraged to write research proposals with their graduate advisers for financial support and to apply for National Science Foundation Graduate Fellowships.

Undergraduate Study

SCHOLASTIC REQUIREMENTS
To be eligible for admission to the ConocoPhillips School of Geology and Geophysics, applicants who are direct from high school must be admitted to OU and have earned 24 semester credit hours with an OU and combined retention grade point average of 2.50 or higher. Students transferring to the Mewbourne College of Earth and Energy must have a retention GPA of a 2.50 or higher. University of Oklahoma readmits must have an OU and combined retention GPA of a 2.50 or higher to be admitted into the Mewbourne College of Earth and Energy.

Geology and Geophysics students are required to earn a grade of C or better for each major course and each prerequisite major course. Major courses and prerequisite major courses are courses with the GEOL or GPHY designator. A student cannot progress to the next major course until a grade of C or better is earned. A student must maintain at least a 2.50 GPA in order to be in good
standing in the Mewbourne College of Earth and Energy. Any student whose combined, semester or OU retention grade point average falls below 2.50 will be placed on academic performance contract. Further, any student whose OU or combined retention major or curricular grade point average falls below 2.50 will be placed on academic performance contract.

Bachelor of Science in Geology
This curriculum is designed to provide the necessary background for professional work or graduate studies in geology and allied sciences. Students with an inadequate high school or two-year college background in mathematics, chemistry or physics may require more than four academic years to complete this program. For detailed semester by semester curriculum requirements, please consult the Earth & Energy degree requirement checksheets.

- **General Education Requirements:** 40 semester hours distributed in accordance with University requirements.
- **School of Geology and Geophysics Requirements:** ENGL 3153 or GEOL 3333; MATH 1914, 2924 and 2934; CHEM 1315 and 1415; PHYS 2514 and 2524; and nine hours of approved science electives in geophysics, geography, meteorology, biological sciences, chemistry, computer science, mathematics, physics and/or engineering (6 hours must be upper-division and 3 hours must be outside the College. Credit for some of these courses may be used to satisfy General Education requirements.
- **Geology Core Requirements:** GEOL 1114; 1124; 2224; 3223; 3233; 3114; 3115; 4113; 4123; 4136; GPHY 4413 or GEOL 4223; and 3 hours of geology/geophysics electives.
- **Other Requirements:** 12 hours of free electives (5 of these hours must be upper-division).

Environmental Geology Option
To obtain a B.S. in Geology with an Environmental Geology option, a student must complete the same coursework required for a B.S. in Geology, except for 16 hours of geology/geophysics and allied science electives which are more narrowly specified. The student must satisfy 7 hours of geology/geophysics elective requirements by completing GEOL 4633 and an upper-division GEOL/GPHY elective, and the 9 hours of science electives must be chosen from a faculty-adviser approved course list.

Paleontology Option
To obtain a B.S. in Geology with a Paleontology option, a student must complete the same coursework required for a B.S. in Geology, except the geology/geophysics and science electives are more narrowly specified. The following courses are specific to this option: GEOL 4413, GEOL 4513, BIOL 1114, BIOL 1121, BIOL 2013, BIOL 3403 and BIOL 5204.

Petroleum Geology Option
To obtain a B.S. in Geology with a Petroleum Geology option, a student must complete the same coursework required for a B.S. in Geology, except the geology/geophysics elective, free electives and science requirements are more structured, and 1 additional hour is required. The following courses are specific to this option: GEOL 4133, GEOL 4233, and GPHY 4874.

Bachelor of Science in Geophysics
This curriculum constitutes a preparation for professional work and also provides the necessary background for graduate work in geophysics and geology. Students with an inadequate high school or two-year college background in mathematics, chemistry or physics may require more than four academic years to complete this program. For detailed semester by semester curriculum requirements, please consult the Earth & Energy degree requirement checksheets.

Geophysics

- **General Education Requirements:** 40 semester hours distributed in accordance with University requirements.
- **School of Geology and Geophysics Requirements:** English 3153 or GEOL 3333; MATH 1914, 2924 and 2934; MATH 3113; 3 hours of upper-division math electives; CS 1313; CHEM 1315 and 1415; PHYS 2514, 2524, and 3043; and 6 hours of upper-division physics electives. Credit for some of these courses may be used to satisfy General Education requirements.
- **Geophysics Core Requirements:** GEOL 1114; 1124; 2224; 3223; 3114; 3123; 6 hours of upper-division geology electives; GPHY 4413; 4874; 5864; 4136; and 9 hours of upper-division geophysics electives. Credit for some of these courses may be used to satisfy General Education requirements.

GEOLGY AND GEOPHYSICS GRADUATION WITH DISTINCTION
The faculty may recommend that the degree With Distinction be conferred on graduates who have a combined cumulative grade point average of 3.50 or higher and With Special Distinction on students who have a combined cumulative grade point average of 3.75 or higher.

Graduate Study

Admission
The School of Geology and Geophysics seeks to bring together students from diverse cultural and academic backgrounds. Hence, we encourage applications from qualified international students as well as Americans. Decisions on admission to the graduate program are based on several criteria, including course grades; results on the verbal and quantitative sections of the Graduate Record Examination (Note: the advanced examination in geology or geophysics is not required for admission); letters of recommendation evaluating academic performance and potential; a statement of purpose composed by the student; and an undergraduate degree (or the equivalent) with a minimum 3.00 grade point average (4.00 scale). International students whose native language is not English must have a TOEFL score of at least 550 (PB), 213 (CB) or 79-80 (IB).

The minimum requirements for full admission standing to the Master of Science program is evidence of the completion of a B.A./B.S. degree from an accredited college/university, and for the Doctor of Philosophy program in geology is evidence of a M.S. degree (with thesis) from an accredited college/university. For the Doctor of Philosophy Program in Geophysics, a student must have a Master of Science (M.S.) Degree in science, mathematics, or engineering (with thesis). There are no formal course requirements for admission to the Ph.D. program in Geology, however minimum course work requirements for admission to the Ph.D. program in Geophysics are: Calculus I, II, III, and IV (or equivalent) plus one upper-division math course, two semesters of calculus-based physics; and other deficiencies, such as geology, geophysics and computer programming, that may be assessed by the Adviser and/or Dissertation Committee. Students must remove these deficiencies at the earliest offering of these courses and earn a
grade of “B” or better in each course. However, additional undergraduate coursework in specific areas may be required by the student’s committee if it is essential for the completion of their degree in their chosen area of study.

Normally, students are admitted to the graduate program in the fall semester. Applications for fall admission are reviewed in February, and offers of admission and financial aid are extended in March. In order to be considered for admission with financial aid, application materials should be received by February 1. Application materials are available from the school at the address below.

Graduate Admissions Committee
ConocoPhillips School of Geology and Geophysics
The University of Oklahoma
Sarkeys Energy Center
100 E. Boyd Street, Suite 710
Norman, OK 73019-1009

Degree Requirements
The ConocoPhillips School of Geology and Geophysics offers programs leading to the M.S. degree in geology, M.S. degree in geophysics, and the Ph.D. degree in geology. Some important aspects of these degree programs are described below.

Master of Science
The master’s degree programs in geology and geophysics are intended primarily for those students who plan careers in the petroleum or minerals industries or with state and federal government agencies. The goal of the M.S. degree program is to prepare students by providing a broad background in the Earth sciences and related science and engineering fields through coursework; and encouraging critical thinking and analysis in the solution of geological and geophysical problems through independent thesis research.

The Master of Science degrees in geology and geophysics normally require four semesters and one summer of full-time study and research. Generally, three of the four semesters of residence are devoted primarily to coursework; the summer and fourth semester are devoted primarily to the completion of research for the M.S. thesis. Twenty-six semester hours of coursework carrying graduate credit and four hours of thesis are required for completion of the M.S. degree. Each candidate for the M.S. in geology is required to complete at least one approved course in three of six core areas in the Earth sciences: geochemistry, geophysics, igneous/metamorphic petrology, stratigraphy-paleontology, sedimentary petrology/sedimentology, and structural geology. In addition, the student is required to complete at least two approved courses (carrying graduate credit) of science, mathematics or engineering outside geology and geophysics with the final approval given by the student’s major professor.

The M.S. degree in geophysics also requires completion of 26 semester hours of coursework and four hours of thesis. Coursework includes at least three courses in physics or related engineering beyond general physics; at least three courses in mathematics beyond the general calculus sequence; at least one graduate course in geology, and three courses in geophysics.

An original, independently executed research project reported in a thesis is required to successfully complete M.S. degrees in both geology and geophysics. Normally, a research topic is selected by the student in consultation with a faculty adviser during the second semester of residence. Although the research topic can include any field of geology or geophysics, most students elect to work closely with a faculty adviser on a problem in the adviser’s research specialty. The research projects selected by M.S. students are expected to lead to presentations at regional and national meetings and papers in national and international journals.

A graduate degree candidate in geology and geophysics must present the results of his/her thesis research at a Graduate Colloquium of the ConocoPhillips School of Geology and Geophysics before he/she may schedule the final oral examination.

Doctor of Philosophy
The Ph.D. degree programs in geology and geophysics are intended primarily for those students who plan research careers in the Earth sciences in universities, industry or government agencies. The goals of the Ph.D. degree program are to prepare the student for a career in research by providing coursework in an area of specialization in geology or geophysics, provide a strong background in allied fields such as mathematics, physical science, biological science, and engineering to give the student the necessary tools to conduct original and significant geological research; and encourage critical thinking and analysis of geological problems through the design of original research projects.

The Ph.D. degree in geology normally requires a minimum of three years beyond the M.S. degree. The Graduate College at the University of Oklahoma requires 90 post-baccalaureate semester hours of coursework. Generally, the first year of residence is devoted primarily to coursework in preparation for the general examination; the remaining two years are devoted to both coursework and research. There are no specified course requirements for the Ph.D. degree in Geology. Rather, a coursework program is designed for each student in consultation with a doctoral committee composed of at least five graduate faculty members, including at least one from outside the major department within the University and one member outside the University. The Ph.D. in Geophysics has specific core requirements which will be determined by the faculty adviser. The purpose of the coursework is to prepare the student for the general examination, which tests the mastery of the field of specialization and related fields as well as the capacity for synthesis, sound generalization, and critical thinking. The examination consists of a written section in the major field of study, written sections in related fields, and oral defense of an original research proposal. Frequently, the original research proposal is the student’s dissertation topic.

The dissertation is the culmination of an original research project in the student’s field of specialization and should make a significant contribution to scientific understanding in the field. Normally, the student works closely with the faculty adviser in the design and execution of the research project. The student and the adviser may submit proposals to foundations or industry for financial support to carry out the research, and they report the results of the research at regional, national and international meetings and in papers published by national and international journals.

A graduate degree candidate in geology and geophysics must present the results of his/her dissertation research at a Graduate Colloquium of the ConocoPhillips School of Geology and Geophysics before he/she may schedule the final oral examination.
Mewbourne School of Petroleum and Geological Engineering

Chandra S. Rai, Director
Deepak Devegowda, Graduate Liaison
Suresh Sharma, Director, Natural Gas Engineering and Management
Sarkeys Energy Center, Suite 1210
Norman, OK 73019-1003
Phone: (405) 325-2921
FAX: (405) 325-7477
Internet: http://mpge.ou.edu

Faculty Roster
Professors Abousleiman, Ghassemi, Rai, Sharma, Sondergeld, Zaman; Associate Professors Ahmed, Callard, Devegowda, Shiau, Teodoriu, Wu; Assistant Professors Fames, Misra, Ghanbarnezhad-Moghanloo, Jamili, M. Pour, Reza, Salehi.

Degrees Offered
- Bachelor of Science in Petroleum Engineering
- Bachelor of Science in Petroleum Engineering/Master of Business Administration
- Accelerated Bachelor of Science/Master of Science in Petroleum Engineering
- Master of Science (Geological Engineering, Natural Gas Engineering and Management, and Petroleum Engineering)
- Doctor of Philosophy (Geological Engineering and Petroleum Engineering)

General Information

The Mewbourne School of Petroleum and Geological Engineering is nationally ranked as one of the best. Petroleum is synonymous with energy. A large fraction of the energy used in this country originates from oil or natural gas. Although the overall percentage provided by petroleum is expected to drop, the total amount provided by petroleum sources will increase. The next “energy crisis” may soon occur, and the petroleum industry will be required to meet the international demands for economical sources of fossil mineral fuels. Because of enhanced oil recovery, unconventional natural gas and frontier producing areas will provide a greater fraction of this production, the need for complex technology to produce such difficult resources will increase. Engineers who analyze and design systems and facilities for current producing systems must be well prepared. The Mewbourne School of Petroleum and Geological Engineering is prepared to produce such engineers.

Special Facilities and Programs

LABORATORY FACILITIES

Laboratories, located in the Sarkeys Energy Center and the north campus, are well-equipped to give undergraduate and graduate instruction in all phases of petroleum engineering. Specific laboratory items include equipment for the following: core analysis, capillary pressure and relative permeability measurements; ultrasonic velocity; nuclear magnetic resonance spectra; fines migration and formation damage control; the testing and treatment of drilling muds, emulsions, and oil field brines; pressure-volume-temperature measurements of gas and oil mixtures under reservoir conditions; units for studying the flow of oil, gas, and water through porous media; electrolytic models; gas analysis, regulation, and metering; electrical properties of cores; high pressure PVT equipment; corrosion rate measurement and enhanced oil recovery techniques such as surfactant flooding, polymer flooding, in-situ combustion and microbial processes. Large-scale equipment includes a system for studying crude oil displacement by steam, bottom hole pressure and temperature instruments, drilling and cementing tools, cement consistometer, subsurface pumps, artificial lift equipment, scanning electron microscope, acoustic microscope, Fourier transform infrared spectrometer, load frame and models to illustrate various principles of drilling and production.

The University has access to several thousands of electrical logs and cores from oil and gas wells drilled in Oklahoma.

Undergraduate Study

SCHOLASTIC REQUIREMENTS:

To be eligible for admission to the Mewbourne School of Petroleum and Geological Engineering, applicants who are direct from high school must be admitted to OU and have earned 24 semester credit hours with an OU and combined retention grade point average of 2.50 or higher.

Students transferring to the Mewbourne College of Earth and Energy must have a retention GPA of a 2.50 or higher.

University of Oklahoma readmits must have an OU and combined retention GPA of 2.50 or higher to be admitted to the Mewbourne College of Earth and Energy.

A student must maintain at least a 2.50 GPA in order to be in good standing in the Mewbourne College of Earth and Energy. All undergraduate petroleum engineering students are required to earn a grade of C or better in each course presented for the degree. Students must earn a C or better in each prerequisite course before progressing to the next course(s).

LAPTOP REQUIREMENT

Students with a major in Petroleum Engineering are expected to have a laptop computer. The laptop technologies are used to enhance the learning experience. Students should consult with

independent processes. Rather, projects are complex and the extreme financial and physical risks must be integrated into the engineering design of specific exploration and production projects to make them succeed. Engineers who analyze and design systems and facilities for current producing systems must be well prepared. The Mewbourne School of Petroleum and Geological Engineering is prepared to produce such engineers.
faculty advisers and the Mewbourne College of Earth and Energy Dean’s office for additional information.

**Bachelor of Science in Petroleum Engineering**

The objectives of the B.S. in Petroleum Engineering are that Petroleum Engineering Bachelor of Science Alumni will:

- will have successful careers as engineers in oil and gas, government, or related industries applying engineering judgement established on fundamentals and instilled with an aspiration for continual growth in their competencies.
- will serve society by involvement in professional activities that impact health, safety and environment through ethical behavior and contemporary knowledge.

Graduates receiving the degree of Bachelor of Science in Petroleum Engineering are professionally prepared for positions in the fields of drilling, production, well completion, reservoir management and evaluation. They may work in industry or government. They are well prepared to continue their education in professional or graduate studies. Students who choose to specialize in advanced developments or research may pursue graduate studies leading to the master’s or doctor’s degree.

**CURRICULUM IN PETROLEUM ENGINEERING**

(Accredited by the Engineering Accreditation Commission of ABET)

This program requires a minimum of 127 credit hours with a minimum OU and combined retention grade point average of 2.50 in the major, curriculum and overall. For detailed semester by semester curriculum requirements, please consult the Earth & Energy degree requirement checkheets.

**LOWER DIVISION REQUIREMENTS**

The lower-division (1000- and 2000-level courses) requirements of 68 hours are to be met as follows:

- Communication: 6 hours. ENGL 1113 and ENGL 1213 or EXPO 1213.
- Foreign Language: 0-10 hours. Two years in high school or two college-level courses in a single foreign language. (College-level foreign language does not count toward the curricular hours required for the petroleum engineering degree.)
- Social Science: 6 hours. PSC 1113 and a Social Science elective.
- Humanities: 12 hours. HIST 1483 or 1493 and one course from each of the following General Education fields: Understanding Artistic Forms, Western Civilization and Culture, and Non-Western Culture. (One of these courses must be upper-division.)
- Science and Math: 34 hours. CHEM 1315 and 1415; MATH 1914, 2924, and 2934; PHYS 2514 and 2524; and GEOL 1114.
- Core Engineering: 9 hours. P E 2113, P E 2153, and P E 2213.

**UPPER-DIVISION REQUIREMENTS**

The upper division (3000- and 4000-level courses) requirements of 59 hours are to be met as follows:

- Math and Science: 9 hours. MATH 3113, GEOL 3003, and GPHY 3423.
- Petroleum Engineering: 45 hours. PE 3213, 3221, 3022, 3123, 3223, 3313, 3712, 3413, 3513, 3723, 3813, 4333, 4521, 4533, 4712, 4331, 4423, 4553.
- Electives: 3 hours. Approved P E elective.
- Internship: 2 hours. PE 3222, Petroleum Engineering Practice II is required in the summer of either the sophomore or junior year.

**COLLEGE GRADUATION WITH DISTINCTION**

The faculty may recommend that the degree With Distinction be conferred on students who have a combined cumulative grade point average of 3.40 or higher and With Special Distinction on students who have a combined cumulative grade point average of 3.70 or higher.

**RETENTION**

Enrollment Stops and Readmission: Petroleum Engineering students must maintain at least a 2.50 grade point average in order to be in good standing in the College. Any student whose combined, semester or OU retention grade point average falls below 2.50 will be placed on academic performance contract. Further, any student whose OU or combined retention major or curricular grade point average falls below a 2.50 will be placed on academic performance contract. A student who has taken a curricular course twice and does not successfully completed it the second time with a grade of C or better will be placed on academic performance contract. Students on academic performance contract who fail to bring their OU, combined and/or semester GPA to a 2.50 or higher will fail to meet other terms of the contract after one semester will be dismissed (stopped out) from the Mewbourne College of Earth and Energy.

**Graduate Study**

**Areas of Specialization**

The graduate program offers specialized training in drilling, well completion and stimulation, rock mechanics, production engineering, petrophysics, formation damage and control, miscible, immiscible and microbial enhanced oil recovery, reservoir engineering, natural gas engineering, coal bed methane, geological engineering, oil field management and several other allied areas.

**Master of Science Degree**

**PETROLEUM ENGINEERING**

Students may pursue a thesis or nonthesis option for the Master of Science degree in petroleum engineering.

The thesis program requires at least 30 credit hours, including six credit hours for the thesis. For the remaining 24 hours, a student must take nine credit hours of core petroleum engineering courses (PE 5353, 5523 and 6573); three credit hours of approved applied mathematics courses; and 12 credit hours of approved electives. The thesis is to be defended in a final oral examination.

The nonthesis program requires at least 36 credit hours. A student must take nine credit hours of core petroleum engineering courses (PE 5353, 5523 and 6573); three credit hours of approved applied mathematics courses; and 24 credit hours of approved electives. A final comprehensive examination must be passed for graduation in the nonthesis program. The examination may be either oral, written or both. The maximum number of attempts to pass the comprehensive examination is limited to two.
GEOLICAL ENGINEERING

Students may pursue a thesis or nonthesis option for the Master of Science degree in geological engineering.

The thesis program requires at least 30 credit hours, including four credit hours for the thesis. For the remaining 26 credit hours, a student must take at least six hours of petroleum/geological engineering courses from GE 5143, 5243 and 6263; three credit hours of approved applied mathematics courses; two credit hours of either GE 5971 or 5990; and 15 credit hours of approved electives with at least nine credit hours in PGE. The thesis is to be defended in a final oral examination.

The nonthesis program requires at least 36 credit hours. A student must take at least six credit hours of petroleum/geological engineering courses from GE 5143, 5243 and 6263; three credit hours of approved applied mathematics courses; two credit hours of either GE 5971 or 5990; and 25 credit hours of approved electives with at least 18 credit hours in PGE. A final comprehensive examination must be passed for graduation in the nonthesis program. The examination may be either oral, written or both. The maximum number of attempts to pass the comprehensive examination is limited to two.

MASTER OF SCIENCE IN NATURAL GAS ENGINEERING AND MANAGEMENT DEGREE

Students may pursue a thesis or non-thesis option for the Master of Science in Natural Gas Engineering and Management degree.

The thesis program requires at least 30 hours, including six credit hours of thesis. For the remaining 24 hours, a student must take 18 credit hours of the required courses PE 5603, 5613, 5623, 5643, 5653, and six credit hours of approved electives. The thesis is to be defended in a final oral examination.

The non-thesis program requires at least 36 hours courses. A student must take 18 credit hours of the required courses PE 5603, 5613, 5623, 5643, 5653, and eighteen credit hours of approved electives. In addition, a comprehensive project, presentation, and exam during the final semester must be passed for graduation. The maximum number of attempts to pass the comprehensive examination is limited to two.

DOCTOR OF PHILOSOPHY

Candidates for the Doctor of Philosophy shall satisfy all requirements for the Ph.D. degree in engineering. The degree requires 90 post-baccalaureate credit hours of coursework including the dissertation. Each candidate must meet the general requirements as specified in the bulletin of the Graduate College, as well as all requirements as specified in the general requirements for the master’s degree in Petroleum and Geological Engineering, including the satisfactory passage of the Qualifying and General Examinations.

A student should normally expect to spend the equivalent of three full academic years beyond the master’s degree in study for the doctorate. As a general rule, either his/her bachelor’s degree or master’s degree (or both) will be in PE or GE. All such hours may, on recommendation of the student’s Advisory Conference, be applied to his/her doctoral program. Exceptional applicants who have bachelor and master degrees in other engineering and science fields may be admitted to the MPGE Ph.D. program. Course work deficiencies may be necessary (such as geology), depending upon the applicant’s background. Coursework deficiencies will be determined by the Graduate Liaison and will not be counted as part of the student’s Ph.D. program.

The coursework applied toward the Ph.D. degree must include a minor consisting of a minimum of 12 hours (out of 90 credit hours) of applied mathematics or other natural sciences. Courses of study are individually structured to capitalize upon each student’s background and to meet his/her specific needs and research interests. Every candidate for the Ph.D. degree in petroleum and geological engineering must satisfactorily complete the Qualifying and General Examinations.

Laurence S. Youngblood Energy Library
Jeannine Rainbolt College of Education

100 Ellsworth Collings Hall
Norman, OK 73019-2041
Phone: (405) 325-1081
FAX: (405) 325-7390
Internet: http://education.ou.edu/

- Department of Educational Leadership and Policy Studies
- Department of Educational Psychology
- Department of Instructional Leadership and Academic Curriculum

Administrative Officers
Gregg Garn, Ph.D., Dean
Teresa K. DeBacker, Ph.D., Associate Dean for Professional Education
Lawrence Baines, Ph.D., Associate Dean for Graduate Studies and Research
Sherry Cox, Ph.D., Associate Dean for Undergraduate Advising

Degrees Offered
- Bachelor of Science in Education
- Master of Education
- Doctor of Philosophy
- Doctor of Education

HISTORY
One of the stated purposes of the University of Oklahoma when founded in 1890 was the study of the “art of teaching.” However, education as a field of study did not become a priority until Stratton D. Brooks assumed the presidency of the University. Under Brooks’ leadership, education first became a field of study (1909), then a school of study in the College of Arts and Sciences (1910), and finally an independent school (1920). Brooks brought Warren Waverly Phelan from Baylor University in 1912 to serve as the first director of the school. Phelan served until 1926.

In 1929, the School of Education became the College of Education under the direction of Ellsworth Collings, who had been director of the School of Education. He served until 1945, and eight deans have served the College of Education since Collings. The current dean is Gregg Garn, appointed in 2012.

The College of Education was reorganized in 1986 into three departments: the Department of Educational Leadership and Policy Studies, the Department of Educational Psychology, and the Department of Instructional Leadership and Academic Curriculum. The college currently has more than 700 undergraduate and 800 graduate students who are pursuing degrees and/or certification. The College offers Bachelors, Master’s, Ph.D., and Ed.D. degrees; it is second only to the College of Arts and Sciences in the number of doctoral degrees awarded.

MISSION STATEMENT
The primary mission of the Jeannine Rainbolt College of Education is to promote inquiry and practices that foster democratic life and that are fundamental to the interrelated activities of teaching, research, and practice in the multi-disciplinary field of education.

Programs and Special Facilities of the College

TE-Plus Teacher Education Program
The Jeannine Rainbolt College of Education’s teacher preparation program is “TE-PLUS — Teacher Education: Professionalism, Leadership, Understanding, and Scholarship.” The program includes General Education, Professional Education and Specialized Education coursework and experiences. Depending upon the program area, coursework in both Professional and Specialized Education includes extensive field experiences in a variety of educational settings.

After students complete the teaching internship and research component and pass all state certification exams, they will be recommended to the State Department of Education for initial licensure. The exams required for program completion and licensure include Oklahoma General Education Test (OGET), Oklahoma Subject Area Test (OSAT), and Oklahoma Professional Teaching Examination (OPTE).

3The Oklahoma Writing Project
The Writing Project, directed by Priscilla Griffith, is devoted to improving the quality of composition instruction in elementary and secondary schools. The program, which has professionally prepared more than 500 educators as teacher consultants, is part of the National Writing Project, a network of university school programs across the nation. The OWP Teacher Consultants then travel to schools throughout the state, presenting in-service workshops to assist other educators in developing students’ writing performance.

Zarrow Center for Learning Enrichment
The Zarrow Center for Learning Enrichment at the University of Oklahoma studies transition, self-determination, and post-secondary education of youth and adults with disabilities and those at risk for school failure. Masters and doctoral students who conduct research at the Zarrow Center learn skills to become future educational leaders. Faculty and students disseminate their work through books, articles, teaching materials, classes, workshops, and professional presentations. An endowment from the Zarrow Family Foundation of Tulsa funds the Zarrow Center activities.

Center for Educational Development and Research (CEDaR)
The Center for Educational Development and Research (CEDaR) provides support for the research and scholarship of faculty and graduate students in the College of Education. Its work includes data services, academic editing, survey design and administration, and grant-writing support. In addition, CEDaR regularly sponsors workshops on research related software.

The K20 Center for Educational and Community Renewal
The K20 Center for Educational and Community Renewal is a consortium of school-university-community partnerships committed to improving student achievement and democratic citizenship through authentic teaching, technology integration, and cooperative networking. It is an interdisciplinary, university-wide center with a focus on educational and community renewal in the U.S. and internationally. The K20 Center proposes a model addressing the needs of children and families through interactive, action-oriented partnerships among schools, families, universities, and community and government agencies. The K20 Center brings teachers, administrators, students, parents, school board...
members, community members, business leaders, information technologists, university faculty and students together to share ideas, observe best practices, identify and analyze problems, and develop strategies for improved teaching, learning, and community life.

The Counseling Psychology Clinic
The Counseling Psychology Clinic is a training facility for the Counseling Psychology, Community Counseling, and School Counseling graduate programs and offers instructional, counseling and assessment services to all Oklahomans. The purpose of the OU Counseling Psychology Clinic is to provide services to individuals, couples, families, and children involving various problems of living. Counseling services are charged on a sliding scale, based on familial income and the number of dependents. In addition to therapy, counselors provide psychological assessment services for children, adolescents, adults, couples, and families. Anyone currently living in Oklahoma can come to the clinic for services. University affiliation is not necessary to receive services. For an appointment, call (405) 325-2914.

The Hardman Center
The Hardman Center for Children with Learning Differences was created through a gift from Ruth G. Hardman, a long-time Tulsa resident known for her philanthropy and interest in literacy and education. The Hardman Center has a dual mission of outreach across the state to assist parents, teachers, and schools in helping children with learning differences be more successful in school, and of applied research to close the gap between best and current practices in literacy education.

The Institute of Child Development
The Institute of Child Development, which serves approximately 50 children from the Norman and University communities, has been accredited by the National Academy of Early Childhood Programs. Working with children from 2–5 years old, the Institute meets a variety of strict standards, including providing activities appropriate for preschool children, having an adequate student-staff ratio, meeting stringent health and safety standards, and providing opportunities for parental involvement. The OU Institute of Child Development was in the first group of licensed child care facilities in the United States to be accredited.

John W. Renner Science Education Center
The Science Education Center’s mission is to continue to be at the forefront of science education research while preparing teachers and professionals for lasting scholarly work and personal development in order to improve upon science education.

Academic Advising Center
The Academic Advising Center serves as an advising and information center for undergraduate and graduate certification only students in the Jeannine Rainbolt College of Education. This office maintains records on all students pursuing teacher education. Students must consult their adviser before they will be cleared to enroll in classes. Advising occurs before advanced registration begins each semester. Students are encouraged to consult with their adviser about matters pertaining to their degree program and certification requirements. The office is located in room 137 Ellsworth Collings Hall (ECH). For an appointment, call (405) 325-2238.

Student Organizations

ASSOCIATION OF ADULT, HIGHER EDUCATION, AND DEVELOPMENT (AHEAD)
AHEAD is a graduate student organization that works to aid its members’ personal and professional development through informing and encouraging participation in opportunities in the field of Higher Education. AHEAD also serves as a social organization that helps encourage building relationships across all areas in EDAH. The organization consists of an executive board that is modeled off of a leadership structure found in many national organizations within the field. The board collectively governs the direction of the organization with collaboration with all members.

THE COUNSELING STUDENT ASSOCIATION (CSA)
The Counseling Student Association aids the entry of graduate students into the professions of Counseling Psychology, Community Counseling, and School Counseling through such activities as mentoring new students, arranging colloquia, and providing input into program curricula and governance.

DEAN’S STUDENT ADVISORY COMMITTEE (DSAC)
The presidents of all of the undergraduate student organizations in the Jeannine Rainbolt College of Education comprise the Dean’s Student Advisory Committee. Student leaders meet with the dean once a month to discuss current issues in the college and ways to improve their educational experience. The committee organizes several college events throughout the year, including the college-wide picnic, homecoming parade, Sooner Saturday, and the Scholastic Book Fair. Meetings are open to all interested students.

DIVERSITY APPRECIATION GROUP (DAG)
Diversity Appreciation Group (DAG) is a student-run group that is part of the Counseling Student Association. Its main objective is to create a forum in which students and faculty can explore and discuss beliefs, values and behaviors in relation to others who are different in terms of age, gender, race, ethnicity, religion, sexual orientation, physical and mental abilities, socio-economic status, and other differences. Activities and cultural events are organized to help participants challenge their own biases.

EDPSYCH GRADUATE ORGANIZATION (EGO)
The purposes of the EGO are to collect, organize, and disseminate information to all graduate students in the Department of Educational Psychology regarding department news; scholarship, fellowship, assistantship, and research opportunities; employment opportunities; and social gatherings. A further purpose of the group is to serve as a hub for networking and establishing support systems. The group serves as a colloquia from which to learn about the latest theories, ideas, technologies, and practices within the specific areas of Instructional Psychology and Technology, the Counseling Programs, and Special Education. The group also serves as an agency from which to invite outside or local speakers on relevant subjects. Further, the group fosters understanding, cooperation, and collaboration between the specific areas of focus within Educational Psychology.

Graduate Student Council
The Graduate Student Council exists to discuss issues and concerns from the graduate students of the College, and serve as liaisons between the Dean’s office and the graduate student organizations. The Council meets monthly during the academic year with the
Associate Dean for Graduate Studies and Research, and its members are involved in programs and projects that support graduate student representation and community in the College. The Council consists of a representative from each of the College’s Graduate Student Organizations: AHEAD, CSA, EGO, ILAC, OESA and NSTA.

KAPPA DELTA PI (KDP)
Kappa Delta Pi, the international honor society in education, recognizes outstanding contributions to education and encourages professional fellowship. Membership is by invitation and is offered for undergraduate and graduate education students who exhibit sound scholarship (a GPA of at least 3.25), commendable personal qualities, and worthy educational ideals.

Oklahoma Sooners National Science Teachers Association Student Chapter (NSTA)
The Oklahoma Sooners National Science Teachers Association Student Chapter is a registered student organization at OU and an official student chapter of the National Science Teachers Association (NSTA). The purpose of our chapter is to advocate the mission of NSTA, which is to promote excellence and innovation in science teaching and learning for all; to acquaint preservice teachers of science with the support resources available from NSTA; to provide additional professional development in science education to preservice teachers; and to create a network of preservice teacher at universities or colleges across the world. Benefits of the student chapter include a free one-year NSTA electronic student membership and opportunities to gain leadership skills, to enhance career growth, to network with peers and experienced science teachers and educators, and to support science education.

OKLAHOMA EDUCATIONAL STUDIES ASSOCIATION (OESA)
OESA is an academic organization founded in 2001 to support graduate students and faculty in Education Studies. Membership in OESA is open to all graduate students and faculty at the University of Oklahoma who are involved in educational inquiry in good academic standing, and committed to high quality scholarship and inquiry in the various fields of education. Education Studies derives its character and methods from a number of academic disciplines and area studies, including history, philosophy, sociology, anthropology, religion, politics and law, cultural studies, gender studies and educational policy studies.

THE STUDENT COUNCIL FOR EXCEPTIONAL CHILDREN (SCEC)
The University of Oklahoma Student Council for Exceptional Children is dedicated to enhancing the preparation of preservice special educators as they are about to embark on teaching students of all abilities. Professional development on timely topics through specific presentations is ongoing throughout the fall and spring semesters. Direct interaction with fellow students and faculty members further enriches the experiences available through this organization. Service learning provides additional opportunities to strengthen skills that will be needed once practicing in the field. Membership is open to preservice general educators as well as special educators.

STUDENT OKLAHOMA EDUCATION ASSOCIATION (SOEA)
The University of Oklahoma Student Oklahoma Education Association (SOEA) is a preprofessional organization of undergraduate and graduate students currently preparing for careers in education. Through SOEA, students are affiliated with the larger Oklahoma Education Association and the National Education Association. Membership in SOEA provides networking opportunities with professional educators and the opportunity to participate in professional development workshops and unite for special projects.

Scholarships and Financial Aid

UNDERGRADUATE SCHOLARSHIPS
• Frank and Dyan Agar Scholarship
• Bellwether Society Scholarship
• Danni and Dan Boz Endowed Education Scholarship
• Blanche Honaker Brakebill Scholarship
• Leah Copass Brakebill Scholarship
• Jane Holland Browning Education Endowed Scholarship
• Cleveland/McClain County Retired Educators Assn. Scholarship
• Judith Bratcher Crockett Scholarship in Education
• Mary Marie Cunningham Scholarship
• Dallas Area Education Alumni Scholarship
• Frances Ranson Dunham Scholarship Fund
• Carl P. and Erma W. Duniffon Education Scholarship
• Sarabeth and Gary Farney Scholarship
• Dawn M. Giltsch Memorial Scholarship
• Dr. Charles E. Grady, Jr. Memorial Scholarship
• Virginia Hallum Trust Award
• Clara Rusk Hastings Scholarship Trust
• Elizabeth Raye Hazelwood Scholarship
• Joanne Hendrick Early Childhood Endowed Scholarship
• Rosa Brink and Shirley Brink Holladay Scholarship
• Cathey A. Simmons Humphreys Endowed Scholarship
• Eunice Lewis Mathematics Education Scholarship
• Sandra L. O’Brien Endowed Scholarship
• Oklahoma State Regents for Higher Education Future Teacher Scholarship Program
• Parks Memorial Scholarship
• Jeanne Reeder Perkins Scholarship
• Jake Pollock and Miller McHale Early Childhood Education Scholarship
• Jeannine T. Rainbolt Scholarship
• Donald L. Ranallo, Jr. Endowed Scholarship
• Erin and Mary Reed Scholarship
• Sandra and Grant Rezabek Scholarship Fund
• Patricia Elaine Rigney Scholarship
• Lillian J. Scott Endowment Fund
• Joan K. Smith Endowed Scholarship
• Social Studies Secondary Education Endowed Scholarship
• Sherry S. Steele Scholarship
• Chipman Gray (Chip) Stuart Endowed Scholarship
• B.H. Taylor Scholarship
• Teach America Tomorrow Award
• Sharen Jester Turney Education Endowed Scholarship
• University of Oklahoma College of Education Alumni and Friends Association Scholarship
• Nadine R. Vincent Scholarship Fund
• Lila Merle Welch/Garnett Fittro Memorial Scholarship

GRADUATE SCHOLARSHIPS
• William Jeffrey Argo Scholarship Fund
• Bellwether Society Scholarship
OU Scholarships for more information on scholarship opportunities, and OU Financial Aid Services for information on financial aid opportunities.

Undergraduate Study

General Information

STEPS IN ENROLLMENT

High School Students
If you are a high school graduate or soon will graduate, contact: Office of Admissions, 1000 Asp Avenue, Room 127, Norman, OK 73019-4076, (405) 325-2252.

Prospective students should follow all application instructions carefully. Information about tuition, fees, housing and student affairs is available from the Office of Admissions and the Office of Prospective Student Services.

Upon acceptance to the University, students will receive a letter containing information about advising and enrollment procedures. All students admitted directly from high school are advised through University College.

Transfer Students
If you wish to major in education and will be a transfer student from another college or university, contact: Office of Admissions,
Graduate College, students must achieve a 3.00 cumulative grade point average on the last degree conferring transcript; for conditional admission, students must achieve a 2.50-2.99 cumulative grade point average on the last degree conferring transcript. Students also must meet the admission requirements of the master’s program they wish to enter.

Academic credit from any division of the University of Oklahoma — Norman campus, Health Sciences Center, OU-Tulsa, or Continuing Education — is considered resident credit at the University of Oklahoma. Grades and hours earned in any of these divisions are included in the OU retention and cumulative grade point averages for purposes of admission or readmission to the University, and to the individual colleges within the University.

**Admission requirements are subject to change on an annual basis. For information that applies to you, please consult the degree checksheet in effect at the time of your first enrollment in the state system.**

**Retention**

- When a student accepts an offer of admission into a JRCoE department or program, he or she commits to comply with all its regulations, including those regarding professional conduct and dispositions that are contained in the JRCoE Professional Behavior Policy.
- Students must maintain a minimum OU retention and combined retention grade point average of 2.75 in all undergraduate coursework. Students whose OU retention or combined retention grade point average at the undergraduate level falls below 2.75 will be subject to dismissal from the college. In the graduate component of their program, students must meet Graduate College requirements of a minimum 3.00 grade point average in all graduate coursework attempted and earn no grade less than a B. Academic credit from any division of the University of Oklahoma — Norman campus, Health Sciences Center, OU-Tulsa, or Continuing Education — is considered resident credit at the University of Oklahoma. Grades and hours earned in any of these divisions are included in the OU retention and cumulative grade point averages for purposes of admission or readmission to the University, and to the individual colleges within the University.
- Students must maintain a minimum of 2.75 grade point average in all professional and specialized education courses earning no grade less than a C.
- Students must earn a C or better in Communication 1113 or its equivalent.
- Students who have not earned OU retention or combined retention grade point averages of 2.75 after the completion of 60 semester hours will be dismissed from the College.
- Because one college level math course is a requirement for full admission into both the college and the teacher preparation program, declared Education majors must complete at least one college-level Math within the first four semesters of enrollment at OU. Transfer students who have not completed a college level Math course will have two semesters to complete the requirement. Students who fail to meet the requirement within the time limits specified will be subject to dismissal from the College.
- Students will be withdrawn from courses for failing to observe prerequisites and corequisites. Continued disregard of prerequisites and corequisites is grounds for dismissal from the college.
- Coursework over 10 years old in the professional and specialized education must be reviewed and approved by faculty in the appropriate area before it can be credited toward the completion of a teacher education degree or certification program. There is no guarantee that work over 10 years old will be accepted.
- A student has six years to complete a teacher education degree after full admission to a teacher certification program. After the six-year period, a student must seek readmission to that program and meet the program requirements at the time of readmission.
- To begin the graduate certification component, students must be admitted to the Graduate College in good standing (3.00 on the last degree conferred) or conditionally (2.50-2.99 on the last degree conferred).

**Requirements for Graduation**

The responsibility for meeting all graduation requirements lies with the student. The requirements for graduation from the University of Oklahoma through the Jeannine Rainbolt College of Education are:

- A minimum of 124 semester hours inclusive of general education, professional education, specialized education and elective courses.
- OU retention and combined retention grade point averages of 2.75 or higher.
- Minimum grade point average of 2.75 in all professional and all specialized education coursework.
- A minimum of 40 hours of upper division coursework (3000-4000).
- A grade of C or better in all professional and specialized education coursework.
- A minimum of 60 hours from a senior institution.
- Completion of an Application for Graduation and file by the published deadline.

**General Education**

General Education introduces the student to the arts, sciences and humanities as knowledge taken to be worthy in and of itself; as being valuable to the citizen participating in the American democracy; as knowledge useful to all in a technological society; and as an introduction to the fields of knowledge exposing the college student to various career options.

General Education is based on those studies known as the liberal arts and liberal sciences, which embrace the broad areas of the humanities, mathematics, the biological and physical sciences, the social and behavioral sciences, and oral and written communication skills.

Please refer to the respective checksheets for specific General Education requirements.

**Professional Education**

Professional core education courses are those classes taken by all students who are preparing to become teachers. Professional Education courses include: EIPT 3473, EIPT 3483, EDSP 3054, EIPT 3043, EDS 4003. In addition, all students will complete a Teaching Internship (EDUC 4050, EDUC 4060 or EDUC 5920) and a research course. (EDEL 4063, EDSP 4121, ILAC 4143/5143, EDEN 5203, EDSC
5514, or MLLL 5920). Other Professional Education courses vary by teacher certification program areas. The requirements for each certification program are printed on the degree checksheet. Field experiences are required with EDS 4003, EIPT 3483 and teaching methodology courses.

Admission to the student teaching internship semester requires students to be in good standing and have completed all baccalaureate degree requirements with the exception of the internship and research course.

Continued progress in the professional sequence is dependent upon successful completion of prerequisites. (A laboratory fee, covering materials and equipment use, is charged of all students taking EIPT 3043, Learning with Educational Technologies.)

Specialized Education
Specialized education requirements vary according to the teacher certification program. The requirements for each certification program are printed on the degree checksheets, which are available online and in the Advising Center, 137 Ellsworth Collings Hall. Continued progress in the specialized Education coursework is dependent upon successful completion of prerequisites.

Other Requirements

TRANSFER WORK
All professional education coursework transferred to the University of Oklahoma and submitted by the student as the equivalent of required courses in any teacher certification preparation program will be subject to the approval of the Jeannine Rainbolt College of Education.

ACADEMIC RESIDENCE
A student in the Jeannine Rainbolt College of Education shall satisfy the minimum academic residence requirement by completing courses offered on the University’s Norman campus or at a residence center. Residency begins with full admission to teacher education. The student can meet the residence requirement through one of the following options:

- Completing in residence 45 of the last 60 hours prior to graduation after being fully admitted to a teacher education program; or,
- Completing in residence the last 30 consecutive hours prior to graduation after being fully admitted to a teacher education program.

ADVANCED STANDING, CORRESPONDENCE AND/OR EXTENSION
Credit granted through advanced standing may be accepted as residence study. Please refer to the Admissions section of this catalog for further information on the regulations governing advanced standing credit. Credit earned through correspondence cannot be used to meet the basic professional sequence requirements. The maximum allowable accumulation of advanced standing, correspondence and extension study credit in general education, specialized education, and professional education shall be one-fourth the total semester hours required in each category.

University of Oklahoma regulations pertaining to the acceptance of correspondence and extension credit from other institutions must be met before such work may be applied toward the degree.

CREDIT HOUR LOAD

Undergraduate Students
Sixteen semester hours constitute a normal enrollment for fall and spring. Students may enroll for 19 semester hours. Students with grade point averages of 3.00 or above may enroll for 20 semester hours if they have the approval of their adviser and the dean of the college. Students with grade point averages of 3.50 may take more than 20, up to a maximum of 24, semester hours if they have the approval of their adviser and the dean of the college. During the summer session, the normal enrollment is 14 semester hours. Students with grade point averages of 3.00 - 3.49 may enroll for 15 summer semester hours or 18 hours with a 3.50 or above if they have the approval of their adviser and the dean of the college. Normal enrollment for a summer Inter session is 3 hours. Students may enroll in 4 Inter session semester hours with grade point average of 3.00 - 3.49 or for 5-6 Inter session semester hours with a 3.50 grade point average or above if they have the approval of their adviser and the dean of the college.

Graduate Students
Students enrolled for the student teaching internship may not take more than nine semester hours without the approval of their faculty adviser and the dean.

PASS/NO PASS OPTION
The pass/no pass option may be used only on elective courses belonging to one of the General Education areas of free electives. That is, if a specific course is listed as a requirement in one of these areas, it may not be completed under the pass/no pass option. Students may enroll in 4 Inter session semester hours with grade point average of 3.00 - 3.49 or for 5-6 Inter session semester hours with a 3.50 grade point average or above if they have the approval of their adviser and the dean of the college. Normal enrollment for a summer Inter session is 3 hours. Students may enroll in 4 Inter session semester hours with grade point average of 3.00 - 3.49 or for 5-6 Inter session semester hours with a 3.50 grade point average or above if they have the approval of their adviser and the dean of the college.

STUDENT RESPONSIBILITY
The Jeannine Rainbolt College of Education disseminates information through the various offices, particularly the Academic Advising Center. An adviser is appointed to every student enrolled in the college. Even so, the student is expected to read the catalog, and know and understand all the requirements stated therein and on the appropriate degree checksheet. The final responsibility for meeting degree requirements rests with the student.

ACADEMIC RETENTION NOTICE
Any student whose OU retention or combined retention grade point average falls below 2.75 will be subject to dismissal from the college.

Degrees Awarded
A degree is awarded only upon recommendation of the college, and represents the satisfactory completion of all requirements indicated below in the Program Requirements section.

Degrees of Special Distinction will be awarded to graduating seniors who:

- Have grade point averages of not less than 3.75 combined cumulative on all completed coursework;
• Have completed not less than 60 hours of their last 75 hours in residence at the University; and
• Have not been subject to disciplinary action.

Degrees with Distinction will be awarded to graduating seniors who:
• Have grade point averages of not less than 3.50 combined cumulative on all completed coursework;
• Have completed not less than 60 of their last 75 hours in residence at the University; and
• Have not been subject to disciplinary action.

Licensure and Certification
Students who earn their degrees from the University of Oklahoma and who have satisfactorily completed the program requirements, including success on the three Certification Examinations for Oklahoma Educators (OGET, OSAT, and OPTE), will be recommended by the Jeannine Rainbolt College of Education for state licensure. A teaching license will be issued by the Oklahoma State Department of Education. The license to teach is valid for one year, during which time the holder participates in the Oklahoma Resident Teacher Program. The residency must be served in an accredited school and under the supervision of a committee composed of professionals from the school and from among University teacher education personnel.

The committee is responsible for assisting the resident teacher and for making a final recommendation as to the resident teacher’s eligibility for a standard teaching certificate.

Teaching Certificate Programs
The following three teacher certification programs are available exclusively through the Jeannine Rainbolt College of Education:
• Early Childhood Education
• Elementary Education
• Special Education

The following are offered either through the Jeannine Rainbolt College of Education or in collaboration with the College of Arts and Sciences:

Foreign Language Education: French, German, Latin and Spanish
• Language Arts Education
• Mathematics Education
• Science Education
• Social Studies Education

The following is offered through the Weitzenhoffer Family College of Fine Arts:
• Music Education: Instrumental, Vocal

Graduation requirements vary according to which college a student elects to enter, and are stated on the program area checksheets.

Field Experiences
The TE-PLUS program contains three formal field experiences where students are placed in educational environments representing rural, urban, and suburban settings. These field experiences are tied to particular coursework. Students will learn about the expectations and their placements during class. Other, more informal field experiences are affiliated with some of the courses in professional and specialized education courses. These experiences are critical to student’s professional development. Each teacher certification program culminates with the student teaching internship as a 16-week full-time field experience.

Program Requirements
Bachelor of Science in Education Majors
Undergraduate degree requirements are revised and published annually by the Office of Curricular Changes and Academic Publications. See Education degree requirement checksheets for specific requirements.

EARLY CHILDHOOD EDUCATION

General Education Requirements
• English — 12 hours: ENGL 1113, ENGL 1213 or EXPO 1213, ENGL 2000-level or higher from approved general education list; COMM 1113 or 2613.
• Mathematics — 12 hours: two MATH courses from approved general education list; MATH 2213 and 2223.
• Social Studies — 12 hours: HIST 1483 or 1493; P SC 1113; Early Childhood Ed: Any ANTH course, any PSY course, or SOC 1113; Birth through Third Grade: Any ANTH course or any SOC course or PSY 1113; Non-Western Culture — from approved general education list (3000-level or above) and adviser approved.
• Science — 12 hours: One course in the biological sciences, BIOL, HES, MBIO, or PBIO; one course in the physical sciences, AGSC, ASTR, CHEM, GEOG, GEOL, GPHY, METR, or PHYS; EDSC 3233. One course must include a laboratory component.
• Behavioral Science — 3 hours: EDEC 3413.
• Practical Arts — 3 hours: EDEC 2203.
• Arts and Humanities — 3 hours: Any PHIL course.
• Health & Sport Sciences — Birth through Third Grade: HES 2212
• Foreign Language — 0–10 hours; Two college-level courses in a single foreign language (may be satisfied by successful completion of 2 years in a single foreign language in high school) and teacher candidates must demonstrate conversational skills at a novice-high level in a language other than English (may be satisfied by classical, modern, Native or American Sign Language)
• Senior Capstone Course — Early Childhood Ed: EDEC 4123; Birth through Third Grade: EDEC 4543; satisfied under Specialized Education requirements

Professional Education
• Early Childhood Education: EDEC 3413, 3541; EDSP 3054; EDS 4003, EIP 3043, 3483; EDUC 4050.
• Birth through Third Grade: EDS 4003, EDSP 3054, EIP 3043, 3473, 3483.

