How to Use This Catalog

This is the University of Oklahoma General Catalog for academic years 2009-2011. It describes degree programs available at OU at the undergraduate and graduate levels on the Norman campus. This catalog also is available on the World Wide Web and may be found by following links on the University’s homepage at http://www.ou.edu.

Many courses are not offered every semester. To find out whether a course is offered in a particular semester, consult a copy of the University of Oklahoma Class Schedule, which is available online at http://www.ou.edu/enrollment/home.html.

Many academic units make changes in their degree requirements and courses between printings of the General Catalog. Check with the academic unit or college office to determine if changes have been made, or you may view undergraduate degree requirement on the Internet at http://checksheets.ou.edu; course descriptions may also be found at http://catalog.ou.edu/courses/courses.htm. The catalog may also be viewed online at http://catalog.ou.edu/.

Explanation of Sections

GENERAL INFORMATION

The first chapter of the catalog contains general information about the University. The chapter summarizes the mission and organization of the University of Oklahoma and describes the academic programs, facilities and resources available at the university.

THE OU DIFFERENCE

The chapter outlines various programs and facilities that combine to make study at OU unique and highlights their contribution to the community.

ADMISSION, ENROLLMENT AND STUDENT FINANCIAL SERVICES

This chapter describes application procedures and outlines the steps required from admission to graduation. This chapter also explains OU’s academic standards and policies for the release of academic records. Additionally, information regarding enrollment services is covered. It also describes the scholarships and financial aid programs available to OU students and explains how to apply for them. Because tuition and fees may vary from semester to semester, check the current class schedule for the most recent information.

STUDENT AFFAIRS

One of the keys to academic success is becoming involved in the life of the university community. This chapter describes the array of services, programs and activities available to students that affect life outside the classroom. Included is information on housing, support and recreational services, student organizations and publications, and nonacademic facilities.

COLLEGE CHAPTERS

There are 19 degree-granting colleges at the University of Oklahoma. Each of the degree-granting colleges on the Norman campus has its own chapter in this catalog. Information about the seven colleges at the OU Health Sciences Center is combined in a single chapter. OU programs offered in Tulsa are described in the section of this chapter titled “What OU is All About.”
Admission and degree requirements for each college are explained in the college’s chapter. All new undergraduate students coming directly from high school, and many undergraduate transfer students, are admitted initially to University College and should consult the University College chapter. University College offers no degrees, and its mission is to assist students in making the transition to university life. Students remain enrolled in University College until they have declared a major and have completed the requirements for admission to a degree–recommending college.

Twelve colleges at OU offer undergraduate degree programs. Once students have met the requirements to enter a degree college, their records and advising are transferred from University College to the degree college. Transfer students who meet the requirements for admission will be admitted directly to a degree college. Graduate students are admitted directly to the Graduate College and professional students to the appropriate professional college.

You should read the chapter of the college that offers the degree program in which you plan to enroll.

**COURSE LISTINGS**

Course listings are detailed in a separate publication printed annually and designed to be used as a companion with this document.

**POLICIES**

This section of the catalog contains information about the Student Code of Responsibility and Conduct for the Norman campus, attendance policy, final examination policies, reasonable accommodation policy, and Procedures for the Release of Information About Students.

**ROTC**

Reserve Officer Training Corps programs available at the University are described along with their specific course listings.

**FACULTY**

This section of the catalog contains listings of the members of the faculty of the University of Oklahoma. The rank and academic credentials of each faculty member are listed after the name.

**INDEX**

The index at the end of the catalog provides a cross-reference for the information contained in this publication. Please refer to the index for the location of specific information.

### Glossary of Terms and Abbreviations

The following glossary is provided to explain the academic terms and abbreviations used throughout this catalog. An explanation of the abbreviations used for academic subjects is located at the beginning of the course listings, which follow the college chapters.

**ACADEMIC FORGIVENESS POLICY** — policy set forth by the Oklahoma State Regents for Higher Education that allows for the exclusion from the retention grade point average of hours that meet the provisions of either the repeat policy or the reprieve policy.

**ACADEMIC OVERLOAD** — more than 19 hours in a semester or nine hours in a summer term.

**ACREDITATION** — approval by a regional or professional accrediting association (e.g., The Higher Learning Commission of the North Central Association of Colleges and Schools).

**ADD/DROP** — the process by which a student changes his or her class schedule by adding a course, dropping a course, or both.