Specialized Education
• Early Childhood Education: EDEC 3543, 3211, 3333, 3553, 3221, 3233, 3513, 3573, 4513, 4533, 4123; EDLT 3183, 4303; EDSC 4093; EDSS 3553; additional free electives to meet the 124 hour requirement for graduation.
• Birth through Third Grade: EDEC 3513, 3523, 3533, 3543, 3553, 3563, 3573, 4513, 4523, 4533, 4543; EDMA 3353; EDLT 3143, 4123; EDUC 4050; additional free electives to meet the 124 hour requirement for graduation.
ELEMENTARY EDUCATION

General Education Requirements
- English — 12 hours: ENGL 1113, ENGL 1213 or EXPO 1213, ENGL 2000-level or higher from approved general education list; COMM 1113 or COMM 2613.
- Mathematics — 12 hours: two MATH courses from approved general education list; MATH 2213 and 2223.
- Social Studies — 15 hours: HIST 1483 or 1493; P SC 1113; any ANTH or SOC from approved general education list; GEOG 1103 or 2603; Non-Western Culture — from approved general education list (3000-level or above) and adviser approved.
- Science — 12 hours: One course in the biological sciences, BIOL, HES, MBIO, or PBIO; one course in the physical sciences, AGSC, ASTR, CHEM, GEOG, GEOL, GPHY, METR, or PHYS; EDSC 3233. One course must include a laboratory component.
- Foreign Language — 0-10 hours; Two college-level courses in a single foreign language (may be satisfied by successful completion of 2 years in a single foreign language in high school) and teacher candidates must demonstrate conversational skills at a novice-level in a language other than English (may be satisfied by classical, modern, Native or American Sign Language).
- Senior Capstone Course — EDEL 4063; satisfied under Professional Education requirements.
- Electives — 4 hours.

Professional Education
- EIPT 3043, 3473, 3483; EDSP 3054; EDS 4003; ILC 4143; EDEL 4050, 4060; ILAC 4143.

Specialized Education
- French: FR 1115, 1225, 2113, 2223, 2243, 3083, 3423, 3853, and LING 4023; six hours chosen from FR 4153 and FR 4313 or FR 4163 and FR 4323; six hours chosen from focus area not chosen above, or an adviser-approved elective in FR or MLLL, or from FR 3623 or FR 3753 or MLLL 4173; additional elective hours to meet 127-hour undergraduate minimum for graduation may be taken from MLLL, Classics, Language area, Linguistics or Education four hours.
- German: GERM 1115, 1225, 2113, 2223, 2323, 3423, 3523, 3623, 3853, 4313, 4323, six hours of GERM 4000-5000-level course in major language, and LING 4023; additional elective hours to meet 127-hour undergraduate minimum for graduation may be taken from MLLL, Classics, Language area, Linguistics or Education four hours.
- Latin: LAT 1115 and 1215 or 1315, 2113, 2213, 3313, LING 4023; 15 hours of Latin courses numbered 3000 and above; 9 hours of CL C courses numbered 2000 or above; LAT 4503 or CL C 4503; additional elective hours to meet 127-hour undergraduate minimum for graduation may be taken from MLLL, Classics, Language area, Linguistics or Education four hours.
- Spanish: SPAN 1115, 1225, 2113, 2223, 3073, 3423, 3523, LING 4023; SPAN 4083 and 4113; 12 hours chosen from SPAN 4143, 4173, 4503, 4713, 4773, 4913, or 4923 or an adviser-approved elective; additional elective hours to meet 127-hour undergraduate minimum for graduation may be taken from MLLL, Classics, Language area, Linguistics or Education four hours.

LANGUAGE ARTS EDUCATION

General Education Requirements
- Communication Skills — 15 hours: ENGL 1113, ENGL 1213 or EXPO 1213; one course from the following: COMM 2003, 2213, 3223, 3513, or 4153.
- Mathematics — 3 hours: any Math course from approved general education list.
- U.S. History and Government — 6 hours: HIST 1483 or 1493; P SC 1113.
- Science — 8-9 hours: One course in the biological sciences, BIOL, HES, MBIO, or PBIO; one course in the physical sciences, AGSC, ASTR, CHEM, GEOG, GEOL, GPHY, METR, or PHYS. One must include a laboratory component.
- Behavioral Science — 3 hours: one course chosen from ANTH, PSY, or SOC from general education approved list.
- Arts and Humanities — 6 hours: any course chosen from general education approved Artistic Forms list; HIST 1223 or HIST 1233.
- Contemporary World Culture — 10 hours: an elementary knowledge of another classical, modern, Native or American Sign Language is required (two courses).
- Non-Western Culture — 3 hours: from approved general education list (3000-level or above) and adviser approved.
- Senior Capstone Course — 3 hours: FR 4993 or GERM 4333 or LAT 4503/CLC 4503 or SPAN 4183.

Professional Education
- EIPT 3043, 3473, 3483; EDSP 3054; EDS 4003; MLLL 4813 (Latin majors may complete LAT 4313), EDEL 4050, 4060; ILAC 4143.

Jeannine Rainbolt College of Education

Revised: 1/30/18
Specialized Education
• MATH 1823, 2423, 2433, 2443, 2513, 3113, 3333, 3613, 4753; PHYS *2514; 3-6 hours from Math 4193, 4323, 4383, 4673, 4733, 4793, 4803, 4853.
• Specialization electives — 4-7 hours: chosen in consultation with adviser.

SCIENCE EDUCATION
General Education Requirements
• Communication Skills — 9 hours: ENGL 1113, ENGL 1213 or EXPO 1213; COMM 1113 or 2613.
• Mathematics — 6 hours: Biological Sciences - MATH 1643, 1743; Chemistry, Physical Science - Math 1523, 1823; Earth Science, Physics - MATH 1823, 2423.
• U.S. History and Government — 6 hours: HIST 1483 or 1493; PSY 3113.
• Natural Science — 8 hours: Biological Sciences - BIOL 1124; GeOL 2014; Chemistry, Earth Science, Physics Physical Science - BIOL 1114, GEOL 2014.
• Arts and Humanities — 6 hours: any course from general education Artistic Forms; HSCI 3013 or 3023.
• Social & Behavioral Science — 3 hours: GEOG 3253.
• Foreign Language — 0–10 hours; Two college-level courses in a single foreign language (may be satisfied by successful completion of 2 years in a single foreign language in high school) and teacher candidates must demonstrate conversational skills at a novice-high level in a language other than English (may be satisfied by classical, modern, Native or American Sign Language).
• Non-Western Culture — 3 hours: HSCI 3313 or 3453 or 3483.
• Senior Capstone Course — EDSC 4533; satisfied under Professional Education requirements.

Professional Education
• EIPT 3043, 3473, 3483; EDSP 3054; EDSC 4513, 4533; EDUC 4060.

*Adapted from the Jeannine Rainbolt College of Education section of the University of Oklahoma 2016-18 General Catalog.*
General Education Requirements

- Communication Skills — 9 hours: ENGL 1113, ENGL 1213 or EXPO 1213; COMM 1113 or 2613.
- Mathematics — 3 hours: any Math course from approved general education list.
- U.S. History and Government — 9 hours: HIST 1483, 1493; P SC 1113.
- Science — 7 hours: one course in the biological sciences, BIOL, HES, Mbio or PBIO; one course in the physical sciences, AGSC, ASTR, CHEM, GEOG, GEOL, GPHY, METR, or PHYS (satisfied by GEOG 1114 in Specialized Education). One must include a laboratory component.
- Behavioral Science — 3 hours: SOC 1113.
- Arts and Humanities — 6 hours: two courses chosen from Core IV Artistic Forms and Western Civilization. No more than one course from each designator/prefix.
- Contemporary World Culture — nine hours: GEOG 1103, ECON 1113 or 1123, World Civilization Elective (must be adviser approved).
- Foreign Language — 0–10 hours: Two college-level courses in a single foreign language (may be satisfied by successful completion of 2 years in a single foreign language in high school) and teacher candidates must demonstrate conversational skills at a novice-high level in a language other than English (may be satisfied by classical, modern, Native or American Sign Language).
- Non-Western Culture — 3 hours: one course chosen from approved general education list (3000-level or above) and adviser approved.
- Senior Capstone Course — EDSS 4563; satisfied under Professional Education requirements.

Professional Education

- EIPT 3043, 3473, 3483; EDS 4003; EDSP 3054, 4121, 4134, 4144.

Specialized Education

- HIST 1613, 1623, 3393, 3 hours of World History Electives; GEOG 1114, 2603; two courses chosen from P SC 2103, 2223, 2503, 2603, 3020, 3033, 3053, 3143, 3163, 3213, 3323, 3403, 3413, 3433, 3443, 3523, 3533, 3723, 3970, 4020; 9 hours American history Electives; 6 hours social science perspectives electives chosen from economics, sociology, or psychology; 12 upper-division hours taken from areas of world history, political science, American history, or social science perspectives; 4 additional elective hours to meet the 124 hour undergraduate minimum for graduation must be adviser approved (suggested elective GEOG 3633).

SPECIAL EDUCATION

General Education Requirements

- English — 12 hours: ENGL 1113, ENGL 1213 or EXPO 1213, ENGL 2000-level or higher from approved general education list; COMM 1113 or 2613.
Adult and Continuing Education
This emphasis is designed to provide students with the competencies necessary to develop and administer successful educational programs for adults based on the literature in adult learning, program planning, and administration. This emphasis prepares professionals for work as administrators, program planners, and adult education specialists in a variety of organizations including universities, colleges, community colleges, vocational schools, business, industry, and government.

Higher Education Administration
The general higher education concentration focuses on topics related to general administration in two- and four-year colleges and universities. In this concentration, students are introduced to theories, issues, and research related to organizational behavior, leadership, academic administration, financial management, and planning in higher education. The concentration enables students to become competitive candidates for entry-level to mid-level general administrative positions in a variety of higher education settings and positions.

Institutional Research
The institutional research concentration focuses on the utility of data and information in decision making, planning, and management in colleges and universities. Students are introduced to management and decision support systems and the types of research that should be undertaken on various institutional aspects (students, faculty, staff, facilities, capital and finance, curricula, programs, internal and external environments) which can yield important findings and implications for planning and management purposes. This concentration prepares students to assume institutional research positions in higher education.

Student Affairs
The student affairs concentration focuses on the connections between theory and practice related to college students. In this concentration, students are expected to connect theoretical and conceptual understanding of student affairs leadership, administration, and college student development to administrative practice through coursework, practica, and other experiences. Students are additionally expected to develop competency within the following general areas: diversity, social justice, student development, persistence, community college contexts, and/or student outcomes. This concentration prepares students to assume entry-level to mid-level administrative student affairs positions across college and university types. More specifically, students are prepared to assume leadership roles in such areas as student services, residence life, financial aid, counseling, Greek life, student activities, orientation, career placement, and student development.

Intercollegiate Athletics Administration
This concentration is philosophically embedded within the broader study of adult and higher education. As such, it reflects the realities of modern intercollegiate athletics programs within the context of the higher education setting. The curriculum is designed to provide a breadth of knowledge in higher education with specialized course work in intercollegiate athletics. Courses are taught by both regular faculty members and practitioners in the field. This concentration prepares students for careers in each of the main functional units of a contemporary intercollegiate athletics department.

ADULT AND HIGHER EDUCATION (EDAH)
The master’s program in Adult and Higher Education prepares individuals to assume entry-level and mid-level administrative roles in appropriate adult and higher education organizations. The master’s program is comprised of a comprehensive curriculum and practical experiences designed to prepare students for professional positions in a variety of educational and training organizations including colleges and universities, governmental agencies, educational planning agencies, and business and industry. The master’s program offers these emphases:

- Adult and Continuing Education
- Higher Education Administration
- Institutional Research
- Student Affairs
- Intercollegiate Athletics Administration
- Distance Learning and Education
- Workforce Learning and Development

ADMISSION AND REQUIREMENTS
Admission to a master’s degree program in education requires a 3.00 grade point average for the last 60 credits of undergraduate study. Additional qualifications may be required by faculty in some areas.

Applicants for programs leading to the Master of Education degree must present a bachelor’s degree in an appropriate field from an accredited college or university. Students may elect a thesis or a non-thesis program. Students must complete degree requirements within six calendar years after their first graduate enrollment at the University of Oklahoma. A written comprehensive examination may be required in the Department of Educational Leadership and Policy Studies.

The program for the master’s degree includes intensive preparation for a specialized type of educational responsibility with study in associated fields. Work at the graduate level may be required in educational psychology and historical, philosophical and social foundations of education. The exact pattern of the program will be determined after consultation with the adviser. Students may obtain information about specific course requirements for each program area from the department office.

Specific program requirements are intended to provide excellence of preparation in the field of practice. General requirements within the program areas assure a common base for all graduates. Thesis programs require a minimum of 30 semester credit hours, and non-thesis programs typically require a minimum of 36 credits.

Descriptions of each master’s program are given on the following pages. Prospective students are encouraged to seek additional information by contacting the graduate liaison officer in the department about the program area of their interest.
Distance Learning and Education
The emphasis on distance education prepares professionals for work in the field of distance education as administrators, planners, instructors, and telecommunications specialists in a variety of education-related organizations, including universities, colleges, state and federal agencies, business and industry. The distance education emphasis offers concentrations in administration and program design. The administration concentration is designed to provide professionals with the competencies required to plan and administer distance learning systems. The distance education design concentration prepares instructors with the competencies required to teach students who study at a distance. The focus of this program is on the application of telecommunications in educational settings.

Workforce Learning and Development
The workforce learning and development emphasis prepares professionals for work as trainers, directors of training programs, and human resource professionals in a variety of training organizations including business, industry, government, and educational entities. Adult learning theory, instructional strategies, and evaluation provide a basic foundation for the study of workforce learning and development.

EDUCATIONAL ADMINISTRATION, CURRICULUM AND SUPERVISION (EACS)
The purpose of the master's degree program in educational administration, curriculum and supervision is to provide graduate-level preparation for professional positions such as elementary school principal, middle school principal, director of elementary education, secondary principal, secondary curriculum consultant or supervisor, general or specific supervisor, curriculum consultant, and curriculum director. This program is offered in both thesis and non-thesis formats.

EDUCATIONAL STUDIES (EDS)
The master’s program in educational studies is designed to engage experienced educators in interpretive, normative, and critical studies of children’s and adults’ education for social justice in diverse historical and cultural contexts, via the arts, humanities, and social sciences. Such interdisciplinary studies enhance the creative resources of educators and other persons involved in social service work who aim to be transformative leaders. For example, students consider the state’s, institution’s, or organization’s role as an agent of acculturation or of social change. History, philosophy, sociology, economics, and anthropology are major disciplinary tools that inform the policy and practice of educators.

Doctoral Programs
Doctoral programs in Educational Leadership and Policy Studies are designed to prepare personnel for administrative, service and faculty positions in colleges and universities, public schools and other education and training agencies in government and the private sector. It is possible to study for the doctorate in adult and higher education, educational administration, curriculum and supervision, and educational foundations.

The doctoral degrees awarded in the Jeannine Rainbolt College of Education are the Doctor of Philosophy (Ph.D.) and the Doctor of Education (Ed.D.). Ph.D. programs in the Department of Educational Leadership and Policy Studies focus on scholarly inquiry in several discrete areas and are intended to serve individuals who are research oriented and have promise of developing new knowledge in their fields of study. In addition to the Ph.D., EACS also offers a Doctor of Education, also known as the Executive Ed.D. The Executive Ed.D. program is directed at terminal degree preparation of practitioners in education who can be expected to serve with distinction in demanding professional positions.

Admission to doctoral study in education requires a minimum 3.25 grade point average on all graduate work attempted and additional requirements as determined by program areas within the department. The Graduate Record Examination is required of all applicants to a doctoral program. Upon acceptance by the area faculty and in consideration of recommendations made by the faculty, the department chairperson and/or the graduate studies committee and the doctoral student, the graduate dean will appoint an advisory committee. The advisory committee consists of a chairperson from the student’s major field, at least one representative from outside the department, and other faculty totaling at least five members. An advisory conference will determine the program of study that must be completed to qualify for the degree.

Upon completion of the required course work (exclusive of the dissertation), students must complete the General Examination. Prior to attempting the General Examination, a student must demonstrate proficiency in research methods prescribed in both quantitative and qualitative research for Doctor of Philosophy candidates. These standards are set forth in the department’s Graduate Studies Handbook. The student must also meet all relevant requirements of the Graduate College, as well as those of the student’s individual program area. The candidate is expected to complete all degree requirements within four years after the General Examination. Failure to accomplish this may require another writing of the General Examination and/or the revalidation of coursework.

Prospective students are encouraged to contact the appropriate program area for information about program availability, and college and departmental requirements. In addition, the section of the Graduate Bulletin, which describes the procedures and requirements for graduate study at the University, should be reviewed and kept as a reference.

ADULT AND HIGHER EDUCATION DOCTORAL PROGRAM
The doctoral program in Adult and Higher Education is designed to prepare individuals for teaching and research positions in Adult and Higher Education, and for individuals interested in administrative and service positions in colleges and universities, professional organizations, and other educational and training agencies in government and the private sector. The degree awarded in adult and higher education is the Doctor of Philosophy (Ph.D.). This degree is directed toward the development of scholars and scholar/practitioners in Adult and Higher Education and is intended to serve individuals who have promise of making scholarly contributions to their area of expertise. Doctoral emphases within the Adult and Higher Education program include:

- Adult and Continuing Education
- Continuing Professional and Higher Education
Higher Education Administration, Institutional Research, Student Personnel Services, Community College Administration, and Intercollegiate Athletics Administration
Distance Learning and Education
Workforce Learning and Development

Students selecting an Adult and Continuing Education emphasis will develop knowledge and research skills to meet the learning needs of adults in formal or informal settings. The Continuing Professional and Higher Education emphasis provides students with the knowledge, competencies, and research skills appropriate to the role of administrator, professor, and researcher within the continuing professional and higher education frameworks. The Higher Education emphasis provides students with an in-depth understanding of administrative and research issues related to higher education as a unique organization, institutional research, student personnel services, and intercollegiate athletics administration. The Distance Education emphasis prepares students for work in the field of distance education as administrators, planners, instructors, and telecommunications specialists in a variety of education-related organizations. In the Training and Development emphasis, students will develop an in-depth understanding of the human resource potential in governmental, business and industrial organizations.

EDUCATIONAL ADMINISTRATION, CURRICULUM AND SUPERVISION DOCTORAL PROGRAMS

The doctoral programs (Ph.D. and Ed.D.) in EACS are designed to prepare individuals for careers in the education profession, including those found in higher education institutions and public schools. The Ph.D. is intended for those who wish to pursue careers in the research-oriented professions such as a faculty member in a research institution or as a professional staff member in a research center. The degree requires a high level of commitment to research and an understanding of leadership functions. The Executive Ed.D. degree is intended for those aspiring to central office or other practitioner fields in education. It is offered in a cohort format and is intended especially for those who are committed to a career in school administration. The Ph.D. program is individually tailored to support the needs, interests, and career aspirations of each student. Basic coursework in administrative and organizational theory, community educational renewal and human relations, curriculum supervision, finance, law, policy, politics, leadership, and evaluation is available. Doctoral study may be interdisciplinary so coursework and experiences from other departments and colleges are encouraged.

EDUCATIONAL STUDIES (EDS)
The Ph.D. program in educational studies prepares experienced educators for teaching and research positions in higher education or leadership roles in community and higher education. The program engages students in interpretive, normative, and critical research on children’s and adults’ education in diverse historical and cultural contexts, via the arts, humanities, or social sciences. Such research requires a broad, complex, and transformative view of teaching, learning, curriculum, and their myriad contexts, including gender, age, race, ethnicity, sexual orientation, and socioeconomic status. This interdisciplinary field brings together historical, philosophical, sociological, economic, legal, anthropological, and human relations approaches to understanding and evaluating the means and ends of education, past and present, actual and potential, especially for social justice.

The program requires students to work closely with faculty to design their programs of study and residency plans so that they are tailored to each individual’s own professional purposes and social justice concerns.

Certificate Programs for Educational School Administrators

Administrative Officer

In Oklahoma, certificates in school administration are issued by the Oklahoma State Department of Education. Applicants must meet three criteria:

1. Two years of teaching experience;
2. A masters degree in Educational Administration and Curriculum Supervision and recommendation from the director of the educational professions division of the institution;
3. A passing score on the appropriate Oklahoma State Certification exams.

To receive a recommendation from the University of Oklahoma, students must complete all the requirements of the program and be favorably recommended by their advisor.

The curricula for teacher education are planned by committees of the EACS faculty. As listed in the following pages, these curricula satisfy the requirements for standard certificates in Oklahoma. For additional information concerning teacher education at the University of Oklahoma, inquiries should be addressed to the Director, Division of Teacher Education.

Graduate Student Organizations

Phi Delta Kappa is a national fraternity dedicated to the promotion of excellence in leadership, scholarship and service through the education profession. The University of Oklahoma chapter was established in 1921 and has operated continuously since that time. Membership, available to all graduate students without condition as to race, sex or ethnic origin, is based upon satisfactory performance at the graduate level, and the indication of potential in the furtherance of the objectives of the organization.

Kappa Delta Pi, also a national fraternity that encourages the development of leadership in education, is open to graduate students as well as upper-division and undergraduates who have shown evidence of successful scholastic achievement.

Department of Educational Psychology

Nancy Marchand-Martella, Chair and Graduate Liaison
321 Ellsworth Collings Hall
Norman, OK 73019-2041
Phone: (405) 325-5974
FAX: (405) 325-6655
Internet: http://www.ou.edu/education/edpy

Faculty Roster

Counseling Psychology: Associate Professor Frey; Assistant Professor Arczynski.
Instructional Psychology and Technology: Professors DeBacker, Ge, Greene; Associate Professors Bradshaw, Crowsen, Cullen, Hennessey, Hong; Assistant Professor Heddy.

Professional Counseling: Professor McWhirter, Robbins; Associate Professor Fernando.

Special Education: Professors Gardner, Marchand-Martella, Martella, Martin; Associate Professors Brandes, Williams-Diehm

Degrees Offered

- Master of Education
- Doctor of Philosophy

Master's Degree Programs

- Professional Counseling
- Instructional Psychology and Technology
- Special Education

Doctoral Degree Programs

- Counseling Psychology
- Instructional Psychology and Technology
- Special Education

Graduate Certificate Programs

- Applications of Educational Research and Evaluation
- Applied Behavior Analysis
- Drug and Alcohol Counseling
- Secondary Transition Education Specialist
- School Counseling

Purposes

The mission of the Department of Educational Psychology, through its programs in counseling, instructional psychology and technology, and special education is to:

- Develop and disseminate new knowledge through research and scholarly activity, deliver quality instruction, and provide professional training worthy of recognition at the regional and national levels;
- Provide service to the University and leadership to our respective disciplines at the state, regional and national levels;
- Be responsive to those opportunities for research, training and service occurring at the junctures of those disciplines within the department, and;
- Participate fully in those teacher-preparation and related educational programs, through which the Jeannine Rainbolt College of Education meets the state's needs for educational personnel.

Graduate Assistantships

A limited number of graduate assistantships and fellowships are available. These are usually reserved for students in doctoral programs. Applications can be made through the program area coordinator.

Special Facilities

COUNSELING CLINIC

The Counseling Psychology Clinic is located at 3200 Marshall Avenue, Suite 100. The clinic functions as a mental health facility for Norman and surrounding areas with services provided by doctoral students in counseling psychology.

Graduate Certificates

Applications of Educational Research and Evaluation

The Applications of Educational Research and Evaluation Graduate Certificate provides a strong foundation in the techniques for conducting program evaluations using educational research, and offers a series of high quality online courses. A total of 12 hours is required for the certificate, EIP 5033, 5023, 5203, and 6073.

Applied Behavior Analysis

The Applied Behavior Analysis Graduate Certificate provides students with a comprehensive set of skills that integrates theory and ethical practices of applied behavior analysis. A total of 18 hours is required for the certificate, EDSP 5143, 5243, 5343, 5443, 6023 and 3 elective hours from EDSP 5063 or 5093.

Secondary Transition Education Specialist

The Secondary Transition Education Specialist Graduate Certificate provides students with a comprehensive set of skills that integrates the theory and practice of transition education. A total of 18 hours is required for the certificate, EDSP 5093, 5193, 5293, 5393; SWK 5293, SWK 5170 (3 hours); and the prerequisite course: EDSP 5413.

Master's Programs

Admission Requirements

Admission to study for the master's degree in education requires a grade point average of 3.00 in the last 60 hours of undergraduate study. Additional requirements in some areas are determined by area faculty.

Admission to study beyond the master's degree in education requires a minimum of 3.25 grade point average on all graduate work attempted, and additional requirements as determined by appropriate faculty committees. Graduate Record Examination scores are required of all applicants to doctoral programs and are used as one criterion for acceptance.

Prospective students are encouraged to consult the Department of Educational Psychology Graduate Student Handbook for information about program availability, and college and departmental requirements. In addition, the section of the Graduate Bulletin, which describes the procedures and requirements for graduate study at the University, should be reviewed and kept as a reference.

Requirements for the Master's Degree

Applicants for programs leading to the degree of Master of Education must present a bachelor's degree in an appropriate field from an accredited college or university. A student must complete work within six calendar years after the student's first graduate enrollment at the University of Oklahoma.

Depending on program area, a written examination is required and thesis, non-thesis, or special project options may be applicable.

The program for the master's degree includes intensive preparation for a specialized type of educational or professional responsibility with study in associated fields. The exact pattern of the program will be determined after consultation with the advisor. The student should check with the program area for specific course requirements.
The specific requirements of each program are tailored to provide excellence of preparation in the field of practice.

**Degree Programs**

Descriptions characterizing each master’s program follow. Prospective students are encouraged to seek additional information by contacting the program coordinator in their area of interest.

**PROFESSIONAL COUNSELING**

This program is designed to train persons who are interested in working as counselors in various community, state, and federal agencies. The program area in professional counseling offers options in Professional Counseling, School Counseling, Counseling Research, and Drug & Alcohol Counseling.

**INSTRUCTIONAL PSYCHOLOGY AND TECHNOLOGY**

The program area in instructional psychology and technology offers these master’s degree options:

- Instructional Design and Technology
- Educational Psychology
- Integrating Technology in Teaching
- 21st Century Teaching and Learning

The **Instructional Design and Technology** master’s degree option develops the knowledge and skills necessary for the execution and management of instructional design/development projects in a variety of settings. Study of the psychological foundations of learning and the elements of instructional design are central to this option. Additionally, students can select electives that will prepare them to manage the design of advanced learning technologies and complex learning environments. Instructional Designers work with content experts to develop training and instructional programs in business, industry, or government. Students wishing to pursue doctoral work in instructional design and technology may also select electives providing the research foundations needed.

The **Educational Psychology** masters’ degree option develops expertise in the psychological foundations of learning and instruction. Within this option individuals may select elective courses that strengthen their effectiveness in instruction and assessment, or choose an emphasis focusing on the integration of instructional technology in their classroom teaching. Individuals may also select an emphasis that prepares people wanting to pursue a doctoral degree in the field of Instructional Psychology and Technology.

The **Integrating Technology in Teaching** master’s degree option is designed to develop technology leaders in schools by allowing classroom teachers to increase their skills in technology integration, technology leadership, and application of learning theory to all aspects of their teaching. Graduates of this program go on to be educational technology specialists, directors of one to one initiatives, and technology coaches in K-12 settings.

The **21st Century Teaching and Learning** option encourages practicing teachers both certified by traditional and non-traditional routes to explore the future of learning. The courses include fundamental ideas of classroom management and educational psychology. It builds on that foundation to explore the ideas of 21st century learning including collaboration, problem based learning, and integrating technology in meaningful ways. Then to support teachers in their innovation, they will also learn about applying educational research into practice, assessment strategies for digital age learning, while engaging in an exploration of digital literacies and their role in promoting the STEM pipeline.

**SPECIAL EDUCATION**

The master’s degree program in special education is designed to prepare master educators to meet the needs of individuals with disabilities in schools and other natural environments. It is possible to complete special education teacher certification requirements while working towards the M.Ed. degree. Graduates of the program typically assume positions as teachers or administrators of programs serving individuals with disabilities.

Students have the opportunity to work closely with nationally recognized faculty and develop a support network of professional colleagues as they become master educators.

**Doctoral Programs**

Doctoral programs in the Department of Educational Psychology are designed for present and prospective administrative, service and faculty positions in colleges and universities, public schools, and other education and training agencies in government and the private sector. Doctoral programs exist in the areas of instructional psychology and technology, counseling psychology (accredited by the American Psychological Association) and special education.

Ph.D. programs in the Department of Educational Psychology are directed at development of scholarly expertise in an area and are intended to serve individuals who have promise of making contributions to their area of expertise. In addition, the Ph.D. counseling psychology program is designed to prepare licensed psychologists in this specialty area.

Admission to doctoral study in the department requires a minimum 3.25 grade point average on all graduate work attempted. All applicants must present Graduate Record Examination general test scores (Verbal, Quantitative, and Analytic), which are used along with other data as a basis for admission. Programs may impose admission requirements in addition to those set by the Graduate College and the department. The program area coordinator should be consulted for special program application requirements, and for annual admission application deadlines. A TOEFL of 550 or better is required for international students.

An advisory committee will be appointed by the graduate dean upon recommendation from the student’s area and the department chair and/or graduate studies committee in consultation with the student. The advisory committee will consist of a chairperson from the student’s major field, at least one faculty representative outside the Department of Educational Psychology and other members to total at least five. The “outside member” should be a regular graduate faculty member at the University of Oklahoma Norman campus. The advisory conference will determine the program of study that must be completed to qualify for the degree.

Upon completion of the majority of required coursework (exclusive of dissertation), the student must complete the General Examination. Prior to attempting the General Examination, a student must demonstrate proficiency in research methods. For more detailed descriptions of research proficiency procedures, contact the graduate liaison in the department. The student must
also meet all relevant requirements of the Graduate College, as well as those of the student’s individual program area.

The candidate is expected to complete all degree requirements within four years after the General Examinations. Failure to accomplish this may require the candidate to retake the General Examination.

Prospective students are encouraged to consult the Department of Educational Psychology Graduate Student Handbook for information about program availability, and college and departmental requirements. In addition, the section of the Graduate Bulletin, which describes the procedures and requirements for graduate study at the University, should be reviewed and kept as a reference.

Department of Instructional Leadership and Academic Curriculum

Stacy Reeder, Chair and Graduate Liaison
114 Ellsworth Collings Hall
Norman, OK 73019-2041
Phone: (405) 325-1498
FAX: (405) 325-4061
Internet: http://www.ou.edu/education/ilac.html

Faculty Roster

Professors Baines, Griffith, Horm, Houser, Lake, Ruan; Associate Professors Kwon, Laubach, Reeder; Assistant Professors Beers, Brugar, Conrady, Henry, Hill, Monroe, Torres.

Purposes

Instructional Leadership and Academic Curriculum prepares teachers and other professionals for leadership roles in education-related settings; engages in critical inquiry through professionally recognized research and scholarship; and provides leadership to the profession and society.

Degrees Offered

- Bachelor of Science in Education
- Master of Education
- Doctor of Philosophy

Master’s Degree Program Concentrations

- Early Childhood Education
- Elementary Education
- English/Language Arts Education
- Instructional Leadership
- Mathematics Education
- Reading Education
- Science Education
- Science, Technology, Engineering, Mathematics (STEM) Education
- Secondary Education
- Social Studies Education
- World Languages Education

Doctoral Degree Program Concentrations

- Biomedical Education
- Early Childhood Education
- Elementary Education
- English/Language Arts Education
- Instructional Leadership
- Mathematics Education
- Reading Education
- Science Education
- Secondary Education
- Social Studies Education

Graduate Certificate/Certification Programs

- Communication, Culture and Pedagogy for ESL/ELL Populations in Educational Settings Graduate Certificate
- Elementary Mathematics Specialist Certification
- Literacy Specialist Graduate Certificate
- Reading Specialist Certification

Master’s Programs

Requirements for the Master’s Degree

Admission to master’s degree programs in Instructional Leadership and Academic Curriculum requires a minimum overall grade point average of 3.00 in undergraduate coursework. Applicants with grade point averages below 3.0 may apply for conditional admission. The master’s degree includes intensive preparation in an area of specialization and the completion of 6 hours in research.

Students who are not currently certified to teach may want to fulfill certification requirements as part of the program. Students seeking to combine certification with a master’s degree should consult with the faculty advisor.

Master’s Degree Program Concentrations

Early Childhood Education

The early childhood education program increases the depth and breadth of understanding of developmental theory, curriculum, and instructional methodology for educating and caring for children from birth to age eight. Students explore current research and issues in the field.

Elementary Education

The elementary education program provides advanced professional education and specialized academic work designed to enhance the professional competence of teachers in grades PK-8.

English/Language Arts Education

The master’s concentration in English/language arts advances student understanding of English through teaching, curriculum, and research in literacy, language, composition, and literature.

Instructional Leadership

The master’s concentration in instructional leadership increases understanding of the multi-disciplinary nature of the field, including inter- and cross-disciplinary studies within and outside the department.

Mathematics Education

The mathematics education program promotes professional and scholarly growth in students’ understanding of mathematics learning and pedagogy from theoretical, research, and practical
orientations, as well as provide leadership for the community of mathematics educators.

Reading Education
The reading education program fosters students’ understanding of current theory and research in literacy learning, teaching, and curriculum, from birth through post-secondary education. Students may also wish to obtain a reading specialist certification in conjunction with the master’s degree. Please see the Reading Specialist Certification description below.

Science Education
Central to the master’s concentration in science education is the development of professionalism, scholarship, and leadership in pedagogy and science content. Students explore teaching and learning at all school levels and in diverse environments.

Science, Technology, Engineering, Mathematics (STEM) Education
The master’s concentration in STEM education provides students who hold a B.S., M.S., or Ph.D. degree in science, technology, engineering or mathematics (STEM) the opportunity to earn an M.Ed. degree in STEM education with a specialization track in teaching at either the secondary (middle school, junior high school, or high school level) or the postsecondary (college or university) level. Students will select either a science education or a mathematics education focus. The Secondary Education track can lead to certification in the State of Oklahoma.

Secondary Education
The concentration in secondary education provides advanced professional education and specialized academic work designed to enhance the professional competence level of teachers in secondary schools.

Social Studies Education
The master’s concentration in social studies education advances student understanding in social studies teaching and content in elementary and secondary education.

World Languages Education
With its flexible structure, the World Languages Education program serves: 1) certified teachers of world languages who wish to enrich their knowledge of research, theory, and best practice; 2) students with a demonstrated competency (such as a bachelor’s degree or native fluency) in a language who wish to pursue a master’s degree and teaching certification; 3) students seeking to become teachers of English as a Foreign Language (EFL) in international settings; and 4) teachers seeking to build expertise in instructing English Language Learners (ELLs) in American classrooms.

Graduate Certificate/Certification Programs

Communication, Culture and Pedagogy for ESL/ELL Populations in Educational Settings Graduate Certificate
The graduate certificate in Communication, Culture, and Pedagogy for (ESL/ELL) Populations in Educational Settings provides educators and administrators with the tools to better educate the growing non-native, English speaking populations in their schools. The focus of the program addresses the knowledge gap educators’ face in communication and cultural issues which represent the two greatest barriers for ESL/ELL students and their families. The goal of the program is to incorporate knowledge of communication and culture with pedagogical practices which will both engage and acculturate students in the classroom, school and community.

Elementary Mathematics Specialist Certification
The mission of the Elementary Mathematics Specialist certification is to facilitate educators in becoming highly qualified elementary specialists to serve PK-6 schools in effective and fulfilling ways. Candidates deepen their 1) PK-8 mathematics content knowledge, 2) specialized content knowledge needed to understand and support student learning of elementary mathematics, 3) foundational understanding of pedagogical content knowledge, 4) ability to be an effective mathematics leader who is skilled in planning, developing, and implementing, high quality instruction in mathematics, and 5) ability to plan, develop, implement and evaluate professional development through mentoring, coaching, and consultation with colleagues.

Reading Specialist Certification
The requirements for certification as a Reading Specialist include:
- Standard Oklahoma Teaching Certificate.
- Completion of a master’s degree in reading education.
- Compilation of a portfolio demonstrating mastery of the Oklahoma Competencies for certification as a Reading Specialist.
- Passing score on the state certification examination for Reading Specialists.

Doctoral Programs

Requirements for the Doctoral Degree
Doctoral programs in Instructional Leadership & Academic Curriculum prepare students for faculty positions in colleges and universities; positions in curriculum, instruction, and assessment in schools; and for jobs in research and curriculum design in public or private institutions. The program requires the completion of a professional core, a minimum of 12 hours of research, and concentrated study in an area of specialization.

Admission to doctoral study requires a minimum 3.25 grade point average on previous graduate work. To apply, students should provide the following:
- a brief overview of experience,
- a statement describing interest in a particular concentration and career objectives,
- a sample of writing (perhaps a piece of published writing, an old research paper, or an abstract of the thesis),
- recent GRE scores (five years old or less), and
- three letters of reference.

For international students, a 79/550 TOEFL or 6.5 IELTS are the minimum acceptable scores for admission.

No minimum requirement for Graduate Record Examination general test scores (verbal, quantitative and analytic) has been established. Program faculty consider all parts of an application when making an admissions decision. A student may be accepted into a doctoral program only after the application is complete and the student has been accepted by the program area.

Faculty in ILAC are engaged in a variety of significant writing, research, and service projects, and often invite the participation of graduate students in these projects.
Gallogly College of Engineering

107 Carson Engineering Center
Norman, OK 73019-1021
Phone: (405) 325-2621
Fax: (405) 325-7508
Internet: http://coe.ou.edu/

- School of Aerospace and Mechanical Engineering
- Stephenson School of Biomedical Engineering
- School of Chemical, Biological and Materials Engineering
- School of Civil Engineering and Environmental Science
- School of Computer Science
- School of Electrical and Computer Engineering
- Department of Engineering
- Program in Data Science and Analytics
- Program in Engineering Physics
- Program in Telecommunications
- School of Industrial and Systems Engineering

Administrative Officers

- Thomas L. Landers, Ph.D., Dean of the College of Engineering
- John Antonio, Ph.D., Senior Associate Dean
- Randa Shehab, Ph.D., Associate Dean for Academic Affairs
- Theresa M. Marks, Assistant Dean for Academic Student Services

School/Program Directors

- Cengiz Altan, Ph.D., Director, School of Aerospace and Mechanical Engineering
- Michael Detamore, Ph.D., Director, Biomedical Engineering Program
- Brian Grady, Ph.D., Director, School of Chemical, Biological and Materials Engineering
- Randall Kolar, Ph.D., Director, School of Civil Engineering and Environmental Science
- Sridhar Radhakrishnan, Ph.D., Director, School of Computer Science
- J.R. Cruz, Ph.D., Director, School of Electrical and Computer Engineering
- Michael Santos, Ph.D., Chair, Engineering Physics Program
- Randa Shehab, Ph.D., and Sridhar Radhakrishnan, Ph.D., Co-Directors of Data Science and Analytics Program
- Shivakumar Raman, Ph.D., Interim Director, School of Industrial and Systems Engineering

General Information

Instruction in professional engineering was first given at the University of Oklahoma in 1899 when a course in surveying was offered. The following year, 1900–01, the first two years of engineering were presented. In 1902–03 a curriculum in civil engineering was established, and a School of Mines was organized. At the same time, courses in electrical and mechanical engineering were listed. In 1904 the courses in engineering were organized as a School of Applied Science. In 1909 the School of Mines and the School of Applied Science were joined and reorganized as the College of Engineering. The first professional degrees were conferred in 1909.

The college has grown substantially since that time. It now offers degrees in 11 undergraduate engineering fields, as well as computer science and environmental science. The student body includes approximately 3,500 undergraduate students and 600 graduate students. Its facilities fill eight major buildings with research facilities in portions of six other buildings.

In recent years, the College has been a major contributor to the philosophy of modern engineering education. It was one of the first to develop and adopt the “core” type engineering curricula now prevalent throughout the country. It was also one of the first to use new approaches to engineering laboratory work, wherein the student’s creativity is developed through the planning and carrying out of the experiment as an exercise in engineering analysis and design. Thus, the curricula in engineering are constantly being updated and modified to meet the needs of industry and future graduate work, increase the versatility of the student, and prolong the usefulness of the material taught.

The college is organized into schools and departments with the responsibility for administering the undergraduate and graduate programs of study, or curricula, as listed in the later pages of this catalog. The professional subjects in these curricula are supported by courses from other colleges of the University. Upon satisfactory completion of one of the curricula, a student will be recommended for a degree, in most cases qualified by the name of the engineering field pursued.

Faculty

The University of Oklahoma celebrated its centennial of engineering education in the 2009-10 academic year. As the Gallogly College of Engineering completes its first hundred years and looks forward to the next, the faculty is dedicated to excellence in carrying out the University mission of teaching, research and service. The faculty are drawn from many of the nation’s leading universities, including University of California, Georgia Tech, MIT, Rice, and Yale, to name a few. Over one in four faculty members in the college hold an endowed chair or professorship, and one in five hold Presidential Professorships. Four hold University of Oklahoma David Ross Boyd Professorships and eight hold George Lynn Cross Research Professorships. Many of them are recognized as Fellows of national professional societies. In addition, several of the faculty members advise student organizations, including design teams that compete at the championship level in national and international competitions.

Facilities

The main Gallogly College of Engineering complex is located on the northeast corner of the University’s Norman campus. The six-story Carson Engineering Center includes classrooms and laboratories for civil and environmental engineering and environmental science, and industrial engineering. Felgar Hall houses laboratories and facilities for aerospace and mechanical engineering, the Engineering Library, and the Williams Student Services Center (WSSC). Sarkeys Energy Center houses chemical engineering and the bioengineering program. Devon Energy Hall has classrooms,
team and forum rooms, and laboratories for computer science, computer engineering, and electrical engineering. The Exxon-Mobil Lawrence G. Rawl Engineering Practice Facility houses competition teams, student leadership center, Information Technology (IT), Sooner Engineering Education Center (SEED), and is the home for engineering outreach. Every year, thousands of K-12 students visit the facility to observe engineering students design, build, and test their projects, as well as work with engineering students on a variety of hands-on projects. The Stephenson Research and Technical Center, located on the Research Campus, houses additional offices and labs for the bioengineering program. Several other smaller buildings for research purposes complete one of the finest engineering education complexes in the Southwest.

The other laboratories of the college are well-equipped to demonstrate the principles of courses offered and are described in other sections of this catalog. Through these laboratories and the actual use of apparatus, instruments, and equipment a student is able to make practical applications of the theories and principles which he/she has learned in the classroom. Students of the college are active in fieldwork. In addition, laboratories and other facilities of the College are used by the students and faculty members not only in their regular work, but also for research and experiments, which are of benefit to the industrial development of the state.

Computing

The OU Network consists of a high-speed backbone with connections to faculty, staff, laboratory, and classroom computers. Wireless technology extends the network to cover the engineering buildings, outside areas, laboratories, and classrooms. For more detailed information, visit the OU Information Technology Support page.

Gallogly Student Affairs Team (GSAT)

Undergraduate Advising at Williams Student Services Center

Whether you are a prospective or first-time student, or a continuing, or graduating student, the Williams Student Services Center serves as the “hub” for connecting with others, receiving guidance, and finding answers to your questions. See our advising team for basic information about academic programs and advising, scholarships, student groups, and organizations, diversity and multicultural programs, tutoring and mentorship, college events and graduation. See an advisor for questions regarding prerequisites, academic performance, scholastic requirements, transfer equivalencies, or special regulations.

For answers to frequently asked questions about how to drop a class, complete withdrawal, transfer credits, and where to go for degree requirements, see the advising FAQ webpage.

All students in the Gallogly College of Engineering are assigned a faculty advisor in their major field, and a college (WSSC) advisor who ultimately clears the student for graduation. If a student has not yet selected a specific engineering field, he/she will see an advisor in the Williams Student Services Center. Students risk delaying their graduation if they do not make a timely selection of a major. Students must be advised each semester by a faculty advisor in order to be cleared for enrollment. The Gallogly College of Engineering does not permit “self-advising.” All engineering transfer students must meet with a college (WSSC) advisor and faculty advisor before enrollment into their first semester at OU.

All incoming engineering freshmen are advised during the University’s Summer Enrollment and Orientation Program coordinated by University College (UC) and the OU Scholars Program. Freshmen must continue to be advised by a UC academic advisor until which time the student has attained:

- completion of 24 credits,
- completion of at least two semesters at OU,
- and possess the minimum 2.0 GPA.

All engineering students with more than 24 hours earned, must be advised each semester by faculty in their respective major and their assigned WSSC advisor. The majority of GCoE students now attend Lean Cell advising sessions. In these sessions, faculty advisors, department staff and WSSC advising professionals are present at a predetermined advising venue.

International & Global Opportunities (IGO)

Mission: To provide transformational, collaborative international opportunities that inspire and educate our students to become competent, passionate, and ethically minded global citizens and leaders.

Education, and co-curricular experiences abroad for the Gallogly College of Engineering are offered through the International & Global Opportunities (IGO) office. These programs include engineering specific coursework, and opportunities for practice related service learning, internships, and research. IGO programs are open to current engineering majors, and offered in collaboration with the University’s Education Abroad Office and affiliate partner universities. Engineering Laptop Policy

The Gallogly College of Engineering requires all incoming students to purchase a laptop to be used during their time at OU. Special student rates are available and machines can be purchased on site at the IT Store.

Student Life

Student Life serves to promote opportunities for students to participate in a variety of co-curricular, and educationally enhancing ways that foster professional development to our students. These engineering-related organizations include competitive student teams, professional and college-related organizations, student leadership, and more.

Honor Societies: In addition to university-wide honor societies and organizations the Gallogly College of Engineering has a robust participation in engineering professional honors societies such as: Pi Tau Sigma, Sigma Gamma Tau, Chi Epsilon, Eta Kappa Nu, Alpha Pi Mu, and Pi Epsilon Tau and well as general engineering honors societies such as Alpha Sigma Kappa and Tau Beta Pi.

Alpha Sigma Kappa

Alpha Sigma Kappa honorary society is a social sorority for technical majors that seeks to foster women supporting each other through an academic sisterhood. The chapter accepts undergraduate and graduate students in Architecture, Engineering, Mathematics and the Sciences.
**Tau Beta Pi**

The Tau Beta Pi honor society, which was founded at Lehigh University in June 1885, offers students of technical schools membership in an honorary association. Students who are qualified in any branch of engineering may become members. The annual election to the society, which is based upon scholarship, integrity, breadth of interest (both inside and outside of engineering), adaptability and unselfish activity, is limited to the upper one-fifth of the senior class and to the students who have grade averages within the upper one-eighth of the junior class. The government of the organization in each chapter is under the direction of the elected student officers and an advisory board consisting of four faculty members of Tau Beta Pi. Membership in Tau Beta Pi is one of the highest scholastic honors that an undergraduate engineering student can receive. The Oklahoma charter was granted in 1926.

**Women in Engineering**

The Gallogly College of Engineering proudly supports the advancement and achievement of women in engineering and sciences. Our goal is to increase the participation of women within the engineering and sciences profession through outreach and programs that ensure the success of our students academically, socially and professionally. The Society of Women Engineers recently reported women make up only 20% of engineering undergraduates. However, the Gallogly College of Engineering reports just over 24% undergraduate women enrollment. The College serves to recruit, retain and mentor women in engineering, as well as to foster viable connections with industry.

**Deans Leadership Council**

The Dean’s Leadership Council (DLC) establishes connections leading to a strong sense of community within the Gallogly College of Engineering through student-to-student interaction. This community is built through service, dedication, respect, and honesty toward others, engineering as a profession, the Gallogly College of Engineering, and the University of Oklahoma. The Council members are engineering students with excellent academic credentials, leadership, and communication skills. They serve as mentors to freshman and transfer engineering students, tutors for courses in engineering curricula, and student recruiters for prospective students interested in engineering. DLC members are selected through an application process.

**Diversity & Inclusion**

The Gallogly College of Engineering Diversity and Inclusion office facilitates the outreach, recruitment, retention and overall success of underrepresented students. The office’s programs provide the college with academic and professional support through a Freshman orientation course, tutoring, career and employment assistance, scholarships, OK-LSAMP STEM and Bridge to Doctorate Programs, the AT&T Summer Bridge Program, mentorship, alumni support, and more.

**K-12 Outreach**

Engineering faculty and students are actively engaged in promoting Science, Technology, Engineering, and Math (STEM) in K-12 education. The Gallogly College of Engineering offers a variety of programs to encourage kids to get excited about STEM education.

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**Engineering Undergraduate Programs**

The Gallogly College of Engineering is organized into six schools with each school consisting of one or more programs. In addition, we offer a multidisciplinary undergraduate degree in Engineering Physics. The Mewbourne School of Petroleum and Geological Engineering is in the College of Earth and Energy. Each School also offers Master of Science and Doctor of Philosophy degrees.

**Accreditation of Programs**

The following programs are accredited by the Engineering Accreditation Commission (EAC) of ABET: Aerospace Engineering, Architectural Engineering, Chemical Engineering, Civil Engineering, Computer Engineering, Electrical Engineering, Engineering Physics, Environmental Engineering, Industrial & Systems Engineering, and Mechanical Engineering. The Computer Science program is accredited by the Computing Accreditation Commission (CAC) of ABET.

**SCHOOL OF AEROSPACE AND MECHANICAL ENGINEERING**

- Bachelor of Science in Aerospace Engineering
- Bachelor of Science in Mechanical Engineering
- Accelerated BS/MS in Aerospace Engineering
- Accelerated BS/MS in Mechanical Engineering

**STEPHENSON SCHOOL OF BIOMEDICAL ENGINEERING**

- Bachelor of Science in Biomedical Engineering
- Accelerated BS/MS in Biomedical Engineering

**SCHOOL OF CHEMICAL, BIOLOGICAL, AND MATERIALS ENGINEERING**

- Bachelor of Science in Chemical Engineering
- Accelerated BS/MS in Chemical Engineering
- Accelerated BS/MS in Chemical Engineering (Biotechnology)/Bioengineering
- Accelerated BS/MS in Chemical Engineering (premedical/biomedical engineering)/Bioengineering

**SCHOOL OF CIVIL ENGINEERING AND ENVIRONMENTAL SCIENCE**

- Bachelor of Science in Architectural Engineering
- Bachelor of Science in Civil Engineering
- Bachelor of Science in Environmental Engineering
- Bachelor of Science in Environmental Science
- Accelerated BS/MS in Architectural Engineering/Civil Engineering
- Accelerated BS/MS in Civil Engineering
- Accelerated BS/MS in Environmental Engineering
- Accelerated BS/MES in Environmental Science
- Minor in Environmental Science
- Minor in Water and Sanitation for Health and Sustainable Development (WaTER)

**SCHOOL OF COMPUTER SCIENCE**

- Bachelor of Science in Computer Science
- Accelerated BS/MS in Computer Science
- Accelerated BS in Computer Engineering/MS in Computer Science
- Minor in Computer Science
- Minor in Computational Technology
cases, a memo is sent to the Director of Admissions, and the course is listed on the institution’s Transfer Equivalency Database.

In addition, the Gallogly College of Engineering hosts an annual Engineering Transfer Conference during the spring semester, with faculty/staff from OU and surrounding transfer institutions. Engineering, mathematics, and science syllabi are reviewed for continued and/or new equivalency to OU engineering programs.

Note: No upper-division engineering courses appear on the Transfer Equivalency Tables, which is in keeping with the Gallogly College of Engineering regulation that at least 24 hours of junior and senior courses in the major be completed in residence at OU and in the College.

AME Admissions only:

For AME transfer students matriculating into the Oklahoma State System Fall 2015 or later: 3.0 combined GPA in 24 or more credit hours, C minimum in the following courses: MATH1914; MATH2924; PHYS2514; and CHEM1315 with 3.0 combined GPA.

Scholastic, Transfer and Special Regulations

Academic Standards

Students in the Gallogly College of Engineering must meet the following academic standards:

- A minimum grade of C in each course required in the curriculum.
- Both an OU retention and a combined retention grade point average of 2.00 or higher.*
- A 2.00 minimum combined retention average for all attempted courses presented to satisfy curriculum requirements. Curriculum requirements include every course on the selected degree requirement sheet.*
- A 2.00 minimum OU retention average for all courses attempted at the University of Oklahoma used to satisfy curriculum requirements.*
- A 2.00 minimum OU and combined retention average in all courses taken in the major field. Major field is defined by the degree program selected.*
- No more than two unsuccessful attempts (D or less) in a course required in the curriculum.

*Note: Specific accelerated degree programs within the Gallogly College of Engineering may require a higher minimum grade point average. Please contact Williams Student Services Center (WSSC) 112 Felgar Hall for specific requirements.

For purposes of graduation and retention, these grade point averages may be affected by academic forgiveness policies. Students should consult the “Admissions, Enrollment and Student Financial Services” section of this catalog for more information.

Students who do not meet these standards will be notified by the Director of Advising, and will be required to meet with their assigned WSSC advisor, and undertake efforts to raise their grade point average.

The University of Oklahoma utilizes a 4.0 or A=4, B=3, C=2, D=1, F=0 system. The Gallogly College of Engineering requires:

- a minimum grade of C in any course applied toward degree completion
does not accept P/NP coursework toward degree completion; S grades are permitted.
• will permit S graded credits that result from Advanced Placement (AP), Departmental, higher level IBC, and CLEP exams toward program requirements and degree completion.

Time Limitations on Coursework
A student may elect to graduate under the requirements for an undergraduate degree plan in effect at the time of his or her first enrollment in the state system, provided that he or she completes the work for a degree within a maximum of six years, which is reflected in the degree check. If the work for a degree covers a period longer than that specified by the College, the College will determine the degree plan to be in effect for that student’s graduation.

A student whose initial enrollment in the state system is during the summer session will be subject to the University of Oklahoma catalog in effect for the year following that summer.

Credit in the student’s major field or area of concentration that is more than 10 years old may not be applied toward a bachelor’s degree unless it is validated by the major department, or by the departments in the student’s area of concentration. (The term “area of concentration” is included in addition to “major field” to allow for those cases in which the equivalent of a major may be earned by a combination of work in several departments.)

Honor Roll
To be eligible for the Dean’s Honor Roll, a full-time undergraduate student must earn at least 12 or more hours and attain a grade point average of 3.00 or higher during a regular fall or spring semester. Part-time students may qualify for the honor roll by earning at least six but less than 12 hours and attaining a grade point average of 3.00 or higher, provided they have no W's for that semester. There is no college honor roll during the summer session or during intersessions, and hours and grades earned during these sessions are not included in any way in determining eligibility for inclusion on regular semester honor rolls.

State-Mandated Articulation Agreements that Impact Engineering Programs
To facilitate the transfer of students within Oklahoma’s state system of higher education, the state Board of Regents created the Oklahoma State Regents for Higher Education Course Equivalency Matrix. The Regents established a policy that Freshman- and Sophomore-level general education requirements are deemed satisfied for students who complete a two-year Associate of Arts or Associate of Science degree from an Oklahoma public college, and who transfer to a four-year university.

For these reasons, general education coursework readily transfers from Oklahoma colleges into OU. Additionally, if the student has completed the Associates of Arts or Associate of Science, and he/she earned a D in one of the general education courses used to complete that degree, the GCoE will accept the course toward degree completion unless it is a direct pre-requisite for an engineering course.

Advanced Standing
The Gallogly College of Engineering permits students who have mastered course content via work or military experience the option of credit per a Departmental (Advanced Standing) Exam in lower division courses. Such students must:

• Obtain an Advanced Standing form from the Office of Admissions and receive approval of the department responsible for awarding such credits prior to sitting for an exam.
• Once approved, the student submits the signed form to the Office of Admissions along with the exam fee, which is $25 per credit hour for the course he/she intends to receive credit.
• The department arranges for a proctor, and determines the place and time of the exam.
• The department reports a grade of S for exam scores of 70% (C) or higher, U for scores of 69% (D) or less. Note: Only S grades for Departmental exams are posted to the student’s record.

Career Guidance
The Gallogly College of Engineering hosts an annual Career Fair for students. All GCoE students are encouraged, if not required, to attend. Many companies commit to a regular presence on campus as speakers at student organizations’ regular meetings or “Tech Talks.” Additionally, GCoE students are provided information on career-related resources through their WSSC academic advisor and via the College’s weekly electronic newsletter. Students are primarily encouraged to seek career advice through their faculty in the College’s Academic Departmental offices. Faculty with past and/or current corporate collaborations are excellent resources for guidance, as are the College’s alumni, many of whom welcome connecting with students regarding career advice. In the first-year Engineering Orientation course, and the second-year Professional Development course, students are also introduced to the career planning process, and the assistance available to them via the OU Career Services. These courses also introduce the students to undergraduate research experience (REU) programs and graduate school. The College also hosts a Graduate School Fair for the undergraduate students.

The OU Career Services offers specialized services to students and alumni, such as:

• Job search and interviewing skills
• Resume and cover letter writing
• Major specific career advice
• Internship and Job postings
• Information regarding Career Fairs, and on-campus interviews

Co-op Program
The Co-op Program offers a work-study experience that combines a sequence of academic study and engineering employment in industry or government. Participating in the Co-op Program allows the engineering student to gain first-hand experience in the application of academic studies to engineering problems.

Participation in the Co-op Program is optional and open to students enrolled full time in a degree program administered by the College of Engineering. Students who wish to participate in the Co-op Program must have completed all of the requirements of the first year of their degree program with a minimum 2.50 GPA. Students also must have the approval of the Director of the school of their major. Employment in a Co-op position requires the approval of the participating company. Interested students should apply as soon as possible during their first three semesters on campus.

The time required to complete an engineering degree program as a Co-op student will be longer than the usual eight-semester
program. (Caution: Major courses in several CoE degree programs are sequential and offered only one time per year.) For further information and application forms contact the Gallogly College of Engineering, Williams Student Services Office (WSSC).

Internships
The Gallogly College of Engineering encourages all students to seek an internship either with College faculty assisting with research or with industry. Both the Williams Student Services Center (WSSC) and the OU Career Services office work to facilitate this process.

Work Experience
Students may request to receive credit for internship or co-op experiences. Specific faculty oversee such enrollments, and may require the student to provide a final project report and presentation. The faculty of the student’s program determine if the credits may apply towards degree completion, and if so, if the credits will apply as a professional or technical elective in the student’s program. For more information, contact Williams Student Services Center (WSSC).

Enrollment & Major Declaration

Enrollment limitations:

School of Aerospace and Mechanical Engineering
Admission to the AME program is REQUIRED prior to enrolling in any AME courses for the engineering major.

Enrollment into AME courses:
Students entering college in the Oklahoma State System of Higher Education prior to summer 2015 are required to earn a 2.80 overall GPA and complete the requisite courses listed in the first and second year on the degree sheet in order to advance into upper-division AME coursework.

Students entering college in the Oklahoma State System of Higher Education summer 2015 or after are required to accrue at least 24 credits with an overall retention GPA of 3.0 and successfully complete MATH 1914 or 1823; MATH 2924 or 2423; PHYS 2514 and CHEM 1315 with a 3.0 overall retention GPA in these specific courses, with no grade less than C.

Pass/No Pass Course Enrollments may not be used to satisfy Gallogly College of Engineering course requirements. Engineering students may not proceed in their major courses until they have achieved a minimum grade of C in all prerequisites. All required courses listed on the official University of Oklahoma degree checksheet for any engineering major must be completed with a grade of C or better.

Minimum Grade Requirement/Course Repeats: Students may take a course in their curriculum only three times (this includes I, AU, W, AW, D, F). If the course is taken unsuccessfully three times and is a course required in all curricula in the College of Engineering, the student will receive a permanent Enrollment Stop from the Gallogly College of Engineering (Note: The first W, I AU, or AW is not counted in the “three attempts” rule). If the course is taken unsuccessfully three times and is required only in the major, the possibility of a student continuing in the Gallogly College of Engineering in a different major will be determined on an individual basis. When courses are repeated, the grade of the last attempt is the grade of record.

Enrollment in Upper-division Courses
Enrollment in upper-division Gallogly College of Engineering courses, except any courses specifically exempted in the General Catalog or Class Schedule, is restricted to students who are admitted to the Gallogly College of Engineering and in some cases to those admitted to a specific degree program, have completed the necessary course and course prerequisites, and are advised into the classes by their engineering faculty or staff advisor. Qualified students from outside the Gallogly College of Engineering are welcome in advanced courses if they have completed the necessary course and grade course prerequisites, and are encouraged to explore specific experiences with the schools and instructors involved. Approval must be obtained from the professor teaching the course and the Director of Advising in the Williams Student Services Center (WSSC), 112 Felgar Hall.

Conduct of Engineering Courses
A student is responsible for the prerequisite and the content of any course in which he or she is officially enrolled. The establishment of specific policy concerning class attendance requirements, as well as announced and unannounced examinations, is the responsibility of the individual instructor. When absences seriously affect a student’s classwork, the instructor may report this fact to the Office of Academic Records and the information will be directed to the student’s college dean.

The Gallogly College of Engineering requires final examinations to be given during the regularly scheduled examination periods in all undergraduate courses excluding directed readings, pure laboratory courses and project type design courses and seminars. No faculty member is authorized to depart from this regulation or from the published examination schedule for a class or an individual without prior approval. Special early examinations given to individual students or groups of students as substitutes for final examinations are prohibited. A student will not be expected to take more than two examinations in one day.

Academic Appeals
The Gallogly College of Engineering has established an Academic Appeals Panel to hear grade appeals and academic misconduct cases. To obtain the procedures to be followed, a student should contact the Dean’s office in 107 Carson Engineering Center, and refer to Title 14 of the Student Code.

Credit Hour Load
Limits on the number of credit hours a student may enroll in each semester without special permission can be obtained from the OU Enrollment Services Office, Buchanan Hall room 230.

Change of Major Requests
Students interested in pursuing a change of major within engineering, or who are pursuing a major in another college on campus but wish to switch to an engineering program must meet with an academic advisor in WSSC to change majors. The advisor will assess the student’s GPA and completed courses. If the student lacks necessary preparation to begin coursework in the major, the student might be advised to remain in their current major until they are adequately prepared for the course curriculum. Approved changes of major requests are only processed within the first 10 weeks of the semester, or after final grades are posted. In accordance with State Regents’ requirements, students are assigned to the degree program year that was current at the time they entered the Oklahoma State System of Higher Education.
Graduation Requirements
The student must satisfy the following requirements:

- **Curricular Courses:** complete all prescribed curricular courses or equivalent courses as approved by the faculty with a minimum grade of C in each course.
  - Students graduating from a program accredited by the Engineering Accreditation Commission of ABET must complete 37.5% or 48 hours of engineering and 25% or 32 hours of combined mathematics (at the calculus level or above), physics, chemistry, or other science coursework.
  - Students graduating from a program accredited by the Computing Accreditation Commission of ABET must complete a minimum of 40 hours in computing, 15 hours of mathematics and 30 hours of combined mathematics and science coursework with some exposure to laboratory work.
- **Two-year College Transfer Credits:** a minimum of 60 semester hours must be earned in a senior college or four-year school for a baccalaureate degree.
- **Degree Requirements:** fulfill all requirements listed on the official degree checksheet. Gallogly College of Engineering academic advisors in the Williams Student Services Center (WSSC) clear undergraduate degrees and encourage consultation remaining degree requirements. However, responsibility for meeting graduation requirements lies with the student.
  - Be in good academic standing with the College and the University.
  - Make application for the degree by the deadline date for the semester in which the student plans to graduate.
  - To ensure that the above conditions will be met, students are encouraged to request a degree check by completing the Graduation Check form in the Williams Student Services Center (WSSC). This action should be taken at least two semesters before the student expects to graduate. The student can access his/her degree audit at any time online through Degree Navigator.
- **Residence Requirements** — to be recommended for a degree, a candidate must have:
  - spent two semesters or the equivalent in residence, with at least one semester enrolled as a College of Engineering student;
  - completed at OU 36 of the hours listed in the junior and senior years on their curriculum checksheet, 24 of these 36 hours must be in the major field;
  - fulfilled the grade and grade point requirements of the College and School

NOTE: Academic credit from any division of the University of Oklahoma — Norman campus, OU Health Sciences Center, OU-Tulsa, or Continuing Education — is considered resident credit at the University of Oklahoma. Grades and hours earned at any of these divisions are included in the OU retention and cumulative grade point averages for purposes of determining completion of degree requirements.
- **Three categories of degrees are offered in the Gallogly College of Engineering as follows:**
  - **Bachelor of Science:** the Gallogly College of Engineering is organized into departments and schools. The degree of Bachelor of Science is qualified by the name of the engineering field pursued and is conferred upon graduates of the College.
    - **Distinction:** the College may recommend that the degree With Distinction be conferred on students who have a combined cumulative grade point average of 3.40 and With Special Distinction on students who have a combined cumulative grade point average of 3.70.
    - **Honors:** the Honors College may recommend the degree cum Laude, Magna cum Laude or Summa cum Laude. Special requirements, in addition to the regular requirements for graduation, are approved by the Honors College.

Degrees are formally conferred at spring commencement and convocation, and fall convocation exercises. However, degrees are also awarded in absentia at the end of summer session. All diplomas are mailed to students following the official graduation date. The degree and date of the diploma are entered on the student’s permanent academic record. The date of graduation is the last day of the semester or summer session in which all requirements for the degree are completed. When a student completes all requirements for a degree, other than at the close of a semester or summer session, the Office of Academic Records, upon request, will issue a certified statement that the student is eligible for the degree as of the date when the requirements for the degree were completed.

Scholarships and Financial Aid Information

**Future students**
Incoming students can learn more about scholarship opportunities through the Office of Admissions & Recruitment.

**Current students**
Current students should review eligibility for scholarships through the OU Scholarship Office, which includes college- and department-level scholarship resources. All colleges and departments have combined their multiple departmental/school scholarship applications into the Centralized Academic Scholarship Hub (OU CASH).

Financial Aid
The FAFSA (or Free Application for Federal Student Aid) is the government-provided application for need-based funds to help pay for college. OU highly recommends completing the FAFSA regardless of family’s income. Nearly 75% of OU students who apply for financial aid receive some type of assistance.
Weitzenhoffer Family College of Fine Arts

122 Fred Jones Art Center
Norman, OK 73019-3021
Phone: (405) 325-7370
FAX: (405) 325-1667
Internet: http://www.ou.edu/finearts/

- School of Dance
- Peggy Dow Helmerich School of Drama
- School of Music
- Max Weitzenhoffer School of Musical Theatre
- School of Visual Arts

Administrative Officers

- Mary Margaret Holt, M.F.A., Dean
- Rozmeri Basic, Ph.D., Associate Dean and Professor of Art History
- Michael Bearden, Director, School of Dance
- Tom Huston Orr, M.F.A., Director and James Garner Chair, Peggy Dow Helmerich School of Drama
- Roland Barrett, D.M.A., Director, School of Music
- Harold Mortimer, Ph.D., Interim Director, A. Max Weitzenhoffer School of Musical Theatre
- Bette Talvacchia, Ph.D., Director, School of Visual Arts

General Information

The College of Fine Arts includes the Schools of Dance, Music, the Peggy Dow Helmerich School of Drama, the A. Max Weitzenhoffer School of Musical Theatre, and the School of Visual Arts. Each unit offers degree programs at the undergraduate level. In addition, the schools Dance, Drama, Music and Visual Arts offer graduate degree programs.

History/Mission

The Weitzenhoffer Family College of Fine Arts, originally organized as the School of Fine Arts in 1903, was the fourth college to be founded at The University of Oklahoma. Today, the college includes the Schools of Dance, Music, the Peggy Dow Helmerich School of Drama, the A. Max Weitzenhoffer School of Musical Theatre, and the School of Visual Arts, and is the largest and most comprehensive fine arts program in the state of Oklahoma. The program has an annual enrollment in excess of 1,000 fine arts majors and a full-time faculty of more than 100 nationally and internationally recognized educators, artists, performers, scholars, and technicians. More than 400 performances and exhibitions are presented within the college each year.

The Weitzenhoffer Family College of Fine Arts, as part of the University of Oklahoma, recognizes the universal language of the arts and the integral role of the arts in the improvement of the human condition within a culturally diverse environment. The college is committed to excellence and promotion of the arts within the state of Oklahoma and the nation and is dedicated to high professional standards in arts performance, education, technology, scholarship, research, and creative activity.

"Think about what our university would be like without our incredible programs in music, dance, drama, musical theatre, opera, the visual arts and our museums. We would be greatly diminished. Great universities not only develop the mind and the body,... they also enlarge the spirit. Think about our own lives without the fine arts. We would be locked within the boundaries of our own narrow life experience. Limited by our own imaginations, limited to our own individual creativity. It’s the arts that tear down the limits and open up the boundaries that feed our souls and speak to those things that are deepest within us. the arts not only touch us individually, they provide the spark of creativity for our entire society. So thank you to all of those who work so hard to achieve such incredible excellence at the Weitzenhoffer Family College of Fine Arts. Thank you for all you do to enlarge the life of the University of Oklahoma.” --David L. Boren, President’s Concert, April 20, 2013

Scholarship Information

Students who are majors in the Weitzenhoffer Family College of Fine Arts are encouraged to apply for scholarship support. A number of scholarships and awards are available to qualified students each academic year. Applications for scholarships and awards are available through one.ou.edu to students each spring semester and are awarded for the next academic year. The individual Schools within the Weitzenhoffer Family College of Fine Arts award scholarships based on specific criteria regarding a student’s major, talent, merit or need. Initial scholarship considerations and offers are made following admission auditions in the spring. On occasion, the Dean’s office grants minimal scholarships to students who have exhausted all other financial resources. Scholarships awarded by the dean are based on merit, special financial need, and unusual circumstances. Additional non-departmental scholarships and financial aid are available through the University of Oklahoma office of Financial Aid Services through one.ou.edu. These applications must be made separately, but often with departmental assistance.

Special Facilities

Facilities at the School of Visual Arts include classrooms and studios for foundations, painting, drawing, printmaking, sculpture and ceramics, as well as darkrooms, film and video editing rooms, and computer laboratories. Additional studio spaces are located at the newly renovated Studio Annex located in northwest Norman. Media and library resources include a slide/media library containing over 150,000 slides; University of Oklahoma Bizzell Library, is the largest research library in the state of Oklahoma containing almost 4 million volumes; and the Fine Arts Library houses books and periodicals on art, art history and design as well as on music, dance and musical theatre. The Charles M. Russell Center for the Study of Art of the American West provides an extensive library on western art and a unique opportunity to study with authorities in the field. The school’s Lightwell Gallery displays works by students and visiting artists.

The Fred Jones Jr. Museum of Art, adjacent to the School of Visual Arts, is one of the finest university art museums in America. The museum sponsors speakers and numerous exhibitions, including the annual School of Visual Arts Students’ Exhibition. The Mary and Howard Lester wing of the museum permanently houses the “Weitzenhoffer Collection of French Impressionism.” The wing also includes galleries for other selections from the Museum's
permanent collection, an auditorium, an orientation room, a classroom, and a museum store.

The Donald W. Reynolds Performing Arts Center, formerly known as Holmberg Hall, includes the renovated 700-seat performance hall featuring a domed ceiling, modern acoustical features and a stage tower. An 18,000-square-foot facility on the west side of Holmberg Hall for the School of Dance includes state-of-the-art studios, media center, offices, and a gallery/reception area.

The Rupel J. Jones Fine Arts Center provides the perfect setting for collaborative efforts in production and theatrical training. In addition to the 600-seat Elsie C. Brackett Theatre and the 250-seat A. Max Weitzenhoffer Theatre, the center contains three fully equipped dance studios and one practice studio. Classrooms, make-up room, scene and costume shops, and dressing rooms used by drama, dance, and musical theatre comprise a facility in which our students can work and learn to their fullest potential.

The School of Music is housed in three buildings: Stanley B. Catlett, Sr. Music Center, Holmberg Hall, and Carpenter Hall. Completed in 1998, the 25-million-dollar Center contains administrative offices, faculty offices and studios, rehearsal suites, classrooms, MIDI labs, the Grant Fine Arts Library, a recording studio, and three performance halls, including the Paul F. Sharp Concert Hall, Morris R. Pitman Recital Hall, and Grayce B. Kerr Gothic Hall (for organ and other performances). Holmberg Hall houses faculty offices and the Auditorium, a theatrical stage used by the OU Opera Theater for its productions. Studios for the voice, piano, and musical theatre faculty members are currently located in Carpenter Hall.

Undergraduate Study

Student Responsibilities

Academic Advising Staff

Elizabeth Nunley, M.S., Senior Academic Counselor
Holly Brewer, M.S., Senior Academic Counselor

College and faculty advisers are available to assist students in planning their programs of study; however, it is the responsibility of the individual student to make informed decisions to ensure academic success and timely graduation. Therefore, it is critical that students know and understand the following:

- His/her academic standing based on the retention standards of the Weitzenhoffer Family College of Fine Arts;
- The degree requirements checksheets as published by the Office of Academic Publications;
- Keep apprised of his/her degree completion progress via Degree Navigator;
- All rules and regulations which govern enrollment and graduation;
- University policies and procedures;
- When and where to go for assistance and to make use of the many resources provided by the University.
- Students who have questions regarding policies, procedures or resources should contact one of the advisors in Student Services of the Fine Arts Dean’s office.

Admission and Retention

Freshman

The freshman year at the University of Oklahoma is spent in University College, which is not a degree-recommeding college. Students must be formally accepted into a degree program before they may declare a fine arts major. Refer to audition and/or portfolio information below. Transfer to the Weitzenhoffer Family College of Fine Arts from University College is automatic once the following conditions have been met:

- a declared Fine Arts major;
- 24 combined retention hours earned (excluding any remedial credit hours), and
- a combined retention GPA of 2.50; 2.75 for Bachelor of Music Education majors.

Audition and Portfolio

All dance, drama, music and musical theatre majors must audition and be officially accepted into a degree program before being allowed to enroll for classes. Art majors are required to submit a portfolio to the School of Visual Arts. Drama majors who have taken previous acting classes at another institution and who wish to be placed in an acting class beyond the freshman level, must audition for placement.

Readmission Policy

A fine arts major who has not been enrolled in the college for two consecutive semesters (excluding summer) or more, must reapply to the school of his/her major for readmission. This reapplication must include an audition or portfolio/scholarly materials review and submission of support materials as applicable. The student must check with the appropriate school for additional information and requirements pertinent to the readmission process. The student must also apply for readmission to the university through OU Admissions.

Retention

Students are admissible to the Weitzenhoffer Family College of Fine Arts in good standing once they have completed 24 hours (excluding any remedial credit hours), have a minimum 2.50 GPA, 2.75 for Bachelor of Music Education majors (includes both OU retention and combined retention), and have declared a fine arts major. Students must earn a grade of C or better in each course in the school of his/her major.

Academic Performance/Probation

In order to be in good academic standing in the Weitzenhoffer Family College of Fine Arts, students must maintain a minimum 2.50 GPA, 2.75 for Bachelor of Music Education majors (includes both OU retention and combined retention). Students who do not meet the minimum GPA criteria required by the college will be placed on probation. These students are required to complete an Academic Performance/Probation Contract with the Academic Counselor in the Weitzenhoffer Family College of Fine Arts Dean’s Office. The Academic Performance Contract is designed to be student specific, dependent upon each student’s individual circumstances.

Students who do not fulfill the requirements of their Academic Performance Contract will be dismissed from the Weitzenhoffer Family College of Fine Arts.

Enrollment Restriction Policy for Probationary Students

Probationary students will be restricted to a maximum of 12 hours
per semester. Exceptions will be made only at the discretion of the Dean or Coordinator of Undergraduate Programs.

**Performance Restriction Policy for Probationary Students**
Probationary students may not be cast in productions or enroll in/perform Junior or Senior recitals until they have returned to good academic standing.

**Dismissal**
Students who have been dismissed from the Weitzenhoffer Family College of Fine Arts will have an enrollment stop placed on their records by the college and are not allowed to enroll in fine arts courses designed and/or designated for majors only. Any advance enrollment will be cancelled. To continue at the University of Oklahoma, the student must make an appointment and meet with an advisor in the Center for Student Advancement. Students who have been dismissed from the college twice are unlikely to be readmitted to the college.

**Review Process if Ineligible for Admission or Retention**
The review process is: (a) written petition to the dean; (b) letters of support from the director/faculty of the school or department; and (c) dean accepts or rejects petition. There is no further appeal except to the Provost.

**Transfer Students**
Transfer students admitted to the Weitzenhoffer Family College of Fine Arts may pick up a copy of their Transfer Credit Evaluation Document from the Dean’s office. Faculty advisers will review transfer coursework in the students major and determine how those transfer credits will apply toward a baccalaureate degree from the college. A Course Substitution Form must be completed by the student’s faculty adviser for all unequated fine arts major specific transfer courses. The academic counselor in the Dean’s office is responsible for informing students of transferability of unequated General Education core requirements. The University’s General Education Transfer Course Evaluation Form will be completed by the academic counselor in the dean’s office for unequated transfer courses as appropriate.

- In the event that a lower-division transfer course is used as a substitution for an upper-division requirement at the University, a student may be required to complete additional upper-division hours for graduation.
- A minimum of 60 semester hours must be earned at an accredited (4-year) institution for a baccalaureate degree.

For further regulations regarding transfer students, refer to the opening pages of this catalog as well as in subsequent sections for the Fine Arts College.

**Enrollment and Grade Information**

**Academic Course Load**
Students may enroll in a maximum of 19 hours of work in one semester. The minimum requirement for full-time status is 12 hours. To enroll in more than 19 hours, permission must be obtained from the Dean’s office. Students must have a minimum combined GPA of 3.0 in order to receive overload permission. The Overload Petition form is available on the college website under Current Students/Forms.

**Advisement**
Students registered in the Weitzenhoffer Family College of Fine Arts must be advised by a faculty adviser in their school prior to each enrollment. An Academic Advisement Form is completed and signed by the faculty adviser during the conference. This completed form is turned in to the Dean’s office that then lifts the students advising flag in the online enrollment system. The student’s faculty adviser or the student’s school is responsible for override/permissions into the online system to enable the student to enroll in courses requiring special permission. Once the advising flag has been lifted and all enrollment stops have been cleared, the student may finalize their enrollment schedule in the online system or the Office of Enrollment Services in 230 Buchanan Hall.

**Fine Arts Orientation**
Undergraduate fine arts students are required to complete an online orientation session after they have earned 24 hours and are in their first semester in the College of Fine Arts. The session covers college policies and procedures, the advisement and enrollment process within the college and graduation issues. Students will be given access to a college packet that they may print and add to their graduation planner notebook. Instructions for completing the college online new student orientation are sent to students via OU email.

**Math Policy**
The Weitzenhoffer Family College of Fine Arts requires all declared fine arts students complete their college level math course within the first four semesters of enrollment at OU. Transfer students or newly declared fine arts majors who have not completed their college level math requirement will have two semesters in which to complete the requirement. Students who fail to meet this requirement will be restricted from upper-division fine arts courses except by permission of their Director and the Dean.

Completion of this requirement is tracked by the Fine Arts Dean’s office. Students will receive a notification via OU email one semester prior to their deadline for fulfilling this requirement. Some schools within the college include this policy as part of their scholarship stipulations.

**Change of Major**
Students wishing to change majors must do so in the Weitzenhoffer Family College of Fine Arts Dean’s Office by completion of the Change of Major request form. Prior to completing a change of major request in the Dean’s office, the student must meet the admissions criteria as outlined in the admission and retention section.

Students wishing to change to a major in another college must meet the admission requirements and be accepted by that college before the major can be changed. The new college will complete the change of major/college request and will also request the student’s records from their previous college.

**Grade Information**
A student must have a grade of C or higher in each course in his/her major. Each hour of A, B, C and D carries a grade point value as follows: A = 4, B = 3, C = 2, and D = 1. Grades of I, F and U as well as grades P and S carry no grade point value. They are not figured in the computation of a student’s grade point average except for grades of F.

Fine Arts students are required to make a C or better in all courses taken within their respective schools. When a course has been repeated and the second grade was lower than the first, the higher grade will be used toward fulfilling graduation requirements. For
additional information on the impact of repeat coursework on the student’s GPA, the student should consult with the academic counselor in the Dean’s office.

Dean’s Honor Roll
The Weitzenhoffer Family College of Fine Arts Honor Roll is compiled at the close of each fall and spring semester. It includes students who have completed at least 12 grade point hours and have earned an average GPA of 3.50 or higher for the semester.

Pass/No Pass Option
Students in the Weitzenhoffer Family College of Fine Arts may present, for graduation, a maximum of 16 elective hours completed under the pass/no pass option. Courses completed under the pass/no pass option may not be used to fulfill the University-Wide General Education requirements, major requirements, or major support requirements.

Advanced Standing
Students who feel they have a sufficient knowledge of the subject matter of a course offered by the University may take an advanced standing examination for undergraduate credit in the course. Please reference the Admissions section of this catalog for further information on the regulations governing advanced standing credit. Students who have received a grade other than a W in any course, may not subsequently take the same course by advanced standing.

Independent Study (Correspondence)
University of Oklahoma regulations pertaining to the acceptance of independent study (correspondence) from other institutions must be met before such work may be applied toward the degree. The candidate for a degree must meet the college residence requirement. Regulations and specific criteria pertaining to students in the Weitzenhoffer Family College of Fine Arts are as follows:

- Students may enroll in independent study (correspondence) courses any time by contacting the Center for Independent & Distance Learning.
- A student may enroll in a maximum of six hours of correspondence at one time.
- If students are concurrently enrolled in independent study and in residence credit, the total number of hours for one semester may not exceed the recommended maximum shown under Academic Course Load.
- A student must be in good academic standing in order to receive permission to enroll in independent study courses.
- A student must secure written permission from the academic counselor in the Dean’s office on the independent study application form.
- Music Education majors may not enroll in EDSP 3054, Education of Exceptional Learners, by independent study.
- Undergraduate students within their last 30 hours are prohibited from enrolling in independent study courses to satisfy degree requirements.

Forgiveness Policy
The Forgiveness Policy instituted by the Oklahoma State Regents for Higher Education and the University of Oklahoma, consists of three components: the repeat policy, the reprieve policy and the academic renewal policy. Please reference the Admissions information in the front of this catalog for further information on these policies. Questions concerning this policy should be directed to the academic counselor in the Dean’s office.

Music Education Teacher Certification
Students pursuing the Bachelor of Music Education degree in either vocal music education or instrumental music education must be admitted to the Teacher Preparation Program in the College of Education prior to enrollment in the required course sequence.

- Students should apply to the Teacher Preparation Program at the end of the sophomore year.
- Students complete and submit an Admission to the Teacher Preparation Program form to the Fine Arts Dean's office.
- To be eligible for admission, students must complete a minimum of 24 hours of general education coursework with a 2.75 GPA from the university approved list with C or better grades in the following areas: ENGL 1113 (required), ENGL 1213 or EXPO 1213 (required), Natural Science without lab; Natural Science with lab; Math; PS SC 1113; ANTH/PSY/SOC 1113; HIST 1483 or 1493; Humanities.
- Students must pass the Oklahoma General Education Test. OGET results must be turned in with their admission form.
- Students must complete Submission 1 of their portfolio and release the electronic portfolio to the faculty advisor.
- Submission 1 check list must be complete and portfolio must be cleared by the faculty advisor.
- Meet with faculty adviser to complete additional forms as required (subject to change by university and State Regents).
- Take the following items to the College of Education Advising Office for entrance paperwork and course permissions: completed Admission Form; Memorandum of Understanding, Signed Certification of Eligibility form, Signed OU Talent Release form, a receipt of Background check, academic completion letter from faculty advisor; essay from MUED 1732; and OGET score, in order to be considered for full admission.

Students must have a minimum 2.75 OU retention and combined retention GPAs in order to be admitted to the Teacher Preparation Program coursework, to graduate and to be certified. Students with a GPA between 2.50 and 2.74 may petition the MUED faculty for an exemption to begin their Teacher Preparation coursework, but will be placed on Academic Probation by the College of Fine Arts until such time as their GPA is raised to the required 2.75 for graduation. Exemptions cannot be granted for students with less than a 2.50 GPA in their OU retention and combined retention GPAs. GPA exemptions approved by the MUED faculty does not guarantee admission to the Teacher Preparation Program in the College of Education.

Academic Appeals
For information and procedures on academic appeals, please refer to the section on Academic Appeals Boards in the Admissions section of this catalog. You may also refer to Title 14 of the Student Code. The College of Fine Arts Academic Appeals Petition form with guidelines and instructions is available on the college website under Current Students/Forms.

Petitions
Any departure by a student from the curriculum requirements and scholastic rules must be approved by the School and College via a petition and must not conflict with existing University regulations. Petitions should be submitted in a timely manner since time restrictions can preclude their consideration.
Petition forms in the Weitzenhoffer Family College of Fine Arts are available in the dean’s office and on the college website under Current Students/Forms. The general petition form may be used for requesting:
- exceptions to graduation/degree requirements;
- extensions of incomplete grades;
- waiver of the residency policy; and
- waiver of the ten-year limitation policy.

In addition, petitions are available to Add a Course after the Deadline, Drop a Course after the Deadline, and a Petition for Enrollment Overload (refer to information under Academic Course Load).

Graduation

REQUIREMENTS
The responsibility for meeting all graduation requirements lies with the student.

The following requirements must be met in order to graduate with a bachelor’s degree from the Weitzenhoffer Family College of Fine Arts:
- Student must have an OU retention and combined retention grade point average of 2.50 or higher. Beginning with the Summer/Fall 2013-Spring 2014 freshman/transfer class, Bachelor of Music Education majors must have an OU retention and combined retention grade point average of 2.75 or higher.
- Student must successfully complete the minimum semester hours required for the degree inclusive of general education, major course work, and electives.
- Student must earn a C or better in each course in his/her major.
- Student must complete a minimum of 40 hours of upper-division coursework (3000-4000).
- Student must complete a minimum of 40 hours of general education requirements as outlined by the college and the University.
- Student must complete a minimum of 40 hours of liberal arts coursework as outlined by the Oklahoma State Regents for Higher Education for undergraduate degrees.
- Student must complete a minimum of 60 hours at accredited senior (4-year) institutions.
- Student must complete one general education course at the upper-division level (3000-4000) outside the student’s major.
- All college specific and university residency rules must be met.
- Student must be listed as a Weitzenhoffer Family College of Fine Arts student at the time of graduation.
- Student must complete a senior graduation check with the academic counselor in the Fine Arts Dean’s Office in his/her next to last semester.
- Student must complete a senior graduation check with the academic counselor in the Fine Arts Dean’s Office in his/her next to last semester.

GENERAL EDUCATION REQUIREMENTS
Students are required to satisfy the University-wide General Education course requirements as outlined in the General Information section of this catalog. Courses used to satisfy these requirements should be chosen from the University-wide General Education Approved Courses. Always use the Search feature on the enrollment program to find current general education course options when enrolling each semester.

- The University requires a minimum of 40 hours of General Education coursework.
- In addition to the Senior Capstone Experience, students must take at least one upper-division General Education approved course outside the student’s major.

Weitzenhoffer Family College of Fine Arts degrees specify specific general education courses be completed for certain core areas. Please refer to the appropriate degree sheet.

RESIDENCE REQUIREMENTS
Residency is defined as coursework taken through any University of Oklahoma campus excluding correspondence courses.
- Candidates for an undergraduate degree must complete a minimum of 30 hours in residence at the University of Oklahoma and in the Weitzenhoffer Family College of Fine Arts.
- At least 24 hours of upper-division major credit applied toward the degree must be earned in residence as a declared Dance, Drama Music (15 hours for BA in Music), Musical Theatre, or Art History Major
- A minimum of 30 hours of upper-division major credit applied toward the degree must be earned in residence as a declared Art studio major.
- A student must be listed as a Weitzenhoffer Family College of Fine Arts student at the time of graduation.
- Capstone courses must be taken in residence.

DEGREES OFFERED
Upon satisfactory completion of the prescribed studies, the candidate will be recommended for the degree of:
- Bachelor of Arts in Art
- Bachelor of Arts in Art History
- Bachelor of Arts in Music
- Bachelor of Fine Arts in Art
- Bachelor of Fine Arts in Dance
- Bachelor of Fine Arts in Drama
- Bachelor of Fine Arts in Musical Theatre
- Bachelor of Fine Arts in Visual Communication
- Bachelor of Music
- Bachelor of Music Education
- Bachelor of Musical Arts

MINORS
- Minor in Art
- Minor in Art History
- Minor in Dance History
- Minor in Music

Any student wishing to declare a minor should do so in the Fine Arts Dean’s Office, 122 Fred Jones Center. Requirements for a minor must be completed prior to graduation.

Students must audition and be accepted as a music minor before it may be declared. Acceptance in any given studio area is on a space available basis.

DEGREES WITH DISTINCTION
For a student to be recommended for a degree with distinction, he or she must have completed a minimum of 60 hours in residence at OU, have a combined cumulative GPA of 3.50 and a 3.50 grade average in all OU coursework.
The degree with special distinction, will be conferred on students who have completed a minimum of 60 hours in residence, and have a combined cumulative GPA of 3.50 and a 3.90 grade average in all OU coursework. The final semester will be included in the GPA that determines the distinction degree. No student will be granted a degree with distinction or with special distinction who has been subjected to disciplinary action.

HONORS DEGREES
All of the bachelor’s degree programs offered by the Weitzenhoffer Family College of Fine Arts are available to qualified students as honors degree programs. Students may be graduated with honors (cum Laude, Magna cum Laude, Summa cum Laude) if they successfully complete all requirements of the Honors College in addition to their regular degree program requirements. Please refer to the Honors College section of this catalog for specific information concerning admission and completion of honors degrees.

CONCURRENT/SECOND DEGREES
Students may work toward the completion of more than one degree.

If a student has graduated and is coming back for a second degree:
- A student who has a bachelor’s degree from OU or another accredited institution satisfies all general education requirements, except possibly PSC 1113 and HIST 1483 or 1493. The Oklahoma State Regents for Higher Education policy requires that all students graduating with a bachelor’s degree from an Oklahoma state institution must complete U.S. Government (PSC 1113) and U.S. History (HIST 1483 or 1493).
- The student must choose a degree different from that of the prior degree(s).
- The Student must have at least 30 credit hours in residence at OU and in the Weitzenhoffer Family College of Fine Arts.
- The student must meet all university and college residency requirements.
- The student must complete all of the published requirements for the second degree, including a capstone.
- They must complete a minimum of 30 hours for the second degree after graduating with the first degree. The 30 hours must be in addition to the total number of hours completed by the student for the first degree.
- At least 15 hours of the 30 must be completed at the 3000-4000 level.
- The student must complete an Application for Graduation.
- The student will receive a diploma for the second degree and have it noted on the transcript.

If a student is pursuing concurrent degrees:
- The student must complete a concurrent enrollment form to declare a dual degree.
- The student must complete all of the published requirements for both degrees.
- The student must complete a capstone course for each degree.
- They must have at least 30 credit hours in residence at OU and in the Weitzenhoffer Family College of Fine Arts.
- The student must complete at least 30 hours for the second degree that are not used for the first degree. Counselors in each college will verify what is counting toward each degree.
- At least 15 hours of the 30 must be completed at the 3000-4000 level.

- The student must complete a minimum of 150 hours – 55 hours (40+15) of upper-division course work between the two degrees (64 hours [40+24] if one of the degrees is in the College of Arts and Sciences.
- The student must be cleared for graduation for both degrees in the same semester.
- The student must file an Application for Graduation for both degrees. The student will receive two diplomas.
- Once a student has been cleared with an undergraduate degree, the rules for a second degree go into effect, even though the student never actually left the university.

DOUBLE MAJOR POLICY
In the School of Music, students may work toward the completion of more than one major. All requirements for each major must be completed including a second capstone. If there are fewer than 30 additional hours, the student will be awarded one diploma for the first major listed, but the transcript will indicate both majors. Residency requirements must also be fulfilled.

Double majors will not be granted in the Schools of Art and Art History, Dance, Drama and Musical Theatre.

TEN-YEAR LIMITATION RULES
The following rules must be met.

- Please refer to the Weitzenhoffer Family College of Fine Arts Readmission Policy.
- A student in the Weitzenhoffer Family College of Fine Arts may elect to graduate under the degree plan in effect at the time of his/her first enrollment in the state system provided that he/she completes the work for a degree within a maximum of 10 calendar years from the time of his or her first enrollment in the state system. If the work for a degree covers a period longer than 10 years, the college, in consultation with the student, will determine the degree plan to be in effect for that student’s graduation.
- Students returning to college whose coursework is more than 10 years old, will follow the policy outlined below in addition to the Readmission policy:
  o Decisions will be made on a case by case basis at the discretion of the individual Schools.
  o Students will not be allowed to complete degree plans that have been deleted (refers to a deletion formally approved by the State Regents).
  o Students who wish to use coursework in the area of their specialization that is older than 10 years, must petition the School of their major for validation of those courses on a course by course basis after they have been readmitted to a degree plan.
  o Students must petition the School of their major to follow an expired degree plan (refers to a degree plan of a particular year that is more than 10 years old).
  o Students who have 20 hours or less remaining under an expired degree plan will receive consideration in being allowed to complete said plan (includes old GPA requirements).
  o Students who have more than 20 hours to complete under an expired degree plan, normally must follow the current years' degree plan and GPA requirements.
School of Dance
- Students wishing to be readmitted to the School of Dance after a 10-year period must audition and be reaccepted.
- If accepted, the audition committee will determine the degree plan the student is to follow (ballet performance or pedagogy, or modern performance), as well as the technical level of their courses.
- General college policy rules apply beyond this point.

Peggy Dow Helmerich School of Drama
- Students wishing to be readmitted to the School of Drama after a 10-year period must audition or present a portfolio/scholarly materials for review, as appropriate to their major area.
- At the audition or portfolio review a decision whether to accept the student will be made. Following acceptance, appropriate course placement within the curriculum will be determined as well as the emphasis/track the student is to follow.
- General college policy rules apply beyond this point.

School of Music
- Students wishing to be readmitted to the School of Music after a 10-year period must audition and be accepted.
- If accepted, the audition committee will determine the degree plan the student is to follow (BFA, BMA, BME, BM), and the level of their applied lessons.
- General college policy rules apply beyond this point.

A. Max Weitzenhoffer School of Musical Theatre
- Students wishing to be readmitted to the School of Musical Theatre after a 10-year period must audition and be accepted.
- If accepted, appropriate course placement within the curriculum will be determined.
- General college policy rules apply beyond this point.

School of Visual Arts
- Students wishing to be readmitted to the School of Visual Arts after a 10-year period must schedule a portfolio review.
- At the portfolio review a decision whether to accept the student will be made. Following acceptance, a decision will be made as to which area of specialization the student is admitted, as well as appropriate course placement within the curriculum.
- General college policy rules apply beyond this point.

Graduate Study
For information concerning graduate work refer to the section on graduate study within the School of Dance, the Peggy Dow Helmerich School of Drama, School of Music, and the School of Visual Arts sections of this catalog.

School of Dance
Michael Bearden, Director
Jeremy Lindberg, Graduate Liaison
1000 Reynolds Performing Arts Center
Norman, OK 73019-3110
(405) 325-4051
FAX: (405) 325-7024
Internet: http://www.ou.edu/finearts/dance/

Faculty Roster
Professor Emeritus Edwards, Lewis; Associate Professor Emeritus Hardy; Professor Holt; Associate Professors Hartel, Lindberg, Stanley; Assistant Professor Kozadayev, Lyst; Instructors/Lecturers Gary Bramlett, Gina Bramlett, Hamilton, Herrin, Maguire, Pone, Redwine.

Degrees Offered
- Bachelor of Fine Arts in Dance
- Master of Fine Arts in Dance
- Minor in Dance History

General Information
Since its inception over 40 years ago, the School of Dance has established a national reputation for its excellence in training in ballet and modern dance techniques, for its production values and for the quality of its graduates. Firmly rooted in a performance-oriented philosophy, the school is composed of 10 faculty members, three ballroom dance instructors, three Pilates body conditioning instructors, six accompanists, two full-time musicians, six graduate teaching assistants and approximately 80 majors.

Students develop their technical and expressive gifts guided by a faculty representing an unusually fine blend of professional and academic excellence. Students work in a pre-professional environment dedicated to their development as performers, artists and educated individuals. During completion of the University's general education requirements, dance students learn about related arts from theoretical, historical and theatrical perspectives, while simultaneously perfecting their skills as emerging dance artists. Oklahoma Festival Ballet and Contemporary Dance Oklahoma provide performance opportunities on campus and throughout the state and region through fully produced performances, laboratory performances and lecture demonstrations. In addition, a production choreographed by students is presented on an annual basis. International tours are another important aspect of our students’ experience.

The School of Dance moved into its new home in the Donald W. Reynolds Performing Arts Center in March 2005. This beautiful, state of the art facility includes two large dance studios, a Pilates body conditioning studio, media center, faculty and staff offices, archive room, a gallery/reception area and the exquisitely renovated performance hall (formerly historic Holmberg Hall). Additional studios are housed in the adjacent Fine Arts Center as are the production facilities for Rupel Jones Theatre and the School of Drama. This combination of facilities ensures that our students have the best possible environment in which to develop their technical, expressive and intellectual gifts and move toward professional careers.
Programs for Excellence

Oklahoma Festival Ballet and Contemporary Dance Oklahoma, resident performing companies of the School of Dance, provide numerous, diverse performing opportunities for dance majors in both disciplines. Each company gives an annual series of performances on campus in our home theatres. Company members also present the annual Young Choreographers’ Showcase each January. Additional performance opportunities exist through musicals and operas, in addition to lecture demonstrations in public schools, informal studio concerts and state, regional and international tours. Our companies have been honored with 14 invitational performance tours to Taiwan, Japan, France, Paraguay, Ecuador, Austria, China and Mexico.

Company members are selected by audition at the beginning of each semester. Majors in ballet performance emphasis are required to perform eight semesters; modern dance majors are required to perform seven semesters; and ballet pedagogy majors perform a minimum of four semesters. The MFA program also includes performance requirements.

Our companies have been chosen for the National American College Dance Festival Gala Performance at The Kennedy Center for the Performing Arts as well as receiving awards at the regional ACDF conferences (South Central). In addition, the companies have been featured in Dance Magazine, Pointe Magazine, the New York Times and the foreign press. The companies perform original works as well as others by Balanchine, Joffrey, Stevenson, de Mille, Petipa, Pilobolus, Sonia Dawkins, Gerald Arpino, Donald McKayle, and Mark Dendy. Guest performers, choreographers, scholars and teachers visit the School of Dance each semester enriching students’ experience and aiding in their preparation for the profession. Participation by dancers of diverse cultural and ethnic backgrounds is encouraged.

Scholarship Information

A number of merit based scholarships are available through the School. These include Barnett Foundation Scholarships, tuition waivers, the Mark Allen Everett Scholarship, the Indian Ballerina Scholarships, Dance Partners Scholarships and others. For specific scholarships and deadlines, contact the School of Dance at (405) 325-4051.

Undergraduate Study

The School of Dance offers undergraduate degree programs in classical ballet (with performance or pedagogy as an emphasis) and modern dance.

ADMISSION

The School of Dance follows the admission requirements of the University of Oklahoma and the Weitzenhoffer Family College of Fine Arts; however, admission to a dance degree program also requires attendance at one of two annual auditions on campus. The entrance audition also serves as a placement class. All class assignments are based on proficiency. For specific audition dates and information, please contact the School of Dance administrative office (405) 325-4051.

DEGREE REQUIREMENTS

Undergraduate programs require a minimum of 124 semester hours, including all dance and general education requirements, with a minimum of 40 hours taken at the upper-division level. All students must meet and maintain college admission requirements with a grade of at least a C in all courses in the major area. Dance majors are advised concerning course enrollment and advancement in the degree program by assigned faculty member each semester. All regulations and degree requirements are available in the School of Dance Office, 1000 Reynolds Performing Arts Center and online.

DANCE HISTORY MINOR

The School of Dance offers a minor in Dance History that is open to all undergraduates in the university. Students must successfully complete at least 19 hours of coursework in dance history and ballet or modern dance technique. These include nine hours of upper-division Dance History courses, and at least two semesters of courses in Ballet and/or Modern Dance technique; at least 12 of the 19 credit hours must be completed in residency at the University of Oklahoma. A grade of C or better is required for each course with an overall 2.50 minimum GPA. For additional information, please contact the School of Dance office or the Weitzenhoffer Family College of Fine Arts Dean’s office.

Graduate Study

The Master of Fine Arts in Dance emphasizes either performance, choreography or pedagogy and requires completion of 58 credit hours. Six of the required hours must be taken outside the School of Dance. Admission to the graduate program follows the requirements of the Graduate College and includes submission of a videotape prior to an invitation to an interview and audition by the graduate faculty of the School of Dance. Completion of college and school application forms is also required. Students are expected to have completed an undergraduate degree in dance.

Peggy Dow Helmerich School of Drama

Tom Huston Orr, James Garner Chair and Director
Kae Koger, Graduate Liaison
121 Beatrice Carr Wallace Old Science Hall
Norman, OK 73019-3091
(405) 325-4021
FAX: (405) 325-0400
Internet: http://www.ou.edu/finearts/drama.html

Faculty Roster

Professors Orr, Pender; Associate Professors Ellis, Koger, Sadler, Shaughnessy, Young; Assistant Professors Cracknell, Mortimer, Sprecker; Professors Emeritus Buchwald, Fennema.

Degrees Offered

• Bachelor of Fine Arts in Drama
• Master of Arts

Mission Statement

The mission of the University of Oklahoma Peggy Dow Helmerich School of Drama is to educate theatre artists, scholars and teachers, preparing them to enter their professions with a knowledge of evolving industry standards; to perpetuate theatrical
art by encouraging and nurturing the development of new artistic endeavors; and to provide a variety of theatrical productions and programs of excellence to Oklahoma audiences.

**General Information**

The Peggy Dow Helmerich School of Drama strives to prepare students for professional careers in theatre and the greater entertainment industry. As a vital artistic training unit within a major university, the school believes the student’s experience should include all aspects of theatre production along with a strong academic component of theatre history and general education. The school seeks to train and educate theatrical artists, craftsmen and educators of the future.

Our 11:1 student/faculty ratio in the School of Drama assures the student extensive individual attention and guidance during each step of the program. Visiting artists supplement our resident faculty and staff in providing a wide range of experience for students as part of their growth and training as artists.

**Student Organizations**

- Drama Student Senate
- Alphi Psi Omega
- Spacechangers
- Student Theatre Initiative

**Programs for Excellence**

OU’s Helmerich School of Drama is the second oldest dramatic training institution in the nation, and has a long, distinctive history and a reputation for excellence. This performance-based degree is supported by diverse production options performed in our five spaces and the Helmerich Camera Action Studio. On the main-stages, an average of three plays, two musicals, three dance productions and two operas comprise the University Theatre season (nine-month academic year). In the Lab Theatre in Beatrice Carr Wallace Old Science Hall and the Gilson Studio Theatre another four to five plays are mounted, including two senior directed productions. Throughout the year, students hone their skills in a professional and challenging production season.