**ADVANCED PLACEMENT** — a test taken to determine a student’s level of competency in sequential courses such as mathematics, foreign languages and chemistry. This type of test is designed only to place a student in an appropriate level of classroom instruction and does not award college credit.

**ADVANCED STANDING EXAMINATION** — an examination taken to establish course credit without enrolling in the course.

**ADVISEMENT** — the process of planning a program and selecting courses with assistance from an adviser.

**ADVISEMENT/DEGREE AUDIT (A/DA)** — see DEGREE NAVIGATOR (DN).

**APPLICATION FOR GRADUATION** — the official form used in applying for a degree. This form may be obtained in the student’s college office.

**AREA OF CONCENTRATION** — a concentration of coursework within the major.

**ATTEMPTED HOURS** — total number of credit hours in which a student enrolls and receives a grade of A, B, C, D, F, P, NP, S, U, I, or W.

**AUDIT** — to attend a class regularly without receiving credit. Does not count toward full-time enrollment.

**B.A.** — Bachelor of Arts, the baccalaureate degree typically awarded in the arts and humanities.

**B.S.** — Bachelor of Science, the baccalaureate degree typically awarded in the sciences, engineering, and health professions.

**BACALAUERATE DEGREE** — a degree awarded for the successful completion of an approved undergraduate program.

**BACHELOR’S DEGREE** — see BACALAUERATE DEGREE.

**CANCELLATION** — an official act to terminate an enrollment before classes start for the term of enrollment.

**CATALOG** — an official publication listing degree programs.

**CERTIFICATION PROGRAMS FOR TEACHERS** — programs to qualify prospective public school teachers to meet Oklahoma state standards.

**CHECKSHEET** — a concise, one-page description of graduation requirements for a specific undergraduate major.

**COLLEGE** — an academic unit of the university, headed by a dean, offering instruction and granting degrees (or degree designations) in several areas of study.

**COLLEGE OFFICE** — the office of the college dean.

**COMBINED CUMULATIVE GPA** — grade point average based on all courses attempted, both OU and transfer.

**COMBINED RETENTION GPA** — grade point average based on all courses attempted, both OU and transfer courses, minus any courses repeated in accordance with the policy on repeated courses, remedial courses, and PE activity courses.

**COMMENCEMENT** — the ceremony at which degrees are conferred.

**COMPLETE WITHDRAWAL** — official withdrawal from all courses during a specific term or semester.

**COMPREHENSIVE EXAMINATION** — a required examination for a nonthesis master’s program that covers all fields of work offered for the degree.

**CONCURRENT ENROLLMENT** — simultaneous enrollment in two or more courses, programs, colleges, or campuses of the university.

**CONDITIONAL ADMISSION** — an admission category at the graduate level for students whose grade point average is below that required for full admission, who have coursework deficiencies in the relevant field of study, and/or who have incomplete application materials or lack the additional departmental information required for full admission. At the undergraduate level, students are admitted conditionally if they have incomplete academic credentials.

**CONFIR (a degree)** — award, upon successful completion of requirements.

**COREQUISITE** — a requirement that one course must be taken at the same time as another course.

**CORRESPONDENCE STUDY** — courses taken for credit by correspondence through the Independent Study Department.

**COURSE** — a unit of study for a semester or term.

**CREDIT BY EXAMINATION** — credit earned by advanced standing examination.

**CREDIT HOUR** — the unit of credit for one hour of lecture per week for a semester or the equivalent.

**CURRICULUM** — a program of study.

**DEAN** — chief administrative officer of a college.
DEGREE — a title conferred upon one who has successfully completed an approved program of study.

DEGREE NAVIGATOR (DN) — system that monitors a student’s progress toward completion of degree requirements. It provides information on coursework completed (both OU and transfer), coursework in progress, degree course requirements remaining, and grade point average. This package replaces the previous Advisement/Degree Audit (ADA) system.

DIPLOMA — an official document certifying a degree earned.

DISSERTATION — a written report of research completed in fulfillment of the requirements for a doctoral degree.

DOCTORAL DEGREE — a graduate degree awarded for the completion of an advanced course of study emphasizing research, typically requiring 90 hours of course and research work beyond the bachelor’s degree, the completion of an independent research project, and the completion and successful defense of a dissertation.

DROP/ADD — see ADD/DROP.

EARNED HOURS — total number of credit hours awarded for completed courses in which the student has earned a passing grade.

ELECTIVES — courses taken for credit and grade but not to meet specific major course requirements for graduation.