The Helmerich School of Drama has been the birthplace of several world and regional premieres. The school’s commitment to new works adds to the exciting atmosphere that permeates the student’s academic career. The Faith Broome Playwright in Residence Program and the Faith Broome Young Playwrights’ Festival are pivotal in our effort to expose our community to new works. Students are encouraged to attend a number of professional auditions each year and our local patrons group, the Theatre Guild, provides significant travel grants to assist in this endeavor. The School of Drama is active in the Kennedy Center American College Theatre Festival, having been invited to compete on the national platform for seven out of the last ten years.

Performance majors must audition each semester for upcoming productions. Auditions are held twice a year, in August for the fall semester, and November for the spring semester. Additional auditions are held as needed for added productions which may include children’s theatre shows, directing scenes, student productions and film projects. Design and stage management assignments are made at the beginning of each semester. In addition, students have opportunities to work as dramaturgs, assistant stage managers, audience development assistants, and technicians in scenery, costume, lighting, properties, and sound.

**Special Facilities and Programs**

The Helmerich School of Drama administrative offices are located at 121 Wallace Old Science Hall, on the North Oval. The University Theatre building - the Fine Arts Center - is at 563 Elm on the northwest corner of the Norman campus. Completed in 1965, the Fine Arts Center contains faculty offices, classrooms, dance studios, construction shops and storage spaces for scenery, costumes, lights, and properties, a computer-aided design lab, the highly flexible 600-seat Rupel J. Jones Theatre, and the more intimate, 250-seat Weitzenhoffer Theatre. The close proximity to the other schools in the OU Arts District gives students easy access to the Museum of Art, the Fine Arts Library and the Reynolds Performing Arts Center. In addition to the facilities in the Fine Arts Center, Wallace Old Science Hall houses the 75-seat Lab Theatre, the 65-seat Gilson Studio Theatre, faculty and administrative offices, a design lab, and the Drama Library.

The season auditions are open to all students in the University. Classes in many aspects of theatre are offered to non-majors for elective credit.

**Scholarship Information**

A number of scholarships and awards are available to qualified students. Applications for scholarships through the online process located on our webpage. Additional non-drama scholarships and financial aid are available through the University of Oklahoma Office of Financial Aid Services. These applications must be made separately. The following drama scholarships are available to qualified students:

- Ben Barnett Scholarships
- Theatre Guild Scholarships
- Max Weitzenhoffer Scholarship in Scene Design
- Mary Clarke Miley Scholarships
- Tuition Waiver Scholarships
- Non-Resident Tuition Waiver Scholarships
- The E. Franklin Gilson Professional Development Grant
- The Nicole Poole Scholarship
- Lindsay Stewart Stage Management Scholarship
- Amy Elizabeth Boe Character Acting Scholarship
- Through a very generous endowment from Walter and Peggy Helmerich, the School of Drama is now able to offer an additional scholarship to our students. The Peggy Dow Helmerich Drama Scholarships are awarded based on financial need and demonstrated talent.

At the close of each academic year the School of Drama recognizes individual achievement in an awards ceremony. Many of the awards carry cash prizes. These awards are:

- The Van Heflin Award
- The Weitzenhoffer Award
- The Buffalo Mask Awards
- Rupel J. Jones Directing Award
- Ida Z. Kirk Acting Awards
- Charles C. Suggs Stage Management Award
- L. Mortensen Award for Technical Excellence
- Helen F. Lauterer Costuming Award
- Raymond D. Larson Scene Design Award
- Oscar G. Brockett Dramaturgy Award
- Amy Elizabeth Boe Character Acting Awards
Undergraduate Study

The Helmerich School of Drama offers the Bachelor of Fine Arts in Drama degree. The degree is designed to provide the student with a solid foundation in each basic area of the theatre, with an opportunity to begin specialization in the sophomore year. The concentrations are in the following areas:

- Acting—for undergraduate students interested in pursuing a career as a performer in professional theatre, television or film;
- Design—for undergraduate students interested in pursuing a career in scenic, costume or lighting design;
- Dramaturgy—for undergraduate students interested in pursuing careers and/or graduate study in dramaturgy, theatre history, directing or playwriting;
- Stage Management—for undergraduate students interested in pursuing a career in stage management;
- Technical Production—for undergraduate students interested in pursuing careers in related technical fields.

Coursework at the undergraduate level includes acting, directing, voice and speech, stage movement and combat, graphics, stagecraft, costume construction and design, basic lighting fundamentals and design, scene design, sound techniques and design, theatre history, costume history, play structure and analysis, and theatre and stage management. Students are also encouraged to take advantage of coursework offered by the School of Dance and the A. Max Weitzenhoffer School of Musical Theatre.

ADMISSION

The Helmerich School of Drama, follows the basic admission requirements of the University of Oklahoma and the Weitzenhoffer Family College of Fine Arts. Please refer to those sections in this catalog for specific details. In addition, admission to the OU School of Drama is by audition and/or interview only and requires an on-campus audition (for acting emphasis) or portfolio review (for design or technology emphasis), and/or interview (for dramaturgy or stage management emphasis). Students must be officially accepted into the School of Drama by audition and/or interview before being allowed to enroll for classes.

DEGREE REQUIREMENTS

The undergraduate degree consists of a minimum of 126-136 credit hours, of which approximately 86 hours come from within the school, a minimum overall grade point average of 2.50 and a minimum 2.50 GPA in OU work. The University’s general education requirements and electives make up the remaining hours. Drama majors at the undergraduate level must meet and maintain college admission requirements as outlined above. At least 40 hours must be taken at the upper-division level (3000 and 4000-level courses). Students are advised each semester by the school faculty concerning enrollments, admission, advancement toward degree, and career options.

Students considering a major in drama should contact the School of Drama Office 121 Wallace Old Science Hall for curriculum plans outlining the above program and information covering auditions, admission policies and guidelines, awards and scholarships, and additional regulations, policies and practices.

Graduate Study

PREREQUISITES FOR FULL GRADUATE STANDING

In addition to meeting the general requirements of the Graduate College, the student should have completed the following undergraduate coursework or its professional equivalent: six hours in acting, six hours in directing, three hours in stagecraft, three hours in costume construction, three hours in costume history, three hours each in scene, costume and lighting design, three hours in dramatic structure and analysis, and six hours in theatre history.

Students with deficiencies in any of these areas may be required to take coursework judged necessary to correct the deficiencies, without receiving graduate credit for the coursework. Once full graduate standing is achieved, the student must maintain a 3.00 grade point average and make satisfactory progress toward the degree to maintain full graduate standing.

MASTER OF ARTS

The M.A. is a scholarly degree with emphasis on theatre history, dramatic literature and criticism, and dramaturgy. The program is structured with the student’s particular needs and interests in mind. It requires 30 hours of coursework and contains 13 hours of core requirements and 17 hours of electives. It requires a thesis. Contact the School of Drama Office for further details.

School of Music

Roland Barret, Director
Brian Dobbins, Assistant Director for Undergraduate Admissions & Scholarships
Sarah Ellis, Assistant Director for Undergraduate Curriculum & Advising
Sanna Pederson, Assistant Director for Graduate Studies

Faculty Roster


Degrees Offered

- Bachelor of Music
- Bachelor of Music Education
- Bachelor of Musical Arts
- Bachelor of Arts in Music
• Master of Music
• Master of Music Education
• Graduate Artist’s Certificate in Music Performance
• Doctor of Musical Arts
• Doctor of Philosophy

General Information
The School of Music offers curricula for those who choose to pursue professional careers in music, and courses for all University students who may wish to acquaint themselves with music as listeners or participants. The school stresses creativity and research and provides opportunities for the students to develop their powers of personal expression through performance, composition, historical, analytical and pedagogical disciplines.

The faculty includes artists and scholars who are nationally known in the fields of performance, composition, education, history and theory. Recitals, concerts, lectures, guest artists, operas, and seminars provide the students with a wide range of opportunities for musical and intellectual growth.

The School of Music is housed in three buildings: Stanley B. Catlett, Sr. Music Center, Donald W. Reynolds Performing Arts Center and Carpenter Hall. The Catlett Music Center contains the School of Music administrative offices, faculty offices and studios, rehearsal suites, classrooms, MIDI labs, the Grant Fine Arts Library, a recording studio, and three performance halls, including the Paul F. Sharp Concert Hall, Morris R. Pitman Recital Hall, and Grayce B. Kerr Gothic Hall. The Donald W. Reynolds Performing Arts Center houses faculty offices and the restored Holmberg auditorium used by the OU Opera Theater. Studios for the voice and piano faculty members are currently located in Carpenter Hall.

The School of Music is a fully accredited institutional member of the National Association of Schools of Music. The requirements for admission and graduation are in accordance with the published regulations of the N.A.S.M.

Programs for Academic Excellence
The School of Music offers many opportunities to all University students, regardless of major, for participation in performing ensembles. For students who demonstrate sufficient musical ability to qualify, the following ensembles are available: the University Symphony Orchestra, Opera, Musical Theatre, Collegium Musicum, University Singers, University Chamber Ensemble, Opera Chorus, Women’s Chorus, Singing Sooners, Symphonic Band, Concert Band, Marching Band, Trombone Choir, Jazz Ensemble, Percussion Ensemble, Clarinet Choir, Brass Choir, Flute Choir, Sooner Bassooners, New Century Ensemble and numerous other ensembles such as woodwind and brass quintets, string quartets, and trios. Students should consult the class schedule and director regarding membership in each ensemble.

All undergraduate students majoring in music are required to participate in one or more of the following ensembles: Marching Band, Symphonic Band, Wind Ensemble, University Symphony Orchestra, Opera Chorus, University Chorale or Women’s Chorus. For satisfactory participation in performing ensembles, one credit hour per semester in each ensemble may be earned. Each degree program in music has special requirements for participation in ensembles.

Scholarships, Awards and Financial Aid
Tuition waivers and cash scholarships are awarded on the merits of the audition for admission to the School of Music, and renewal is based on the student’s musical and academic performance each year. Students are eligible for other scholarships and awards once they have matriculated to the University of Oklahoma. Information about these awards is available at OU Scholarships. Additional financial aid is available to qualified students through the University of Oklahoma Office of Financial Aid Services.

Graduate assistantships are available in: voice, piano (class and private), choral music, band (marching/concert), music theory, composition, music appreciation, MIDI technology, music education, and applied music. International students offered graduate assistantships may be required to pass a series of English tests administered by the English Assessment office prior to being appointed. Applications may be secured from the Coordinator of Graduate Studies in Music.

In addition to the regular scholarships and music awards, several special awards are given annually to outstanding students.

Undergraduate Study

Admission
The School of Music accepts the admission requirements of the University of Oklahoma for incoming freshman and transfer students. In addition to these general requirements for admission, all students must audition and be accepted into a studio in the major/principal applied instrument/voice before enrolling as a music major. Additional supporting material, including a resume, two letters of recommendation, and a short essay, must be submitted to the School of Music in order to complete the admission process. Students with prior experience on the piano may take a piano skills examination to determine placement in an appropriate piano class or private study.

Degree Requirements
In addition to the regular curriculum requirements, all students who are candidates for the degrees Bachelor of Music, Bachelor of Musical Arts, Bachelor of Music Education, and Bachelor of Arts in Music must satisfactorily meet the following special requirements.

Sophomore Proficiency Exam
Applied areas have specific regulations concerning the number of semesters that a student must enroll in lower-division applied study before passing to upper-division applied study. In order to proceed to 4000-level applied study, all students must pass a sophomore proficiency examination in the major/principal instrument/voice at the end of four semesters of applied study at the 2000-level.

Piano Proficiency
All students majoring in music must satisfactorily demonstrate a level of proficiency in piano appropriate to their respective degree programs. Students in music education or music performance can satisfy this requirement by completing the required number of levels of group piano and/or piano with a grade of C or better for each level. Students in composition must demonstrate their MIDI proficiency through examination. All students will be auditioned and placed into appropriate levels of piano at the beginning of their musical studies on campus. For music education majors, the
piano proficiency requirement must be satisfied prior to enrolling in student teaching. Students may consult with the coordinator of group piano or their adviser for further information.

Degree Recitals
All candidates for baccalaureate degrees in music with the exception of the Bachelor of Arts, must present one or two public degree recitals (depending upon the respective degree program). All recitals presented in partial fulfillment of degree requirements must be previewed and approved by a faculty committee prior to scheduling the recital (recital previews are scheduled monthly throughout the academic year).
- Candidates for the Bachelor of Music degree must present two public recitals, the Junior Recital and the Senior Capstone Experience (paper and recital).
- Candidates for the degrees of Bachelor of Musical Arts and Bachelor of Music Education must present a public recital as part of the Senior Capstone Experience.
- Candidates for the Bachelor of Arts in Music degree must complete a research project resulting in a substantial paper as part of the Senior Capstone Experience. This paper should reflect careful examination of an aspect of the student’s musical study.

Validation of Transfer Credit for Applied Study
Transfer credit for applied music will be validated only by an examination when such credit is to be applied to a degree offered by the School of Music. Transfer students whose advancement is below the junior level and who expect to continue study, must enroll in Applied Music 2010 or 2020 and will be examined at the end of the semester for placement in a course sequence and validation of transfer credit. All other students wishing to validate transfer credit in applied music should arrange appointments for examination during the week of registration.

Class Attendance
Students are expected to attend every class session and private lesson as scheduled. Instructors in applied music are required to make up lessons which they cancel for personal reasons. The instructors are not required to make up lessons missed by failure of the student to attend, nor those missed on occasions when the instructors are requested to leave the campus as official representatives of the University. Lessons falling on University holidays will not be made up.

Recital Attendance
All Freshman must earn Satisfactory (S) attendance of one semester of MUTE 1000 for graduation. In addition, candidates for all Music degrees must present three semesters of Satisfactory (S) attendance in MUTE 1010 for graduation.

The S grade is predicated on a satisfactory attendance of a specified number of concerts each semester. A syllabus is available from the School of Music Office (138 Catlett Music Center).

ENROLLMENT LIMITATION
The number of times that a music student can retake a required course, in an attempt to raise the grade, is limited to two. If a student has enrolled in a required course three times and does not receive a C or better, the student will not be allowed to pursue any music degree program for which that course is a requirement.

This regulation concerning the limited repetitions of a course does not apply to applied music study nor to ensemble study.

Graduate Study
As of Fall 2014, the School of Music at the University of Oklahoma offers the following graduate programs with the majors, concentrations, and tracks noted.

Graduate Artist's Certificate in Music Performance

Master of Music (M.M.) degree:
- Composition
- Choral Conducting
  - Church Music
  - Performance
- Instrumental Conducting, with tracks in band and orchestra
- Musicology
- Music Theory
- Organ
  - Church Music
  - Organ Technology
  - Performance
- Piano
  - Performance
  - Performance and Pedagogy
- Voice
  - Opera
  - Performance
- Wind, Percussion, String Performance with tracks in most band and orchestral instruments

Master of Music Education (MME) degree:
- Instrumental
  - Primary Instrument
  - Secondary Instrument(s)
- General
  - Kodály Concept
  - National Board Certification
  - Vocal/General
- Conducting
  - Choral
  - Instrumental
- Piano Pedagogy

Doctor of Musical Arts (DMA) degree:
- Composition
- Conducting
  - Choral
  - Church Music
  - Orchestral
  - Wind
- Organ
  - Church Music
  - Performance
- Piano
  - Performance
  - Performance and Pedagogy
- Voice Performance
- Wind, Percussion, String Performance with tracks in most band and orchestral instruments

Doctor of Philosophy (PhD) degree:
- Music Education
Brief overviews of the degree programs

Graduate Artist’s Certificate in Music Performance
- Requires satisfactory completion of eighteen (18) hours of approved graduate-level coursework.
- The certificate is designed to be completed over two consecutive semesters of full-time enrollment.
- Students must meet Graduate College admission requirements and the School of Music admission requirements.
- Students must make a 3.0 GPA on total hours applied toward the certificate.

Master of Music degree
- Requires satisfactory completion of thirty-two (32) hours of approved graduate-level coursework.
- The degree is designed to be completed over four semesters of full-time enrollment.
- All Master of Music performance and conducting degrees culminate in both a recital and a Final Comprehensive Examination.
- The Master of Music in Composition culminates in a recital and defense of a thesis.
- The Master of Music degrees in Musicology and Music Theory require defense of a thesis.
- Degree must be completed within five (5) years of the first coursework applied to the degree.

Master of Music Education degree
- Requires satisfactory completion of thirty-two (32) hours of approved graduate-level coursework.
- Because many Master of Music Education students are working teachers, we make an effort to provide much of the required coursework during Summer sessions. It is not possible at present, however, to complete the Master of Music Education with Summer study only.
- With the approval of the advisor, Master of Music Education students, except for those in the Kodály concentration, may choose either to take a Final Comprehensive Examination or to write and defend a thesis.
- A recital is an elective option for Master of Music Education students.
- Degree must be completed within five (5) years of the first coursework applied to the degree.

Doctor of Musical Arts degree:
- The program requires satisfactory completion of ninety (90) credit hours of approved coursework beyond the Bachelor’s degree. In most instances, the first thirty-two (32) of these hours come from the Master’s degree.
- All DMA programs, except Composition, require three major public performances (recitals, lecture/recitals, workshops, etc.) as required by the specific program) and defense of a written document.
- The DMA Composition requires 2 major public performances and a written document.
- Each student is required to be “in residence” (i.e.: enrolled as a full-time student) for at least two consecutive 16-week semesters (i.e.: Fall and Spring or Spring and Fall).
- Each student is expected to complete all required coursework and at least one major public performance (or more, depending upon the degree program) within four (4) years of taking any coursework beyond the thirty-two (32) hours of the Master’s degree. At that time, the student must pass the General Examination.
- Assuming satisfactory completion of the General Examination within the allowed timeframe, the student will have 5 years from that semester to complete the degree, including any remaining major public performances and successfully proposing, completing, defending, and depositing two (2) copies of the written document in the library and submitting an electronic copy of the document to the Graduate College.

Doctor of Philosophy degree:
- The program requires satisfactory completion of ninety-three (93) credit hours of approved coursework beyond the Bachelor’s degree. In most instances, the first thirty-two (32) of these hours come from the Master’s degree.
- The PhD in Music Education requires a dissertation.
- Each student is required to be “in residence” (i.e.: enrolled as a full-time student) for at least two consecutive 16-week semesters (i.e.: Fall and Spring or Spring and Fall).
- Each student is expected to complete all required coursework within four (4) years of taking any coursework beyond the thirty-two (32) hours of the Master’s degree. At that time, the student must pass the General Examination.
- Assuming satisfactory completion of the General Examination within the allowed timeframe, the student will have 5 years from that semester to complete the degree, including successfully proposing, completing, defending, and depositing two (2) copies of the written document in the library and submitting an electronic copy of the document to the Graduate College.

For further information, please access the School of Music website or call the Graduate Music Office at (405) 325-5393.

A. Max Weitzenhoffer School of Musical Theatre

Harold Mortimer, Interim Director
104 Carpenter Hall
Norman, OK 73019-4091
Phone: (405) 325-0538
Fax: (405) 325-7663
Internet: theatricality.ou.edu

Faculty Roster
Professors Christman, Cramer; Associate Professors Churchman, Leseney, Mortimer; Instructors/Lecturers Bethel, Hamilton, Jiran, Rambo, Sproat.

Degrees Offered
- Bachelor of Fine Arts in Musical Theatre
General Information

The A. Max Weitzenhoffer School of Musical Theatre at the University of Oklahoma is the only independent school of musical theatre in the country. With an innovative and challenging curriculum, impressive faculty and a select student body, OU Musical Theatre provides its students with the best of two worlds — conservatory-style training within a dynamic liberal arts university environment. In the midst of an intensive, world-class program of study in the arts, OU Musical Theatre gives students unique opportunities to broaden their knowledge with a wide array of possibilities outside of the School. Apart from offering a high caliber faculty, curriculum and performance opportunities, the goal of OU Musical Theatre is to provide its students with the necessary training and tools to make them highly marketable, employable and successful both on stage and off.

Born out of a generous gift from acclaimed Broadway producer and OU School of Drama graduate A. Max Weitzenhoffer, in 1998, the School of Musical Theatre stands along with the Weitzenhoffer Family College of Fine Arts as a testament to the University of Oklahoma’s continued commitment to the fostering of artistic talent. OU Musical Theatre bridges the gap between past and present, uniting a University steeped in tradition and history with a fresh and contemporary outlook toward the future of Musical Theatre.

In its relatively short history, the Weitzenhoffer School of Musical Theatre has established itself as one of the premier musical theatre programs in the country, graduating students who perform on Broadway, in Europe, with national tours, at regional theaters, and in film and television.

Programs for Excellence

The A. Max Weitzenhoffer School of Musical Theatre is one of the very few comprehensive and balanced musical theatre programs offered at a publicly supported university. Its conservatory type atmosphere is unique in a liberal arts university setting. The School is an interdisciplinary degree program working cooperatively with other units in the Weitzenhoffer Family College of Fine Arts. This performance-based degree is involved with and supported by a multitude of diverse theatrical and performance opportunities ranging from fully produced musicals, dramas, dance and cabarets. These opportunities provide the students with a wide variety of experiences in which they can put classroom skills into practice.

A special feature of the A. Max Weitzenhoffer School of Musical Theatre is its commitment to the development of new properties through its unique partnering arrangements with recognized producers, regional theatres and creative artists who are leaders in the professional theatre world. The School has worked on such projects as "Something Wicked This Way Comes," "Ordinary Days," and "Love, NY" with up-and-coming writers, composers and lyricists. Networking with Broadway casting directors and agents has led to numerous professional performance opportunities for our students upon graduation.

During the summer, faculty members work professionally in a variety of musical theatre venues; in addition, a majority of students in the School secure summer employment with professional theatres and entertainment venues throughout the country.

Special Facilities and Programs

The School’s administrative and faculty offices are located in Carpenter Hall. The Musical Theatre dance studios and performance classrooms are also located here, along with all voice studios, administrative offices and student lounge. The Rupel J. Jones Fine Arts Center contains the 600-seat Elsie C. Brackett Theatre and the 250-seat Weitzenhoffer Theatre as well as classrooms and studios used by drama, dance, and musical theatre. The Catlett Music Center houses the Paul F. Sharp Concert Hall, the Morris R. Pittman Recital Hall, the Grayce B. Kerr Gothic Hall, as well as the FACTS Box Office for all Weitzenhoffer Family College of Fine Arts productions and concerts. In addition, Catlett houses many of the School of Music classrooms and rehearsal halls which include state of the art technology. The exquisitely renovated and restored Donald W. Reynolds Performing Arts Center (formerly historic Holmberg Hall) is used for performances, faculty studios and the School of Dance offices.

The A. Max Weitzenhoffer School of Musical Theatre presents two main stage productions each year. Many of our students also participate in other University Theatre productions. Additional opportunities include cabaret, revue, and workshop performances.

Scholarship Information

A number of scholarships and awards are available to qualified students each academic year. Initial scholarship considerations and offers are made following admission auditions in the spring. Returning students apply for scholarships and waivers, these are available through one.ou.edu. Additional non-departmental scholarships and financial aid are available through the University of Oklahoma’s office of Financial Aid Services. These applications must be made separately.

For specific information and deadlines, contact the A. Max Weitzenhoffer School of Musical Theatre’s office at musicaltheatre@ou.edu or (405) 325-0538.

Undergraduate Study

Admission

Admission to the School of Musical Theatre is a two-part process, involving a pre-audition (either through an electronic video submission or by attending regional or national audition events such as Unifieds) as well as an On-Campus Admission Audition. In order to reserve your spot at an On-Campus Audition, you must be called back from your pre-audition. For more specific audition information, please visit our website.

Proficiency Evaluation

Review of a student’s progress for continuation in the School will occur during the spring semesters of their freshman, sophomore, and junior years. Academic and artistic progress will be evaluated during this period accompanied by career counseling.

Degree Requirements

The A. Max Weitzenhoffer School of Musical Theatre requires a minimum of 120 semester hours, including specific musical theatre, drama, music, dance, and general education requirements. A minimum of 40 hours must be completed at the upper-division level. A sophomore performance exam must be successfully completed for admission into upper-division drama courses. All musical theatre majors must maintain an OU retention and
School of Visual Arts

Bette Talvacchia, Director
Karen Hayes-Thumann, Coordinator, Undergraduate Programs
Curtis Jones, Graduate Coordinator, M.F.A. Programs
Jackson Rushing, Graduate Coordinator, M.A. & Ph.D. Programs
202 Fred Jones Art Center
Norman, OK 73019-3011
Phone: (405) 325-2691
FAX: (405) 325-1668
Internet: http://www.ou.edu/finearts/visual-arts.html

Faculty Roster

Professors Anderson, Basic, Dorhmann, Hayes-Thumann, Haltman, Oliveira, Price, Rushing, Watson, Youritzin; Associate Professors Begaye, Hils, Jones, Palmer, Stewart; Assistant Professors Asprey, Bailey, Begaye, Cytacki, Davie, Faubert, Fields, Froslie, Kendall, Kim, Shehada; Instructors Jackson, Newlin, Parsons; Artist-in-Residence Moore.

Degrees Offered

- Bachelor of Arts in Art
- Bachelor of Arts in Art History
- Bachelor of Fine Arts in Art
- Bachelor of Fine Arts in Visual Communication
- Master of Arts in Art History
- Master of Fine Arts in Art
- Ph.D.

General Information

The School of Visual Arts includes four broad divisions; Studio Art, Art History, Art, Technology and Culture, and Visual Communication. Studio Art consists of programs in painting, printmaking, sculpture, and ceramics. Art History is a humanities field that studies the history of art, artifacts and architecture. Art, Technology and Culture includes photography, video, film, the use of technology in art, and other emergent media. Visual Communication majors become graphic designers, illustrators, production managers and other visual specialists working in design advertising and related fields.

The School of Visual Arts is the largest, most comprehensive art school in Oklahoma and is the only institution in the state to offer a master’s and doctoral program in art history. The school serves approximately 400 undergraduate and graduate level students in art history, art, technology and culture, studio art, and visual communications with a faculty of 26 full-time artists, designers, scholars, a full-time Sculptor-in-Residence, the H. Russell Pitman Professor of Art History, the Charles Marion Russell Memorial Chair of Art in the American West, the Eugene B. Adkins Presidential Professor and Mary Lou Milner Carver Chair for Native American Art, and the Mary Lou Milner Carver Professor for Art of the American West. The school is dedicated to pursuing, promoting and supporting creative activity and scholarly research in the visual arts on both the undergraduate and graduate levels.

Students from Oklahoma come to the School of Visual Arts from a variety of educational backgrounds — urban, rural and suburban high schools or community colleges — with many students returning to college after other careers to gain new skills. Out-of-state and international students join those native to Oklahoma to provide an exciting and diverse blend. The school adds to this exciting atmosphere by bringing thought-provoking guest artists and scholars to campus and sponsoring visits to museums and galleries in nearby cities. The school is proud of its many alumni from the undergraduate and graduate programs who have enjoyed outstanding professional success. There is ample opportunity for students to contribute to the school through exhibition of their work and personal involvement in various aspects of the visual arts on campus.

Student Organizations

- Art History Association
- Red Clay Faction
- Graphic Design Association
- New Media Collective
- Print Club
- Visual Art Student Association

Special Facilities

The primary facility for the school is the Fred Jones Art Center, which contains classrooms, studios, darkrooms, video and film editing rooms, computer labs for undergraduate and graduate programs, faculty offices, and the Lightwell Gallery. Additional studio spaces for faculty and graduate students are located at the newly renovated Studio Annex located in northwest Norman and the Ceramics Facility located on South Campus. The School of Visual Arts is also home of the Charles M. Russell Center for the Study of Art of the American West. These resources are combined with the University of Oklahoma’s Libraries, including a Fine Arts Library and the Western History Collection that contains numerous archives relating to the history of the American West.

Programs for Excellence

The Charles M. Russell Center for the Study of Art of the American West is dedicated to the pursuit of knowledge in the field of American art history as it relates to the western United States. Through its library, national symposia, Distinguished Lecture Series campus course offerings, archives, and related outreach programs, the Russell Center actively engages students and the public in developing a better understanding of and appreciation for 19th and 20th century Euro-American art.

The School of Visual Arts is pleased to offer students the privilege of working with nationally and internationally known artists under the Visiting Artist and Artist-in-Residence programs. Visiting artists

phone: (405) 325-0538 for curriculum requirements, admission guidelines, scheduled admission audition dates, scholarships and awards.

Students considering Musical Theatre as a major should contact the School faculty concerning enrollment requirements. For additional graduation regulations, students should verify a minimum grade point average of at least 2.50, with a grade of C or better in all musical theatre, drama, dance, and music courses. Successful completion of a senior capstone experience is required. For additional graduation regulations, students should refer to that section in the general Weitzenhoffer Family College of Fine Arts information. Students are advised each semester by the School faculty concerning enrollments, advancement toward degree and career options.

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The School of Visual Arts is pleased to offer students the privilege of working with nationally and internationally known artists under the Visiting Artist and Artist-in-Residence programs. Visiting artists
come to campus for varying periods offering students and faculty insights into numerous cultures and professional backgrounds.

The School of Visual Arts maintains and has created faculty and student exchange programs with international universities and actively participates in the University’s Study Abroad Program.

Scholarships and Financial Aid

Several forms of financial aid are available to qualified students. These include scholarships, graduate assistantships, tuition or fee waivers, and work-study support. Scholarships and graduate assistantships are available on a competitive basis.

The School of Visual Arts offers the following scholarships and fellowships:

- Frances Weitzenhoffer Memorial Fellowship (graduate students in art history);
- Robert S. and Grayce B. Kerr Fellowship (graduate students pursuing a degree in Native American Art or Art of the American West);
- Ben Barnett Scholarships (for all School of Visual Arts students);
- Madeline Colbert Steed Scholarship (for all School of Visual Arts students);
- Dan Kiacz Memorial Scholarship (printmaking);
- Selma Naifeh Scholarship (painting);
- Glennis Horn Scholarship (sculpture);
- Robert Monroe Memorial Scholarship (for all School Visual Arts students)
- Paul and Kim Moore Scholarship (sculpture);
- Moore Family Scholarship (graduate students pursuing a degree in Native American Art or Art of the American West);
- Paul and Kim Moore Sooner Schooner Scholarships (graduate students pursuing a degree in Native American Art or Art of the American West);
- Roger Sprague Scholarship (painting);
- Amy West-Strain (awarded to one incoming freshman and follows that person through graduation);
- Victor Koschkin-Youritzin Scholarship (art history); and
- Resident and Non-Resident Tuition Waivers.

For further information, please write to:
School of Visual Arts
University of Oklahoma
520 Parrington Oval, Room 202
Norman, OK 73019-3011;
or visit the School’s website

Laptop Requirement

Students now utilize multimedia-based software in both the classroom and the studio. To ensure that students have adequate access to the software and programs needed for creative and scholarly work, the School of Visual Arts requires newly admitted BFA majors to purchase a MacBook or a laptop computer. All students are strongly encouraged to purchase a laptop, but due to the software used in our curriculum, all BFA majors must have an Apple compatible laptop.

To assist students with the purchase of a laptop, the University of Oklahoma IT Store has all the recommended specifications for School of Visual Arts degree programs.

Undergraduate Study

The School of Visual Arts offers two undergraduate degrees, the Bachelor of Fine Arts in Art and the Bachelor of Arts in Art History. The major specializations in the BFA in Art program include: studio art, art, technology and culture, and visual communications. A BA in Art History program is offered for art history majors.

ADMISSION

The School of Visual Arts accepts the admission requirements of the University of Oklahoma for incoming freshman and transfer students in the fall semester. In addition to these general requirements for admission to OU, students seeking entry into the School of Visual Arts must make a separate application. Students must submit a portfolio or meet with the Undergraduate Coordinator for an interview. The information and application can be found online.

Admission to an area of specialization (Studio Arts, Art, Technology and Culture, or Visual Communications), is by portfolio review. Students who have taken studio coursework at another institution must meet with an adviser or the Coordinator for Undergraduate Studies to determine if courses can be substituted for program requirements.

DEGREE REQUIREMENTS

The BA in Art requires 125-135 semester hours with 54-55 hours in art and art history. Studio BFAs require 125-135 semester hours with 84-85 semester hours in the art or design area of emphasis. The BA in Art History degree program requires some studio art, but more liberal arts within the 124 hours required for the degree. The art history major requires successful completion of 15 hours in a foreign language. All art majors must maintain an OU retention and combined retention grade point average of at least 2.50, with a grade of C or better in his/her major and must complete at least 40 semester hours of upper-division coursework. Successful completion of a senior capstone experience is required of all undergraduate art students.

ART HISTORY MINOR

The School of Visual Arts offers a minor in Art History that is open to all undergraduates in the university. Students must complete a minimum of 18 hours of Art History coursework guided by an Art History adviser. A grade of C or better is required for each course with an overall 2.50 minimum GPA. For additional information, please contact the School of Visual Arts office or the Weitzenhoffer Family College of Fine Arts Dean's office.

ART MINOR

The School of Visual Arts offers an Art Minor which is open to all undergraduates in the University. Students must complete a minimum of 18 hours of coursework. A maximum of 6 hours of transfer credit may be applied to the minor. A minimum of 15 hours in ART and/or ATC and may take 3 hours (ARTC or A HI). A grade of C or better is required for each course with an overall 2.50 minimum GPA. For additional information, please contact the School of Visual Arts office or the Weitzenhoffer Family College of Fine Arts Dean’s office.
Graduate Study

ADMISSION

Master of Arts in Art History
The requirements for admission into the MA program in art history are a bachelor’s degree in art history or a related field with a 3.00 cumulative grade point average. Students must submit a letter of intent, three letters of reference, GRE scores and a copy of one or more art history papers to the school electronically along with the internal School of Visual Arts application.

The OU application and transcripts should be sent directly to the Office of Admissions & Recruitment. International applicants are required to demonstrate an appropriate mastery of English and submit satisfactory TOEFL scores.

Master of Fine Arts in Art
The requirements for admission to the MFA program normally include: a BFA degree with a 3.00 grade point average (or equivalent credentials), submission of an online portfolio and a letter of intent. Three letters of reference will also be submitted electronically.

The OU application and transcripts should be sent directly to the Office of Admissions & Recruitment. International applicants are required to demonstrate an appropriate mastery of English and submit satisfactory TOEFL scores.

Doctor of Philosophy
The requirements for admission into the Ph.D. program in art history are an appropriately related master’s or equivalent graduate degree as well as meeting all of the minimum admission requirements for the University, the Weitzenhoffer Family College of Fine Arts and the School of Visual Arts, including English proficiency scores, GPA and GRE requirements as well as submitting writing samples and letters of recommendation. Writing samples and letters of recommendation should be submitted electronically to the school along with the internal School of Visual Arts Ph.D. application. If the master’s degree is less than the 36 hours required for the degree, the student will be admitted conditionally until the deficiencies are completed and the student is acceptable to the program.

The OU application and transcripts should be sent directly to the Office of Admissions & Recruitment. International applicants are required to demonstrate an appropriate mastery of English and submit satisfactory TOEFL scores.

DEGREE REQUIREMENTS

Master of Arts in Art History
The degree requirements for the MA in art history include completion of a minimum of 36 credit hours with a 3.00 grade point average, including at least 21 hours in the major area, nine hours in a minor field or 30 hours in their major field, two hours of thesis proposal, four hours of thesis research and successful completion of the thesis. Students must also demonstrate reading proficiency in a foreign language, usually French or German, through successful completion of a University-administered exam.

Students are required to present a formal thesis proposal to their full committee and graduate liaison prior to the approval of final thesis work. A thesis defense is required of the art history MA candidate.

Master of Fine Arts in Art
The degree requirements for the Master of Fine Arts include completion of a minimum of 60 credit hours with a 3.00 grade point average. Requirements include studio hours, nine hours of art history, theory or directed readings, three hours of graduate seminar, one hour of thesis proposal and successful completion of four hours of thesis exhibition with an appropriate written document accompanying that exhibition. Visual documentation of the thesis work must also be submitted.

Following the completion of approximately 30 credit hours in the MFA program, the student undergoes a rigorous midway review which includes a formal presentation to the graduate faculty. If demonstrating satisfactory progress, the student will be allowed to proceed towards the degree. The student’s progress will again be reviewed by their graduate committee prior to the final thesis exhibition. Thesis exhibition and defense includes a formal presentation to the graduate faculty, a written component, and approval by the thesis committee.

Doctor of Philosophy
A total of 90 hours will be required for the degree with an emphasis in Native American Art or Art of the American West. Students must take a minimum of 30 hours of Art History courses beyond the master’s, 21 of which must be at the 6000-level with a 3.00 grade point average. Students may supplement those courses with approved electives in History, Anthropology, Literature, Music, Native American Studies or other areas appropriate to their studies and integrated dissertation topic. Reading proficiency in French, German or Spanish will be required as well as familiarity in native languages appropriate to specific dissertation topics. This proficiency may be met as part of the M.A. degree. Once admitted to the program, students will be evaluated annually under the existing Graduate College and School of Visual Arts guidelines for graduate students. Students must meet enrollment and residency minimums and must be making satisfactory progress toward the completion of the degree.

Students are required to present a formal dissertation proposal to their full committee and the graduate liaison following the successful completion of the general examination and prior to the approval of final dissertation work. A dissertation defense must be successfully completed before the document may be officially filed according to University of Oklahoma doctoral degree requirements.
The Graduate College strives to develop in each student a firm grasp of a chosen field, the skills and methods of research, and the capacity for independent thought. The Graduate College carefully monitors the performance of all graduate students. Final determination of a student’s graduate status, from admission through graduation, rests with the Dean of the Graduate College.

Faculty and students share an obligation to master the knowledge of their chosen fields, to add to that knowledge, and to present it to the scholarly community. The Graduate Faculty has responsibility for instruction, for the guidance of graduate students in the development of their programs, and for pursuing investigations associated with a particular field or discipline. Graduate students are expected to demonstrate initiative and assume responsibility for the progress of their studies. Students must master a body of knowledge, and class work merely provides the foundation for wider personal inquiry. A graduate degree is conferred for mastery of a field and thorough understanding of its related branches.

GRADUATE PROGRAMS FOR ACADEMIC EXCELLENCE

Private donations have enabled the Graduate College to provide fellowships and scholarships in designated areas. Among these are the Alumni Graduate Fellowship, OU Foundation Fellowship, Kenneth L. Hoving Fellowship, Hudson Fellowship, and McNair Fellowship.

Additional programs, like the Eddie Carol Smith Scholarship, Robberson Travel and Research grants, and the Robberson and Wethington Scholarships, seek to reward and encourage scholars conducting and presenting original scholarship at the highest levels.

Dissertation Awards and Graduate Teaching Assistant Awards in three categories are given annually to reward excellence in dissertation research and teaching, respectively. The awards include a certificate and a monetary prize.

The Graduate College sponsors an annual Student Research and Creativity Day. Cash prizes and certificates are awarded for excellence in research and presentation. In addition, the annual Three Minute Thesis competition (3MT®) challenges students to communicate the significance of their research to a general audience in just three minutes. Cash prizes are awarded, and the finalists’ presentations are featured on the Graduate College website.

For more information on these programs and others that may be available, please visit the Graduate College website.

RESEARCH PROGRAMS

Research is a critical dimension of the mission of the University of Oklahoma. It is vital to the growth, health, and progress of the state of Oklahoma, the region and the nation. In fiscal year 2016, 551 grants and contracts were awarded totaling $102.7 million.

Participation in research and creative activity projects is fundamental to a graduate student’s training and development. Various projects that support graduate students are conducted in all graduate programs offered at the university. Information about current research projects is available from each academic department.

Graduate students who are unsure of the norms in their department for identifying research themes and faculty advisors...
are encouraged to contact the graduate liaison in their academic unit for guidance on how to proceed.

**USE OF HUMAN SUBJECTS IN RESEARCH**

All research involving human subjects or the use of data generated via human subjects research performed by faculty, staff or students at the University of Oklahoma Norman or Tulsa campus or at Cameron University, which will result in publication or presentation, must be reviewed and approved by the University of Oklahoma Norman Campus Institutional Animal Care and Use Committee (OU-NC IACUC) prior to obtaining animals and data collection. The primary role of the OU-NC IRB is to determine if the rights and welfare of human subjects who volunteer to participate in research studies are adequately protected and to ensure that adequate informed consent procedures are used. The University of Oklahoma Norman campus policy for the protection of human subjects in research activities and IRB application materials can be accessed at the [OU IRB website](http://ouirb.ou.edu).

If you have questions about compliance or the IRB approval process, contact the Office of Human Research Participant Protection at (405) 325-8110 or email [irb@ou.edu](mailto:irb@ou.edu).

**USE OF VERTEBRATE ANIMALS IN RESEARCH**

All research performed on live vertebrate animals or teaching that uses live vertebrates must be described for review and approval by the University of Oklahoma - Norman Campus Institutional Animal Care and Use Committee (OU-NC IACUC) prior to obtaining animals and data collection. The primary role of the IACUC is to ensure compliance with the U.S. Animal Welfare Act and Amendments and to ensure that animals receive humane care during procedures in accordance with federal regulations of the U.S. Department of Agriculture (USDA) and the Office of Laboratory Animal Welfare of the Public Health Service (OLAW/PHS).

If you have questions on the IACUC review process, contact the Office of Laboratory Animal Resources (405) 325-2609 or visit the [OU IACUC website](http://ouiacuc.ou.edu).

**INTELLECTUAL PROPERTY POLICY**

The [University of Oklahoma Intellectual Property Policy](http://ip.ou.edu) governs the ownership of certain inventions made by university students, staff and/or faculty members. The policy provides, in part, that all discoveries and/or inventions, patentable or not patentable, which are made or conceived of while the inventor is a student at the university with substantial use of university facilities not normally made available to students, or are made with funds provided by or through the university (including research funds), are the property of the university. The policy protects and offers substantial benefits to the inventor, while simultaneously protecting the university's interests in the invention. Students and faculty members are expected to be familiar with their rights and obligations under the [University Intellectual Property Policy](http://ip.ou.edu) and to promptly report any inventions as outlined in the policy. The policy may be viewed online in [section 3.29 of the Faculty Handbook](http://ou.edu/facultyhandbook/section3.pdf).

Be aware that the [University Intellectual Property Policy](http://ip.ou.edu) is subject to revision at any time. Students who make an invention or discovery that is covered under the stated conditions should contact the [Office of Technology Development](http://otd.ou.edu) at (405) 325-3800 or via email at [otd@ou.edu](mailto:otd@ou.edu).

**EMBARGO POLICY FOR THERSES AND DISSERTATIONS**

The University of Oklahoma Graduate College is committed to making research available to the broadest possible community. Open access to research supports the values of learning, teaching and peer review essential to our academic standing and integrity; it allows scholars to disseminate their work to the widest audience; and it supports the discovery and advancement of knowledge for all. Therefore, University of Oklahoma theses and dissertations are presented at open oral defenses, made locally accessible in print form on our library shelves, made globally accessible in digital form in the [SHAREOK Repository](http://share.okstate.edu).

However, in some situations and some disciplines, it may be advisable to delay immediate access to a thesis or dissertation. Upon request, the Graduate College will approve embargo of a thesis or dissertation for a limited period, provided good cause is demonstrated. An embargo postpones the date on which a thesis or dissertation will become broadly accessible. However, an embargo does not waive the final submission requirement—a student who receives approval for an embargo will still need to submit the final thesis or dissertation in order to fulfill graduate degree requirements, in accordance with the [Graduate College Bulletin](http://gradcollege.ou.edu).

Alternatives should be considered, such as embargoing only those portions of the work that may be published elsewhere. Theses and dissertations may not contain material that requires permanent restriction.

Because the landscape of open access publication is rapidly changing, the Graduate College will revisit its embargo policy periodically.

**Requesting an Individual Embargo**

A student should discuss any potential need for an embargo with their committee as early as possible in the research process. If it is determined that an embargo is necessary, the committee chair should prepare a written request. The request should be endorsed by the student and graduate liaison and submitted to the Graduate College with the [Request for Authority for Thesis Defense form](http://gradcollege.ou.edu/forms/thesis-defense-form) or [Request for Authority for Dissertation Defense form](http://gradcollege.ou.edu/forms/dissertation-defense-form). The request should specify the length of embargo being requested and the justification for the embargo. Relevant supporting documentation may be attached. The Graduate College will notify the student and academic unit via OU email once a decision has been made concerning the embargo request. An initial request for embargo may be approved for any length of time up to three (3) years. An approved embargo will begin on the date that the student submits the final thesis or dissertation.

**Requesting a Departmental Embargo**

In some disciplines, open access publication is not yet the norm. Many or most of the graduate students in these disciplines may require an embargo. Therefore, the chair or director of an academic unit may petition the Graduate College to pre-approve a specified embargo period for digital versions of theses or dissertations produced within that academic unit.

For more detailed information, review the complete embargo policy in the [Graduate College Bulletin](http://gradcollege.ou.edu).
GRADUATE STUDENT TRAVEL FOR ACADEMIC PURPOSES
Graduate students who will travel overseas under certain conditions must register the travel with OU. For more detailed information, review the complete graduate student travel policy in the Graduate College Bulletin.

GRADUATE ASSISTANT INTEGRITY
Graduate assistants make a vital contribution to the university at every level. As teaching and research assistants, they carry on the highest levels of intellectual inquiry; as professionals in training, they connect the university to the community and the world. In these roles, graduate assistants represent not only the student body but the university as whole. Therefore, the university expects graduate assistants to conduct themselves with the highest standards of judgment and behavior in every area.

As instructors, graduate assistants follow all university policies concerning instruction. They demonstrate respect for students as individuals and adhere to their proper roles as intellectual guides and counselors. They make every reasonable effort to foster honest academic conduct and to ensure that their evaluations of students reflect each student’s true merit. They respect the confidential nature of the relationship between instructor and student. They avoid any exploitation, harassment or discriminatory treatment of students. Graduate assistants will not receive payment from students for tutoring or help sessions in any course in which they are currently assigned as an instructor, and they will accept the judgment of their department as to other limitations on such activities.

As researchers, graduate assistants have a responsibility to ensure the integrity and ethical standards in any research activity in which they are engaged. Graduate assistants will not engage in research misconduct and will notify a responsible party if they become aware of research misconduct by others.

As professionals in training, graduate assistants have a professional obligation to their colleagues and to the university. They show due respect and civility to their associates. They understand that any other employment or enterprise in which they engage for income is secondary to their university duties, and they accept the judgment of their department regarding conflicts of interest, either real or apparent, that may be caused by such outside activities.
University of Oklahoma Health Sciences Center

Stanton L. Young Boulevard
Oklahoma City, OK 73104
Phone: (405) 271-2416
Internet: http://www.ouhsc.edu

- College of Allied Health
- College of Dentistry
- College of Medicine
- College of Nursing
- College of Pharmacy
- Graduate College
- College of Public Health

General Information

An internationally prominent faculty, state-of-the-art facilities and new technology combine to make the University of Oklahoma Health Sciences Center a leader in education, research and patient care.

As one of only four comprehensive academic health centers in the nation with seven professional schools, the OU Health Sciences Center serves more than 3,000 students on the Oklahoma City and Tulsa campuses as well as locations throughout the state. The OU Health Sciences Center serves as the state’s training facility for physicians, biomedical scientists, nurses, dentists, pharmacists, and a wide range of allied health and public health professionals. The center is composed of the College of Allied Health, College of Dentistry, College of Medicine, College of Nursing, College of Pharmacy, College of Public Health and Graduate College.

Located one mile south of the State Capitol, the OU Health Sciences Center is the cornerstone of the 275-acre Oklahoma Health Center, a complex of 19 public and private health care institutions. Students and residents receive clinical training at on-site institutions, including University Hospital, Children’s Hospital of Oklahoma, Presbyterian Hospital, Dean A. McGee Eye Institute, Veterans Affairs Medical Center, Oklahoma State Department of Health, Oklahoma Medical Research Foundation and other affiliated hospitals and clinics in Oklahoma City and throughout the state.
Scholars Program. Qualified applicants are awarded one of five
the Honors College also administers a talent
undergraduate degree designation attainable at the University
cum laude, or summa cum laude. This is the most prestigious
higher will earn a degree designation of either cum laude, magna
and achieve a final cumulative grade point average of 3.40 or
Those who complete the Honors College curricular requi
undergraduate bachelor's degrees at the University of Oklahoma.
The Honors College does not confer a degree. I
nationally recognized scholars, and the Feaver
Scholar participation in OU's Education Abroad program, the Oklahoma
major discipline. The Honors Coll
develop their intellectual potential to the fullest. The Honors
provides academically talented students with the opportunity to
The Honors College Curriculum at the University of Oklahoma
General Information
The Honors College at the University of Oklahoma provides academically talented students with the opportunity to develop their intellectual potential to the fullest. The Honors College has its own faculty but also draws from the best research and teaching faculty from all undergraduate colleges of the university to offer an enhanced curriculum at both the lower and upper divisions. Students can enroll in the small sections (generally 19-22) of honors-designated general education courses, interdisciplinary Honors classes developed by the Honors faculty, team-taught colloquia, the Oxford University summer program, and independent study and research with faculty in the student’s major discipline. The Honors College also encourages active participation in OU’s Education Abroad program, the Oklahoma Scholar-Leadership Enrichment Program seminars taught by nationally recognized scholars, and the Feaver-MacMinn Seminar.
The Honors College does not confer a degree. It confers the cum laude designation upon graduation. Students in the Honors College can major in any of the academic disciplines offering undergraduate bachelor’s degrees at the University of Oklahoma. Those who complete the Honors College curricular requirements and achieve a final cumulative grade point average of 3.40 or higher will earn a degree designation of either cum laude, magna cum laude, or summa cum laude. This is the most prestigious undergraduate degree designation attainable at the University and is indicated on both the final transcript and the diploma.
The Honors College also administers a talent-based academic scholarship program for direct-from-high school freshmen, the OU Scholars Program. Qualified applicants are awarded one of five levels of scholarships: Regents Scholar, Award of Excellence,
Distinguished Scholar, Valedictorian/Salutatorian Scholar, and University Scholar.
Admission
Any student interested in applying for the Honors College must fulfill the following requirements:
• have already been accepted into the University of Oklahoma. We cannot process your application without an accepted common application on file. Please visit Admissions & Recruitment to apply for the University of Oklahoma.
• submit a 400-500-word essay based on one of the provided topics.
Freshmen entering the University of Oklahoma are eligible to apply to the Honors College if they have
• an ACT Composite of 30 or higher OR a SAT Critical Reading and Mathematics Total of 1330 or higher. The Honors College does not accept superscores of either test.
• an unweighted high school GPA of 3.75 OR rank in the top 10% of graduates of their high school class.
Transfer students entering the University of Oklahoma are eligible to apply to the Honors College if they have
• earned 15 or more hours of total transfer credit
• maintained a transfer GPA of 3.40 or higher
Students currently enrolled at the University of Oklahoma are eligible to apply to the Honors College if they have
• earned 15 or more hours of OU credit.
• maintained a cumulative GPA of 3.40 or higher
Final admission into the Honors College is determined by evaluation of the Honors College application form, which includes a written essay of 400-500 words.
Continued good standing in the Honors College requires an OU retention/combined retention grade point average of 3.40 and progress towards completion of the curricular requirements of the Honors College.
Honors Curriculum
Honors courses are intended to be included in the hours earned toward completion of the student’s undergraduate degree.
Graduating with Honors requires:
• at least 9 hours of Honors credit which can include Honors designated courses, study abroad programs sponsored by OU, and OSLEP, Feaver-MacMinn, Puterbaugh or Neustadt seminars
• Hon 2973, Perspectives on the American experience, 3 hours
• Hon 3993, Colloquium, 3 hours
• Honors Reading & Research: All students MUST take 3 hours of research.
• Honors Reading (3980) is usually waived if the senior capstone seminar is research oriented. Some departments do require reading and more research hours (e.g., Biology). Please contact your major department for details.
Reading and research do not count for honors elective credit.
• C or higher in all HON classes
ALSO
Honors students have the opportunity to spend a summer studying at one of the world’s premier universities. Students begin their studies in Norman and then travel to England, completing the class at Brasenose College, Oxford University. Unlike most American programs at Oxford, our students work in tutorials with distinguished Oxford professors, the traditional teaching format at Oxford and Cambridge for centuries.