ENROLLMENT — the process of choosing and officially registering in a set of courses for a semester or term.

ENROLLMENT FEE — the charge paid to enroll in courses.

ENROLLMENT VERIFICATION — written confirmation of current or past enrollment for student loan institutions or other companies. Obtained through the Office of Academic Records.

FACULTY ADVISER — the faculty person assigned to assist the student in program planning and course selection.

FEE — a charge paid by students for services, e.g., course fee, student activity fee, health fee, etc.

FEE WAIVER — a reduction in the fees a student must pay to enroll in courses at the university.

FRESHMAN — undergraduate student with fewer than 30 credit hours.

FULL STANDING — an admission category at the graduate level for those students who meet the requirements for admission to a specific program.

FULL-TIME STUDENT — an undergraduate student enrolled in 12 or more hours in a semester or six or more hours in a summer term. Graduate students should see the Graduate College section of this catalog.

GENERAL EDUCATION REQUIREMENTS — common set of courses or categories of courses that are required of all undergraduate students to complete a degree.

GMAT — Graduate Management Admissions Test administered by the Educational Testing Service and used by some business colleges and schools as one item in the application packet for predicting success in graduate school.

GOOD STANDING — status accorded students who meet certain grade point average requirements.

GPA — grade point average.

GRADE POINT AVERAGE — total grade points divided by total grade point hours.

GRADE POINT HOURS — credit hours attempted for letter graded courses (A, B, C, D, F).

GRADE POINTS — four points for each credit hour of A, three for each hour of B, two for each hour of C, one for each hour of D, zero for each hour of F.

GRADUATE COURSEWORK — 5000- and 6000-level courses.

GRADUATE STUDENT — a student who has already earned a baccalaureate degree and who is admitted to the Graduate College and enrolled in Graduate College advanced courses (usually 4000-, 5000- and 6000-level) that could lead to a master’s or doctoral degree.

GRADUATION FEE — a fee charged to help pay the costs of the diploma, commencement and other graduation expenses. There is an additional fee for rental of the academic attire.

GRADUATION GPA — see RETENTION/GRADUATION GPA.

GRE — Graduate Record Examination administered by the Educational Testing Service and used by some departments as one item in the application packet for predicting success in graduate school.

INCOMPLETE (I) — a grade that may be given to a student who has not completed all of the requirements for a course prior to the end of the semester or term.

INDEPENDENT STUDIES COURSES — one-semester, individualized programs of study approved by a faculty instructor and departmental chair.

INTERSESSION — a short session offered between regular semesters and between regular semesters and the summer term.

JUNIOR — undergraduate student with between 60 and 89 credit hours.

LETTER GRADE — a grade of A, B, C, D or F.

LOWER-DIVISION COURSEWORK — 1000- and 2000-level courses.

MAJOR — the subject matter declared for in-depth study.

MAJOR FIELD — see MAJOR.

MASTER’S DEGREE — a graduate degree awarded for the completion of an advanced course of study, typically requiring 30 hours of coursework beyond the bachelor’s degree.

MATRICULATE — to initially enroll at a university.

MINIMUM DEGREE REQUIREMENTS — minimum fulfillment of each specific requirement.

MINOR — a secondary field of study in addition to the major.

NEUTRAL GRADE — a grade which is not used in calculating grade point averages (AU, AW, P, NP, S, U, W, I, N, X).

OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION — colleges and universities receiving state funds and governed by the Oklahoma State Regents for Higher Education (OSRHE).

ONLINE ENROLLMENT (OE) — a Web-based process of choosing and officially registering in a set of courses for a semester or term.

OU RETENTION GPA — grade point average based on all courses attempted at OU.

OU RETENTION GPA — grade point average based on all courses attempted at OU minus any OU courses repeated in accordance with the policy on repeated courses, remedial courses, and PE activity courses.

OVERLOAD — see ACADEMIC OVERLOAD.

PASS/NO PASS GRADE OPTION (P/NP) — a neutral grade option selected by students for individual courses. Individual colleges may or may not accept the P/NP option.

PETITION — a formal, written request, which, if approved, will allow modification or waiver of a specific requirement.

PLACEMENT EXAMINATION — a non-credit examination taken to determine the level in which a student should enroll in a sequential series of courses. This examination does not award college credit.

PLANNED PROGRAM — an individualized degree program designed by a student in consultation with faculty and/or degree college advisers in lieu of a regular major.

POST-MASTER’S COURSEWORK — coursework completed after a master’s degree is conferred.