Undergraduate Research Opportunities Program

The Undergraduate Research Opportunities Program offers financial assistance for scholarly and creative projects under the mentorship of a faculty member. Dozens of research projects are funded each year so that undergraduates may undertake ambitious and exciting research endeavors. This competitive program is open to all University of Oklahoma main campus and Health Science Center students who compete for research grants of up to $1,000 each semester. Students and faculty from across the University discover the benefits of these hands-on research opportunities in laboratories, studios, libraries, and field sites.

Integrated Living-Learning Environment

David L. Boren House is a housing option for Honors students. The academic offices for the Honors College and the OU Scholars Program are housed in this residence hall. Faculty offices, seminar rooms, study areas, a computer lab, TV rooms, and a courtyard are also a part of the facility. Non-Honors students can contract to live in this residence hall.

Honors Student Association

All Honors students are members of the Honors Student Association (HSA). The HSA is an official student organization at OU. As such, it receives funds from the University of Oklahoma Student Association to sponsor projects of interest to honors students and to the University community at large.

National Fellowships and Scholarships

The Honors College works with Honors students to prepare them for such prestigious competitions as the Marshall Scholarship, the Goldwater Scholarship, the Mellon Fellowship, the Rhodes Scholarship, the Truman Scholarship, the national-level Washington Center Internship Program, and other national competitions. See National Scholarship Information for more details.

OU Scholars Program

Cate 1, room 125
David L. Boren Hall, room 160
Norman OK 73019
Phone: (405) 325-2851
FAX: (405) 325-7191
email: OUScholars@ou.edu
Internet: http://www.ou.edu/scholars.html
Anne Hedrick, M.S., Director of OU Scholars Program
Dana Anderson, M.Ed., Senior Academic Counselor
Hannah Oxsen, M.Ed., Academic Counselor
Holly Thomas, M.S., Academic Counselor
Jonathan Fincher, M.S., Academic Counselor
Sarah Flanagan, M.Music, Academic Counselor

The OU Scholars Program at the McClendon Honors College is the largest source of academic scholarship funding for direct-from-high school freshmen entering the University of Oklahoma. Qualified applicants are awarded one of five levels of scholarship ranging from one year to four year awards based upon both a standardized test score (ACT or SAT) and high school performance (as measured...
by either the unweighted high school grade point average or high school class ranking) criterion. Scholars receive the scholarship in the form of a resident or non-resident tuition waiver based upon the student's residency status. The program provides a unique combination of services to facilitate first-year Scholars’ successful transition into the OU community. The academic advising of Scholars at the University of Oklahoma is conducted by a team of professional advisors during Scholars Enrollment as well as during the fall and spring semesters of the students’ freshman year.

SCHOLARS ADVISING PROGRAM
The academic advising of OU, National Merit and National Award Scholars is conducted by the OU Scholars Program advising staff of six professional advisors during the freshman year. Scholars who have declared an Allied Health pre-professional major will be advised in the OU Scholars Program until they transfer to the OU Health Sciences Center or change their major.

The academic advisors for Scholars are interested in the overall welfare of each student they advise. They understand the concerns of academically-talented students and the various issues involved in advising and counseling those students. Scholars meet with their advisor to plan their course work and obtain information about such things as scholarships, degree requirements, registration procedures, and University policies. The advisor is also available to assist students with major exploration, study skills, time management, stress management, and coping with personal crises that may arise as they adjust to college life.

SCHOLARS ENROLLMENT PROGRAM
The OU Scholars staff conducts a Scholars Enrollment Program at David L. Boren Hall during the months of May through July to fit the specialized needs of Scholars. Students will have the option of attending a one-day program at which time they will be individually assessed, advised, and enrolled. Students who wish to advise and enroll remotely will be able to schedule a phone appointment option. The program is informal, highly interactive and serves to introduce Scholars and their parents to the University community.

SCHOLARS ORIENTATION
All OU Scholars participate in an orientation session held on the weekend prior to the start of classes in August. Presented by Christina Norman, OU Scholars Program Director, the sessions are designed to assist Scholars in making a successful transition from high school to college. Students learn techniques and strategies for managing time, dealing with stress, and problem solving in a new environment. Critical behaviors of successful students and campus resources are highlighted. The workshop is interactive and participatory, including lectures, discussions and exercises.

Scholar Privileges

Early Enrollment privileges
OU Scholars are allowed to enroll early during the pre-enrollment periods for the spring semester of their freshman year and the fall semester of their sophomore year. National Merit and Regents Scholars may enroll early each of their undergraduate semesters.

Free OU Departmental Advanced Standing Exams
OU Departmental Advanced Standing Exams are offered by various OU departments to allow a student to earn advanced standing course credit. Fees for the OU departmental advanced standing exams are waived for Scholars. Scholars who wish to take these exams may pick up an exam application form in the OU Scholars Program office. Please note that these advanced standing exams are not the same as CLEP exams. Scholars must pay to take CLEP exams.

RETENTION SCHOLARSHIPS
Each year a number of Retention Scholarships are awarded to current undergraduates at The University of Oklahoma for outstanding academic performance during their freshman year. These awards are coordinated by the OU Scholars Selection Committee.

Recipients of the University Scholar award and other students who did not receive a university-wide four-year scholarship are eligible to apply; however, students receiving OHLAP or Sooner Promise are not eligible. In addition, students must 1) be direct-from-high school admits to OU during the previous calendar year, 2) have maintained full-time (12 hours or more) enrollment status at OU for the academic year, and 3) have a 3.80 or better cumulative GPA at the end of the spring semester to be considered for one of the Retention Scholarships.

Students may apply for Retention Scholarships by filling out the OU Common Scholarship Application available online prior to the deadline. The selection committee meets in June to determine the recipients of these distinguished three-year cash awards.
College of International Studies

729 Elm Ave.
Farzaneh Hall, Room 107
Norman, OK 73019-5144
Phone: (405) 325-1396
FAX: (405) 325-7454
Internet: http://www.ou.edu/cis.html
Email: cis@ou.edu

Administrative Officers

- Suzette R. Grillot, Ph.D., Dean and Vice Provost of International Programs and the William J. Crowe Chair of Geopolitics and Professor, Department of International and Area Studies
- Rebecca Cruise, Ph.D., Assistant Dean, College of International Studies and Assistant Professor, Department of International and Area Studies
- Mitchell P. Smith, Ph.D., Associate Dean of Academic Affairs, Chair of the Department of International and Area Studies and Max and Heidi Berry Chair in International Studies and Professor of International and Area Studies
- Joshua M. Landis, Ph.D., Director of the Center for Middle East Studies and Associate Professor, Department of International and Area Studies
- Mark Raymond, Ph.D., Director of Cyber Governance & Policy Center
- Mohammad Al-Masri, Ph.D., Director of the Arabic Flagship Partner Program and ConocoPhillips Professor of Arabic Language, Literature and Culture, and Assistant Professor of International and Area Studies and Modern Languages, Literatures and Linguistics
- Afshin Marashi, PhD, Director of Farzaneh Center for Iranian & Persian Gulf Studies
- Kirk Duclaux, M.A., Director of Italian Programs in Arezzo, Italy
- Caren Addis Botelho, Director of OU Programs in Brazil and Co-Cooridnator of Latin American Partnerships
- Armando Garcia, Director of OU Programs in Mexico and Co-Cooridnator of Latin American Partnerships
- Patsy Broadway, M.H.R., Director of Administration and Budget
- Whitney Franca, Director of Education Abroad
- Robyn Rojas, Director of International Student Services
- Suzanne Kern, Director of International Risk Management and Staff Attorney
- Annaly Beck, Director of Study Center Operations

General Information

Based on President Boren's vision of advancing a global perspective in all aspects of OU education, the College of International Studies was officially created in Spring 2011. Today the college includes Dean's staff, the academic Department of International and Area Studies, the offices of Education Abroad and International Student Services as well as the OU Study Center in Arezzo, Italy. Together we work to provide an array of opportunities for students to learn more about themselves and the greater world around them.

Department of International and Area Studies

Mitchell Smith, Ph.D., Director
729 Elm Ave.
Farzaneh Hall, Room 305
Norman, OK 73019-2105
Phone: (405) 325-1584
FAX: (405) 325-7738
Internet: http://www.ou.edu/cis/ias.html
Email: dias@ou.edu

Faculty Roster

Many faculty in the Department of International and Area Studies are jointly appointed in the Department and another academic department. The other departments are indicated in parentheses. Professors Grillot, Landis, Smith; Associate Professors Gross (History), Heinz, Marashi, Shehata; Assistant Professors Al-Masri (Modern Languages), Cruise, de Sa e Silva, Hashemi, Jabbari (Modern Languages), Khalfoufi (Modern Languages), Kong, Letsa, Mahdi (Modern Languages), Raymond, Shah; Lecturers Fishel, Morris de Sa e Silva.

Degrees Offered

- Bachelor of Arts in International and Area Studies
- Undergraduate Certificate in Global Engagement
- Master of Arts in International Studies
- Master of Arts in Global Affairs
- Master of Arts in International Relations

General Information

The Department of International and Area Studies (IAS) works with colleges and departments across campus to promote internationalization of the curriculum of the University of Oklahoma and to train students to succeed in an increasingly interdependent world. At the center of the Department’s academic programs are the B.A. in International and Area Studies and the M.A. in International Studies. The goal of these degrees is to prepare students to take positions of leadership in fields such as international affairs, international business, and international non-profit services. In addition to a core faculty appointed within IAS, some faculty are jointly appointed in IAS and another academic department. In addition, more than 100 faculty across campus are involved as affiliate faculty of IAS.

Students take a wide range of courses drawing from the Department of International and Area Studies; the departments of Anthropology, Communication, Economics, English, History, History of Science, Film and Video Studies, Modern Languages, Literatures, and Linguistics, Philosophy, Political Science, Religious Studies, Sociology (College of Arts and Sciences); Art History, Music History (Weitzenhoffer Family College of Fine Arts); Geography (College of Atmospheric and Geographic Sciences); Architecture (College of Architecture); Management (Price College of Business); Educational Leadership (College of Education), among others.

CAREERS

The Department of International and Area Studies provides the first stage for students interested in foreign service, international relations, business, law, research, teaching, public service, or any
other career where international knowledge and experience is useful and desirable.

Student Organizations
- INTERNATIONAL AFFAIRS SOCIETY: The International Affairs Society (IAS) is a student organization created to promote international scholarship and global engagement and awareness at the University of Oklahoma. Although it is affiliated with the Department of International and Area Studies, membership is open to all OU students. IAS seeks to encourage international awareness and engagement at the University of Oklahoma; foster international understanding in general; provide student input into the curriculum, activities, and goals of the Department of International and Area Studies; coordinate communication and events with international and other OU students, and unify and represent the IAS student community.
- PHI BETA KAPPA: Phi Beta Kappa, the nation’s oldest college honor society, was founded at the College of William and Mary in 1776. Alpha Chapter of the University of Oklahoma was chartered in 1920. Membership in Phi Beta Kappa is open by invitation only to seniors in the Department of International and Area Studies, the College of Arts and Sciences, Gaylord College of Journalism, and a limited number of other programs. Seniors with distinguished academic records are elected in March/April of each year. Students who graduate at the end of the summer session or fall semester are eligible for election the following spring. For additional information about the University’s Phi Beta Kappa chapter, contact the Department of International and Area Studies academic counselor, or visit the Phi Beta Kappa website.
- PHI BETA DELTA: Phi Beta Delta is an honor society which serves to recognize and encourage high achievements in the field of International Education. It encourages interdisciplinary contacts and promotes the exchange of ideas in the area of international affairs among students, faculty, and staff of the university community, and between it and other academic institutions. Membership is open to all students and faculty whose study includes an international focus. For more information, visit the Department’s website.

Undergraduate Study

Admission
Students must be admitted to the University of Oklahoma before being enrolled in the Department of International and Area Studies. Please refer to the “Admissions, Enrollment, and Student Financial Services” section of the catalog for information on admission to the university. First-year students are admitted to University College. The freshman year at the University of Oklahoma is spent in University College, which provides an advisory system for freshmen and assists students in choosing a major. Transfer to the Department of International and Area Studies from University College is automatic upon completion of the IAS admission requirements below.

ADMISSION TO THE SCHOOL OF INTERNATIONAL AND AREA STUDIES
The minimum requirements for admission to SIAS are:
- A declared International and Area Studies major;
- At least a 2.00 combined retention grade point average on all college-level work attempted; and,
- At least 24 semester credit hours of earned college-level credit. International and Area studies majors also have a minimum major grade point average requirement for graduation, as discussed in the graduation requirements section.

Student Advisement
The College of International Studies (CIS) requires all undergraduate majors to be advised prior to each enrollment. Current students will meet with the professional Academic Advisers in the Department of International and Area Studies. Advisers assist students in choosing courses appropriate for the IAS major, guide students in career and major-specific information, and assist in the evaluation of study abroad work for major credit. Their telephone number is (405) 325-4547. After advisement, students enroll in classes through the online enrollment system.

The College of International Studies Academic Services Office certifies students for graduation and organizes the convocation ceremonies. The Academic Counselor in this office answers questions regarding academic standing, transcript evaluation, degree requirements, or other University regulations. Students who have earned 80 hours or more must meet with this office for an official degree check. Appointments with the Academic Services office can be scheduled by calling (405) 325-1429.

Transfer Students
Students who wish to transfer from other colleges or universities should be aware of the following:
- Transfer students who have completed at least 24 semester credit hours will be admitted directly into the Department of International and Area Studies if they meet the University’s admission requirements.
- Transfer students who have earned fewer than 24 semester credit hours will be admitted to University College.
- The Office of Admissions will determine acceptance of credits from the transferring institutions.
- The Department of International and Area Studies will determine how these credits apply toward the requirements for an IAS degree.
- All newly admitted transfer students must meet with an academic counselor in the Academic Services Office prior to their first enrollment at the University of Oklahoma.

Transfer students should be familiar with the curriculum sheets for their chosen International and Area Studies major, which can be found online at the Department of International and Area Studies website. The information provided on the back of the sheet details University regulations necessary for graduation, including residency and hourly regulations.

Scholastic Requirements
A student must maintain at least a 2.00 grade point average in order to be in good standing in the Department of International and Area Studies. Any student whose combined or OU retention grade point average falls below 2.00 is placed on academic contract status, and must meet specific conditions established by the Department of International and Area Studies. Failure to meet these conditions will result in denial of enrollment privileges as an International and Area Studies major. Additional grade point average requirements in the major are necessary for a student to be eligible for graduation, as detailed in the Graduation Requirements section of this chapter.
Scholarships and Financial Aid
Students entering the University of Oklahoma should contact the OU Office of Financial Aid Services, 1000 Asp Avenue, Room 216, Norman, OK 73019, 405-325-4521.

In addition to general scholarships offered through the University of Oklahoma, the Department of International and Area Studies offers several scholarships sponsored by alumni and friends. IAS scholarships include:

- Admiral William J. Crowe, Jr. Award
- International Scholars Award
- Ambassador Edward J. Perkins Scholarship
- Student Support Grants
- St. Elijah's and Anthony Shadid Award
- Board of Visitors Scholarship
- Thomas W. Adams Best Paper Award
- Latin American Studies Best Paper Contest
- Percy Buchanan Award for Undergraduate of Asian Studies
- Boren Scholars and Fellows Program (NSEP)
- Additional undergraduate and graduate level scholarships and awards

The Admiral William J. Crowe, Jr. Award is awarded annually to the most outstanding graduating senior in the Department of International and Area Studies. The Award recognizes an IAS student that has demonstrated high academic achievement, a commitment to public service and a desire to pursue a career in global affairs. The recipient receives a cash award and recognition at the IAS convocation.

Visit the International and Area Studies website for more information on the scholarships above and for application details.

Graduation Requirements
The responsibility for meeting graduation requirements lies with the student.

The requirements for graduation from the Department of International and Area Studies programs normally have four components:

- University-Wide General Education requirements,
- Department of International and Area Studies requirements,
- Major requirements, and
- Free electives.

The specific requirements for majors and minors are listed in the Academic Units section of this catalog and on the degree requirement checksheets for each program. Refer to individual degree program checksheets for specific requirements, including the reverse side of the checksheets, upon which credit hour regulations are listed. Degree checksheets are available from the Student Services office or the Department’s website.

GRADUATION GRADE POINT AVERAGE REQUIREMENTS
The Department of International and Area Studies requires certain minimum grade point averages in each of the following areas:

- Students must earn a minimum of a 2.00 combined retention grade point average (University of Oklahoma and transfer work combined).
- Students must earn a minimum of a 2.00 retention grade point average on all University of Oklahoma coursework.

Students must earn a minimum of a 2.50 retention grade point average in all major credit courses (University of Oklahoma and transfer work combined), and a 2.50 retention grade point average in major credit courses taken at the University of Oklahoma.

TEN-YEAR LIMITATION RULES
A student in the Department of International and Area Studies may elect to follow the degree requirements that were in place at the time of the student's first enrollment in the Oklahoma State System for Higher Education (excluding high school concurrent enrollment) or exercise the option to update to more current degree requirements, in consultation with the academic counselor. Those who elect to follow requirements in place at the time of their first enrollment in the Oklahoma State System for Higher Education must complete the requirements within a maximum of 10 calendar years from the date of that enrollment. If the work for a degree covers a period longer than 10 years, the student must update to the most current degree program requirements.

Credit in a student's major that is more than 10 years old may not be applied toward a bachelor’s degree unless it is validated by the Department of International and Area Studies and the respective course departments.

APPLICATION FOR GRADUATION
Students are responsible for filing an official graduation application during their final semester. Graduation applications are submitted online through one.ou.edu. Failure to file the graduation application will result in the student not being eligible for graduation during that semester or term. Those students who plan to graduate in the fall are strongly encouraged to apply for graduation before September 15; those finishing in the spring before February 15; and those finishing in the summer before June 1. In addition to completing all academic requirements for the undergraduate degree, students must also pay all tuition and fees before the degree can be conferred. Students who complete all academic requirements but fail to pay tuition and fees before the beginning of the following semester or session will have the original graduation date printed on their diploma, but only after all tuition and fees are paid.

Dean’s Honor Roll
The Department of International and Area Studies Honor Roll is compiled at the close of each fall and spring semester. It includes students who have completed at least 12 grade point hours and have earned an average of 3.50 or higher for the semester.

Students enrolled part-time for both the fall and spring semesters of an academic year will be included on the spring semester honor roll, provided that a 3.50 or better is earned for each semester on a minimum of six semester grade point hours with no withdrawals for either semester. There is no honor roll during the summer session or during intersession, and grades earned during these sessions are not included in determining eligibility for inclusion on regular semester honor rolls.

Double Majors
Students may earn two majors between the Department of International and Area Studies and the College of Arts and Sciences as part of a single degree, if they adhere to the following:

- Both majors may not be in the Department of International and Area Studies.
• One major must be in the Department of International and Area Studies, and the other major must be in a different college on OU Norman Campus.
• Both majors must be completed concurrently prior to graduation and must be awarded concurrently in the same semester.
• The degree will be awarded when requirements for both majors are completed.
• Only one degree will be awarded, but the transcript will indicate both majors.
• Courses used to fulfill one of the majors or a minor may not be used toward either major.
• All general education, college, major, and major support requirements of both majors must be completed.
• The student will be awarded the degree (diploma) for the degree of their choice listed as their “primary” major.

For more information, please contact the Academic Services offices of the Department of International and Area Studies.

Concurrent Dual Degrees
Students may earn two degrees between the Department of International and Area Studies and another college on campus, if they adhere to the following:
• Both degrees may not be in the Department of International and Area Studies.
• One degree must be in the Department of International and Area Studies, and the other degree must be in a different college on OU Norman Campus.
• At least 30 additional credit hours, 15 of which must be upper-division level, must be completed, in addition to the minimum hours required for one degree. Example: most dual degrees will require a minimum of 150 hours with 63 upper-division hours.
• Both degrees must be completed concurrently prior to graduation and must be awarded concurrently in the same semester.
• The degrees will be awarded when requirements for both majors are completed.
• Two degrees will be awarded, and the transcript will indicate both majors.
• Courses used to fulfill one of the majors or a minor may not be used toward either major.
• All general education, college, major, and major support requirements of both degrees must be completed.
• The student will be awarded the diploma for each degree.

For more information, please contact the Academic Services offices of the Department of International and Area Studies.

Additional Bachelor’s Degrees
Additional bachelor’s degrees may be earned from the Department of International and Area Studies by satisfying specific requirements beyond those required for a first degree from the Department. Students may earn two degrees concurrently, or students holding a bachelor’s degree from another college within the University or from another institution may qualify for an additional (consecutive) degree. To earn an additional bachelor’s degree from the Department of International and Area Studies, a student must:
• Choose a major different from that of the prior degree(s). A student may not earn two degrees within the Department of International and Area Studies.

• Satisfy all current requirements of the additional degree program.
• Earn a minimum of 30 credit hours in International and Area Studies courses not applied toward a previous degree, 15 of which must be upper-division.
• Earn a minimum 2.00 average on all work attempted for the additional degree, along with any specific grade point average requirements for the chosen major (including a 2.5 major grade point average for the International and Area Studies degree).
• Meet the required residency regulations for the second degree.

Minors
An attractive advantage of an International and Area Studies minor is that it can allow a student in any major to earn a minor while completing General Education requirements. Many of the courses required for an IAS minor are approved for certain general education credits, thus, students can fulfill General Education requirements and earn credit for a minor simultaneously. Please note that not all courses on the minor check sheets have been approved for General Education credit. Courses not listed on the check sheet may be substituted with the approval of the Academic Adviser.

Courses used to fulfill minor requirements may not be used to fulfill the major requirements of a degree or the requirements of another minor. If the minor is officially declared, successfully completed, and noted on the graduation application, the student’s transcript will so indicate at the time the bachelor’s degree is recorded.

Students currently majoring in an area of International and Area Studies may also minor in a different area of International and Area Studies with approval of the Department.

Undergraduate Areas of Study
The program offers the Bachelor of Arts in International and Area Studies degree with majors in Asian, European, Global Energy, Environment and Resources, International Development, International Studies, International Security Studies, Latin American, and Middle Eastern Studies. IAS also offers minors in most major fields, as well as a minor in African Studies and Iranian Studies. Students majoring in International and Area Studies must take at least a combined total of 30 hours of major credit. At least 18 hours must be at the 3000-level or above. In addition, a minimum of 16 hours of foreign language relevant to the geographical area of concentration is required. Please note that some IAS majors require additional upper-division language coursework.

African Studies
The African Studies minor is designed to provide students with a basic understanding of Africa’s rich cultural heritage. The program provides an arena to explore how emerging African nations continue to take their place in the world, and how their strategic importance affects events on other continents. The students will examine the relative position of the United States as a world power, viewed through its historic relationship with Africa.

The 15 credit hours required for a minor can be fulfilled with courses in communication, sociology, economics, international and area studies, film and video studies, African and African-American studies, history, anthropology, political science, art, music for non-majors, and geography.
African Studies Minor
The minor in African Studies consists of 15 credit hours of coursework, including 9 hours at the upper-division level, approved by the area coordinator:

- IAS 2003; Language (3 hours) third semester foreign language; 9 additional upper-division level hours from the approved list or other courses as approved by an IAS Academic Adviser, 3 hours must be taken in the Department of International and Area Studies.

Students are encouraged to study abroad in Africa. Courses taken while studying abroad may also be substituted to meet minor requirements, though they might not satisfy General Education requirements.

Asian Studies
Asian Studies challenges students to integrate language and cultural skills to prepare for careers in the Pacific region. The objectives of the program are to provide an understanding of the fundamentals of the civilizations of Asia in both traditional and modern settings, and to provide a more in-depth comprehension of specific areas within the region. This major features courses from such departments as Anthropology, Art, Communication, Geography, History, Philosophy, Political Science, Sociology, Modern Languages, Literature and Linguistics, and the Department of International and Area Studies. Students will obtain an educational foundation appropriate for teaching, business, research, foreign service, technological and economic development, as well as other careers related to Asia.

Asian Studies Major
General Education requirements: 40 semester hours, distributed in accordance with University requirements.

Department of International and Area Studies requirements:
Additional requirements set forth by the Department of International and Area Studies.

Major requirements: (31 hours, 18 must be upper-division, 13 of the required 31 must be taken in the Department of International and Area Studies). In addition to the core requirements set forth by the Department of International and Area Studies, students pursuing a degree in Asian Studies will develop a course of study with the IAS Academic Adviser and meet the following requirements:

- Foreign Language and Literature (6 hours): Two courses at the 3000-level or above beyond the 16-hour requirement in any of the languages in the area of concentration.
- Asian Studies Gateway (1 hour): IAS 2101.
- History (6 hours)
- Politics and Society (6 hours)
- Arts and Humanities (3 hours)
- Two additional 3000-level or above from History, Politics and Society, or Arts & Humanities (6 hours) OR two additional Asian language courses beyond the 6-hour requirement (any level).
- International Experience: A student is required to spend at least one summer or winter term (preferably one year) in an approved international experience. This may include (but is not limited to) OU Study Abroad, study abroad with another university, an approved foreign work experience, or experience through the US military, or a high school degree or equivalent from another country.
- Research and Writing Skills: Students must complete one research and one writing skills course in IAS.

European Studies
European Studies immerses students in European history and culture. The course of study includes literature, art, and geography, as well as the politics and economics of the region. The departments and schools contributing to the success of this program are Anthropology, Architecture, Art, Communication, Drama, Economics, English, Film and Video Studies, Geography, History, History of Science, Music, Philosophy, Political Science, Psychology, Sociology, Modern Languages, Literature and Linguistics, and the Department of International and Area Studies. The scope of the program includes western, central and Mediterranean Europe since approximately 1500.

European Studies graduates will be capable of functioning in at least one European country in which a language other than English is spoken, and they will be able to read materials in the language of that country.

European Studies Major
General Education requirements: 40 semester hours, distributed in accordance with University requirements.

Department of International and Area Studies requirements:
Additional requirements set forth by the Department of International and Area Studies.

Major requirements: (30 hours, 18 must be upper-division, 9 of the required 30 must be taken in the Department of International and Area Studies). In addition to the core requirements set forth by the Department of International and Area Studies, students pursuing a degree in European Studies will develop a course of study with the IAS Academic Adviser and meet the following requirements:

- Foreign Language and Literature (6 hours): Two courses at the 3000-level or above beyond the 16-hour requirement in any of the languages in the area of concentration.


- Foundations in European Studies (3 hours): IAS 3243 or 3273.
- Politics and Society (6 hours; 3 hours must be IAS designated)
- Arts and Culture (6 hours)
- International Experience: A student is required to spend at least one summer or winter term (preferably one year) in an approved international experience. This may include (but is not limited to) OU Study Abroad, study abroad with another university, an approved foreign work experience, or experience through the US military, or a high school degree or equivalent from another country.
- Research and Writing Skills: Students must complete one research and one writing skills course in IAS.
- Senior Capstone Course (3 hours): IAS 4013 Senior Capstone.
- Major Support Requirements: 16 hours of one foreign language relevant to the geographical area of concentration and IAS 2003.
- Free Electives: Electives to bring total applicable hours to 120 including 48 upper-division hours.

NOTES: Students may take other appropriate courses chosen in consultation with the IAS Academic Adviser. Acceptable substitutions are updated each semester and posted in the Undergraduate Studies section of the SIAS website.

To be eligible for study abroad at OU, students must maintain a minimum combined retention GPA of 2.5.

**European Studies Minor**
The minor in European Studies consists of 15 credit-hours of coursework including 9 hours at the upper-division level, approved by the area coordinator:
- IAS 2003; IAS 3243 or 3273; Language (3 hours) third semester foreign language; 6 additional upper-division level hours of courses acceptable for minor credit.

Students are encouraged to study abroad in Europe. Courses taken while studying abroad may also be substituted to meet minor degree requirements though they might not satisfy General Education requirements.

**Global Energy, Environment, and Resources**
Drawing on the interdisciplinary framework of IAS, students in this major receive training that emphasizes policy, management, and sustainability in an international context. After fulfilling a Foundations of GEER requirement, students take courses in three areas of concentration: Energy, Climate, and Environment; Global Environmental Sustainability and Ethics; and International Society and Environment. Students then specialize in one region of the world, allowing them to combine their thematic interest with area studies expertise. Students will receive real world experience by interning or engaging in service learning with either an energy company or an internationally-oriented environmental NGO. This major provides students with the skills they need to succeed in an international field with growing employment opportunities.

**Global Energy, Environment, and Resources Major**
General Education requirements: 40 semester hours, distributed in accordance with University requirements.

Department of International and Area Studies requirements:
Additional requirements set forth by the Department of International and Area Studies.

Major requirements: (33 hours, 18 must be upper-division, 18 of the required 33 must be taken in the Department of International and Area Studies). In addition to the core requirements set forth by the Department of International and Area Studies, students pursuing a degree in International Studies will develop a course of study with the IAS Academic Adviser and meet the following requirements:
- Foundations of GEER (3 hours): IAS 3283 or 3653.
- Areas of Concentration (15 hours; 6 hours minimum must be IAS designated): A minimum of one course from each concentration must be taken.
- Energy, Climate, and the Environment
- Environment and Global Ethics
- International Society and Environment
- Area Studies Focus (9 hours; 3 hours must be IAS designated): Students will take three additional courses from one region of the world. Courses outside of the department must be approved by the IAS academic adviser.
- International Experience: A student is required to spend at least one summer or winter term (preferably one year) in an approved international experience. This may include (but is not limited to) OU Study Abroad, study abroad with another university, an approved foreign work experience, or experience through the US military, or a high school degree or equivalent from another country.
- Research and Writing Skills: Students must complete one research and one writing skills course in IAS.
- Internship or Service Learning (3 hours): IAS 3910; Students must have an internship in an energy company or environmental organization, preferably with an international focus. Students may also engage in service learning appropriate to the major. All internships and service learning must be approved by the IAS academic adviser.
- Senior Capstone Course (3 hours): IAS 4013, Senior Capstone.
- Major Support Requirements: Sixteen hours of one foreign language relevant to the area; IAS 2003.
- Free Electives: Electives to bring total applicable hours to 120, including 48 upper-division hours.

NOTES: Students may take other appropriate courses chosen in consultation with the IAS Academic Adviser. Acceptable substitutions are updated each semester and posted in the Undergraduate Studies section of the SIAS website.

To be eligible for study abroad at OU, students must maintain a minimum combined retention GPA of 2.5.

**Global Energy, Environment and Resources Minor**
The minor in Global Energy, Environment and Resources consists of 15 credit-hours of coursework, including 9 hours at the upper-division level, approved by the area coordinator:
- IAS 2003; IAS 3283 or 3653; Language (3 hours) third semester foreign language; 6 additional upper-division level hours of courses acceptable for minor credit.

Students are encouraged to study abroad. Courses taken while studying abroad may also be substituted to meet minor degree requirements though they might not satisfy General Education requirements.

**International Development**
This major will equip students with a comprehensive set of skills enabling them to analyze and understand socioeconomic issues in developing countries. Students will take courses in development
economics and political economy as well as courses that examine
development from historical, cultural, and social perspectives
(both in IAS and from departments such as ECON, ANTH, GEOG, P
SC, and HIST). Students will also pursue a more specialized
sequence of courses around a relevant theme of their choosing –
political economy, public health, education, resource management,
human rights/international law, international NGOs, gender
studies, urban or rural/agricultural studies, area studies, etc. – as
well as at least one course on research methods, quantitative
analysis, practical applications, or technical skills. Students will be
strongly encouraged to make an internship with a development
agency part of their international experience.

International Development Major
General Education requirements: 40 semester hours, distributed in
accordance with University requirements.

Department of International and Area Studies requirements:
Additional requirements set forth by the Department of
International and Area Studies.

Major requirements: (30 hours, 18 must be upper-division, 12 of the
required 30 must be taken in the Department of International and
Area Studies). In addition to the core requirements set forth by the
Department of International and Area Studies, students pursuing a
degree in International Studies will develop a course of study with
the IAS Academic Adviser and meet the following requirements:

• Foundations in International Development (3 hours): IAS 3323.
• Areas of Concentration (12 hours)
• Political Economy (6 hours; 3 must be IAS designated)
• Social, Cultural, and Historical Perspectives (6 hours; 3 must be
IAS designated)
• Skills for Research, Quantitative Analysis, Technical
Applications, or Management (6 hours)
• Politics & Society (6 hours; 3 hours must be IAS designated)
• Specialization (6 hours): Students will take two additional
courses from the areas of concentration or Skills for Research,
Quantitative Analysis, Technical Applications, or Management;
or two additional courses in one of the area studies; or two
courses in a custom area of specialization approved by the
department.
• International Experience: A student is required to spend at least
one summer or winter term (preferably one year) in an
approved international experience. This may include (but is not
limited to) OU Study Abroad, study abroad with another
university, an approved foreign work experience, or experience
through the US military, or a high school degree or equivalent
from another country.
• Research and Writing Skills: Students must complete one
research and one writing skills course in IAS.
• Senior Capstone Course (3 hours): IAS 4013, Senior Capstone.
• Major Support Requirements: Sixteen hours of one foreign
language relevant to the area, and IAS 2003 and ECON 1113.
• Free Electives: Electives to bring total applicable hours to 120,
including 48 upper-division hours.

NOTES: Students may take other appropriate courses chosen in
consultation with the IAS Academic Adviser. Acceptable
substitutions are updated each semester and posted in the
Undergraduate Studies section of the SIAS website.

To be eligible for study abroad at OU, students must maintain a
minimum combined retention GPA of 2.5.

International Development Minor
The minor in International Development consists of 15 credit-hours
of coursework, including 9 hours at the upper-division level,
approved by the area coordinator:
• IAS 2003; IAS 3323; Language (3 hours) third semester foreign
language; 6 additional upper-division level hours of courses
acceptable for minor credit.

Students are encouraged to study abroad. Courses taken while
studying abroad may also be substituted to meet minor degree
requirements though they might not satisfy General Education
requirements.

International Studies
The International Studies major allows students to gain a global
perspective on world affairs. Through an interdisciplinary
curriculum that focuses on world history, international relations
and international economics, students learn how the international
system operates and prepare themselves for careers in foreign
affairs or international business, for advanced training in
international law or business. Like the area studies programs, the
international studies program requires strong understanding of a
foreign language and a period of study or work abroad. Students
may also combine International Studies with a minor in one of the
Area Studies programs.

To complete the International Studies program, students may
select courses that cross a number of world regions.

International Studies Major
General Education requirements: 40 semester hours, distributed in
accordance with University requirements.

Department of International and Area Studies requirements:
Additional requirements set forth by the Department of
International and Area Studies.

Major requirements: (33 hours, 18 must be upper-division, 18 of the
required 33 must be taken in the Department of International and
Area Studies). In addition to the core requirements set forth by the
Department of International and Area Studies, students pursuing a
degree in International Studies will develop a course of study with
the IAS Academic Adviser and meet the following requirements:

• International Relations (6 hours; 3 hours must be IAS
designated)
• Development & Economics (6 hours; 3 hours must be IAS
designated)
• History & Economics (6 hours; 3 hours must be IAS
designated)
• Politics & Society (6 hours; 3 hours must be IAS
designated)
• Specialization (6 hours; 3 hours must be IAS
designated)
• International Experience: A student is required to spend at least
one summer or winter term (preferably one year) in an
approved international experience. This may include (but is not
limited to) OU Study Abroad, study abroad with another
university, an approved foreign work experience, or experience
through the US military, or a high school degree or equivalent
from another country.
• Research and Writing Skills: Students must complete one
research and one writing skills course in IAS.
• Senior Capstone Course (3 hours): IAS 4013, Senior Capstone.
• Major Support Requirements: Sixteen hours of one foreign language relevant to the area, and ECON 1115, 1123, IAS 2003.
• Free Electives: Electives to bring total applicable hours to 120, including 48 upper-division hours.

NOTES: Students may take other appropriate courses chosen in consultation with the IAS Academic Adviser. Acceptable substitutions are updated each semester and posted in the Undergraduate Studies section of the SIAS website.

To be eligible for study abroad at OU, students must maintain a minimum combined retention GPA of 2.5.

International Studies Minor
The minor in International Studies consists of 15 credit-hours of coursework, including 9 hours at the upper-division level, approved by the area coordinator:
• IAS 2003; Language (3 hours) third semester foreign language; 9 additional upper-division level hours of courses acceptable for minor credit; 3 hours must be taken in the Department of International and Area Studies.

Students are encouraged to study abroad. Courses taken while studying abroad may also be substituted to meet minor degree requirements though they might not satisfy General Education requirements.

International Security Studies
International Security Studies is designed for the student looking for a career in the fields of foreign policy or national security. The program allows students to develop proficiency in any language recognized to be a critical security language, as well as the culture where that language is spoken. Specialized classes help students to understand international organizations and the global issues that affect security around the world. This degree prepares students for careers with US federal and state agencies, international organizations and companies in the private sector that operate in critical regions of the world.

International Security Studies Major
General Education requirements: 40 semester hours, distributed in accordance with University requirements.

Department of International and Area Studies requirements: Additional requirements set forth by the Department of International and Area Studies.

Major requirements: (30 hours, 18 must be upper-division, 18 of the required 30 must be taken in the Department of International and Area Studies). In addition to the core requirements set forth by the Department of International and Area Studies, students pursuing a degree in International Security Studies will develop a course of study with the IAS Academic Adviser and meet the following requirements:
• Foundations in International Security (3 hours): IAS 3043.
• International Security Issues (12 hours; 6 hours must be IAS designated).
• Strategic Areas (12 hours; 6 hours must be IAS designated).
• International Experience: A student is required to spend at least one summer or winter term (preferably one year) in an approved international experience. This may include (but is not limited to) OU Study Abroad, study abroad with another university, an approved foreign work experience, or experience through the US military, or a high school degree or equivalent from another country.
• Research and Writing Skills: Students must complete one research and one writing skills course in IAS.
• Senior Capstone Course (three hours): IAS 4013, Senior Capstone.
• Major Support Requirements: Sixteen hours of one foreign language in a strategic area (Arabic, Chinese, Hebrew, Japanese, Portuguese, Russian, or Spanish), IAS 2003 and three hours of International Security Practicum credit (IAS 3083, 3910, or 3742, plus participation in OU Model UN Club: 1 hour under IAS 3990).
• Free Electives: Electives to bring total applicable hours to 120, including 48 upper-division hours.

NOTES: Students may take other appropriate courses chosen in consultation with the IAS Academic Adviser. Acceptable substitutions are updated each semester and posted in the Undergraduate Studies section of the SIAS website.

To be eligible for study abroad at OU, students must maintain a minimum combined retention GPA of 2.5.

International Security Studies Minor
The minor in International Security Studies consists of 15 credit-hours of coursework, including 9 hours at the upper-division level, approved by the area coordinator:
• IAS 2003; IAS 3043; Language (3 hours) third semester foreign language; Six additional upper-division level hours of courses acceptable for minor credit.

Students are encouraged to study abroad in a strategic country. Courses taken while studying abroad may also be substituted to meet minor degree requirements though they might not satisfy General Education requirements.

Latin American Studies
Latin American Area Studies provides a concentration in the region’s history and culture. The course of study features Latin America’s economic, geographic, social and political patterns as well as its problems. With a population nearing half a billion people, Latin America has traditionally been, and is now more than ever, a critical area for the United States. Students will examine the historical ties between the two regions in relation to the commonality of cultures and objectives that are becoming increasingly stronger as interdependence grows.

Students majoring in Latin American Area Studies will choose their language specialization and begin studying the Spanish and/or Portuguese language as early as their freshman year.

Latin American Studies Major
General Education requirements: 40 semester hours, distributed in accordance with University requirements.

Department of International and Area Studies requirements: Additional requirements set forth by the Department of International and Area Studies.

Major requirements: (30 hours, 18 must be upper-division, 12 of the required 30 must be taken in the Department of International and Area Studies). In addition to the core requirements set forth by the Department of International and Area Studies, students pursuing a focus in Latin American Studies will develop a course of study with the IAS Academic Adviser and meet the following requirements:
Foreign Language and Literature (6 hours): Two courses at the 3000-level or above beyond the 16-hour requirement, in any of the languages in the area of concentration.

Latin American Studies (9 hours)

History and Geography (3 hours)

Politics and Economics (3 hours)

Arts, Culture, and Society (3 hours)

One additional course from Latin American Studies, History and Geography, Politics and Economics, or Arts, Culture and Society (3 hours).

International Experience: A student is required to spend at least one summer or winter term (preferably one year) in an approved international experience. This may include (but is not limited to) OU Study Abroad, study abroad with another university, an approved foreign work experience, or experience through the US military, or a high school degree or equivalent from another country.

Research and Writing Skills: Students must complete one research and one writing skills course in IAS.

Senior Capstone Course (3 hours): IAS 4013, Senior Capstone.

Major Support Requirements: Sixteen hours of one foreign language relevant to the geographical area of concentration and IAS 2003.

Free Electives: Electives to bring total applicable hours to 120 including 48 upper-division hours.

NOTES: Students may take other appropriate courses chosen in consultation with the IAS Academic Adviser. Acceptable substitutions are updated each semester and posted in the Undergraduate Studies section of the SIAS website.

To be eligible for study abroad at OU, students must maintain a minimum combined retention GPA of 2.5.

Latin American Studies Minor
The minor in Latin American Studies consists of 15 credit-hours of coursework including 9 hours at the upper-division level, approved by the area coordinator:

- IAS 2003; Language (3 hours) third semester foreign language: PORT 2113 or SPAN 2113; 9 additional upper-division level hours of courses acceptable for minor credit, 3 hours must be taken in the Department of International and Area Studies.

Students are encouraged to study abroad in Latin America. Courses taken while studying abroad may also be substituted to meet minor degree requirements though they might not satisfy General Education requirements.

Middle Eastern Studies
Middle Eastern Area Studies allows students to combine their study of either Arabic or Hebrew with courses in the history, religions and cultures of the Middle East from Ancient to modern Times. This program will provide the student with a basic understanding of the peoples and history of this diverse and culturally-rich region of the world and a firm foundation for further study. The cultural and language proficiency achieved will also serve as excellent preparation for a variety of job opportunities in teaching, business, government or foreign service. Students should work with the IAS Academic Adviser as soon as possible to develop a coherent program of study.

Middle Eastern Studies Major
General Education requirements: 40 semester hours, distributed in accordance with University requirements.

Department of International and Area Studies requirements:
Additional requirements set forth by the Department of International and Area Studies.

Major requirements:(30 hours, 18 must be upper-division, 12 of the required 30 must be taken in the Department of International and Area Studies). In addition to the core requirements set forth by the Department of International and Area Studies, students pursuing a degree in Middle Eastern Studies will develop a course of study with the IAS Academic Adviser and meet the following requirements:

- Foreign Language and Literature (6 hours): Two courses at the 3000-level or above beyond the 16-hour requirement in Arabic or Hebrew.
- Middle Eastern Studies (9 hours)
- History and Religion (3 hours)
- Arts and Culture (3 hours)
- Two additional courses from Middle Eastern Studies, History and Religion, or Arts and Culture (6 hours).
- International Experience: A student is required to spend at least one summer or winter term (preferably one year) in an approved international experience. This may include (but is not limited to) OU Study Abroad, study abroad with another university, an approved foreign work experience, or experience through the US military, or a high school degree or equivalent from another country.
- Research and Writing Skills: Students must complete one research and one writing skills course in IAS.
- Senior Capstone Course (3 hours): IAS 4013, Senior Capstone.
- Major Support Requirements: Sixteen hours of either Arabic or Hebrew and IAS 2003.
- Free Electives: Electives to bring total applicable hours to 120 including 48 upper-division hours.

NOTES: Students may take other appropriate courses chosen in consultation with the IAS Academic Adviser. Acceptable substitutions are updated each semester and posted in the Undergraduate Studies section of the SIAS website.

To be eligible for study abroad at OU, students must maintain a minimum combined retention GPA of 2.5.

Middle Eastern Studies Minor
The minor in Middle Eastern Studies consists of 15 credit-hours of coursework, including 9 hours at the upper-division level, approved by the area coordinator:

- IAS 2003; Language (3 hours) third semester foreign language; 9 additional upper-division level hours of courses acceptable for minor credit, 3 hours must be taken in the Department of International and Area Studies.

Students are encouraged to study abroad in the Middle East. Courses taken while studying abroad may also be substituted to meet minor degree requirements though they might not satisfy General Education requirements.

Iranian Studies Minor
The minor in Iranian Studies consists of 15 credit-hours of coursework including 9 hours at the upper-division level, approved by the area coordinator:
• IAS 2003; Language (3 hours) third semester foreign language: PERS 2113; 9 additional upper-division level hours from the approved list or other courses as approved by an IAS Academic Adviser, 3 hours must be taken in the Department of International and Area Studies.

Students are encouraged to study abroad. Courses taken while studying abroad may also be substituted to meet minor degree requirements though they might not satisfy General Education requirements.

Russian and East European Studies
Russian and East European Area Studies is a special concentration within the European Studies major. It allows students to specialize in the study of Russia and its neighboring countries in Eastern Europe and Eurasia in preparation for careers in teaching, research, business, government or foreign service. The program provides a broad and multi-disciplinary introduction to the larger region, with course offerings in languages, literature, political science, history, economics, geography, music, and film.

Russian and East European Area Studies Majors
General Education requirements: 40 semester hours, distributed in accordance with University requirements.

Department of International and Area Studies requirements: Additional requirements set forth by the Department of International and Area Studies.

Major requirements: (30 hours, 18 must be upper-division level approved by the area coordinator):
• IAS 2003; Language (3 hours) third semester foreign language: RUSS 2113; 9 additional upper-division level hours of courses acceptable for minor credit, 3 hours must be taken in the Department of International and Area Studies.

Students are encouraged to study abroad in Russia or Eastern Europe. Courses taken while studying abroad may also be substituted to meet minor degree requirements though they might not satisfy General Education requirements.

Undergraduate Certificate
Global Engagement
The Global Engagement undergraduate certificate is designed to enhance students’ knowledge of the global community, including international affairs and modern global issues, as well as encourage them to become active global citizens. Certificate requirements are similar to those in the currently-existing OU program, the Global Engagement Fellowship (GEF) Program. These requirements include successfully completing course IAS 2003: Understanding the Global Community; gaining or demonstrating proficiency in a modern foreign language; studying or working abroad twice (at least one summer or winter term); becoming actively involved in international groups and events on campus; and maintaining an e-portfio documenting their experiences and reflections. The certificate adds a formal designation to fellows’ OU academic record showing that they completed a global education curriculum and provides them a tangible way to make their experiences more marketable to potential future employers. All GEF’s who successfully complete the program requirements are eligible for the certificate, but it is also available to any degree-seeking OU student.

Graduate Study
Master of Arts in Global Affairs
The Master of Arts in Global Affairs (MAGA) enables students to pursue studies with a focus on the political, economic and social interactions that have an impact on global turbulence.

MAGA coursework is designed to provide students with a global vision from a variety of disciplinary perspectives. Additionally, students will develop expertise in one or more geographic areas of the globe. The program will provide valuable and practical experience through a planned policy exercise and collective study abroad program exclusive to MAGA students.

By studying in the MAGA program, students will increase their knowledge of global affairs, enhance their ability to operate in a dynamic global environment and expand their global connections, contributing to professional success.

For substantive questions about the MAGA program, please contact:
Katie Watkins
Department of International and Area Studies
Phone: (405) 325-2337
e-mail: kwatkins@ou.edu

General Requirements
The Master of Arts degree requires at least 33 credit hours with concentrations in Global Economics and Development or International Security Studies, a practicum, and an education abroad experience.

The core curriculum consists of three 2 credit-hour core courses. In addition, students take 12 credit hours consisting of three 3 credit-hour courses in either the Global Economics and Development or International Security Studies concentrations, as well one 3 credit-hour course from the other track’s courses. The remaining curriculum consists of 9 credit-hours of area studies in addition to a 3 credit-hour practicum, and 3 credit-hours of education abroad experience.

Admissions Procedures
Applicants should submit a University of Oklahoma Application for Admission and official transcripts to the Office of Admissions, 1000 Asp, Room 127, Norman, OK 73019-4076. Test scores and supplemental application materials should be sent directly to The Department of International and Area Studies, The University of Oklahoma, 729 Elm Avenue, Room 100, Norman, OK 73019-2105.

The graduate committee for the Department of International and Area Studies reviews applications only once annually. Applicants should submit all materials before February 15 for Fall semester admission.

All applicants should submit the following admissions materials:
• Official transcripts from B.A./B.S. degree conferring institution.
• A statement of purpose (a statement of up to two pages explaining in depth your motivation and preparation for pursuing the MAGA degree)
• Resume or CV.

Academic Standards and Admission
Admission will be granted on the basis of cumulative GPA on the last degree-conferring transcript. The faculty committee for the graduate program in international studies will review applications for admission. Students admitted conditionally because of low undergraduate grade point averages will be subject to the same requirements and procedures as specified by the University of Oklahoma Graduate College.

A) The following three courses (6 credit hours): IAS 5902, Global Political Turbulence; IAS 5912, Global Economic Turbulence; IAS 5922, Global Social Turbulence.

B) Concentration (12 hours): Students will choose a specialization in either Global Economics and Development or International Security. Each specialization requires 9 hours from the chosen track and 3 hours from the other track’s courses.

C) Area Studies (9 hours): Courses to be selected from a list maintained by the program.

D) Practicum (3 hours): IAS 5803, Global Affairs Practicum.

E) Education Abroad Experience (3 hours): Faculty led overseas experience offered, such as IAS 5810, Field Studies in Africa; IAS 5820, Field Studies in Italy; IAS 5830, Field Studies in China; IAS 5840, Field Studies in Latin America; IAS 5850, Field Studies in Turkey.

Master of Arts in International Relations
The Master of Arts in International Relations (MAIR) provides a broad understanding of world affairs from a variety of perspectives: political, economic, social, historical, geographic and philosophical. The program is directed by the University of Oklahoma’s College of International Studies in coordination with the University of Oklahoma’s Advanced Programs, which was established in 1964 as part of the University’s commitment to continuing education and public service. The MAIR offers the adult learner the opportunity to pursue a master’s degree at locations on or near military installations around the world.