PREREQUISITE — a requirement, usually credit in another course, which must be met before a particular course can be taken.

PROBATION — an academic warning that a student is in academic difficulty, which could lead to suspension from the University. Undergraduate students may be placed on academic probation for an indefinite period of time by the university if they do not meet the requirements outlined in this catalog under the section called Scholastic Regulations and Standards.

PROBATIONARY ENROLLMENT — enrollment on probation.

PROFICIENCY EXAMINATION — see PLACEMENT EXAMINATION.

PROVISIONAL ADMISSION — a temporary admission category which should not exceed 120 days. Note: This policy applies only to the College of Continuing Education.

REGISTRATION — consists of advisement through the college office, enrollment in courses, and payment of tuition and fees.

REPEAT POLICY — policy set forth by the Oklahoma State Regents for Higher Education that allows for the exclusion from the retention GPA of hours of repeated courses in which the original grade was a D or F up to a maximum of four courses, not to exceed 18 hours.

REPRIEVE — policy set forth by the Oklahoma State Regents for Higher Education that allows for the exclusion from the retention GPA of hours in
one semester, or two consecutive semesters, that have been petitioned and approved in accordance with the guidelines of the policy.

**RESIDENT STATUS** — the classification of students as either in-state or out-of-state for admission and tuition purposes.

**RETENTION** — eligibility for continued enrollment.

**RETENTION/GRADUATION GRADE POINT AVERAGE** — grade point average computed excluding those courses repeated or reprinted, in accordance with the academic forgiveness policy, as well as remedial and PE activity courses and used to determine a student’s eligibility to enroll in classes and to graduate.

**SATISFACTORY (S)** — passing neutral grade in courses graded on an S/U basis.

**SATISFACTORY–UNSATISFACTORY GRADED COURSES (S/U)** — courses selected by departments to be graded without letter grades.

**SCHOLARSHIP** — a cash award or tuition waiver awarded to a student.

**SEMESTER** — a 16-week academic session.

**SEMESTER CREDIT HOUR** — see CREDIT HOUR.

**SEMESTER GRADE POINT AVERAGE** — grade point average based on all courses attempted during a single semester at OU.

**SENIOR** — undergraduate student with 90 or more credit hours.

**SENIOR INSTITUTION** — a college or university offering baccalaureate degree programs.

**SENIOR VICE PRESIDENT AND PROVOST** — the chief academic administrative officer of the Norman or Health Sciences Center campus, reporting directly to the university president.

**Sophomore** — undergraduate student with between 30–59 credit hours.

**Special Student** — an admission category available to students who are admissible to the university and wish to take courses without pursuing a degree. Undergraduate students are limited to nine hours; graduate students are limited to 24 hours.

**Stop-out** — a university policy that allows students who have not graduated or been suspended to break their enrollment at the University for no more than one major semester and a summer term and return to the University without applying for readmission. Students may also attend consecutive summer terms without going through the readmission process.

**Summer Term** — an eight-week session held in June and July.

**Suspension for Poor Scholarship** — occurs when a student fails to meet minimum requirements of probation. The student is not eligible to attend classes at the university for one semester and must apply and be approved for readmission in order to re-enter the university.

**Thesis** — a written report of research or creative activity completed and accepted in partial fulfillment of the requirements of a degree or major.

**TOEFL** — Test of English as a Foreign Language administered by the Educational Testing Service and used to determine the level of English proficiency for students for whom English is a second language.

**Transcript** — a written report of a student’s academic record. An “official transcript” must bear the seal of the university and the signature of an authorized university official.

**Transfer Course Equivalent** — an OU course that substantially matches the content and credit hours of a transfer course.

**Transfer Course Substitution** — a transfer course that, while not equivalent to a specific course at OU, is similar enough in content that it may be used to fulfill the requirement that the OU course fulfills. Substitutions are student specific and must be approved by the dean’s office of the student’s degree-recommending college.

**Transfer Credit Evaluation** — an assessment of a student’s transfer credit, generally performed at the time of admission, in which OU course equivalencies are established (if possible) for individual transfer courses. This evaluation is used by academic advisers in degree checks and student advisement.

**Transfer Cumulative Grade Point Average** — grade point average based on all transfer courses attempted.

**Transfer Retention Grade Point Average** — grade point average based on all transfer courses attempted, minus any courses repeated in accordance with the policy on repeated courses.