For substantive questions about the MAIR Program, please contact:
Jennifer Rowley
MAIR Program Coordinator/Advisor
Phone: (405) 325-2949
e-mail: jsifford@ou.edu

General Requirements
The Master of Arts degree requires at least 33 credit hours. The curriculum consists of two 3 credit-hour required courses, 21 credit-hours of core courses and 6 credit-hours of electives.

Admissions Procedures
Applicants should submit a University of Oklahoma Application for Admission and official transcripts to the Office of Admissions, 1000 Asp, Room 127, Norman, OK 73019-4076. The MAIR Program may take up to 30 days to review applications. If an application is incomplete, or the Program requests additional information, this 30-day maximum begins from the time the Program has a complete application.

GPA Requirements:
• GPA 3.00 or higher: Eligible for full admission
• GPA 2.00 to 2.99: Eligible for conditional admission

Applicants with a GPA below 3.0 are required to submit a one-page statement of purpose indicating their motivation and preparation for pursuing the MAIR degree.

Those with a GPA above 3.0 have the option to submit a statement of purpose to provide additional evidence of likely success in the MAIR program. The MAIR Program may also request a statement of purpose from students in this category.

Academic Standards and Admission
The faculty committee for the graduate program in international studies will review applications for admission. The committee will consider the cumulative GPA on the last degree-conferring transcript. Students admitted conditionally because of low undergraduate grade point averages will be subject to the same requirements and procedures as specified by the University of Oklahoma Graduate College.

A) The following two courses (6 credit hours): IAS 5793, Graduate Studies in International Relations and Tools of Analysis, Methods, and Statistics (1 course from a list of approved courses).

B) Core Courses (21 hours):
• Politics, Government, and Security (9 hours): 3 courses from a list of approved courses.
• Substantive Areas (12 hours, 4 courses): a minimum of two courses from an approved list must be taken from each of two of the following substantive areas.
  o Identity, Culture, and Communication
  o Economics, Environment, and Geography
  o Regions, Nations, and History

C) Electives (6 hours): Courses to be selected from a list maintained by the program.

D) Comprehensive Examination

**Master of Arts in International Studies**
The Department of International and Area Studies offers an MA degree in International Studies and an accelerated BA/MA degree.

The Master of Arts degree in International Studies equips students with the tools to engage in a globally integrated environment, whether in the realm of international diplomacy, the international economy, or provision by non-governmental organizations of humanitarian aid and economic development assistance, as well as global environmental advocacy. Program coursework provides a rigorous foundation in international relations theory and practice, comparative politics, international economics, and analytic and statistical methods. Students in the program also have the flexibility to pursue more advanced work in the current concepts, theories and research issues of international political, social, economic and cultural development, in addition to the politics, histories, cultures and economies of specific regions. For substantive questions about the MAIS program, please contact:

Katie Watkins
Department of International and Area Studies
Phone: (405) 325-2337
email: kwatkins@ou.edu

**General Requirements**
The Master of Arts degree requires at least 36 credit hours with options in Global Studies and Area Studies and research and practicum options including a thesis, a policy paper, or an internship. Students must show reading and speaking competence equivalent to the completion of three college courses in one major foreign language or the equivalent of two college courses each in two foreign languages. It is strongly encouraged that every student who applies for admission to the program will have had a significant international experience, in the form of study, work, or residence abroad before commencing the degree program. Students without such prior experience will be encouraged to undertake some study or work abroad of limited duration, as approved by their advisory committees, before completing the degree.

The required curriculum consists of four three credit-hour core courses. In addition, students in the Area Studies option take 15 hours of core courses which consists of 3 hours of Research Methods, 6 hours of concentration courses, as well as 6 hours of area studies courses. The remaining curriculum consists of 6 hours of elective coursework in addition to the three credit-hour thesis, research, or practicum. Students in the Global Studies option take 12 hours (thesis) or 15 hours (non-thesis) of core courses which consists of 3 hours of Research Methods, 9 hours of Concentrations courses, as well as 3 hours of Research & Practicum for non-thesis students only. The remaining curriculum consists of 9 hours of elective coursework, as well as three credit-hours of thesis research for thesis students only. No more than 25 percent (nine credit hours) of the minimum 36 credit hours required for this master’s degree may be transferred from other institutions, subject to the normal rules and procedures of the University of Oklahoma Graduate College.

**Admissions Procedures**
Applicants should submit a University of Oklahoma Application for Admission and official transcripts to the Office of Admissions, 1000 Asp, Room 127, Norman, OK 73019-4076. Test scores and supplemental application materials should be sent directly to The Department of International and Area Studies, The University of Oklahoma, 729 Elm Avenue, Room 100, Norman, OK 73019-2105.

The graduate committee for the Department of International and Area Studies reviews applications only once annually. Applicants should submit all materials before February 15 for Fall semester admission.

All applicants should submit the following admissions materials:
• Graduate Record Examination scores.
• Three letters of recommendation, from academic referees if possible.
• Statement of purpose explaining the motive for applying to the program and what the applicant hopes to accomplish during the course of study.
• Official transcripts from all institutions attended.
• University of Oklahoma Application for Admission.

**Academic Standards and Admission**
Admission will be granted on the basis of undergraduate grade point average, scores on the Graduate Record Examination (GRE), a statement of purpose, and at least three letters of recommendation. Applicants will be expected to have a bachelor’s degree in a discipline that will provide a foundation for graduate study in global affairs. The faculty committee for the graduate program in international studies will review applications for admission. Students admitted conditionally because of low undergraduate grade point averages will be subject to the same requirements and procedures as specified by the University of Oklahoma Graduate College.

A) The following four courses (12 credit hours): IAS 5053, Global History; IAS 5113, Field Seminar in International Studies; IAS 5503, Theory and Practice of International Politics; IAS 5523, Global Political Economy.

B) Students will choose either the Area Studies option or the Global Studies option.

**Area Studies Option:**
• Research Methods (3 hours): Student must complete 3 hours in a departmentally approved research methods course or an advanced foreign language course as approved by the department.
• Area Studies (6 hours): Student must complete 6 hours, as approved by the department, in one of the following fields: Asian Studies, European Studies, Latin American Studies, or Middle Eastern Studies.
• Concentrations (6 hours): Student must complete 6 hours, as approved by the department, in either Global Economics and Development or Global Security Studies.
• Electives (6 hours): Electives may be chosen from International and Area Studies, Anthropology, Economics, Education,
Application Requirements

- **Research & Practicum (0-3 hours; Non-thesis students only):** IAS 5923 or IAS 5913.
- **IAS 5980 Research for Master's Thesis (0-3 hours; Thesis students only)**

Global Studies Option:

- **Research Methods (3 hours):** Student must complete 3 hours in a departmentally approved research methods course or an advanced foreign language course as approved by the department.
- **Concentrations (9 hours):** Student must complete 9 hours, as approved by the department, in either Global Economics and Development or Global Security Studies.
- **Electives (9 hours):** Electives may be chosen from International and Area Studies, Anthropology, Economics, Education, Geography, History, Philosophy, Political Science, Sociology or other departments, as approved by the student's advisory committee (may include advanced language, advanced research tool or internship credit).
- **Research & Practicum (0-3 hours; Non-thesis students only):** IAS 5923 or IAS 5913.
- **IAS 5980 Research for Master's Thesis (0-3 hours; Thesis students only)**

Reading and speaking competence in ONE major foreign language approved by the student's advisory committee at a level equivalent to three semesters of college-level instruction, or reading and speaking competence in TWO major foreign languages approved by the student's advisory committee equivalent to two semesters each of college-level instruction. The student's competence in the language will be certified by the ACTFL/ETS examination or by an alternative instrument approved by the OU Department of Modern Languages, Literatures, and Linguistics. Students must have fulfilled this requirement at the time of graduation.

Accelerated BA in International and Area Studies / MA in International studies

The Bachelor of Arts in International and Area Studies/Master of Arts in International Studies is an accelerated program designed for exceptional students to earn both the BA and MA in International Studies in 5 years of study. National Merit Scholars are the ideal candidates for a 5-year accelerated BA/MA program, although the program is open to all OU students who qualify.

Application Procedure

Applications are due by the spring of the sophomore year or fall of the junior year. Application materials include:

- **Application form**
- **Two (2) letters of recommendation**
- **Statement of Purpose (1-2 pages)**
- **Official Transcript**

Application Requirements

- **Students must have a minimum 3.5 overall GPA for admission**
- **Students are expected to apply to the BA/MA accelerated program no later than the first semester of their junior year, although application by the second semester of the sophomore year is preferred.**

Application deadlines

- February 15 for fall admission
- October 15 for spring admission

Centers and Programs

The College of International Studies offers many learning opportunities for students, faculty and the community with events and guest speakers through our centers and institutes focused on various areas of study.

- Farzaneh Family Center
- Phi Beta Delta
- Diplomacy Lab
- Center for Middle East Studies
- Institute for US-China Issues
- Arabic Flagship Program
- EU Center
- African Studies Institute
- Center for the Americas
- Center for the Study of Nationalism
- Washington & The World
- Fellowship for Global Engagement
- LEAdership Fellows (LEAF) Program
- Friends to International Students
- Cyber Governance and Policy Center
- Fulbright US Student Program
- Peace Corps Prep

Additional information on these centers and programs can be found at the College of International Studies website.

Education Abroad

Whitney Franca, Director
Farzaneh Hall, Room 144
Norman, OK 73019-3061
Phone: (405) 325-1693
FAX: (405) 325-7387
Internet: http://www.ou.edu/cis/education_abroad.html
Email: ea@ou.edu

Education Abroad develops programs aimed at increasing cross-cultural awareness and emphasizing international education. The office maintains linkages with professional organizations at the state, national and international levels. This unit works in close liaison with college deans and assists faculty in seeking external funding for international projects and collaborative research. EA has a library and resource center with information on foreign nations, universities, foundations and agencies.

The principal functions of the Education Abroad office include the following:

- OU’s ambassador to constituencies in foreign nations,
- Faculty and student exchanges with sister institutions worldwide,
- Coordination of study abroad programs with other U.S. universities,
- Recruitment of international students,
- Coordinating international scholars and speakers,
- Assisting international visitors,
- Coordination of programs for internationally sponsored faculty and students,

The University of Oklahoma 2016-18 General Catalog
• Attending international conferences,
• Providing information on international education,
• Support for scholarship/grant/proposal applications,
• Orientation, counseling and development of intercultural programs for exchange faculty and students and culture-specific orientations for faculty, staff and students going abroad, and
• Services and programs for all exchange students and faculty.

Opportunities available to OU undergraduate and graduate students for study abroad include:

OU in Arezzo
OU in Arezzo is the signature study abroad program of the University of Oklahoma! You will take classes taught by OU professors at the OU in Arezzo center in Italy and pay OU tuition and fees. Visit arezzo.ou.edu to see all the courses offered in Arezzo throughout the year.

Journey Programs
Journey Programs are four weeks long in the summer and offer General Education Credit. These programs are taught by OU professors, have OU tuition and fees, and come with their own scholarship for airfare!

College Sponsored
College Sponsored programs are led by professors from many OU colleges and are geared toward their own majors and are offered mainly in the Summer. Search for the OU colleges offering study abroad programs in the program search engine.

University Exchange
University Exchange means taking classes at a university abroad, but paying OU tuition and fees at your normal rate. These programs are highly immersive and ideal for independent learners and students with financial aid tuition waivers.

Transfer Credit
Approved Transfer Credit programs are programs sponsored by specific affiliate providers or universities abroad with which the University of Oklahoma has an active agreement and where you pay directly to that specific university or provider. Financial aid, excluding tuition waivers, can be applied to this program type if they are listed in the program search engine.

Selection Criteria
Students are selected for study abroad programs based on the following criteria: grade point average, personal essay, financial aid requirements, academic standing, and letters of recommendation. For certain study abroad destinations with limited availability, the selection process is quite competitive. All students who qualify for study abroad are offered a location for study, but because of the competitive process, some may not be admitted to the school or destination that they most prefer.

Contact Information and Applications
Application deadlines for study abroad programs are in early February to March for fall and spring programs, and in early October for spring programs. Please contact the Education Abroad Office at (405) 325-1693 for more specific application deadlines. Additional information can be found at the Education Abroad website.
Additional services that ISS provides to the international community include immigration advising for international students at all levels (CESL, undergraduate, graduate, short-term exchange), short-term employment authorization advising and support for qualifying students (internally and through USCIS), changes of visa status advising and support, immigration advising for dependents, extensions of stay, support for visa applications, arrival information, SEVIS transfers to and from OU, and support for the US visa application process at US consulates abroad.

International students must maintain their visa status in order to pursue and complete their academic programs in the US. It is the student’s responsibility to maintain lawful visa status by, for example, completing the minimum required number of credit hours per semester and refraining from unauthorized employment.

OU hosts two principal student visa programs, F-1 and J-1. F-1 and J-1 visas are issued by US consulates and embassies to qualifying students pursuing a course of study in the U.S. F-1 visas are most frequently issued to students whose primary source of funding is personal or family funds. At OU, these are often long-term, degree seeking students. J-1 visas are issued most frequently to students whose primary source of funding is a third party, such as a university, a corporation, non-profit, or government.

Due the evolution of international student programs at OU, the F-1 and J-1 programs are handled separately. F-1 students at Norman and Tulsa campuses are supported by ISS on the Norman campus. F-1 students at the OUHSC are supported by the OUHSC. The OUHSC is a separate campus for F-1 immigration purposes. All OU J-1 students are supported by ISS on the Norman campus. The Tulsa, OUHSC, and Norman campuses are all the same campus for J-1 immigration purposes.

International Student Scholarships
OU offers limited international student scholarships through the International Programs Center along with Education Abroad and International Student Services. Scholarship forms are available from International Programs and online. Applications are accepted in the spring semester.

- Cleo Cross Scholarship — Ten to fifteen need-based scholarships are available for students who have attended OU for the entire previous year as full-time students, and are currently enrolled full time.
- Greenberg Scholarship — Thanks to Scandinavia, Inc. of New York in conjunction with Allen Greenberg, offer scholarships to Scandinavian students from Denmark, Finland, Norway, Sweden, and Bulgaria.
- International Advisory Committee (IAC) International Student Emergency Relief Scholarship — One to two need-based scholarships are offered each year. Applicants must have documented financial need arising as a result of unforeseen circumstances. Applicants must be graduating within the next three semesters.
- International Leadership Class (ILC) — The Center for Student Life offers ten or more merit-based scholarships for academically outstanding international students who show potential for leadership growth.
- Paul and Rose Sharp Scholarship — A scholarship established by former OU President and his wife to recognize an outstanding international student based on academic excellence and service. This scholarship is given to one student each spring who has demonstrated outstanding service to the university community and academic achievement.
- Sue Williams Service Award and Scholarship — This merit-based scholarship is given to the student who demonstrates outstanding service.
- Yoshi and Koko Sasaki Scholarship — A scholarship established by an OU Professor to recognize outstanding Japanese students based on academic excellence; two awards given per year.

For other general scholarships, students should contact Financial Aid Services or contact the administrative office of International Programs.

International Student Programs
Several organizations have been established to enrich the lives of international students and US faculty, staff, and students, particularly the International Advisory Committee (IAC) and the International Leadership Class (ILC).

The International Advisory Committee (IAC) is composed of the presidents of all recognized international student organizations, and supports all cultural and social programs for international students. The group meets monthly, and attendance by all students is encouraged. Numerous national and cultural associations help new students and promote cultural exchange between the campus and the Norman community, and represent almost every area of the world.

The International Leadership Class (ILC) consists of approximately 30 leaders from within OU’s international student body. The class combines leaders from throughout the international community. Contact the Center for Student Life for more information about ILC.

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Excerpt from the General Catalog, pages 251-252
Gaylord College of Journalism & Mass Communication

Gaylord Hall
395 W. Lindsey, Rm 3000
Phone: (405) 325-2721
Fax: (405) 325-7565
Undergraduate advising: (405) 325-5684
Graduate advising: (405) 325-2722
Internet: www.ou.edu/gaylord
TV4OU: http://tv4ou.ou.edu
The WIRE: http://wire.ou.edu

Administrative Officers

Ed Kelley, Dean
David Craig, Associate Dean for Academic Affairs
Yvette Walker, Assistant Dean of Student Affairs
Katerina Tsutsura, Director of Graduate Studies

Faculty Roster

Professors Beard, Boettcher, Carstarphen, Chester, Craig, Foote, Gade, Hodgson, Johnson, Kerr, Kim, Leshner, Schmeltzer, Associate Professors Beliveau, Bergersen, Steyn, Tsutsura, Yoon; Assistant Professors Barnes, Evans, J. Jones, Loke, Moore, Wilderman, Willet; Instructors Fischer, Franklin, Odom, Pritchard, Gibbs Robinson, Tarpenning, Yount.

ADVERTISING
Debbie Yount, Sequence Head
Professors Beard; Associate Professor Yoon; Assistant Professor Willet; Instructor Tarpenning.

CREATIVE MEDIA PRODUCTION
Ralph Beliveau, Sequence Head
Professors Foote, Hodgson; Associate Professors Beliveau, Bergersen; Instructors Fischer, Franklin.

JOURNALISM
Elanie Steyn, Sequence Head
Professors Boettcher, Craig, Gade, Johnson, Kerr, Leshner, Schmeltzer; Associate Professor Steyn; Assistant Professors J. Jones, Loke, Wilderman; Instructor Gibbs Robinson.

PROFESSIONAL WRITING
Professors Chester, Odom; Assistant Professors Barnes, Evans.

PUBLIC RELATIONS
Professor Carstarphen, Kim; Associate Professor Tsutsura; Assistant Professor Jenson More; Instructor Pritchard

Student Services/Advising Staff
Monica Rasekh, Adviser for Advertising & Professional Writing Majors;
Josh Kahoe, Adviser for Creative Media Production, Journalism
Kathy Sawyer, Director of Student Services, Advisor for Public Relations
Larry Laneer – Graduate Programs Adviser
Dorion Billups – Coordinator, Community Inclusivity

Administrative Staff

Michael Acker, Software Specialist
David Candy, Broadcast Engineer
Bob Dickey, TV News & Program Director
Rachel Eikenbary, Assistant to Dean Kelley
Kevin Hahn – Cage Manager
MaryAnn Martin, Director of Communications
Jason McPhaul, Assistant Financial Director
Barry Orr – Sportscaster mentor
Lee Reynolds, Director of Development
Jill Shumway, Assistant to Dean Craig and Dean Walker
Heather Todd, Director of Finance
Buddy Wiedemann, IT Director

Degrees Offered

• Bachelor of Arts in Journalism
• Bachelor of Arts in Journalism/Master of Arts
• Master of Arts
• Master of Professional Writing
• Graduate Certificate in Media Management
• Graduate Certificate in Strategic Planning
• Doctor of Philosophy

DISTINCTION AND SPECIAL DISTINCTION DEGREES
Undergraduate students who complete a Bachelor of Arts in Journalism may be graduated with Distinction if they have completed a minimum of 60 hours at the University of Oklahoma and achieve the required grade point averages. The degree with Distinction will be conferred on students who achieve at least a 3.60 grade point average overall and on the required OU resident work. The degree with Special Distinction requires a minimum 3.80 grade point average overall and on the required OU resident work. The final semester’s grades will be included in the grade point average that determines the Distinction or Special Distinction degree.

General Information

History and Purpose
A School of Journalism was first established at the University of Oklahoma in 1913. During the early years, the thrust of the program was to prepare young people for reporting and editing careers in newspapers and magazines. By 1921, the curriculum had expanded to include courses in advertising and newspaper management that were at the forefront of journalism education in the country. The course offerings of the school continued to grow to include radio news in the 1930s. By the late 1950s, courses in professional writing, public relations, and television news had been added.

The School of Journalism was renamed the H.H. Herbert School of Journalism and Mass Communication in 1961. Herbert, the school’s second director, led the school from 1917 to 1945. Under his leadership, the standards of the school were raised, and by 1921 the school became one of only 11 institutions in the United States to meet the requirements for admission to the Association of American Schools and Departments of Journalism. High standards continue with the college’s accreditation by the Accrediting Council on Education in Journalism and Mass Communication. Only about a quarter of the journalism programs in the U.S. meet the ACEJMC’s accreditation standards. In May 2000, the H.H. Herbert School of
Journalism and Mass Communication became the Gaylord College of Journalism and Mass Communication.

General Information
The Gaylord College of Journalism and Mass Communication is housed in Gaylord Hall located on the South Oval. The 62,000-square-foot building opened in fall 2004 (Phase I) and includes a fully digital television production studio; a news ticker facing the South Oval; a completely wireless network; an open multimedia lab; a spacious library; three computer classrooms; a video conferencing classroom and a dozen video editing suites. Gaylord Hall (Phase II) opened 2009 and adds an additional 46,000 square feet.

The college’s goal is to provide students with the most effective training and preparation possible for careers in every facet of the mass communication industry. This education includes conceptual courses in journalism history, ethics, public opinion, communication law, public relations and advertising; various delivery systems, including print, broadcast, and online; and craft courses in gathering writing, editing, and processing information.

The college holds memberships in The Association of Schools of Journalism and Mass Communication (ASJMC), and the Broadcast Education Association. The college is also the headquarters for the Oklahoma Scholastic Media, which is the oldest continuing secondary school press organization in the world.

Programs for Academic Excellence

PRODUCTION FACILITIES
The Gaylord College has developed a facility that offers students the opportunity to produce high quality video and television programs. This includes studio cameras and controls; digital audio; single camera video production; field audio production; studio and field lighting non-fiction and documentary production; and fictional and experimental video production. Several post-production platforms are available, suited to different levels of production.

THE EDITH KINNEY GAYLORD LIBRARY
The Edith Kinney Gaylord Library is located in Gaylord Hall, Room 2500. The library is one of only a handful of journalism and mass communication libraries in the United States, and one of the few privately endowed by a department, school, or college of journalism.

Thus, the library operates separately from the OU Libraries but is known and utilized by many administrators, faculty, staff and students outside of the Gaylord College of Journalism and Mass Communication. Officially a non-lending/non-circulating library, it contains materials pertaining to all programs within the Gaylord College of Journalism and Mass Communication. These include books, videos, popular and pro/trade magazines, journals, major U.S. newspapers, and miscellaneous Oklahoma newspapers. The reference area has materials ranging from Nielsen and Arbitron market reports to Film Review Index. A separate area contains most of the theses and many of the special projects written by graduate students within the college. There are also various special collections, which include histories of journalism and communication, as well as former professors’ personal papers. In addition to print materials, a media library is in the planning stages and will house present and new collections of non-print materials, including CD-ROMs, videos, DVDs and motion picture films. The library also boasts a large collection of Oklahoma newspaper microfilm, many of which are complete runs.

STUDENT SERVICES CENTER
The Student Services Center is located in 2533 Gaylord Hall. The office staff is knowledgeable about undergraduate degree programs offered by the college. Academic counselors also assist students with transcript evaluation, enrollment and graduation requirements, as well as any problems of an academic nature. Students may seek internship/career assistance in the Student Services Center.

OU Nightly
OU Nightly is a live, student-run newscast produced by the college. The newscast is the collective effort of students in the television news and news practicum courses offered through the college, with additional input from other journalism students and the OU School of Meteorology. An industry standard style newscast, OU Nightly airs live on Cox Cable channel 4 in Norman in a pre-prime time slot Monday through Friday during both the fall and spring semesters. Prime-time news cut-ins are also produced by Gaylord College students.

THE WIRE
The WIRE is a student managed web radio station providing music, news, and entertainment programming for OU students as well as the Norman community. The WIRE is also carried on OU Nightly’s SAP channel on Cox Cable channel 4 as sound-only content. A rebroadcast of the OU Nightly newscast is available to Oklahoma City and Tulsa area residents through Cox Cable.

Students may also seek volunteer or paid positions and earn academic credit with OU Nightly and The WIRE, as well as with The Oklahoma Daily newspaper, the Sooner yearbook, or with KGOU radio.

MULTIMEDIA LAB
The Gaylord College of Journalism and Mass Communication computer labs are open to all students enrolled in JMC courses approximately 85 hours each week. The latest Macintosh computers feature a wide array of software applications including Microsoft Office, Adobe Creative Suite (Photoshop, Illustrator, InDesign, Dreamweaver, Flash, Fireworks and Acrobat Professional), Apple Final Cut Studio, AVID Media Composer, SPSS, Final Draft, Roxio Toast, the iLife Suite (iTunes, iPhoto, iMovie, iWeb, iDvd) and more. Broadcast students also have access to powerful video editing stations running the Final Cut Studio. Lab hours are extended during the peak of the semester.

WORK EXPERIENCES
Students are encouraged to supplement traditional classroom experience with on-the-job training, which will often increase the chances of gaining a professional position after graduation. Students may enroll in a practicum to receive credit while working at one of several on-campus media operations. In addition, several journalism and mass communication courses provide experience through coordination with The Oklahoma Daily campus newspaper and Sooner Yearbook.

Television and Radio
Broadcasting and electronic media students have the opportunity to work for the student-produced television station, TV4OU, producing shows such as the award-winning OU Nightly newscast; sports magazine show, Our Sports Pad; morning show, Wake Up! 254
Account

Communication will receive the enrolled in the Gaylord College of Journalism and Mass job fairs, and other college application deadlines, internships, workshops, college advising schedules, graduation, degree checks, scholarships information on drop and add deadlines, withdrawal deadlines, and mass communication majors. The Gaylord Extra

The primary method of advertising and public relations agency. They bonded over the necessary details of operating an agency that was to be both entrepreneurial and pedagogical. They created such a firm foundation that today Lindsey + Asp is an operational stratum laboratory, working with real clients in a real world atmosphere that rivals any professional agency. Lindsey + Asp is a true experiential learning opportunity for not only strategic communications students, but for those in professional writing and broadcast and electronic media as well. The application process for prospective agency staff is rigorous in order to ensure that the quality of Lindsey + Asp work and the agency's reputation with clients is maintained.

Online opportunities can be found throughout many of the work experiences listed above. Students may produce online content for The Oklahoma Daily, SoonerVision, TV4OU, The Wire, or the advertising/public relations agency.

Internships

The college's close location to the professional job market in Oklahoma City provides students with outstanding opportunities for part-time employment with professional communication organizations and departments. Internships outside of the state are encouraged as well.

Juniors and seniors may also participate in the college's internship for credit program, in which students may gain experience and degree credit in paid or unpaid positions. Students must have at least 75 hours earned and a 3.00 retention grade point average to apply for an internship for credit. Internship application forms are available in the Student Services Center as well as on the college's website. Students who wish to receive credit for internship experience must obtain permission from the college no later than the end of the first week of the internship. Internship opportunities are posted on the college's Website and in the Student Services Center. Students may also arrange their own internships. Students also have the option of gaining general elective credit for internship through OU Career Services once JMC credits have been maxed out.

Gaylord Extra

The Gaylord Extra is the college's primary method of communicating information and important deadlines to journalism and mass communication majors. The Gaylord Extra includes information on drop and add deadlines, withdrawal deadlines, advising schedules, graduation, degree checks, scholarship application deadlines, internships, workshops, college-sponsored job fairs, and other college-related announcements. Students enrolled in the Gaylord College of Journalism and Mass Communication will receive the Gaylord Extra in their OU e-mail account every week. The Gaylord Extra is also posted on the college's website. Event-related announcements are also posted throughout the building, on the College's Web site, Facebook page and sent via special event e-mails.

STUDENT ORGANIZATIONS

Several organizations are invaluable in developing ties that carry into professional life. These student organizations include:

- AdClub, the advertising society for students interested in advertising media, agencies and strat comm;
- Society of Professional Journalists (SPJ), for students aspiring to news careers;
- Public Relations Student Society of America (PRSSA), for students interested in public relations as a career;
- Oklahoma University College Broadcasters (OUCB), for students in broadcasting and electronic media;
- National Association of Black Journalists (NABJ), an organization for African-American students who aspire to careers in mass communication;
- Kappa Tau Alpha (KTA), an honorary scholastic organization for journalism and mass communication students;
- Native American Journalists Association (NAJA);
- National Association of Hispanic Journalists (NAHS);
- WIRE Programmers Group;
- Oklahoma Daily;
- Professional Writing Students Group;
- Graduate Student Interest Group; and
- Asian American Journalist Association Interest Group

SCHOLARSHIPS

Each year, the Gaylord College awards approximately $250,000 in scholarships, with nearly $30,000 reserved for incoming freshmen who demonstrate academic and journalistic promise. Recipients of freshman level scholarships have special curricular opportunities to enhance their academic experiences. Transfer students are eligible for all upper-class level scholarships. Freshmen students use the OU common scholarship application, so no additional application is necessary. Upperclassmen scholarship applications are available on the college's website under "Student Resources". The upperclassmen scholarship applications are generally available online by November 15, annually.

Undergraduate Study

The Gaylord College of Journalism and Mass Communication offers professionally-oriented undergraduate degree programs in the following fields: Strategic Communication (advertising and public relations); News Media (journalism); and Media Arts (Broadcast and Electronic Media, and Professional Writing).

Admission

Students who have earned at least 24 semester credit hours with a 2.75 retention grade point average are eligible for admission to the college as pre-journalism majors only. With the exception of the college's practicum course, JMC 3011, pre-journalism majors may not enroll in any upper-division journalism and mass communication courses until the following college entrance requirements have been met:

- completion of JMC 1013 with a grade of C or better;
- completion of an additional 24 hours of general education coursework;
• a successful score on both College entrance exams; the Language Skills Test (LST), which includes portions on grammar, punctuation and spelling; the Academic Integrity Test (AIT), which covers information from the Academic Misconduct Code as printed in the University of Oklahoma Student Code booklet;
• a combined retention grade point average of 2.75 on all work attempted, as well as a 2.75 GPA on all OU coursework (transfer students from other institutions will not be held for the OU GPA requirement); and
• filing a Gaylord College Admission Form in the Student Services Center in Gaylord Hall.

Once fully admitted to the program, students will be cleared to enroll in JMC 2033 (Writing for Mass Media), the college’s gateway course. Transfer students who have already completed the equivalent of JMC 2033 at another institution will be cleared to enroll in the beginning upper division JMC courses in their major upon successful completion of the LST.

It is important to note that once fully admitted to the college, it will take a minimum of four full semesters (excluding summers and intersessions) to complete any of the journalism and mass communication programs.

After full admission to the college, students must maintain a 2.50 OU retention GPA and a 2.50 combined retention GPA Students who fail to maintain the minimum GPA requirements will be placed on academic contract. Students have one semester to raise their GPA to the required minimum. Students who fail to raise their GPA will be stopped out of the Gaylord College and asked to change majors. Students stopped out of the Gaylord College must reapply to the program under the same procedures outlined under Admission. Students may apply for readmission only once.

The college’s degree programs are accredited by the Accrediting Council on Education in Journalism and Mass Communications (ACEJMC). The college endorses the philosophy of the council that a broad foundation of knowledge and experience will enhance the professional lives of its graduates. In support of that liberal arts philosophy, the curriculum directs students to divide their studies among the arts, sciences, business and related fields so that 50 hours of their degree work are done in the college and at least 80 hours are taken outside the college. Such a ratio gives students the opportunity to develop specialties in mass communication skills while acquiring the recommended broad liberal arts base.

LANGUAGE SKILLS TEST (LST)/ACADEMIC INTEGRITY TEST (AIT)
The Language Skills Test is the entrance examination to the Gaylord College. The LST must be completed prior to enrollment in JMC 2033 (Writing for Mass Media), a course that is required of all journalism and mass communication majors.

The LST is administered in the Student Services Center (2533 Gaylord Hall) Monday through Friday from 8:30 a.m. to 3:00 p.m. No appointment is necessary. Test results are available immediately.

The LST includes 80 questions on grammar, punctuation and spelling.

The college encourages students to thoroughly review these areas prior to taking the LST. An online study guide is available on the college’s website. Students are also encouraged to review a grammar and composition textbook (several are recommended on the college’s Web site) as well as the Student Academic Integrity Code.

The LST may be attempted three times. If a student fails the third time, the student will be required to enroll in JMC 0123 (Fundamentals of Writing for the Media), a course that will not apply toward the degree.

The AIT consists of 20 questions that are taken directly from information in the Academic Misconduct Code.

ADVISING
With the exception of Intersession, advising is mandatory prior to each academic term for all students in the Gaylord College. Advising for the summer session and the fall semester begins in February; advising for the spring semester begins in September. Students are advised by professional academic counselors in the Student Services Center. Students may also meet with faculty members to discuss careers, internships, and professional issues. Notices about advising will be posted in the Gaylord Extra.

Students are strongly encouraged to maintain current local addresses and e-mail addresses with the university, as important advising and graduation information is distributed each academic term in the Gaylord Extra.

TRANSFER STUDENTS
The Gaylord College of Journalism and Mass Communication welcomes transfer students from other colleges or universities. The Office of Admissions determines which credits will be accepted from a transferring institution. The application of those credits toward a BA in Journalism and Mass Communication will be determined by an academic counselor in the Student Services Center. Transfer students must meet with an academic counselor prior to their first enrollment at the University. Transfer work is counted as lower-division or upper-division depending on the level at which it was offered at the institution where it was earned. Two-year college work is acceptable only as lower-division credit.

Students may transfer in a maximum of 12 hours of journalism and mass communication coursework prior to full admission to the Gaylord College. Once fully admitted to the college, students may petition the faculty to have an additional three (3) hours from an outside ACEJMC institution applied to their University of Oklahoma degree. A maximum of 15 credit hours of JMC transfer coursework may be applied to a degree.

Undergraduate Degree Requirements
A Bachelor of Arts in Journalism requires the successful completion of 124 semester credit hours. At least 48 of the 124 hours must be completed at the upper division level (courses numbered 3000 or above). Courses that begin with 0 (e.g., JMC 0123) will not apply toward the degree.

Journalism and mass communication majors must maintain a 2.50 retention GPA; a 2.50 OU GPA; a 2.50 GPA in all major work; and a 2.50 on the last 60 hours toward the degree.

Degree requirement checklists, which list all degree program requirements, are available in the Student Services Center and on the college’s website under Undergraduate Degree Programs.
Students who plan to earn a BA in Journalism in four years should plan to complete at least 33 credit hours per academic year. Students should also be aware of important academic deadlines, which are listed on the university's Academic Calendars website.

The Student Services Center assists students in determining the number of hours remaining to complete the degree; however, the responsibility for meeting graduation requirements lies with the student.

A BA in Journalism is made up of the following components:
- University-Wide General Education requirements;
- Additional General Education requirements specific to the College of Journalism and Mass Communication;
- Requirements in the major;
- Requirements in the major support area (advertising majors only); and
- Electives.

University-Wide General Education
Courses used to fulfill these requirements must be chosen from the University-Wide General Education Approved Course List. See the OU Admission's website.

Core Area I: Symbolic and Oral Communication (9-19 hours, 3-5 courses)
- English Composition (six hours, two courses),
- Foreign Language (two courses in the same language, 0-10 hours). Satisfied by two years of high school foreign language with grades of C or better, or by demonstrating proficiency in the language through the Department of Modern Language, Literatures and Linguistics’ Foreign Language Placement Test. Please note that the Gaylord College of Journalism has an additional foreign language requirement (below),
- Mathematics (three hours, one course).

Core Area II: Natural Science (seven hours, two courses)
- At least two courses with three or more credit hours each, totaling a minimum of seven credit hours. The courses must be from different disciplines and at least one course must include a laboratory component, denoted by L.

Core Area III: Social Science (six hours, two courses)
- U.S. Government (P SC 1113) and one additional course chosen from the approved general education list.

Core Area IV: Humanities (12 hours, four courses)
- Understanding Artistic Forms (three hours, one course)
- Western Civilization and Culture (six hours, two courses), to include HIST 1483 or HIST 1493 (pre- or post-Civil War American History) and one additional western civilization course from the approved general education list,
- Non-Western Civilization (three hours, one course)

Core Area V: Senior Capstone Experience (three hours, one course). This requirement will be satisfied by a required course in the major.

Additional Gaylord College of Journalism and Mass Communication Requirements
Courses used to fulfill these requirements must come from the Gaylord College of Journalism and Mass Communication Approved Course List.
courses, major core courses, skills streams courses and additional elective coursework. All majors also take a senior capstone course that focuses on ethics and the role of journalism in a democracy.

All Gaylord College students pursuing a baccalaureate major are also required to complete an academic minor of their choice in accordance with JMC policies.

Professional Writing (30 hours)
The Professional Writing option has a 65-year history of helping its majors develop the skills needed to succeed in the publishing industry. Those skills, which include the ability to communicate clearly, think logically, manage large-scale projects, and craft a compelling narrative, are critical to virtually all careers. They also prepare students for graduate work in writing-intensive fields that include creative writing, English, journalism, and the law.

Professional Writing majors must complete a minimum of 42 hours of journalism and mass communication courses. Specific requirements include: JMC 1013, 2033, 3022, 3504, 4514, 4524, 4563, 4573, 4603 (Senior Capstone), 4813, and 9 hours of upper-division journalism electives.

All Gaylord College students pursuing a baccalaureate major are also required to complete an academic minor of their choice in accordance with JMC policies.

Public Relations (36 hours)
A major in public relations is ideal for the student interested in problem solving, event planning, and strategic planning and research. Our graduates pursue careers as public information officers, account executives in public relations agencies, community relations, and in-house corporate communications. The critical thinking, analysis and research skills gained with a public relations education also prepares students for postgraduate studies.

Public Relations majors must complete a minimum of 36 (maximum of 50) hours in journalism and mass communication. Specific requirements include: JMC 1013, 2033, 3413, 3423, 3433, 4403 (Senior Capstone), 4453, 4813, a public relations-related elective, and 9 additional hours of journalism electives.

All Gaylord College students pursuing a baccalaureate major are also required to complete an academic minor of their choice in accordance with JMC policies.

Free Electives
(29-44 hours, depending on choice of major and foreign language)
The number of elective hours will vary, depending on choice of major, choice of foreign language, and choice of natural sciences in general education. Students entering their junior year should schedule a degree check in the Student Services Center to determine their remaining hours and a prospective graduation date. The Student Services Center certifies the completion of graduation requirements.

Graduation Rules and Regulations
• A minimum 2.50 combined retention grade point average in the major, overall, and on the last 60 hours is required to earn a Bachelor of Arts in Journalism degree.
• A grade of C or better is required in each major course, resident or transfer.

Gaylord College of Journalism & Mass Communication
• Students fully admitted to the college may petition the faculty to have an additional three (3) credit hours from an outside ACEJMC institution applied to their University of Oklahoma degree. A maximum of 15 credit hours of JMC transfer coursework may be applied to a degree.
• The Senior Capstone course must be taken in residence at OU.
• Students must file an official application for graduation during their first two weeks of the final term of enrollment.

Credit Hour Regulations
• At least 124 semester credit hours applicable towards a Bachelor of Arts in Journalism degree must be earned. Not all hours acceptable by the University are acceptable towards a BA in Journalism.
• At least 60 semester credit hours must be earned at accredited senior (four-year) institutions.
• At least 48 semester credit hours must be earned at the upper-division level (courses numbered 3000 or above).
• At least 30 semester credit hours must be earned in the major, including at least 21 at the upper-division level.
• A minimum of 15 of the last 30 hours must be earned in residence at the University of Oklahoma. OU correspondence courses and transfer courses are non-resident credit.
• No more than 50 hours of JMC coursework may be applied to a Bachelor of Arts in Journalism degree. If a student pursues a minor in Film and Video Studies, any JMC courses which are applied toward this minor are also included in the maximum number of JMC credit hours allowed.
• No more than 16 semester credit hours earned under the Pass/No Pass option will apply toward the degree. P/NP credit may not be used to satisfy general education, college, major, major support, or minor requirements. Transfer credit graded P/NP is counted as part of the 16 semester credit hours earned.
• No more than 16 semester credit hours earned in all basic skills courses, including PE activity courses; military courses including Aerospace, Naval Science and Military Science courses; and military in-service experience will apply toward a BA in Journalism and Mass Communication. No more than four of the 16 hours may be in PE activity courses. Two credit hours of basic military training may be counted toward the degree when the posting of the credits by the Office of Admissions is in the form of four one-hour courses as follows: Personal Physical Conditioning, First Aid, Outdoor Skills Practicum and Marksmanship.
• No more than 12 semester credit hours earned in all individual study courses, e.g., Independent Study, but excluding Honors Reading and Research, will be counted as part of the minimum 130 semester credit hours required for graduation.
• No more than 31 semester credit hours earned by a combination of credit by exam (e.g., CLEP or Advanced Standing Exam) and correspondence courses will apply toward the degree. JMC majors may take general education and elective courses by correspondence, but are not permitted to take journalism and mass communication work by correspondence.

Ten-Year Limitation Rules
JMC credit which is more than 10 years old may not be applied toward a Bachelor of Arts in Journalism degree unless approval is obtained from the college’s Appeals Board. A student in the Gaylord College may elect to follow the degree program...
requirements that were in place at the time of the student’s first enrollment in the Oklahoma State System for Higher Education (excluding high school concurrent enrollment), or exercise the option to update to the most current degree program requirements. Those who elect to follow requirements in place at the time of their first enrollment must complete all degree requirements within a maximum of 10 calendar years from the date of that enrollment. If the work for the degree covers a period longer than 10 years, the student must update to the most current degree program requirements.

**Independent Projects**

Students who qualify may earn elective journalism and mass communication credit for special projects. Enrollment requires the permission of a supervising faculty member. Generally, permission is given only when the proposed study program does not duplicate material or experiences available in regular offerings of the school.

**Interdisciplinary Program in Film and Video Studies**

In keeping with the school’s participation in and commitment to the interdisciplinary program in Film and Video Studies the Gaylord College allows FVS students to enroll in a number of JMC courses. In order to receive permission to enroll in a JMC course, the FVS student must present an advisement form signed by an FVS adviser.

Film and Video Studies students may complete a maximum of 15 JMC credit hours. Journalism and Mass Communication majors, completing a minor in Film and Video Studies, will be allowed a combined maximum of 45 hours in JMC to count toward the Bachelor of Arts in Journalism degree.

**MINORS**

**Minor in Creative Media Production**

The Minor in Creative Media Production allows majors outside of Journalism and Mass Communication to pursue creative media production courses skill set and knowledge. A total of 20 hours is required, including 10 hours at the upper-division level. Requirements are: JMC 1013, 2623, 2644, 3613, 3011, and 6 hours of JMC electives.

**Professional Writing Minor**

The Professional Writing Minor allows majors outside of Journalism and Mass Communication to pursue professional writing course skill set and knowledge. A total of 15 hours at the upper-division level is required, consisting of JMC 3011, 3504, 4524, and 6 hours of JMC electives.

**Graduate Study**

**Master of Arts Degree**

**Areas of Specialization**

Journalism; Broadcast and Electronic Media; Mass Communication Management; Journalism; Strategic Communication (advertising and public relations).

**Admission Requirements**

Students seeking admission to the college’s master’s programs, which lead to the Master of Arts and Master of Professional Writing degrees, must meet all requirements for admission to the University’s Graduate College. Please see the Graduate College for specific information.

To be admitted in full standing, a student must have a minimum undergraduate grade point average of 3.20 on the 4.0 scale on the last 60 hours of coursework completed. Students may be admitted conditionally with a 3.0 grade point average in the last 60 hours of undergraduate coursework.

For full admission to the M.A., a student must also have successfully completed courses in media writing, mass communication history or law, an upper-division journalism and mass communication elective, and a course in statistics. Admission to the graduate program is conditional until the aforementioned requirements are complete.

Professional writing applicants without sufficient background may be required to take courses on short story writing, writing for the entertainment media, or both as part of conditional admission.

Students with a grade point average below 3.0 in the last 60 hours, while not eligible for admission into the journalism and mass communication master’s programs, may seek admission to the university as Special Students. By permission, upon completion of a minimum of 12 hours of 3000-4000-level coursework with a grade point average of 3.25 or better, they could be considered for admission into the Gaylord College of Journalism and Mass Communication.

The Graduate Record Exam (GRE) is required of all applicants. Verbal and analytical writing scores are weighted most heavily. International students must show evidence of a minimum score of 550 (213 computer-based) on the TOEFL examination.

As part of the application process, the student must provide the following materials directly to the Graduate Adviser, Gaylord College of Journalism and Mass Communication, the University of Oklahoma, 395 W. Lindsey St., Norman, OK 73019-2051:

- A 1,000-word letter of intent outlining the applicant’s personal professional and academic goals, reasons for pursuing a master’s degree to achieve those goals, and reason for wishing to pursue that degree at the University of Oklahoma;
- Two letters of recommendation from current or former professors, employers or colleagues; and
- A one- or two-page resume.

MPW applicants must also submit a writing sample of at least 50 consecutive pages of fiction or creative nonfiction. The writing sample will be evaluated by Professional Writing faculty and will weigh heavily in admission decisions and in evaluating the need for deficiency coursework.

These materials must be received before a decision will be made on the applicant’s request for admission.

While students may be admitted and begin coursework throughout the year, the master’s curriculum in journalism and mass communication is designed as a fall-start program. Further details are available at ou.edu/gaylord.

**Thesis Option** (32 credit hours):

- Core courses (15 credit hours): JMC 5073, 5083, 5093, 5091, 5113 or 5133;
- Nine credit hours of graduate electives in journalism and mass communication;
- Six credit hours of graduate work in areas other than journalism and mass communication; and
- JMC 5980 (four hours).
Non-Thesis Option (33 hours):
- Core courses (12 hours): JMC 5063, 5073, 5093, 5001 (three one-hour courses);
- 12 credit hours of graduate electives in journalism and mass communication; and
- nine credit hours of graduate work in an area other than journalism and mass communication.

Professional Project Option (33 hours):
- Core courses (13 credit hours): JMC 5063, 5073, 5093, 5001 (three, one-hour courses), 5091;
- ten credit hours of graduate electives in journalism and mass communication;
- six credit hours of graduate work in areas other than journalism and mass communication; and
- JMC 5880 (four hours).

All students must earn an overall 3.00 grade point average. Work must be completed within a five-year period.

G4000-LEVEL COURSES
A maximum of 12 credit hours of G4000-level courses will count toward the master's degree. No more than nine of these hours may be in journalism and mass communication.

TRANSFER CREDIT
A maximum of eight credit hours of graduate work may be transferred from other universities if such work meets the college’s requirements. No transfer credit will be accepted toward meeting core requirements.

Master of Professional Writing Degree
The MPW degree requires a minimum of 32 credit hours, excluding any undergraduate deficiency coursework.

Required Courses (12 credit hours): JMC 5514, 5734, 5594

Core Courses (3 credit hours): one course selected from JMC 5063, 5073, 5083 or 5093

Professional Writing Electives (12-18 credit hours):
Nine to twelve credit hours of graduate electives in Professional Writing
Three to six credit hours of graduate electives in outside supporting areas

JMC 5880 - Graduate Project (2-4 hours):

Graduate Certificate in Media Management
The Media Management Graduate Certificate requires a total of 13 credit hours: 9 credit hours of Journalism and Mass Communication courses (in the Gaylord College) and 4 credit hours of courses in the Price College of Business.

Graduate Certificate in Strategic Planning
The Strategic Planning Graduate Certificate requires 12 hours: 9 credit hours in JMC (and includes courses such as strategic planning and strategic communication cases) and 3 credit hours in Anthropology (to master qualitative ethnographic marketing research techniques).

Accelerated Bachelor of Arts in Journalism/Master of Arts
The accelerated Bachelor of Arts/Master of Arts provides high-achieving Gaylord undergraduate students an accelerated MA option. The program is a sequential accelerated program which awards the BA when it is completed. Students are then moved to graduate status. The accelerated program is offered with Advertising, Creative Media Production, Journalism, and Public Relations undergraduate options. A total of 147-148 hours is required. The accelerated options maintain the same requirements as the BA and MA. Students take up to 9 hours of shared BA/MA elective credits. See Journalism & Mass Communication Checksheets for specific requirements.

Doctor of Philosophy
The Ph.D. program in the Gaylord College allows students to examine more deeply the theories that underlie mass communication and to critique mass communication practices. The program also allows students to pursue advanced study in the Gaylord College and to prepare for university-level research and teaching across a variety of areas.

Admission Requirements
The following requirements must be met before a student will be admitted to the doctoral program in the Gaylord College of Journalism and Mass Communication:
- 3.50 in previous graduate work
- Strong Graduate Record Exam (GRE) scores
- Three letters of recommendation
- A one to two-page resume
- A minimum 1,000-word essay detailing reasons for pursuing the Ph.D., to include the intended future application
- A minimum TOEFL score of 550 (213 computer-based)

A minimum of three years of professional experience in a mass communication field is preferred.

Excellent candidates who do not meet admission requirements will be given careful consideration.

Retention and graduation standards reflect OU Graduate College policies.

In addition to taking coursework aimed at fostering research, students must prepare an original research paper for presentation in an annual mini-conference each year until admitted to candidacy.

AREAS OF CONCENTRATION
The program offers three areas of concentration:

News and Information
Emphasizes performance, critical analysis, effects, representations and the community-building potential of news and information media. Faculty expertise: organizational management; media ethics and normative theory, media law, race and gender, media credibility, and international/intercultural/ethnic media.

Strategic Communication
Emphasizes a broad spectrum of theoretical and practice-oriented research topics and problems in public relations and advertising. Faculty expertise: rhetorical analysis; race and gender, international public relations, law, new media advertising, crisis communication, organizational behavior, and message strategy and tactics.

Media Arts
Emphasizes performance, critical analysis, effects, representations and the community-building potential of entertainment and experimental media including visual digital and video; audio; multimedia, and long-form print media. Faculty expertise: creative,
writing, script writing, documentary film, multimedia, video, and digital production.

**Areas of Emphasis Within Concentrations**

Doctoral students will be encouraged to design a flexible, interdisciplinary program targeting an area of emphasis within these concentrations. Some examples are: history; media management and economics; media ethics; visual communication, international communication, and communication theory and methodology. Students will be guided in making these choices through consultation with their committees and by examining topic areas as defined in leading professional organizations such as the Association for Education in Journalism and Mass Communication, and the International Communication Association. These choices will allow students to tailor courses to their interests and plan dissertation topics accordingly.

**Ph.D. Curriculum**

The doctor of philosophy in journalism and mass communication requires a minimum of 90 credit hours, with varying amounts of master’s and doctoral transfer credits to be determined by the Gaylord College Graduate Committee, Graduate Director and Graduate College.

**Core Classes (37 minimum hours):**

- JMC 5093 or a graduate-level methods course from another college at the university, or a methods course from another institution.
- JMC 5073 or three hours of graduate-level elective (if course was taken at M.A. level).
- JMC 6133 or three hours of 6000-level electives as approved by the student’s advisory committee (if JMC 5133 was taken at M.A. level).
- JMC 6113 or three hours of 6000-level electives as approved by the student’s advisory committee (if JMC 5113 was taken at M.A. level).
- JMC 6083 or three hours of 6000-level electives as approved by the student’s advisory committee (if 5083 was taken at the M.A. level).
- JMC 6183
- JMC 6091, minimum of four semesters required
- An additional three-hour research methods course and/or a graduate-level statistics course from outside the Gaylord College.
- JMC 6980, minimum of 12 credit hours

**Concentration and Emphasis (minimum 24 hours):**

- 9 hours minimum – Courses in concentration · Students will choose one of the following areas and take Advanced Topics in that area at least three times for a total of 9 hours. With approval of their advisory committees, students may divide the 9 hours among more than one of the Advanced Topics areas: JMC 6153, 6163, 6173, or 15 hours minimum in secondary area of emphasis outside JMC.

**Other requirements:**

The student’s emphasis will be defined in the plan of study and will likely include courses from two or more departments.

Numerous possibilities for interdisciplinary study exist in the university. Given the breadth of intellectual grounding in mass communication study, possible departments are many, including Anthropology, Communication, History, Political Science,
College of Law

300 Timberdell Road
Norman, OK 73019-5081
Phone: (405) 325-4699
FAX: (405) 325-0502
Internet: http://www.law.ou.edu

Administrative Officers of the College
Joseph Harroz, Jr., University Vice President and Dean
Michael A. Scaperlanda, Associate Dean for Academics
Steven S. Gensler, Associate Dean for Scholarship and Research
Scott L. Palk, Assistant Dean for Students
Casey T. Delaney, Assistant Dean for External Affairs
Darin K. Fox, Director of the Law Library
Cheryl Brown Wattley, Director of Legal Clinic

General Information
The College of Law was established in 1909. In 1911 the College of Law joined the Association of American Law Schools. Since 1923 the College of Law has been accredited by the American Bar Association’s Section on Legal Education. The College of Law is the only public law school in Oklahoma.

In 1971, the University of Oklahoma Law Center was formed. The Law Center comprises the College of Law, Law Library and the Legal Assistant Education program. The center was established to encourage and facilitate development of programs beyond the normal law school scope. The role of the Law Center is more than training lawyers. It provides a number of professional activities to serve the Bar and the citizens of the state of Oklahoma. These include continuing legal education for lawyers, training of legal assistants, publishing books on Oklahoma law, organized legal research, public service projects, and legal aid services for the needy. It is home to the Donald E. Pray Library.

The Law Center building, now named Andrew M. Coats Hall, was completely renovated in 2002, adding 80,000 square feet to the facilities. The expansion included a new law library with large reading room, high-speed modernized computer labs, private study rooms, and a 250-seat high-tech courtroom. OU Law students now are able to watch live trials and appeals hearings as state and federal courts bring the real world into the Law Center.

Degrees Offered
The College of Law offers the Juris Doctor degree, the first professional degree in law. The J.D. degree requires 90 semester hours earned, with the last 30 hours completed in residence in the College of Law.

The Master of Laws degree offers specializations in energy and natural resources, indigenous people’s law, or US Legal Studies (for foreign-educated lawyers). OU Law provides Master of Law students outstanding opportunities such as studying in the classroom with world class faculty and juris doctor students and attending guest lectures, field trips, social events, and networking opportunities. Master of Laws students may also receive credit for related courses offered by other OU departments.

The Graduate Certificate in Indigenous Peoples Law allows Master of Laws students to dedicate 12 of the 24 credits for the degree to the study of Native American and other Indigenous Peoples Law.

The Graduate Certificate in Oil & Gas, Natural Resources, and Energy requires a total of 20 credit hours, consisting of 7 hours program core and 13 hours guided electives.

The American Indian Law Graduate Certificate requires a total of 15 credit hours, consisting of 12 hours core courses and 3 hours guided electives.

The Business and Transactional Law Graduate Certificate requires a total of 22 credit hours, consisting of 8 hours program core and 14 hours guided electives.

The Litigation Graduate Certificate requires a total of 21 credit hours, consisting of 15 hours program core and 6 hours guided electives.

The Legal Studies Master of Legal Studies is a general degree in Legal Studies which requires a total of 30 hours, 15 hours in degree program core, 9 hours of guided electives, and 6 hours of general electives.

The Master of Legal Studies in Healthcare Law requires a total of 32 credit hours. The program provides graduate level education for professionals who work in the administration of healthcare facilities or systems. Students receive a grounding in laws and regulations that frame, guide, and direct the provision of healthcare services. The curriculum requires the study of laws regulating the delivery and quality of medical services, access to and public and private means of payment for such services, and transactions and liability within the healthcare industry.

The Master of Legal Studies in Indigenous Peoples Law requires a total of 33 credit hours. The program offers a strong foundation in Native American Law for anyone who deals with contracts, negotiations or any other issues that demand knowledge of Native American self-governance issues, policy, regulation or business practice.

The Master of Legal Studies in Oil, Gas & Energy Law requires a total of 32 credit hours. Recognizing that non-lawyers in energy companies are facing more regulatory, compliance, contractual and legal issues on a daily basis, the College of Law recognizes a need for an online graduate program to serve the professionals in the energy industry who do not wish to seek a Juris Doctor degree at this point in their career. This program offers an accelerated program that can be taken primarily online.

A student also may earn jointly the J.D. and Master of Business Administration degrees upon completion of 80 hours of law work and the requirements for the M.B.A. degree.

The College of Law and the College of Public Health at the University of Oklahoma Health Sciences Center Department of Health Administration and Policy currently offer a J.D./Master of Health Administration. This program is designed to offer to students at the College of Law who are interested in a public health law specialty the opportunity to combine into four years of study the three-year J.D. program and a two-year M.P.H. degree.

The College of Law also participates in the Generic Dual Degree program offered by the Graduate College. This option allows a law
student to obtain a J.D. and simultaneously seek a master’s degree from another graduate program of his/her choosing.

Upon the successful completion of certain requirements, full-time JD degree-candidate OU Law students are also eligible to receive the following certificates at graduation: Natural Resources Law, Energy Law, Law and Entrepreneurship, or American Indian Law. For requirements, contact the Registrar at the College of Law.

The number of hours required for each program and the course selections required will differ depending upon the program chosen. Those students who desire more specific information about these programs should contact the Registrar at the College of Law.

**Admission Process**

**REGULAR ADMISSION**

First year students are admitted only in the fall. Applicants must have a baccalaureate degree prior to matriculation in the College of Law. Application forms may be obtained by writing: University of Oklahoma College of Law Student Services Office, 300 Timberdell Road, Norman, OK 73019-5081, or online.

All applicants must take the Law School Admission Test (LSAT), administered by the Educational Testing Service and available by writing for an application and information from: LSAT, Box 2000, Newtown, PA 18940, or via their website. Applicants must take the test no later than February of the year in which admission to the College of Law is sought and should indicate on the LSAT application form that their scores be reported to the University of Oklahoma College of Law.

All applicants must also register with the Law School Data Assembly Service (LSDAS).

Each applicant must pay a non-refundable application fee.

Applicants are considered individually by the Admissions Committee, composed of three members of the law faculty. Selections are made from the most qualified, with approximately equal weight given to the LSAT score and the undergraduate grade point average. Admission is competitive as applications far outnumber available seats in the first-year class.

The Oklahoma State Regents for Higher Education limit the number of nonresidents to 15 percent of the student body and precludes the admission of a nonresident whose qualifications are lower than those of a resident denied admission.

LSAT scores more than three years old will not be considered. When an applicant takes the LSAT more than once, scores will be averaged. However, if the applicant demonstrates substantial improvement on retaking the test and there is an acceptable explanation for poor performance on the prior test, then only the more recent score will be considered. Other factors, such as undergraduate major, improvement in the undergraduate GPA during the last years of study, grade inflation, working while in undergraduate school, and/or graduate work may be considered in reviewing an applicant’s academic record.

Two letters of recommendation are required. The Admissions Committee does not hold personal interviews for applicants.

Applicants to whom admission is offered will be required to pay a $200 non-refundable deposit, which will be applied toward the first semester’s tuition. If the applicant does not enroll in the College of Law, the deposit is forfeited. The offered admission is good only for the semester for which it was granted. A deferment may be granted under special circumstances for one year. The fact that an applicant was admitted in a previous year but did not attend is given no weight in evaluating a subsequent application.

Applicants will be notified when their files are complete. If any information is missing, the applicant will be notified in time to submit the information before the deadline.

The application deadline is March 15. All applicants should be notified of their admission status by May 15.

**EARLY ADMISSION PROGRAM**

In addition to the fall class, the College of Law also offers admission to a select group of students commencing in the summer term which starts in late May. Students selected for this program participate in an intensive program designed to facilitate their entry into the fall class. Applicants may apply for both fall admission and the Early Admission Program. These students will be identified by the Admissions Committee on the basis of factors, in addition to their GPA and LSAT, which demonstrate that they are capable of success in the study and practice of law. Students in the Early Admission Program are required to complete five or six hours of regular law coursework during the summer session prior to the fall semester for which admission is sought.

**TRANSFER WITH ADVANCED STANDING**

To be considered for transfer with advanced standing, an applicant must have attended an ABA accredited law school. Students must complete one full year of study before being admitted. Admission for transfer is based upon law school GPA, class standing, and various other factors. Transfer applicants must submit:

- a completed copy of the University of Oklahoma College of Law Application for Admission and all related and supporting materials;
- LSAT scores (which will be requested by the College of Law from LSDAS);
- transcripts from all law schools attended;
- a letter from the Registrar indicating that the transfer applicant is in good standing and eligible to continue, including class rank through the end of the last semester attended;
- a personal statement indicating reasons for wanting the transfer; and
- non-refundable application fee.

Transfer applicants are encouraged to apply online.

Transfer applications must be submitted by June 1 for the fall semester and November 1 for the spring semester. Applicants will be notified as soon as a decision has been made.

A student cannot receive credit for work taken in another law school when enrolled at the same time in classes in the OU College of Law. When a student transfers to the College of Law from another school, grades at the other school will not be counted in determining the student’s cumulative grade point average or class standing at the OU College of Law. Applicants who have been dismissed from another law school for scholarly deficiency or serious academic misconduct will not be considered for admission.
Curriculum

REQUIRED COURSES

Ninety hours of coursework are necessary to receive the J.D. degree. Students must attain a cumulative grade point average of at least a 5.00 (C) in all work taken in the College of Law.

Required Courses:

- During the first year, students must complete Civil Procedure I (3 hours), Civil Procedure II (3 hours), Contracts (4 hours), Torts (4 hours), Legal Research and Writing I (3 hours), Legal Research and Writing II (2 hours), Constitutional Law (4 hours), Criminal Law (3 hours), Property (4 hours).
- During the second or third year, students must complete Professional Responsibility (3 hours), Evidence (4 hours), Criminal Procedure I (3 hours), and the graduation writing requirement.
- During the second or third year of study, each student must take at least four (4) courses from an upper-division elective menu of 12 substantive core courses.
- In addition to four courses from an upper-division elective menu, students are required to complete one or more experiential course(s) totaling at least six (6) credit hours which courses must satisfy the requirements of American Bar Association Standard 303(a)(3) as a simulation course, a law clinic, or a field placement.
- The student must complete elective courses which together with all required courses equal a total of 90 credit hours.

Supplementary Curricular Activities

A student may receive up to eight credit hours for approved curricular activities. These include: Competitions (one-hour credit per semester); Law Review and Directed Legal Research (maximum of four hours credit); Directed Legal Research (maximum of two hours credit).

EMPHASIS AREAS

The College of Law offers a comprehensive and diverse curriculum in which students can emphasize particular areas in their law studies: Business, Commercial and Real Estate; Criminal Law and Procedure; Constitutional and Public Interest Law; Environmental and Natural Resources; Intellectual Property Law; International and Comparative Law; Native American Law; Skills, Clinical and Trial Practice; and Tax Law.

GRADES

The grades given in the College of Law and the numerical grade point value are as follows: A+ = 12, A = 11, A- = 10, B+= 9, B = 8, B- = 7, C+= 6, C = 5, C- = 4, D+ = 3, D = 2, D- = 1, F = 0. The grades of Incomplete (I), Withdrawal Passing (W), Satisfactory (S) and Unsatisfactory (U) have no numerical value and are not included in the calculation of a student’s grade point average. Certain courses are graded on a Satisfactory (S)/Unsatisfactory (U) basis. Students do not have the option of choosing to be graded S/U.

ATTENDANCE

Regular attendance in courses is considered indispensable. Each professor must adopt and announce an attendance policy that meets the requirements of the American Bar Association and the Association of American Law Schools. When a student is absent an excessive number of times, the professor may withdraw the student from the course, or the professor may lower the student’s grade (even to failing) in the course.

The college is a full-time law school, and students are expected to devote substantially all their time to the study of law. Excessive outside work is discouraged. Official interpretation of Accreditation Standard 304 of the American Bar Association states that a student may not work in excess of 20 hours per week while enrolled in more than 12 class hours. First year students are urged to forego any substantial outside activities until they have had ample opportunity to measure the demands of legal study upon their time and energy.

COURSE LOAD

The College of Law limits the number of hours in which a student may enroll during a semester, thus assuring each student the opportunity for sufficient concentration on each subject. First-year students may enroll only in prescribed first-year courses. Second- and third-year students may enroll in a maximum of 17 credit hours in a regular semester and a maximum of nine credit hours in a summer session. Course loads in excess of these hours must be approved by the Associate Dean for Academics. In no instance is a student allowed to enroll in more than 18 hours.

CLASS RANK

A student’s class ranking is available when grades are processed each semester. Grades are available online. Class rank is usually available within seven days following the distribution of grades.

CODE OF ACADEMIC RESPONSIBILITY

Conduct of law students in the law school is governed by a Code of Academic Responsibility. Each student is to abide by the Code, which represents the ethical standards of the legal profession. The complete text of the Code of Academic Responsibility is included in the first-year orientation materials, and is also available in the Student Services office.

ACADEMIC APPEALS BOARD

The University of Oklahoma’s “Joint Statement: Rights and Freedoms of Students” provides that students shall have “protection through orderly procedures against prejudiced or capricious academic evaluation.” The rules of procedure governing proceedings before the Academic Appeals Board are provided in the Law Student Handbook, which can be found on the law student intranet.

CAREER SERVICES

The College of Law provides career planning for students through its Office of Professional Career Development. The office is involved in a variety of activities to assist students seeking employment as well as those seeking permanent employment. These activities include training in the job search and interview process and hosting on-campus interviews.

STUDENT ORGANIZATIONS

There are many student organizations at the College of Law. These include the Student Bar Association and its Board of Governors, Law Student Division of the American Bar Association, Board of Advocates, Organization for Advancement of Women in Law, Oklahoma International Law Society, Environmental Law Society, Family Law Society, The Federalist Society, Intellectual Property Society, the Christian Legal Society, Alternative Dispute Resolution, American Civil Liberties Union, Association of Trial Lawyers of America, and American Constitutional Society.

Four minority student organizations are active — Native American Law Student Association, Black Law Student Association, Hispanic-
American Law Student Association, and the Asian Pacific American Law Student Association. Two legal fraternities are active — Phi Delta Phi and Phi Alpha Delta.

Tuition and Fees

Tuition and fees for the College of Law are determined by the Oklahoma State Regents for Higher Education. These figures can be found in Tuition Costs.

FINANCIAL AID AND SCHOLARSHIPS

The College of Law has undertaken a major initiative in recent years to increase the amount of awards and scholarships.

The College of Law also participates in the FAFSA program. Students applying for financial aid should file a Free Application for Federal Student Aid (FAFSA) through the University of Oklahoma Office of Financial Aid Services. Forms may be obtained by contacting the Office of Financial Aid Services, 1000 Asp Avenue, 216 Buchanan Hall, Norman, OK 73019-4085, (405) 325-4521.

The College of Law has a separate application for scholarships and awards. Students are encouraged to complete the scholarship questionnaire in September of each year.

Special Programs

Clinical Legal Education Program

The University of Oklahoma College of Law has a commitment to education and service. This commitment is established in the areas of service to community and service to students. Clinical programs include the OU Civil Clinic, which includes a Family Law component, and Criminal Defense Clinic.

The OU Law Center provides a service to the community by providing free legal assistance to those persons that otherwise would not be able to afford a lawyer to assist them with their legal needs. The College recognizes there is a need and willingly dedicates assets and resources to support this need. Students, faculty and paid legal staff work together to provide a sanctuary for those that have requirements but cannot afford to pay for quality legal assistance.

The Clinics offer students the opportunity to practice law before graduation. This process gives students the confidence and the skills to enter the practice of law immediately upon graduation with the ability to function as a sole practitioner or to join a law firm or government entity with skills already established and a high level of confidence about his or her abilities. Students participating in the program are licensed legal interns pursuant to the Oklahoma Supreme Court Student Practice Rules. They are encouraged to participate for at least two semesters to maximize the educational value of this clinical experience and to better serve their clients. A student earns three hours of credit each semester for participating in the College of Law Legal Clinic.

The Competitions Program

There are three types of skills competitions at the College of Law:

- Moot Court or Appellate Advocacy
- Mock Trials
- Lawyering Skills such as Client Counseling, Negotiation or Mediation

The College of Law participates in numerous moot court competitions each year. Each of these competitions involves drafting a detailed legal brief and presenting oral arguments before a panel of judges simulating an appellate court of law. The College of Law also competes in trial advocacy competitions and legal skills competitions. The trial teams participate in a mock trial competition and advocate their client’s position in a district court setting. The legal skills competitions allow the students to simulate actual legal scenarios and are scored on the lawyer’s ability to address legal issues and the needs of their clients in competitions involving mediation, negotiation, and client counseling.

International Study Programs

Students at the OU College of Law are offered opportunities to study abroad through the summer program at Oxford, England, and through student-initiated programs in other host countries. Law students of other countries come to the College of Law under exchange agreements between their universities and the University of Oklahoma.

In the summer program at Oxford, courses are offered in a wide variety of legal subjects and meet all ABA and AALS requirements. Credit is granted by the University of Oklahoma College of Law and can be transferred to other law schools in the United States. For more information and an application form, contact Oxford Summer Program, OU College of Law, 300 Timberdell Road, Norman OK 73019-5088; phone (405) 325-4729; email.

The College of Law also participates in a summer program hosted by Renmin University of China Law School in Beijing for American law students. The program affords students an opportunity to study Chinese and international law under the guidance of American and Chinese legal educators and experience Chinese culture and history. It also provides the opportunity for two-week internships with Chinese law firms. This program is offered in affiliation with Indiana University-Indianapolis, University of Minnesota, Boston College, and University of Tennessee Schools of Law. It is the longest-standing American law school study abroad program in China, having been administered by Indiana University-Indianapolis for 25 years.

In the past several years, students at the College of Law have created individual study programs at foreign law schools. Students participating in these programs attend regular classes and participate in all of the activities of the foreign law school. Such study programs are particularly relevant to those students who have an interest in international law or international business. If approved in advance by the College of Law and the American Bar Association, students can receive up to 30 hours credit toward their Juris Doctor at the University of Oklahoma. The University of Oklahoma has exchange agreements with 128 foreign universities. Students attending a foreign university or OU under an exchange agreement pay no tuition fees to the host university, only the regular fees where the student is earning a degree. A special individual study abroad program can be developed with the help of the University of Oklahoma Education Abroad office, 640 Parrington Oval, room 211, Norman OK 73019; phone (405) 325-1607.
College of Professional and Continuing Studies

1610 Asp Avenue
Norman, OK 73072-6400
Phone: (405) 325-1061
Toll free: (800) 522-4389
Internet: http://www.pacs.ou.edu

Administrative Officers
Martha L. Banz, Ph.D., Interim Dean and Associate Provost for Continuing Education
Shad Satterthwaite, Ph.D., Associate Dean

Faculty Roster
Roksana Alavi, Ph.D., Assistant Professor
Robert Dionne, Ed.D., Ph.D., Assistant Professor
John Duncan, Ph.D., Assistant Professor
Paul Dyer, Ph.D., Assistant Professor
Robert Edmondson, Ph.D., Assistant Professor
Steve Gullberg, Ph.D., Assistant Professor
Todd Hubbard, Ed.D., Associate Professor
Paul Ketchum, Ph.D., Assistant Professor
Nina Livesey, Ph.D., Associate Professor
Todd Wuestewald, Ph.D., Assistant Professor

Mission and Description of the College

The mission of the College of Professional and Continuing Studies (PACS) is to provide access to transformational, world-class University of Oklahoma degrees, certifications, and programs for a diverse group of learners. The College is best characterized by the populations it serves, as well as the specialized programming it offers. Primarily focusing on the higher education needs of place-bound working adults, military-connected personnel, and those seeking specialized study in selected professional areas, the College offers a variety of degrees at both graduate and undergraduate levels, including several programs offered collaboratively with other OU Colleges. To facilitate understanding of the complex world in which we live and building on its historical roots, the College emphasizes a holistic approach to learning, focuses on the immediate application of learning to one’s life and work, promotes lifelong learning opportunities, and encourages the work of active citizenship. While its programs were originally developed for adult and non-traditional students, many of the seminars, colloquia, and conferences offered by the College also serve students enrolled in conventional academic programs, as well as the general public.

General Information

HISTORY OF THE COLLEGE
Formerly known as the College of Liberal Studies, the College of Professional and Continuing Studies (PACS) was renamed by action of the OU Regents in June 2017. Prior to 2017, the College of Liberal Studies (CLS) had been a division of University Outreach, alongside another academically-focused unit called Continuing Education Academic Programs (CEAP). Following the retirement of its longtime Dean, Dr. James Pappas, in 2016, the decision was made to combine administrative oversight for CLS and CEAP into a singular College unit, now renamed as the College of Professional and Continuing Studies, to more accurately reflect the broadened scope of its programming.

During its first fifty years, the College gained national and international recognition as a leader in the nontraditional degree movement, as well as in the continuing studies and liberal arts arenas, and in programming for military-affiliated personnel. Originally established in 1960, the College was created by University of Oklahoma faculty members committed to providing high-quality, degree-granting programs to recognize and accommodate the unique needs of adult and nontraditional learners. Today, PACS provides educational opportunities for more than 4,300 degree-seeking students worldwide through its various online and hybrid degree programs. It also serves thousands of other students who are not degree-seeking through PACS but are interested in the College's academic and credit-based programs and services.

FACULTY AND LEADERSHIP
The College of Professional and Continuing Studies utilizes a combination of its own departmental faculty, faculty from other University of Oklahoma colleges, and qualified practice professionals who serve as adjunct instructors to teach, advise and mentor PACS students. Faculty and instructors are invited to participate in the College’s programs on the basis of their professionalism and commitment to the mission, values, and goals of the College.

Leadership for the College of Professional and Continuing Studies is vested in the Dean, Associate Dean, College Faculty, and Senior Staff. The College also has an Executive Committee which serves in an advisory capacity, providing input on matters of program development, operation, policy, and overall quality.

GENERAL UNIVERSITY POLICIES
Students enrolled in the College of Professional and Continuing Studies are subject to the University of Oklahoma’s general policies, scholastic regulations, and standards as outlined in the University’s General Catalog. Questions concerning policies or procedures should be directed to the College office.

AWARDS AND RECOGNITION
Students and faculty of the College of Professional and Continuing Studies participate in recognition and award programs of the University of Oklahoma and the College. The awards are supported through gifts to the University of Oklahoma Foundation.

Each fall semester, a bachelor’s student is recognized as the outstanding senior in the OU Parent’s Association award program. During the spring semester, an outstanding bachelor’s graduate receives the Jesse E. Burkett Award named for an early College administrator. Likewise, the MA Academic Achievement Award recognizes an outstanding master’s graduate for exemplary achievement. The George Henderson Leadership Award is also awarded each spring, recognizing a bachelor’s student who has displayed outstanding leadership ability in the College’s undergraduate Administrative Leadership program. The Stick and Rudder Award is given each semester to the best prepared student pilot in the College’s Aviation program, as voted on by the flight instructors. Each year, the College also selects a Banner Carrier to represent the College in Convocation and Commencement activities.
Faculty awards include the Kenneth E. Crook Award and the Rufus G. Hall Faculty Achievement Award, both named in honor of faculty founders of the bachelor’s and master’s liberal studies degree program tracks. The Superior Teaching Award is presented to the faculty member who best demonstrates superior teaching. Faculty awardees are selected for their teaching excellence and meritorious service to the College.

SCHOLARSHIPS
The College of Professional and Continuing Studies provides a number of scholarship opportunities for undergraduate and graduate students through Alumni contributions to the University of Oklahoma Foundation and from the Bernard Osher Foundation. The College offers Start-Up Scholarships each semester for newly-matriculated adult students entering the bachelor’s and master’s programs of the College. Additionally, a variety of alumni and named (endowed) scholarships are awarded to undergraduate and graduate students in specific programs who are eligible on the basis of the guidelines provided for each scholarship. Oser Scholarships provide funding for undergraduate students returning to college who have at least a five-year gap in their college coursework and are working on their first bachelor’s degree. Criteria and procedures related to PACS scholarships are available on the College’s website or by contacting the College directly.

ADMISSION TO THE UNIVERSITY OF OKLAHOMA
College of Professional and Continuing Studies students must be admitted to the University of Oklahoma. Admission to the College, however, does not imply that an applicant is admissible to other academic divisions of the University. Graduate students must also be admitted to the Graduate College. Applications are available online and can also be ordered over the phone or by correspondence.

Questions concerning admissions should be directed to:
The University of Oklahoma
Prospective Student Services, College of Professional and Continuing Studies
1610 Asp Avenue
Norman, OK 73072-6405
Phone: 405-325-3266; Toll-free: 800-522-4389; Fax: 405-325-7132
email: pacsinfo@ou.edu
Prospective student website: http://pacs.ou.edu

Official transcripts being mailed directly should be sent to:
College of Professional and Continuing Studies
1700 Asp Avenue, Room B1
Norman, OK 73072

APPLICATION DEADLINES
The College follows application deadlines as printed on its applications and website. Application for admission to the College of Professional and Continuing Studies can be made at any time of year, and students are encouraged to apply as early as possible to complete the admission process well in advance of anticipated year. The application is accompanied by supplemental materials described on the application form and in the sections above. Official transcripts from all previously attended institutions must be provided to complete the application folder.

FEE STRUCTURE AND PAYMENT
The application fee must accompany the application for admission at the time of its submission. Course tuition and fees for PACS degree programs are paid through the University of Oklahoma Office of the Bursar. Payment options are available and will be described on the bill students receive from the Bursar. For other information, please contact the Bursar’s Office at (405) 325-3121.

RESIDENT/NONRESIDENT STATUS
Fees are based upon a student’s status as a resident or nonresident of the State of Oklahoma. Students are usually considered residents if they meet the following general criteria: a) they have lived in Oklahoma for a period of 12 months and have not been attending school; b) they have recently married an Oklahoma resident; or c) they have recently moved into Oklahoma to work full-time.

Students stationed in Oklahoma during full-time military service will not be considered Oklahoma residents, but they are entitled to a non-resident tuition waiver if a statement of military status in Oklahoma is provided to the College of Professional and Continuing Studies each semester before or at the time of fee payment. Documentation of military status in Oklahoma can be obtained from base education offices. This policy also applies to spouses and children of those stationed in full-time military services in Oklahoma. The final determination for resident status is made by the University’s Admissions and Records office.

ENROLLMENT AND STATUS
Current student status is effective for one year from the time of admission. If an admitted student does not enroll within one year, an application for readmission must be filed.

PACS reserves the right to cancel any course prior to the course’s starting date if there is not sufficient enrollment.

REFUND POLICY
A student withdrawing completely from a College of Professional and Continuing Studies program may be entitled to a refund. Contact the College for the specific refund policy for each program option.

TUITION ASSISTANCE
College of Professional and Continuing Studies students qualify for some University scholarships in addition to those offered by PACS. It takes a minimum of eight weeks to process financial aid materials, so students are encouraged to begin the financial aid process at least two months before the start of an academic session. For information concerning any financial aid matters, please contact Financial Aid Services, (405) 325-2929 or LSAid@ou.edu. Several federal, state, and local government agencies provide tuition assistance and other support for selected personnel. Likewise, many business and industrial corporations have educational assistance programs available for their employees. Prospective students are urged to explore these types of assistance. Those who receive financial support are responsible for ensuring that the necessary authorization forms are forwarded to the College of Professional and Continuing Studies in a timely fashion. Students are responsible for knowing and meeting any criteria in respect to their enrollment status and their financial support.

OTHER EXPENSES
In addition to program fees and tuition, students will be responsible for obtaining textbooks and any other required study materials. Students will also assume responsibility for travel and
living expenses associated with attending seminars as well as any material or field trip fees associated with these learning activities.

**VETERAN’S BENEFITS**
Veterans and their dependents eligible for education assistance in the College of Professional and Continuing Studies can receive reimbursement for tuition and fees. The students make payments to the University Bursar’s Office at the appropriate times, and the Veterans’ Administration payments are sent directly to the student as a reimbursement. The veteran should contact a local VA office to obtain the appropriate form, either 22-1955 or 22-1990, which should be forwarded with the application materials. The Office of Admissions and Records will certify eligibility and enrollment to the VA office.

**UNIVERSITY SERVICES AND OPPORTUNITIES**
College of Professional and Continuing Studies students have the same rights and responsibilities as other University students with respect to participation in most University programs and services such as the Scholar-Leadership Enrichment Program, athletic events, museum access, cultural events, and other campus activities. Some services for which conventional students pay an activity fee, such as the Goddard Health Center and the Huston Huffman Center, may be available to PACS students for a use or service charge.

**GRADUATION**
Students will become a candidate for their chosen degree upon completion of all degree requirements for that particular program. Degrees are conferred at University graduation dates in December, May and August. PACS commencement ceremonies are held in May and December.

**Undergraduate Study**

**Degree Offered**
The College of Professional and Continuing Studies offers six undergraduate degrees: Bachelor of Arts in Administrative Leadership, Bachelor of Arts in Liberal Studies, Bachelor of Arts in Lifespan Care Administration, Bachelor of Arts in World Cultural Studies, Bachelor of Science in Aviation, and Bachelor of Science in Criminal Justice. Courses for these degrees are available in a variety of delivery formats (online, onsite, hybrid), although not all formats are available for all courses throughout the College. Please consult the semester schedule for specific offerings each term.

The College’s undergraduate degrees are designed to facilitate understanding of the complex world in which we live. To do so, these programs emphasize a holistic approach to learning, while also focusing on the immediate application of learning to one’s life and work. The broad-based learning provided by General Education requirements and each program’s set of core courses, are supplemented by specialized study in particular areas of concentration, providing both breadth and depth of learning. Emphasis is also given throughout the College’s programs to promoting the work of active citizenship.

**Goals of the Undergraduate Program**
Undergraduate students gain greater self-awareness and a realization of their potential through PACS curriculum, which is designed to help students achieve:

- A greater ability for self-directed learning;
- An improved ability in oral and written communication;
- Knowledge of one’s own and other cultures;
- A multi-faceted view of human understanding - social, intellectual, scientific, artistic and philosophical;
- Better understanding of the contemporary problems of humanity and of the probable directions and effect of change;
- Increased understanding of each program’s relevant literary, scientific, and artistic works;
- An ability to read, interpret, and evaluate scholarly works and to utilize appropriate methods of inquiry;
- Understanding of the interrelatedness of human knowledge, with an appreciation for the contributions of all perspectives.
- A high level of professionalism and the competencies, skills, and perspectives commensurate with mastery in the specific profession or discipline being studied.

**Course Delivery Options**
The College of Professional and Continuing Studies offers online (electronic delivery) and hybrid (classroom plus online) courses towards the completion of undergraduate degree programs. Although students have the flexibility to choose among several delivery options, not all formats are available for all courses throughout the College. Please consult the semester schedule for specific offerings each term.

**ONLINE (ELECTRONIC DELIVERY)**
Online undergraduate courses are typically offered in five, eight-week academic sessions throughout the year — two sessions during the fall, two during the spring, and one during the summer. Students pursuing programs available in a fully online format may choose to carry two courses (six hours) during each of the available academic sessions, allowing them to make full-time progress toward completion of the degree.

Curricular material is provided to online students utilizing an asynchronous, highly interactive course environment utilizing the campus-wide learning management system (Canvas). Using this approach, students are not required to be online at the same time as their professors and classmates, but do benefit from substantial faculty-to-student and student-to-student interaction, and are able to complete their work utilizing various devices, including tablets and handhelds in addition to traditional desktop units. The University’s online course management system, Canvas, provides the overall framework for facilitation of the online learning process, including reading, research, writing, discussion/chat, and group activity, as well as to facilitate course assessment, grading, and feedback.

**ON-SITE (HYBRID)**
Most on-site undergraduate courses, such as those in the Aviation program tracks, utilize the normal 16-week semester schedule. Some on-site undergraduate courses tailored to the nontraditional working adult student, however, may be available in five, eight-week academic sessions throughout the year, or in other compressed formats (nights, weekends, etc.). Accelerated on-site classes are delivered in a hybrid format, for example, meeting 1-2 evenings per week for a shorter period of time, supplemented by additional online assignments, or meeting for an intensive 1-2 weekends supplemented with online work. For information about course formats available in upcoming terms, consult the College’s course schedule.
Grading System
All undergraduate options are letter-graded (A-F). Certain seminars and/or directed independent reading courses, however, may be S/U (satisfactory/unsatisfactory) graded. A grade of “S” at the undergraduate level signifies that work was completed at the “D” level or better, and is necessary for receiving credit for a course.

General Education Requirements Prior to September 1990
For students who initially began and completed at least one credit hour prior to September 1990, the following four general education courses are required to be completed: English Composition I, English Composition II, United States History, and United States Government.

Preparation for Graduate Study
All undergraduate degree programs offered by the College of Professional and Continuing Studies satisfy the baccalaureate degree requirement for admission to the Graduate College of the University of Oklahoma and to many other graduate institutions. Some graduate programs, however, may require the completion of specific courses for full graduate standing in the major and/or minor fields of study. It is the important to inquire and learn about specific curricular and admission requirements before making application to a graduate program at OU or elsewhere, and it is the student’s responsibility to do so for any graduate program to which the student wishes to apply.

Admission Information
Individuals wishing to pursue an undergraduate degree in the College of Professional and Continuing Studies must be fully admitted to the University of Oklahoma before beginning their coursework. Students under the age of 21 and with less than 24 college hours attempted are required to fulfill the University’s freshman admissions criteria. Students 21 years of age and older or with more than 24 hours attempted are required to meet admissions criteria determined by the College of Professional and Continuing Studies in conjunction with University’s normal admissions policies and procedures for transfer students.

All undergraduate students are required to submit OU and PACS supplemental applications, transcripts from all colleges and universities previously attended, resume, and the designated application fee. Applicants seeking probationary admission to the University must also submit a 500-1000 word letter of academic appeal, two letters of recommendation, and be interviewed by the Dean or Associate Dean of the College (or their designee).

A minimum transfer GPA of 2.5 is required for full admission to the University with 0-59 college hours attempted. A minimum transfer GPA of 2.0 is required for full admission to the University with 60 or more hours attempted. All applicants with GPAs falling below these minimum requirements will be considered for probationary admission.

Additional Requirements for Graduation
- A minimum cumulative GPA of 2.0.
- At least 30 hours earned from the University of Oklahoma.
- At least 40 upper-division hours earned.
- At least 60 hours earned from a four-year, baccalaureate-granting institution.

Bachelor of Arts in Administrative Leadership
Leadership is critical to any organization’s success, and employees with solid leadership skills stand out from the crowd. A bachelor’s degree in administrative leadership helps students develop creative, flexible thinking skills and learn how to apply them in a professional career. In this bachelor degree program, the combination of specific, work-related principles with the foundation of a well-rounded liberal education allows students to approach new ideas, projects and challenges by drawing upon multiple perspectives. Topics include organizational leadership, conflict resolution, ethics, marketing, cultural diversity and quality initiatives.

The Bachelor of Arts in Administrative Leadership is a 120-hour degree program that can be completed 100% online, or in a hybrid format.

DEGREE REQUIREMENTS

General Education Requirements*
- Symbolic and Oral Communication
  ENGL 1113 or LSTD 1113
  ENGL 1213, EXPO 1213, or LSTD 1133
  MATH 1473 or LSTD 1053, Math for Liberal Studies
  Foreign Language 0-10 hours; students who have completed two years of the same language in high school are exempt from the general education foreign language requirement.
- Natural Sciences
  LSTD 2533, Science as a Process, (no laboratory)
  One Natural Science course with a laboratory component
- Social Sciences
  PSC 1113 or LSTD 1333, Governing Ourselves
  One Social Sciences course
- Humanities
  HIST 1483 or HIST 1493 or LSTD 1153, History of the United States
  One Understanding Artistic Forms course**
  One Western Civilization and Culture course**
  One Non-Western Culture course**
- Senior Capstone Experience
  LSTD 4953, Study in Depth

*General education requirements of the University of Oklahoma may be fulfilled by completing equivalent courses offered by the College of Professional and Continuing Studies.

**One of these courses must be at the upper-level division.

Major Requirements (30 Hours)
- LSTD 3003, Interdisciplinary Inquiry
- LSAL 3113, Leadership in Organizations
- LSAL 3133, Conflict Resolution
- LSAL 3153, Ethics in Leadership
- LSAL 3173, Goal Setting and Attainment
- LSAL 4123, Quality Initiatives in Organizations
- LSAL 4143, Cultural Diversity
- LSAL 4163, Non-Profit Management
- LSTD 3953, Study in Depth Prospectus
- LSTD 4953, Study in Depth (Capstone)

Major Electives (9 Hours)
Free Electives to bring total applicable hours to 120.
TOTAL CREDIT HOURS REQUIRED – 120

Bachelor of Arts in Liberal Studies

Receive a true interdisciplinary education with a Bachelor of Arts in Liberal Studies. This degree program introduces students to several areas of study including humanities, natural sciences, and social sciences. Although students typically choose one area of focus, they are exposed to a variety of academic areas, gaining an understanding of how each one influences the others. Topics include humanities of the ancient world and modern world, basic scientific process, challenges of government, and the ecology and evolution of a changing world.

The Bachelor of Arts in Liberal Studies is a 120-hour degree program that can be completed 100% online.

DEGREE REQUIREMENTS

General Education Requirements*
- Symbolic and Oral Communication
  ENGL 1113 or LSTD 1113
  ENGL 1213, EXPO 1213, or LSTD 1113
- Natural Sciences
  MATH 1473 or LSTD 1053, Math for Liberal Studies
  Foreign Language 0-10 hours; students who have completed two years of the same language in high school are exempt from the general education foreign language requirement.
- Social Sciences
  P SC 1113 or LSTD 1333, Governing Ourselves
- Humanities
  HIST 1483 or HIST 1493 or LSTD 1153, History of the United States
  One Understanding Artistic Forms course**
  One Western Civilization and Culture course**
  One Non-Western Culture course**
- Senior Capstone Experience
  LSTD 4953, Study in Depth

*General education requirements of the University of Oklahoma may be fulfilled by completing equivalent courses offered by the College of Professional and Continuing Studies.

**One of these courses must be at the upper-division level.

Major Requirements (45 Hours)
- LSTD 1003, Intro to Interdisciplinary Study, or LSTD 2023, Strategies for Success
- LSTD 3003, Interdisciplinary Inquiry
- LSTD 3113, Humanities of the Ancient World
- LSTD 3333, Human Arrangements
- LSTD 3513, Dynamic Universe
- LSTD 3953, Study in Depth Prospectus
- LSTD 4953/4954, Study in Depth (Capstone)

Primary Area of Concentration Requirements (18 hours)
Students will select one of three areas of concentration to complete as their primary focus. Each area consists of four required courses and two elective courses.
- Humanities
  LSTD 2203, Evil Acts, Religious Reasons
  LSTD 3133, Humanities of the Modern World

TOTAL CREDIT HOURS REQUIRED – 120

Bachelor of Arts in World Cultural Studies

The World Cultural Studies degree program is designed to increase a students’ ability to interact more effectively in the global community and enhance the professionalism and effectiveness of servicemembers and other individuals engaged in international activities. Students will learn to emphasize a broader global perspective when approaching cultural issues and concerns. Topics include humanities of the western and non-western cultures, basic scientific process, challenges of government, and the impacts of increasingly globalized cultures.

The degree plan currently emphasizes the study of Chinese culture, but will include the addition of other tracks in the future.

The Bachelor of Arts in World Cultural Studies is a 120-hour degree program completed 100% online.

DEGREE REQUIREMENTS

General Education Requirements*
- Symbolic and Oral Communication
  ENGL 1113 or LSTD 1113
  ENGL 1213, EXPO 1213, or LSTD 1113
- Natural Sciences
  LSTD 2533, Science as a Process, (no laboratory)
  One Natural Science course with a laboratory component
- Social Sciences
  P SC 1113 or LSTD 1333, Governing Ourselves
  One Social Sciences course
- Humanities
  HIST 1483 or HIST 1493 or LSTD 1153, History of the United States
  One Understanding Artistic Forms course**
  One Western Civilization and Culture course**
  One Non-Western Culture course**
- Senior Capstone Experience
  LSTD 4953, Study in Depth

*General education requirements of the University of Oklahoma may be fulfilled by completing equivalent courses offered by the College of Professional and Continuing Studies.

**One of these courses must be at the upper-division level.

Secondary Area of Concentration Electives (6 Hours)
Students will complete 6 hours of elective coursework from the two remaining Liberal Studies areas of concentration outside their primary curricular focus.

Free Electives to bring total applicable hours to 120.

Bachelor of Arts in World Cultural Studies

The World Cultural Studies degree program is designed to increase a students’ ability to interact more effectively in the global community and enhance the professionalism and effectiveness of servicemembers and other individuals engaged in international activities. Students will learn to emphasize a broader global perspective when approaching cultural issues and concerns. Topics include humanities of the western and non-western cultures, basic scientific process, challenges of government, and the impacts of increasingly globalized cultures.

The degree plan currently emphasizes the study of Chinese culture, but will include the addition of other tracks in the future.

The Bachelor of Arts in World Cultural Studies is a 120-hour degree program completed 100% online.

DEGREE REQUIREMENTS

General Education Requirements*
- Symbolic and Oral Communication
  ENGL 1113 or LSTD 1113
  ENGL 1213, EXPO 1213, or LSTD 1113
- Natural Sciences
  LSTD 2533, Science as a Process, (no laboratory)
  One Natural Science course with a laboratory component
- Social Sciences
  P SC 1113 or LSTD 1333, Governing Ourselves
  One Social Sciences course
- Humanities
  HIST 1483 or HIST 1493 or LSTD 1153, History of the United States
  One Understanding Artistic Forms course**

*General education requirements of the University of Oklahoma may be fulfilled by completing equivalent courses offered by the College of Professional and Continuing Studies.

**One of these courses must be at the upper-division level.
The Bachelor of Science in Criminal Justice is a 120-hour degree program that is completed 100% online.

**General Education Requirements**
- Symbolic and Oral Communication
  - ENGL 1113 or LSTD 1113
  - ENGL 1213, EXPO 1213, or LSTD 113
- MATH 1473 or LSTD 1053, Math for Liberal Studies
- Foreign Language 0-10 hours; students who have completed two years of the same language in high school are exempt from the general education foreign language requirement.
- Natural Sciences
  - LSTD 2533, Science as a Process, (no laboratory)
  - One Natural Science course with a laboratory component
- Social Sciences
  - PS 1113 or LSTD 1333, Governing Ourselves
  - One Social Sciences course
- Humanities
  - HIST 1483 or HIST 1493 or LSTD 1153, History of the United States

**Bachelor of Science in Criminal Justice**

The Criminal Justice degree program is designed for those who want to protect and serve the community. By providing a broad-based foundational understanding of the justice system, this program helps build leadership and conflict resolution abilities while integrating current, real-world issues. Whether students currently work or hope to work in law enforcement, corrections, homeland security, or juvenile justice, this bachelor’s program will help them develop skills to confront any challenge. Topics include theories of criminal behavior, basic scientific process, deviance/social controls, and statistics in criminal justice.

The Bachelor of Science in Criminal Justice is a 120-hour degree program that is completed 100% online.

**Major Requirements (15 Hours)**
- LSCS 3103, Introduction to World Cultural Studies
- LSTD 3003, Interdisciplinary Inquiry
- LSTD 3153, Foundation of Ethics in Liberal Studies
- LSTD 3953, Study in Depth Prospectus
- LSTD 4953, Study in Depth (Capstone)

**Track Requirements (15 Hours)**
- LSCS 3203, Contemporary Chinese Political Thought
- LSCS 3223, Cultural Geography of China
- LSCS 3243, Chinese Military
- LSCS 3263, Chinese Cultural and Civilization
- LSCS 3283, Conversational Chinese

**Major Electives (9 Hours)**

Free Electives to bring total applicable hours to 120.

**TOTAL CREDIT HOURS REQUIRED – 120**

**Graduate Study**

**Degrees Offered**

The College of Professional and Continuing Studies offers the Master of Arts in Administrative Leadership, Master of Arts in Human and Health Services Administration, Master of Arts in Integrated Studies, Master of Arts in Museum Studies, Master of Science in Criminal Justice, and Master of Prevention Science. In conjunction with the Graduate College, the College of Professional and Continuing Studies also provides an interdisciplinary Ph.D. in Organizational Leadership, tailored to serve military-affiliated personnel deployed in Europe. This cohort-based doctoral program combines an intensive classroom format with two summer residency experiences on the University of Oklahoma’s Norman campus. Students take all courses, except electives, as a cohort group.

Like all graduate degrees at the University, the College of Professional and Continuing Studies’ degree programs are administered by the University of Oklahoma Graduate College. To be eligible for admission to the College's graduate programs, students must have an earned bachelor's degree from a regionally accredited institution of higher learning and must meet other admission requirements as mandated by the Graduate College and by the individual graduate program to which the student is applying.

In addition to the graduate degrees listed above which are directly under the purview of the College of Professional and Continuing Studies, the College also partners with several other OU Colleges to deliver their advanced degrees to military-affiliated students in the United States and Europe through its Advanced Programs (AP) unit. Programs delivered through AP include the Master of Arts in Communication, Master of Arts in Economics, Master of Arts in International Relations, Master of Education in Instructional

**Graduate Certificates**
The College of Professional and Continuing Studies also offers three graduate certificates: Certificate in Administrative Leadership, Certificate in Corrections Management, and Certificate in Restorative Justice. These programs, which range from 12 to 15 credit hours, can either count toward a student’s degree or, alternatively, students may pursue a graduate certificate instead of pairing it with a degree program.

**Goals of the Graduate Program**
The College of Professional and Continuing Studies Master’s degree programs are designed to help a student gain:
- Greater openness to new ideas and possibilities;
- Enhanced skill to pursue major problems or themes through the interrelationships that connect disciplines to each other;
- A higher level of competence in the evaluation of information, ideas, opinions, and value systems;
- Increased effectiveness in applying theoretical knowledge and understanding to professional situations;
- An enhanced capacity for creative thinking;
- Greater effectiveness in self-directed study;
- Improved ability in oral and written communications;
- The ability to function and thrive in a rapidly changing society.

**Thesis and Non-Thesis Options**
Students in the College of Professional and Continuing Studies Master’s degree programs may elect to complete their degree by either a thesis or a non-thesis option at the end of their program of study.

In the thesis option, students carry out research and write a thesis which they defend before a committee of three faculty members. In the non-thesis option, students may select a research project or may take an additional 6 hours of elective coursework to complete the program, followed by a comprehensive examination over their course of study. All College of Professional and Continuing Studies students will complete some form of final examination before they are allowed to graduate: an in-person oral defense (required for the thesis or the research project) or a written comprehensive exam (required for the coursework option).

**Grading System**
Students will receive letter grades (A-F) for some enrollments and S/U grades (satisfactory/unsatisfactory) for others. For graduate students, an S grade is given for work at the level of B or better. For more information, please contact the College of Professional and Continuing Studies.

**Admission Information**
College of Professional and Continuing Studies graduate degree programs require students to apply and be admitted both to the Graduate College of the University of Oklahoma and to the College of Professional and Continuing Studies. Regular admission to the Graduate College requires a baccalaureate degree from a regionally accredited institution with an undergraduate cumulative grade-point average of 3.0 on a 4.0 scale. All prior graduate-level work will also be considered. The grade point average on graduate work must be 3.0 or above. Conditional admission may be considered if the cumulative grade point average is below 3.0. To determine admissibility with a low GPA, the College will review the applicant’s total application package, including the applicant essay. If conditional admission is allowed, provisions may be imposed for continuing enrollment.

The College of Professional and Continuing Studies must receive all application materials and official transcripts from all colleges and universities previously attended before the admission procedure can begin. All materials should be submitted directly to the College of Professional and Continuing Studies. The admissions process begins after all required admission materials are on file in the College.

Admitted applicants will receive notification of admission and registration information concerning the next scheduled enrollment period. Upon admission to the College, applicants have up to one year to enroll. Applicants should complete the admission process at least six weeks prior to the anticipated first enrollment.

**Advanced Programs**
Advanced Programs (AP) is an administrative unit of the College designated to manage and deliver advanced degrees to military-affiliated personnel throughout the United States and Europe on behalf of other OU Colleges, as noted in the list of Graduate Programs above. AP students are the quintessential adult learners who must balance the demands of raising families, advancing their careers, and defending the country while also pursuing their educational aspirations. As with most adult learners, these students are unable to set aside their lives to pursue full-time education on a university campus, so AP works to make OU’s world-class graduate programming available to them wherever they may be deployed around the world.

Advanced Programs utilizes a unique course delivery model, which combines a personalized one-week or two-weekend intensive face-to-face course experience with a strong pre-class and post-class online learning component. A pacesetter among other nontraditional graduate programs for the military, OU has mastered the ability to bring the high-quality classroom experience for which OU is known to adult and military students all over the world. The flexibility of these programs, which can include both online courses as well as on-site learning opportunities at multiple sites, allows students to complete their degrees in an 18-24 month period.

As noted above, AP also partners with the OU Graduate College to deliver a unique and innovative interdisciplinary PhD program in Organizational Leadership, available to military-affiliated personnel in Europe. This program combines the intensive classroom format with two summer residency experiences on the University of Oklahoma’s Norman campus. Students take all courses, except electives, as a cohort group, with teaching done by regularly appointed, full-time OU faculty members.

The University of Oklahoma has been a partner with the Department of Defense and Military Voluntary Education Programs for more than 70 years, starting with training Naval aviators during WW II. Since 1964 more than 8,500 military personnel, family members, DoD personnel, and eligible civilians have graduated from these unique programs at 53 sites worldwide. Advanced Programs brings the resources of a comprehensive research university to students around the globe, and a quality administrative staff provides seamless customer service to students in their pursuit of educational excellence.

For more information call (405) 325-2250 or go to goOU.ou.edu.
Master of Arts in Administrative Leadership

The Administrative Leadership graduate degree program focuses on the practices and knowledge bases needed to be a successful administrator in today’s workplace. Students explore both the theoretical aspects of leadership and applied practices. Combining the knowledge of specific, work-related principles with the mind-set of a liberal education allows students to approach new ideas, projects, and challenges by drawing upon multiple perspectives.

Progress through the Administrative Leadership Program

The online Administrative Leadership program allows students to determine the study time that best fits with their schedule. All assignments are completed using the course management system Canvas and any group activities are conducted through Canvas. Administrative Leadership online courses are semester-based and students receive letter grades. Administrative Leadership students complete the following courses:

Core Courses (18 hours)
- LSTD 5003, Introduction to Graduate Interdisciplinary Study
- LSTD 5013, Interdisciplinary Foundations
- LSAL 5113, Theories of Management and Leadership
- LSAL 5133, Cultures of Organizations
- LSAL 5193, Creating, Leading, and Managing Change
- LSTD 5043, Research in Interdisciplinary Studies, or LSTD 5083, Qualitative Research Methods

Leadership Tracks (9 hours)
- All students will select one leadership track for 9 hours of focused study. Students will complete 2 required courses in their selected track and 1 additional track elective course as approved by advisor and Graduate Liaison.

Organizational Leadership Track
- LSAL 5223, Financial Leadership
- LSAL 5283, Building High Performance Teams
- Elective Courses (3 hours)

Volunteer and Non-Profit Leadership Track
- LSAL 5323, Fundraising and Budgeting
- LSAL 5333, Non-Profit Governance
- Elective Courses (3 hours)

Governmental and Military Leadership Track
- LSAL 5403, Leadership in History
- LSAL 5463, U.S. Military Leadership: Insights & Applications
- Elective Courses (3 hours)

Completion (six hours) from one of the following:
- LSTD 5940, Research Project and oral exam
- LSTD 5980, Master’s Thesis and oral defense

Administrative Leadership elective Coursework and written comprehensive examination

TOTAL CREDIT HOURS REQUIRED - 33

Certificate in Administrative Leadership

The Graduate Certificate in Administrative Leadership equips students with a more specialized understanding of the discipline, with 12 hours of required coursework, including studies in the culture of organizations, theories of management and leadership, the individual’s role in leadership and the intersection of ethics and leadership. An elective in decision-making, project management or organizational communication must also be applied to complete this certificate.

Core Courses (12 hours)
- LSAL 5113, Theories of Management and Leadership
- LSAL 5133, Cultures of Organizations
- LSAL 5173, Individual and Leadership
- LSAL 5153, Ethics in Leadership

Elective Course (3 hours)
- The student will select one of the following elective courses:
  - LSAL 5203, Leadership Issues in Decision Making
  - LSAL 5313, Organizational Communications
  - LSAL 5243, Project Management

TOTAL CREDIT HOURS REQUIRED - 15

Master of Arts in Human and Health Services Administration

The Health and Human Services Administration (HHS) graduate degree program addresses current issues and ethics in health care and provides students the opportunity to select a specific area for intensive study. This option is designed to accommodate students who are interested in furthering their preparation for advancement in the Human and Health Service Administration areas. The program provides a broad-based perspective of the health care and human service delivery systems, and is not designed to provide primary professional preparation. Students selecting this program must have a prior training and/or work history in an applicable area for job entry. This program is intended to serve as a mechanism for professional advancement by enhancing the student’s competency level and expanding his/her administrative knowledge base.

Progress through the Health and Human Services Administration Program

The online HHSA program allows students to determine the study time that best fits with their schedule. All assignments are completed using the course management system Canvas and any group activities are conducted through Canvas. HHSA online courses are semester-based and students receive letter grades. HHSA students complete the following courses:

Core Courses (18 hours)
- LSTD 5003, Introduction to Graduate Interdisciplinary Study
- LSTD 5013, Interdisciplinary Foundations
- LSHA 5113, Strategic Planning and Evaluation in HHS Administration
- LSHA 5133, Cultural, Social, and Diversity Issues in HHS Administration
- LSHA 5153, Ethics in HHS Administration
- LSTD 5043, Research in Interdisciplinary Studies, or LSTD 5083, Qualitative Research Methods

Electives (9 hours)
Completion (6 hours) from one of the following:
- LSTD 5940, Research Project and oral exam
- LSTD 5980, Master’s Thesis and oral defense

HHSA elective Coursework and written comprehensive examination

TOTAL CREDIT HOURS REQUIRED - 33
**Master of Arts Museum Studies**

The Museum Studies graduate degree program serves the career-development needs of individuals who work in museums and related institutions. Students initially trained in museum work and those entering the profession from other disciplines receive a focused, integrated approach to museum studies with practical application for the various dimensions of museum work. Students will learn from a variety of professionals and faculty members about museum responsibilities such as curators, exhibit management, fund raising, administration, education, conservation, and public relations.

**Progress through the Museum Studies Program**

The online Museum Studies program allows students to determine the time that best fits their schedule. All assignments are completed using the course management system Canvas and any group activities are conducted through Canvas. Museum Studies online courses are semester-based and students receive letter grades. Museum Studies students complete the following courses:

**Core Courses (9 hours)**
- LSTD 5003, Introduction to Graduate Interdisciplinary Study
- LSTD 5013, Interdisciplinary Foundations
- LSTD 5043, Research in Interdisciplinary Studies, or LSTD 5083, Qualitative Research Methods

**Concentration Courses (9 hours)**
- LSMS 5113, The World of a Museum
- LSMS 5190, Museum Project

One course from the following list:
- LSMS 5133, History and Architecture of Museums
- LSMS 5163, Museum Management and Leadership
- LSMS 5173, Museums, Cultures, and Communities
- LSMS 5183, Collections Management

**Electives (9 hours)**

Completion (6 hours) from one of the following:
- LSTD 5940, Research Project and oral exam
- LSTD 5980, Master’s Thesis and oral defense

Museum Studies elective Coursework and written comprehensive examination

**TOTAL CREDIT HOURS REQUIRED - 33**

**Certificate in Corrections Management**

The Corrections Management Certificate provides opportunity for individuals working in corrections, probation and parole, and rehabilitative services fields. Six hours of required coursework include Penology and Ethical Decision-Making for Criminal Justice, and six elective hours in a wide range of topics are required to complete this certificate. Elective hours include courses such as Community Justice in the 21st Century, Restorative Justice Programs for Drug Offenders, Mental Illness and the Criminal Justice System, and Gangs in the United States.

**Core Courses (6 hours)**
- LSTD 5003, Introduction to Graduate Interdisciplinary Study
- LSTD 5013, Interdisciplinary Foundations
- LSTD 5043, Research in Interdisciplinary Studies
- LSTD 5083, Qualitative Research Methods

**Elective Courses (6 hours)**

The student will select six hours of graduate electives as approved by the faculty advisor and graduate liaison.

**TOTAL CREDIT HOURS REQUIRED - 12**

**Certificate in Restorative Justice**

The Restorative Justice Administration Certificate emphasizes leadership, program and project development, victim and offender services and community-oriented approaches to crime prevention and restoration. Six hours of required coursework includes Ethical Decision-Making for Criminal Justice as well as Victimology and Restorative Justice. Six elective hours must also be applied to complete this certificate. Elective hours include courses such as Human Trafficking, Community Policing and Juvenile Justice.

**Core Courses (6 hours)**
- LSTD 5003, Introduction to Graduate Interdisciplinary Study
- LSTD 5013, Interdisciplinary Foundations
- LSTD 5043, Research in Interdisciplinary Studies
- LSTD 5083, Qualitative Research Methods

**Elective Courses (6 hours)**

The student will select six hours of graduate electives as approved by the faculty advisor and graduate liaison.

**TOTAL CREDIT HOURS REQUIRED - 18**
TOTAL CREDIT HOURS REQUIRED - 12

Master of Prevention Science
The Prevention Science program focuses on the practices and knowledge bases needed to be successful in the prevention science workforce. The curriculum for this degree program is specifically designed to provide an academic preparation for individuals interested in pursuing the International Certification and Reciprocity Consortium's Certified Prevention Specialist (IC & RC CPS) credential. Students explore both the theoretical aspects of prevention science and applied practices. Combining the knowledge of specific, work-related principles with the mind-set of a liberal education allows students to approach new ideas, projects, and challenges by drawing upon multiple perspectives.

Progress through the Prevention Science Program
The online Prevention Science program allows students to determine the study time that best fits with their schedule. All assignments are completed using the course management system Canvas and any group activities are conducted through Canvas. Prevention Science online courses are semester-based and students receive letter grades. Prevention Science students complete the following courses:

Core Courses (18 hours)
- LSTD 5003, Introduction to Graduate Interdisciplinary Study
- LSTD 5013, Interdisciplinary Foundations
- LSPS 5113, Foundations in Prevention Science
- LSPS 5133, Prevention across the Lifespan
- LSPS 5173, Program Development, Implementation, and Evaluation
- LSTD 5043, Research in Interdisciplinary Studies, or LSTD 5083, Qualitative Research Methods

Electives (9 hours)
Completion (6 hours) from one of the following
- LSTD 5940, Research Project and oral exam
- LSTD 5980, Master’s Thesis and oral defense

Prevention Science elective Coursework and written comprehensive examination

TOTAL CREDIT HOURS REQUIRED - 33

Other College Programs
Adult learners are especially unique because many have clear and precise career and personal goals in mind, and have a clear sense of the educational and training programs that will help them achieve those goals. Some want full-time, yet flexible, degree program options as they seek to advance their careers whereas others seek learning as an end in itself, pursuing learning for learning’s sake. Therefore, in addition to the full-time degree program offerings noted above, the College of Professional and Continuing Studies is also committed to meeting the educational needs of a wide variety of learners and organizations seeking smaller scale academic options, including credit courses, workshops, academic conferences, certification programs, executive academic programs and academically-oriented professional training services.

ADVANCED PLACEMENT SUMMER INSTITUTE
The OU Advanced Placement Summer Institute for teachers is offered jointly by the College of Professional and Continuing Studies, The College Board, and the Oklahoma Department of Education. New and experienced AP and Pre-AP teachers gather on the University of Oklahoma campus each summer and spend a week exploring the latest methods and curriculum topics in all aspects of AP course content, organization, and methodology. Teachers conclude their institute experience at OU with renewed enthusiasm for the Advanced Placement Program and equipped with new ideas and resource materials to use in their classrooms.

CENTER FOR COMMUNITY, ENERGY AND ECONOMIC DEVELOPMENT (CEED)
The Center for Community, Energy, and Economic Development (CEED) offers a variety of academic and educational programs for nontraditional adult learners. CEED administers the OU Civic Orchestra, the Economic Development Institute, and a variety of Engineering & Geoscience programs.

Founded in 1962, the University of Oklahoma's Economic Development Institute (OU-EDI) provides an Executive Certification that has become the premier professional training program for those in the business of economic development. As a unit within PACS, OU-EDI's central focus is to provide economic development professionals and those aspiring to the economic development profession the proven, essential skills and knowledge to be successful economic developers and positively impact their communities and states. The institute holds its instructional programs in various locations around the country. Each session lasts one week, and participants study three core areas considered to be building blocks of economic development: business retention and expansion, real estate and finance. OU-EDI also offers online courses allowing participants flexibility and the ability to accelerate through the program, should they choose to do so. OU-EDI draws its instructors from the ranks of today's leading economic development practitioners and educators across the country. The institute is accredited by the International Economic Development Council and is the only multi-year, professional level program of its type in the United States. In addition, OU-EDI provides the classroom knowledge necessary to obtain the Certified Economic Development (CeCd) designation from the International Economic Development Council (IEDC). More than 4,500 economic development professionals have graduated from OU/EDI with more than 600 new enrollments annually.

In recognition of the critical need for career-long engineering education, PACS partners with the Gallogly College of Engineering and the Mewbourne College of Earth and Energy to provide several engineering and geoscience programs, including the annually held Corrosion Control Course, Blowout Prevention School, Laurance Reid Gas Conditioning Conference, Gas Compressor Short Course, and
the International School of Hydrocarbon Measurement. Working closely with industry experts, professional engineering groups, and governmental agencies, these programs extend the expertise of the OU faculty to field practitioners, providing them with education in many aspects of technical research and development in engineering and the geosciences. Investment and international economic development programs involving engineering and infrastructure projects are also pivotal new directions being taken by Engineering and Geoscience professionals, so educational programs addressing these newly emerging opportunities are also offered. The Blowout Prevention School features state-of-the-art methods for increasing operational efficiency, reliability, and safety as well as an understanding of the newly emerging technologies in blowout prevention. In addition, the Blowout Prevention School is accredited by the International Association of Drilling Contractors (IADC).

To serve the community at large, the OU Civic Orchestra provides advanced musicians throughout the community the opportunity to perform high quality orchestral literature. Participation may be used for credit by OU students or as a noncredit enrollment by students and others interested in orchestral music.

For more information on any of these programs, call (405) 325-3136, or email: edi@ou.edu.

**CENTER FOR CHAMBER OF COMMERCE EXCELLENCE (CCCE)**

The Center for Chamber of Commerce Excellence provides training for local government chamber executives and staff. It teaches both the basic and advanced skills necessary to effectively manage a Chamber of Commerce office. The program focuses on enhancing the value of local chambers through increased staff knowledge and practical skills. It provides operational skills in finance, management, legal issues, member recruitment, and business growth. These skills are facilitated through two-day seminars taught by recognized chamber professionals. For more information call (405) 325-3136, or visit chamberexcellence.ou.edu.

**CENTER FOR ENGLISH AS A SECOND LANGUAGE (CESL)**

The Center for English as a Second Language (CESL) offers both an intensive English language program leading to proficiency, and acculturation to the American university classroom. Designed for highly motivated students who wish to master English quickly and thoroughly, CESL provides beginning, intermediate, and advanced level instruction throughout the year. CESL can assist in increasing the English language skills of international students who are academically qualified for admission to the University of Oklahoma but who need assistance to meet the University’s English proficiency requirement. As a supplement to its primary focus, CESL also provides an ideal setting for second-language community members to gain greater English competency, should they wish to do so. International students are aided by international business and industry leaders who work closely with CESL and other OU offices to provide quality guidance and instruction. CESL also hosts special programs in conjunction with universities in other countries. For more information, call (405) 325-2351 or visit esl.ou.edu.

**CENTER FOR INDEPENDENT AND DISTANCE LEARNING (CIDL)**

The Center for Independent and Distance Learning (CIDL) serves both the university and external communities through its provision of online college-level courses, Testing Service activity, and Electronic Media and Photo Services. CIDL delivers college courses and degree programs to military personnel through contractual programs like the Navy College Program for Afloat (NCPACE) and GoArmyEd.

In partnership with other OU Colleges, CIDL offers a variety of selected, undergraduate online courses in 16- & 8-week terms. Each college-credit course contains subject matter identical to classes offered on campus. Credit through testing is provided to students through the University Testing Center, administered by CIDL. The Testing Center offers the College Level Examination Program (CLEP), Defense Activity for Non-Traditional Education (DANTES) Standardized Subject Tests (DSST), and institutionally developed advanced standing examinations. The Testing Center also offers the American College Testing (ACT) residual exam and the Test of English as a Foreign Language (TOEFL). For more information, visit cidl.ou.edu.

**CHINA OUTREACH**

The China Outreach Institute connects the educational resources of the University of Oklahoma to organizations, businesses, and educational partners in China, striving to continually develop educational partnerships through those connections. The Institute offers training and development courses to businesses, academic and government institutions from China and serves as one of the Overseas Training Vendors for State Administration of Foreign Experts Affairs, People’s Republic of China. The Institute has been involved for many years in partnerships with a number of Chinese companies providing training for their personnel, including PetroChina, China National Offshore Oil Company and Dagang Oil Field. For more information on the Institute’s programs, call Sharon Gou at (405) 325-5101.

**CONTINUING LEGAL EDUCATION (CLE)**

In conjunction with the OU College of Law, Continuing Legal Education (CLE) programs are offered throughout the year. Continuing Legal Education programs provide lawyers with credit to fulfill mandatory annual educational requirements. For more information, visit law.ou.edu/CLE.
LENS INSTITUTE
The Lean Institute at the University of Oklahoma offers training in Lean, Supply Chain Operations and Six Sigma White Belt, Green Belt, and Black Belt certifications. OU first implemented the Lean Institute through a contract with Tinker AFB in order to assist the largest single site employer in Oklahoma with workforce transformation of Air Force logistical operations during the 1980s. Since the late 1980s, Lean and Six Sigma have become popular process improvement methodologies for the industry practitioner in many different fields and many organizations – such as Toyota, Motorola, Coca Cola, GE, John Deere, IBM, FAA, USAF, and Boeing – require knowledge and application of Lean and Six Sigma tools for competitiveness. Although each can be applied separately, in combination, they become an invaluable tool set for breakthrough improvements in the manufacturing and the service sectors of both industry and government. Since its inception, Lean Institute has offered its process improvement training not only to individuals from the aforementioned industries but has also offered its training through specific, long-term partnerships with organizations as the Oklahoma Department of Human Services and the U.S. Postal Service.

This 40-hour (five days, eight hours per day) certification workshop focuses on the background, basic principles, elements, and primary application areas of LEAN (three days) and SIX SIGMA (two days) fundamentals. No specific background in any discipline is required as a prerequisite to register or to be successful in receiving certification. Customized programs are available for small businesses, hospitals, and other companies and organizations seeking to improve processes and work more efficiently. Students completing LEAN training have the opportunity to receive academic credit for completed work, following specific guidelines which document their learning through this program. For more information, visit lean.ou.edu.

OSHER LIFELONG LEARNING INSTITUTE (OLLI)
The University of Oklahoma has been dedicated to providing programs for mature adults for more than three decades. Initially, these programs took the form of travel study opportunities and Elderhostel courses. In the 1980s, OU developed a dedicated learning unit to serve the learning needs of mature adults, which was known as Senior Adult Services (SAS). In 2006, SAS received a grant from The Bernard Osher Foundation in California to become one of 100 Osher Lifelong Learning Institutes in America. The grant allows the program to do more of what it does best — serve Oklahoma’s mature learners. In 2010, the program was endowed with a $1 million gift from The Bernard Osher Foundation to sustain OLLI operations.

For many years, the College of Professional and Continuing Studies has also administered the Osher Scholarship program, which provides funding for undergraduate students returning to college, students who have at least a five-year gap in their college coursework and are working to complete their first bachelor’s degree. In 2013, PACS applied for and received a $1 million endowment gift to permanently endow the Osher scholarship that is administered through the College.

Today, OLLI at OU provides educational and enrichment opportunities for adult learners through both the
aforementioned avenues, including Mornings with the Professor, Elderlearn, OU Book Club, Senior Seminars, and the Osher Scholarship program. For more information, visit our website at olliou.org.

PRECOLLEGIATE PROGRAMS
Precollegiate Programs provide academic and leadership programs for K-12 students through a variety of academic enrichment activities. The program reaches 5,000 youth each year through programs such as review and test preparation for the American College Testing (ACT) and Preliminary Scholastic Aptitude Test (PSAT), Model United Nations of the Southwest, and STEM-oriented science camps such as Earth Cycles, an ExxonMobil Bernard Harris summer science academy, CSI summer camp, and Mini-College. PACE also oversees Horizons Unlimited, a college-oriented program for gifted and talented youth, as well as several other summer STEM academies funded by the Oklahoma State Regents for Higher Education. For more information, visit youth.ou.edu.

PROFESSIONAL, ACADEMIC, AND COMMUNITY EDUCATION (PACE)
Professional, Academic, and Community Education (PACE) partners with other colleges on the University of Oklahoma campus to offer university students additional opportunities to gain academic credit both online and traditionally in order to obtain their degree from a nationally recognized higher education institution. In addition, PACE collaborates to offer travel studies, training programs for educators, business, and industry partners, and administration of grants and contracts with public, private, and government agencies.

For more information, call (405) 325-5101 or visit pace.ou.edu.

SOONER FLIGHT ACADEMY
The Sooner Flight Academy provides aviation education programs and resources for children and teachers. The academy uses exciting aviation activities to promote science, technology, engineering, and math. Educational summer aviation camps are held in Norman. In addition, during the school year, Sooner Flight Academy offers a variety of educational programs such as field trips to the airport, “school’s out” day camps, Sooner Kids Science Club, and Ticket to Tomorrow programs held at schools across Oklahoma. For more information, visit flightcamp.ou.edu.

SOONER JUMP START (SJS)
Sooner Jump Start (SJS) is a two-semester bridge program designed for international high school graduates who have no more than one semester of college and desire to matriculate into traditional, on-campus programs offered at the University of Oklahoma. The program consists of two phases, each aimed to cultivate students’ English and academic skills. During Phase I, students study at the OU Center for English as a Second Language, focusing on English and cultural immersion. During Phase II, students are enrolled in twelve face-to-face freshman credits through the College of Professional and Continuing Studies. Excellent teacher/student ratio and structured support enhance students’ opportunity for success.

In addition to the academic courses, SJS offers character education and personal growth training designed to facilitate personal development and leadership, preparing students for successful academic and professional futures. Throughout the program, students are guided in academic and daily life by a team of highly qualified graduate assistants. Additionally, the program immerses students in American culture through field trips to museums, sporting events, shopping excursions, and community service activities. Furthermore, all SJS students live in campus residence halls, sharing suites with American students. There, they experience a rich cultural and social environment and are introduced to many opportunities for language acquisition and leadership.

For more information, call (405) 325-1203 or visit sjs.ou.edu.

TRAVEL STUDY
The Travel Study program provides opportunities for students to study a variety of topics such as advertising, writing, music theatre, architecture, and language while being immersed in an international culture. Travel allows students to gain new perspectives about the world, to immerse themselves in a particular subject of interest, and to experience subjects in a way that cannot be attained in a traditional campus classroom environment.

For more information, call (405) 325-5101 or visit http://www.cafe.ou.edu/travelstudy.html.
Reserve Officers Training Corps

Department of Aerospace Studies

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For over 50 years, some of the best and brightest from the University of Oklahoma (OU) Detachment 675 have served their country as pilots, navigators, engineers, doctors, nurses, mathematicians, communications officer, acquisition managers, language specialists and a host of other occupations. Today, that tradition continues for the cadets at the Air Force Reserve Officer Training Corps (Air Force ROTC) Detachment 675 on the Norman campus.

Air Force ROTC offers men and women the opportunity to earn a commission as an Air Force officer while they complete requirements for their first bachelor’s degree. Interested students may join Air Force ROTC during any semester in their first year of college and during the Fall of their second years of college without any obligation or commitment. OU students completing the entire program will also earn a minor in Aerospace studies.

Air Force ROTC is the largest and oldest source of commissioned officers for the U.S. Air Force. Air Force ROTC’s stated mission is to produce quality leaders for the U.S. Air Force. Air Force ROTC units are located on 145 college and university campuses with 1,000 additional institutions of higher learning participating in cross-town agreements that allow their students to attend Air Force ROTC classes at a nearby “host” college or university.

Anyone interested in a challenging and rewarding opportunities to study and work with some of our nation’s best women and men should contact the Recruiting Flight Commander at afrotc@ou.edu or call us at (405) 325-3211 or visit our web page.

Below is a breakdown of the ROTC programs classes, requirements, benefits, scholarship opportunities and special programs.

GENERAL MILITARY COURSE (GMC)
The General Military Course (GMC) consists of four Air Force ROTC courses and concurrent enrollment in a laboratory section. Each course is one semester hour of credit. Normally, one course is taken each semester of the freshman and sophomore years; however, all four courses can be completed during the sophomore year with permission of the Department Chair.

Leadership Laboratory
(AERO 1900) Leadership Laboratory is where the theoretical education of other Aerospace Studies classes meets practical use. Before commissioning as an officer, you will put many of the skills you learn into practice, such as counseling, organization and of course leadership. When you commission, you will be prepared for the leadership challenges of a military officer, with both solid theory and practical leadership experience. Leadership Laboratory is taken each semester and complements your AS class.

Here at Detachment 675, Air Force Leadership Laboratory begins the first week of school at the University of Oklahoma. Textbooks are issued the first day of class and uniforms are issued within the first few weeks after class starts.

AS 100 – The Foundations of the United States Air Force
(AERO 1011 Fall and AERO 1021 Spring) This class is an introduction to the Air Force; we will take a broad look at active duty and the lifestyle you can expect while serving as an Air Force officer. This overview gives first-year cadets a chance to learn about the Air Force and help you decide whether the Air Force is the start to the career you want.

AS 200 – The Evolution of Air and Space Power
(AERO 2011 Fall and AERO 2021 Spring) The sophomore year prepares you for the mandatory field training required after the AS 200 year. This class provides a historical look at the Air Force and the application of air and space power from its infancy to modern-day conflict.

FIELD TRAINING
You will attend four weeks of field training at a Maxwell Air Force Base in Montgomery Alabama, between your sophomore (AS 200) and junior years (AS 300). Field training is rigorous both physically and mentally. It includes physical conditioning, weapons and tactical training, plus many opportunities to learn and practice leadership skills that will be invaluable to you throughout your career. The Air Force will pay for your travel to field training, and you will be paid for the time spent in training. After this training, you will become a member of the Professional Officer Course (POC).

PROFESSIONAL OFFICER COURSE (POC)
The Professional Officer Course (POC) consists of two full academic years and the successful completion of four upper-division courses and concurrent enrollment in a laboratory section. Admission to this program is restricted to full-time students with at least junior standing. Entry into the Professional Officer Course is competitive and requires completion of field training and the approval of the Professor of Aerospace Studies. Upon completion of entry requirements, students are enlisted in the inactive Air Force Reserve and agree to accept a commission as a second lieutenant subsequent to their graduation from the University. All students enrolled in the Professional Officer Course receive between $300 and $400 per month during the academic year.

AS 300 – Air Force Leadership and Management
(AERO 3013 Fall and AERO 3023 Spring) Field training marks your transition from followership to leadership. Cadets spend this year in detailed leadership and management studies. This class focuses on leadership theory, interpersonal dynamics, military ethics and management issues. Cadets are also given the opportunity to put these leadership and management lessons into practice as they perform in their cadet wing position.

AS 400 - National Security Affairs and Preparation for Active Duty
(AERO 4013 Fall and AERO 4023 Spring) This final class prepares cadets for entry to active duty. You will study national and foreign affairs, national security strategy and current events that affect employment of U.S. military force. You will also survey military conflict as it affects the Air Force and sister service branches. The last semester evaluates the various programs and regulations governing officership in the armed forces and provides final preparation for cadets ready for commissioning.
COMMISSIONING REQUIREMENTS THROUGH AIR FORCE ROTC
All requirements must be met for your degree of choice according to the University of Oklahoma, as well as completion of certain courses required by the Air Force. You must also:
- Maintain a 2.5 Cumulative and Semester GPA
- Full time Student every semester (Last semester can be waived)
- Pass a Physical Fitness Assessment every semester
- US Citizen or pursuing citizenship
- Be cleared medically by a Department of Defense medical exam

AIR FORCE BENEFITS
The Air Force offers a competitive benefits package as compared to other career opportunities upon completion of an undergraduate or graduate degree. Benefits include:
- $45,000 Starting salary (based on your geographic location)
- tax-free housing and food allowances;
- 100 percent of graduate tuition costs;
- 30 day vacation with pay each year starting the first year;
- comprehensive medical and dental care;
- low-cost life insurance;
- on-base shopping at reduced prices;
- a wide variety of recreational facilities;
- the satisfaction of a challenging career serving your country; and
- the opportunity to work with some of the best men and women from across the country.

Scholarships
Not sure how you are going to pay for college? What your hard work in college to be rewarded? Air Force ROTC has a few partial-to full-tuition scholarships available for qualified applicants. For more information and an on-line application visit www.afrotc.com. Many of our cadets are on full tuition scholarships and do not have to work, so they spend time enjoying college instead of worrying about how to pay for college!
You do NOT have to be on scholarship to be part of Air Force ROTC, but wouldn’t it make college more fun?
In addition, all contracted cadets receive a tax-free monthly salary of up to $400 monthly; you are literally being paid to go to school! Being a member of ROTC also comes with other scholarship, tuition and cash reward opportunities:
- $5,000 In-State and $11,000 Out of State tuition waivers
- $10,000 in Annual awards and cash scholarships
- Paid study abroad programs through Project Go
- Language pay for select language proficiencies
- Career Development opportunities during summer

HIGH SCHOOL SENIORS OR GRADUATES
Competitive scholarships are available to high school seniors and high school graduates not enrolled full-time in college. Although the Air Force needs engineering, mathematics, computer science, meteorology, physics, foreign language and nursing majors, many scholarships are also available to those in non-technical degree programs including foreign languages. Students must apply for scholarships online.

Applications must be completed before December 1 of your high school senior year; early application is to your advantage. Selection boards convene periodically between October and April. Scholarship applications will be evaluated in the following areas:
- SAT or ACT scores;
- GPA and class standing;
- record of extracurricular activities including leadership activities;
- personal interview by an Air Force representative;
- meeting appropriate Air Force commissioning standards, including a Department of Defense medical examination;
- acceptance and attendance at a college or university offering Air Force ROTC.

DoD Flagship Scholarships
Have a 3.25 GPA? Studying a language, international relations, geography or any other social science? If accepted into the University of Oklahoma’s Arabic Flagship Program you will be automatically qualified for an AFROTC scholarship upon passing a DoD medical physical.

Judge Advocate General’s (JAG) Program
Want to be a lawyer? There are programs for undergraduates and first year law students to be accepted into the JAG corps and complete your law degree.

MEDICAL SCHOOL SCHOLARSHIPS
Students on track for medical school may apply for and if accepted, attend medical school under the Armed Forces Health Professions Scholarship Program. This program pays for the cost of medical school and also provides the student with a monthly living expense.

UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES (USUHS)
The USUHS is another program that allows you to continue your education by providing four years of medical school to eligible AFROTC cadets. USUHS is a DOD medical school, where students attend for no cost. As an AFROTC cadet accepted to USUHS, you will be assigned to Bethesda, Maryland. In additional to traditional medical training, you will also receive DOD-specific medical training.

Upon arrival at USUHS, you will be commissioned as a second lieutenant and be on active duty while attending medical school. You will receive the pay, allowances and benefits of an active duty officer.

COMMISSIONING REQUIREMENTS THROUGH AIR FORCE ROTC
All requirements must be met for a degree according to the University of Oklahoma, as well as completion of certain courses required by the Air Force.

Air Force ROTC Benefits
Air Force ROTC can help students with the high cost of earning a college degree. As an Air Force ROTC cadet, you may be entitled to many benefits including:
- college tuition, textbooks, laboratory, and incidental fees (for those on scholarship);
- monthly tax-free allowance ranging from $300 to $500 for cadets in the Professional Officer Course and scholarship recipients;
During the fall and spring semesters, graduation. All courses are college accredited, and are offered during the fall and spring semesters.

Elective credit and require no military obligation or prerequisites.

The first two years of instruction are open to all students for elective credit and require no military obligation or prerequisites.

A challenging job after graduation as a leader.

In addition to these benefits, participants appreciate the team spirit that comes with being a member of Air Force ROTC, and enjoy social and extracurricular activities.

**AIR FORCE BENEFITS**
The Air Force offers a competitive benefits package as compared to other career opportunities upon completion of an undergraduate or graduate degree. Benefits include:

- a good starting salary with regular pay raises;
- tax-free housing and food allowances;
- 100 percent of graduate tuition costs;
- 30 days vacation with pay each year starting the first year;
- comprehensive medical and dental care;
- low-cost life insurance;
- on-base shopping at reduced prices;
- a wide variety of recreational facilities;
- the satisfaction of a challenging career serving your country;
- and the opportunity to work with some of the best men and women from across the country.

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Military Science is an elective course of study that prepares men and women to become Army officers. Upon graduation those who complete their Military Science and degree requirements will be commissioned as second lieutenants and serve as officers in either the Active Army, Army National Guard or Army Reserve.

The first two years of instruction are open to all students for elective credit and require no military obligation or prerequisites. Upper-level courses and completion of the commissioning program require a military commitment and a period of service after graduation. All courses are college accredited, and are offered during the fall and spring semesters.

**BASIC COURSE**
The Basic Course is open to freshman and sophomore students in any major. The course provides leadership and management training as well as an introduction to military organizations, weapons and tactics. Classroom instruction is reinforced by weekly performance-oriented labs. Participation in physical training is required, and is conducted three times a week.

The Basic Course normally consists of two classes in the freshman year and two in the sophomore year (one each semester). In addition, placement credit for one or more classes may be given for prior (or current) military service, three or more years of JROTC, or attending Basic Camp. Basic Course credit is required for Advanced Course enrollment.

**ADVANCED COURSE**
Advanced Course admission is competitive and requires the student to be fully qualified to receive a commission in the United States Army. It consists of four semesters of Military Science (one class each semester), physical training three days a week, and a four-week summer training session (Advanced Camp). Instruction begins with in-depth study of small unit tactics in the junior year. In the senior year students learn about the contemporary operating environment, ethics, staff functions and organization, the role of the Army, and receive hands-on experience as they plan and lead actual events.

Enrollment in the advanced course incurs a period of military service after graduation, and entitles students to a stipend of $450 to $500 per month during the school year. In addition, Advanced Course students receive approximately $800 for the required summer training session.

**MINOR IN MILITARY SCIENCE (N700)**
Cadets cannot major in Military Science, but have the option of adding the Minor in Military Science (N700) to their degree. The Minor in Military Science requires completing (or receiving placement credit for) the Basic Course, the Advanced Course, and a Military History course offered by the Department of Military Science. To enroll in this option students should see their academic counselor.

**BASIC CAMP**
Incoming juniors and graduate students who did not complete the Basic Course may qualify for the Advanced Course by attending a four-week summer camp prior to enrolling in the Advanced Course. This highly focused, military-oriented camp is offered at no charge to qualified applicants, and gives students the requisite knowledge and skills to be successful in the Advanced Course.

Basic Camp applicants must apply through the Department of Military Science no later than the last day of the school semester. This will allow completion of necessary requirements for attendance. Eligibility requirements include at least two academic years remaining (undergraduate or graduate), US citizenship, 2.0 grade point average, under the age of 30 at graduation, no prior military service, no felony or domestic violence convictions, no more than three dependents, passing a physical exam and passing the Army Physical Fitness Test.

**SCHOLARSHIPS**
A number of full scholarships are awarded each year for up to four years of study. Scholarships are awarded under the High School Scholarship Program, the Campus-Based Scholarship Program, and
the Guaranteed Reserve Forces Duty Scholarship Program. Benefits for all scholarships include:
- 100% tuition and all mandatory fees, or room and board;
- $1,200 per year book allowance;
- $300-$500 monthly stipend.

Scholarship eligibility minimum requirements include:
- US citizenship;
- 2.5 GPA (high school or college);
- 19 ACT/920 SAT (for freshmen only);
- Under age 31 upon graduation;
- Passing physical examination;
- Passing physical fitness test;
- No felony or domestic violence convictions; and
- No more than three dependents.

CAMPUS-BASED SCHOLARSHIP PROGRAM
Two, three, and four-year scholarships are available on a competitive basis to incoming students, current students, including graduate students, regardless of current ROTC participation. Application can be made by contacting the Military Science Department.

HIGH SCHOOL SCHOLARSHIP PROGRAM
High school seniors may apply by completing an online application between March 1 and January 10. After completing the application, students should follow the online instructions to mail in their high school transcripts and ACT or SAT test scores. Applicants will also be required to take a Physical Fitness Test at their school, and be interviewed by an Army ROTC officer. Scholarship selection is made by a centralized board of Army officers beginning in October.

DEDICATED NATIONAL GUARD (DEDNG) OR US ARMY RESERVE (DEDUSAR) SCHOLARSHIPS
Students currently serving (or soon enlisting) in the Army National Guard or Army Reserve can apply for the Dedicated Reserve component scholarships for either the National Guard or US Army Reserve. With a Dedicated Scholarship Reservists and Guardsmen continue to drill with their current unit while enrolled in Military Science, and receive National Guard or Army Reserve education benefits in addition to the scholarship benefits listed above. Please speak to a scholarship and enrollment officer for full details. Upon graduation, DED scholarship winners will not be considered for Active Duty appointments, and serve their military commitment with part-time service as officers in the Army National Guard or Army Reserve.

SIMULTANEOUS MEMBERSHIP PROGRAM
The Simultaneous Membership Program (SMP) allows enlisted members of the National Guard and Army Reserve to enroll in ROTC courses as a means of earning an officer’s commission. While in the SMP students continue to drill with their current unit while taking Military Science courses, but are given the rank of cadet, are placed in officer trainee positions within their units, receive E-5 drill pay, and are non-deployable for as long as they are in school. SMP cadets receive all the tuition benefits available from the National Guard or Army Reserve in addition to ROTC benefits, such as the monthly stipend and scholarship opportunities. Upon graduation SMP participants have the option of serving on Active Duty, or part-time in the National Guard or Army Reserve.

FINANCIAL ASSISTANCE
All students enrolled in Military Science are furnished with necessary military science textbooks, equipment and uniforms at no cost. All advanced course students and scholarship winners are paid a monthly stipend of $350-$500. Advanced course students will receive approximately $800 during the required four-week summer training session between their junior and senior year in the program.

The OU Army ROTC can provide tuition assistance each year based on merit and need. There are over a dozen other military scholarships and awards, ranging from $50 to $5,000, that students may compete for each year. Award deadlines and requirements vary and require current enrollment in Military Science classes.

COMMISSIONING OPTIONS
All qualified students who complete their Military Science and degree requirements will be commissioned as second lieutenants in either the Active Army, Army National Guard or Army Reserve. Graduates serve in any of the 16 basic branches (some, such as Aviation, are subject to additional requirements).

At the end of the junior year, cadets submit an Officer Assignment Preference statement indicating their choice of component (Active Duty, National Guard, or Army Reserves), basic branch, and preferred duty location. Students receive their choices based on their rank in a national order of merit list, which is based on a number of criteria including grade point average, physical fitness, and performance in Military Science.

GUARANTEED RESERVE FORCES DUTY
Upon entrance into the Advanced Course a non-scholarship student may request a Guaranteed Reserve Forces Duty contract to be commissioned into the Army Reserve or Army National Guard. Students with Reserve Forces Duty contracts will not be considered for Active Duty appointment, and are only required to be on active duty for a period of 90 to 180 days after graduation. This period will be devoted to attendance at the Basic Officer’s Course; course lengths vary according to military specialty. Following this training, the officer will serve with a Reserve or National Guard unit in his or her community.

CRITICAL LANGUAGE INCENTIVE PROGRAM
Cadets studying any of 70 languages designated by the Department of the Army as “critical” can receive up to $2,500 each year for receiving passing grades. Current languages eligible for the bonus pay include Arabic, Chinese, Japanese, Korean, Pashto, Persian, Portuguese, Russian and over 60 more. This program is eligible to Basic Course and Advanced Course cadets. To apply, students must submit a proposal to the Professor of Military Science at the beginning of the semester. Bonuses are paid at the end of the semester in which a successful grade was achieved.

RANGER CHALLENGE
Ranger Challenge is the varsity sport of Army ROTC. Each year students compete for a spot on an eight-man team to compete against other colleges in a series of military events. Events include a 12-mile foot march; rifle marksmanship; day and night land navigation; first aid; an obstacle course; an Army Physical Fitness Test; and building a one-rope bridge. Try-outs are rigorous, and the training requires a commitment of additional time and dedication. Winners of regional competitions go on to compete at the national level against ROTC departments from across the country.
SUMMER TRAINING OPPORTUNITIES
Each summer selected students who are enrolled in Military Science have the opportunity to attend Airborne, Air Assault, and Mountain Warfare training conducted by the US Army at Ft. Benning, Georgia, Ft. Campbell, Kentucky, and Ft. McCoy, Wisconsin. Those who successfully complete the courses are awarded military credit, including the Army Parachutist Badge or Air Assault Badge. Students participate in these courses on the same basis as Army soldiers, and should expect a rigorous curriculum of physical activity and strict discipline for the two- or three-week duration of the courses.

Selection for these schools is competitive and requires previous enrollment in Military Science classes. Students receive free airfare to and from each course, as well as an allowance of approximately $39 per day of the course.

VETERANS
Qualified veterans may receive Basic Course credit enabling them to complete Army commissioning requirements in two years in the Advanced Course. Veterans receive the same benefits as other students in addition to their GI Bill and VA benefits. Veterans, as well as current Army Reserve and National Guard soldier/students, are also eligible to compete for scholarships.

GREEN TO GOLD
The Green to Gold program allows enlisted soldiers currently on active duty with outstanding leadership potential to earn a college degree and officer’s commission. Selected applicants are released from their active duty commitment (or, in some cases, continue to stay on Active Duty status) for the purpose of attending college full-time for at least two years to complete a bachelor’s or master’s degree in the field of their choice. Options include two, three, and four-year scholarships; a two-year non-scholarship option; and the two-year Active Duty Option.

SCHOLARSHIP OPTION
Under the Scholarship Option a soldier is released from Active Duty to attend college full-time, regardless of the time remaining on their enlistment contract. Scholarship winners are given a full scholarship (see Scholarship Benefits) for up to four years of study in their chosen major, and upon graduation are commissioned as second lieutenants in either the active Army, Army Reserves, or Army National Guard. Requirements include those listed under Scholarship Eligibility as well as additional military qualifications, but does not require any previous college-level work.

Scholarships are awarded once each year through a centralized selection process, allowing students to enter college full-time in either the fall or spring semester. Applications are submitted to the US Army Cadet Command with application deadlines of February 1. Interested students should contact the Military Science Department for assistance.

NON-SCHOLARSHIP OPTION
Under the Non-Scholarship Option a soldier is released from Active Duty to attend college full-time, regardless of the time remaining on their enlistment contract, but is not given a scholarship. Other means of financing available are the GI Bill, financial aid and loans available to other students, and participation in the Simultaneous Membership Program. Upon graduation students are commissioned as second lieutenants in either the active Army, Army Reserves, or Army National Guard. Requirements include two years of college work with a 2.0 minimum grade point average, under the age of 39 upon graduation, and certain military qualifications.

Non-scholarship students may begin college full-time in either the fall or spring semester. Application is made through the Military Science Department no later than November 15 and June 15.

ACTIVE DUTY NON-SCHOLARSHIP OPTION
Under the Active Duty Option selected soldiers remain on Active Duty status, with all current pay and benefits, and attend college full-time to complete a bachelor’s or master’s degree. Upon graduation students are commissioned as second lieutenants in the Active Army for a minimum of three years. Selection is very competitive and requires two years of college work with a 2.5 minimum grade point average, under the age of 39 upon graduation, and certain military qualifications.

Active Duty Option students continue to receive all current military pay, allowances and benefits, but are responsible for their own college costs. The Army Tuition Assistance Program is not available for these students, but they may elect to use their GI Bill benefits as well as traditional loans and financial aid available to other students.

Active Duty Option appointments are made once a year through a centralized selection process, with students entering college full-time in the fall semester. Applications are submitted to the US Army Cadet Command with an application deadline of February 1. Interested students should contact the Military Science Department for assistance.

MEDICAL/PRE-MED STUDENTS
Army ROTC provides a pathway to becoming an Army doctor (including dentists and veterinarians) in specialties ranging from Anesthesiology and Cardiology to Radiology and Vascular Surgery. Cadets with pre-med majors receive the same training—with the same requirements—as every other cadet while they complete ROTC. Upon graduation they are commissioned as second lieutenants, but instead of immediately beginning their officer service, cadets who are accepted into a medical school may delay their military obligation until completion of the medical training, at which time they enter service as officers in the Army Medical (Dental, or Veterinarian) Corps.

After completing a bachelor’s degree, opportunities for fully-funded medical training are available under two programs: the Armed Forces Health Professions Scholarship Program (HPSP), and the Uniformed Services University of the Health Sciences (USUHS). The HPSP scholarship can be used at any accredited medical school in the United States, and includes full tuition and a stipend of over $2000 per month. USUHS is a DOD medical school located in Bethesda, MD, and offers free tuition plus second lieutenant pay, benefits and allowances for all four years of school.

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The Naval ROTC is a highly competitive program maintained for one purpose — to educate and train qualified men and women for service as commissioned officers in the Navy or Marine Corps. The officer’s commission is earned by the successful completion of degree requirements in the student’s chosen academic field of study, and the completion of the naval science curriculum. The increasingly technical complexion of today’s military prompts many NROTC midshipmen to enroll in demanding majors that will place them at the forefront of tomorrow’s technology. The Naval ROTC program consists of specific naval technical courses, University courses, and leadership development seminars. No military obligation is incurred until a student accepts a scholarship. In addition to their diploma at graduation, a NROTC graduate is commissioned and placed on active duty as a leader, as well as the exciting opportunity to proudly serve our country as a naval aviator, submarine officer, surface warfare officer, special warfare officer (SEAL) or Marine officer.

The military commander of a Naval ROTC Unit is either a Captain in the Navy or a Colonel in the Marine Corps. As the Professor of Naval Science, he is also a member of the University faculty. The University of Oklahoma has the only Naval ROTC program in the State.

ELIGIBILITY
Naval Science courses are open to all accepted University of Oklahoma students. The courses are accredited.

ROTC OFFICER ACCESSION PROGRAM
Applicants for the Naval ROTC Officer Accession Program must be within age requirements, accepted by the University, and physically qualified. Additionally, the individuals should have demonstrated a satisfactory record of moral integrity, scholarship, and participation in extracurricular activities, and should manifest potential officer characteristics. Students accepted for the Officer Accession Program must have no moral obligation or personal convictions that would prevent them from conscientiously bearing arms and supporting and defending the Constitution of the United States against all enemies foreign and domestic.

To qualify, the applicant must be at least 17 years of age on or before September 1 of the year of enrollment and less than 27 years of age on June 30 of the calendar year in which he/she is commissioned. The Professor of Naval Science may request an age waiver for applicants who will be older than 27. Applicants who have prior active duty military service may be eligible for age waivers for the amount of time equal to their prior service, on a month-for-month basis for a maximum of 36 months.

SCHOLARSHIPS
The objective of the Naval ROTC scholarship is to attract high quality individuals who have the academic, military aptitude, and physical fitness potential to become regular commissioned officers in the Navy and Marine Corps. Scholarships are available in four-, three-, and two-year lengths and are awarded on a nationally competitive basis. The scholarship, regardless of length, pays all tuition, a textbook stipend, fees of an instructional nature, and a subsistence allowance of $250 or more per month. Midshipmen also receive pay during summer training periods. Scholarship students become midshipmen and are expected to maintain a 2.50 grade point average (on a 4.0 scale). Midshipmen who are majoring in a scientific or engineering field may be authorized an additional scholarship year.

FOUR-YEAR SCHOLARSHIPS
Scholarships are available to students who have graduated from high school before August 1 of the year the student intends to start college. Applications must be submitted by December 31. The four-year scholarship is awarded annually. The competitive selection process includes such factors as grade point average, high school class standing, difficulty of high school curriculum, ACT/SAT scores, extracurricular activities, and leadership activities.

THREE- AND TWO-YEAR SCHOLARSHIPS
Available to students who, while members of the Naval ROTC Unit, have demonstrated they possess superior academic, military aptitude, and physical fitness qualities. Recommendations are made semi-annually. For students who are not members of the unit, see a description of the two-year program (Naval Science Institute).

NON-SCHOLARSHIP NAVAL ROTC PROGRAMS
A Naval ROTC College Program is offered for students who want to pursue an opportunity to serve their country in leadership roles as Navy or Marine Corps officers.

Applicants for the College Program are chosen by the Professor of Naval Science from students selected for admission to, or already in attendance at, the University. Uniforms and all books required for Naval Science courses taken by College Program students are paid by the scholarship. Non-scholarship students (College Program) receive $350-$450 per month for a maximum of 20 academic months. College Program students may gain scholarship status by competing for three- and two-year scholarships.

NAVAL ROTC HEALTH PROFESSION PROGRAMS
These programs are available for qualified students who are interested in medical training and receiving an officer’s commission in the United States Navy Medical or Nurse Corps.

FINANCIAL ASSISTANCE
Students receiving a Naval ROTC scholarship are granted compensation and benefits. A subsistence allowance of $250 or more per month, pay during summer training periods, a stipend for textbooks, uniforms, tuition, and fees of an instructional nature are paid by the scholarship. Non-scholarship students (College Program) receive $350-$450 monthly, uniforms, and Naval Science textbooks once the student has been accepted into advanced standing (junior and senior years).

BASIC COURSE (FRESHMAN AND SOPHOMORE)
Consists of enrollment in entry level 1000 and 2000 Naval Science courses concurrent with the weekly leadership development seminar to provide the student with an introductory knowledge of the naval service. Normally, one course is taken each semester of the freshman and sophomore years. For sophomores not enrolled the freshman year in Naval ROTC, the freshman courses may be taken concurrently with the sophomore Naval Science Courses.

ADVANCED STANDING (JUNIOR AND SENIOR)
Consists of enrollment in Naval Science 3000- and 4000-level courses and continued enrollment in the weekly leadership development seminar. For non-scholarship students, entry into advanced standing is via a national selection process based on the student’s academic, military aptitude, and physical fitness record.
ACTIVITIES
Midshipmen students, on a voluntary basis, may participate in a diversified field of unit-sponsored activities. These include sailing precision drill teams, color guard, rifle and pistol team, intramural athletics, endurance team, unit publications such as the “Flaghoist,” midshipmen social and professional organizations, and fleet orientation trips. Participation in extracurricular activities is not limited solely to those areas sponsored by the Naval ROTC unit. Midshipmen are encouraged to participate in a broad spectrum of University activities.

SUMMER TRAINING
Summer training is provided to midshipmen in fleet units worldwide. The training is for the individual’s introduction and participation in fleet operations. Additionally, such training assists the midshipmen in requesting a military specialty prior to commissioning.

Scholarship students, between their freshman and sophomore years, participate in a four-week career orientation program in which a week is spent with Naval Aviation, Submarine Force, Surface Force, and the Marine Corps. Between their sophomore and junior years, Midshipmen attend a four-week cruise on various commands throughout the fleet serving in the capacity of enlisted sailors. During the period between the junior and senior years, they participate in a four-week cruise on various maritime platforms in various areas of the world serving in the capacity of junior officers. For the Marine Corps option midshipmen, four weeks of training is conducted at Quantico, Virginia. Funds are provided to the individual for summer training.

GRADUATE STUDIES
Midshipmen may request delayed active duty to complete graduate studies. Current emphasis is on scientific and engineering fields.

Career Opportunities
The qualified young men and women who complete the Naval ROTC Program at the University will not have to worry about seeking employment after graduation. Upon graduation, midshipmen are commissioned as officers in either the Navy or Marine Corps, and during their final semester are allowed to choose their military specialty from among those fields for which they are qualified. Navy ensigns can select a career in aviation, surface warfare, nuclear submarines, or special warfare. The Marine Corps second lieutenants have a choice between aviation and ground fields, including infantry, artillery, armor, communication-electronics, combat engineering, intelligence, air control, computer systems, logistics and administration.

CURRICULUM CORE REQUIREMENTS
Naval Science Courses
First Year—Naval Science 1132, 1133, 0110*.
Second Year (Navy Option) — Naval Science 2113, 2133, 0110*.
Second Year (Marine Option) — Naval Science 2113, 0110*.
Third Year (Navy Option) — Naval Science 3223, 3433, 0110*.
Third Year (Marine Option) — Naval Science 3333, 0110*.
Fourth Year (Navy Option) — Naval Science 4433, 4633, 0110*.
Fourth Year (Marine Option) — Naval Science 4443, 4633, 0110*.
*Must be scheduled each semester.

Additional Courses (Scholarship Students)
Engineering Calculus — MATH 1823 and 2423.
Calculus-Based Physics — PHYS 2514 and 2524.
American Military History or National Security Policy (one course).
Non-Western Culture focusing on Third World Cultures (one course).
Faculty of the University of Oklahoma

Faculty of the University (PDF)
Includes date service at the University began; current title(s) and date(s) appointed; and degrees earned, schools and dates completed. See Current Graduate Faculty List for graduate faculty status information.