**Transfer Work** — credit earned at another institution.

**Tuition** — the charge in addition to enrollment fees paid by all students to enroll in courses at the university.

**Tuition Waiver** — a reduction in the tuition a student must pay to enroll in courses at the university.

**Unclassified Student** — a graduate student in unclassified status is not a candidate for a degree, nor does unclassified status offer assurance of future admission to a degree program.

**Undergraduate** — a student enrolled in courses leading to a baccalaureate degree.

**Unsatisfactory (U)** — nonpassing neutral grade in courses graded on the S–U basis.

**Upper-Division Coursework** — courses numbered 3000 and 4000.

**Visitor** — an admission category for graduate students in good academic standing in a graduate program at other accredited institutions who wish to take courses at the University of Oklahoma to transfer back to their home campus.

**Withdrawal (W)** — an official act to terminate a student’s total enrollment for a semester. Also a neutral grade that may be given to a student who withdraws from a course with a passing grade.

### What OU is All About

**Mission**

The mission of the University of Oklahoma is to provide the best possible educational experience for our students through excellence in teaching, research and creative activity, and service to the state and society.

The University of Oklahoma recognizes, appreciates and actively pursues its special responsibility to help make Oklahoma a good place in which to live and work. The university is also part of a world community of scholars, and its activities make national and international contributions. Graduates of the university hold important leadership positions in the state and throughout the world. As the university meets its broad scholarly responsibilities, it targets many activities to bring maximum benefits to the state.

To encourage excellence, the university attracts, develops and retains outstanding faculty and staff; attracts capable students who will provide future leadership for the state, region and nation; provides superior library, laboratory, classroom, performance and computer facilities; and engages in ongoing planning, analysis and management for the effective use of its resources.

**Undergraduate Education**

The university uses the liberal-professional model of education to provide undergraduates with the knowledge and skills needed to contribute and succeed in a rapidly changing global society. Capitalizing upon the strengths of an outstanding faculty unique to a research university, OU offers undergraduate education in a wide array of majors to meet the interests of students and the needs of the state. Admission to undergraduate programs is selective. Students are expected to be above the average for college applicants in ability and to have the maturity to work diligently and effectively in a demanding academic environment.

The university endeavors to instill in its undergraduates the tradition of lifelong learning, the capacity for critical thinking, the ability to work effectively in groups, the flexibility to adapt successfully to a rapidly changing world, and an enthusiasm for creativity. These qualities enrich an individual’s life and enable one to contribute to the making of a better world.

University of Oklahoma graduates understand our rich human heritage; comprehend differing approaches used by the arts, humanities and sciences in creating that heritage; develop the ability to make ethical, critical and analytical judgments; and use spoken, written and symbolic language to communicate effectively.

**Graduate Programs**

The University of Oklahoma and the Graduate College are committed to providing the best graduate education possible for its students, an education
that prepares its graduates to assume leadership positions in the fields and professions in which they are educated. Admission to the graduate programs is highly selective. Students are expected to have superior academic ability, a high level of motivation and commitment to their discipline or profession. Strong emphasis is placed on faculty strength in teaching, research and creative activity; a critical mass of faculty and students; student quality; compatibility with other established university programs; and contributions to the state and nation’s health, cultural, scientific, social and economic needs.

RESEARCH, SCHOLARSHIP AND CREATIVE ACTIVITY

National and international recognition in research, scholarship and creative activity in disciplinary and interdisciplinary areas is one of the primary goals of the University of Oklahoma. Consequently, faculty members at the University of Oklahoma are national leaders in their fields and, as such, are outstanding role models for students. They actively seek and obtain external support for research from the federal government, private foundations and corporations. Faculty at the University of Oklahoma also cooperate with faculty from other research universities and health sciences centers, and individuals in the private sector and government agencies.

Research and creative activities enrich education and promote learning excellence for students by developing new knowledge for our society; allowing emerging issues, breakthroughs and new information and perspectives to be shared swiftly in the classroom; and introducing students to the process of creativity and discovery. A major research university enlivens the community and, in our modern society based on information and technology, encourages and supports economic and social development in the state.

CONTINUING EDUCATION AND SERVICE TO THE PUBLIC

The University of Oklahoma meets the growing needs of the state and nation for lifelong learning by offering continuing education programs that are built on the strengths of its academic programs. As a major public university, the University of Oklahoma has a responsibility to offer a broad range of high quality educational programs tailored to meet the needs of individuals for retraining or upgrading their skills. These programs are offered at times, in locations, and in formats to best serve the needs and schedules of adult learners.

The University is committed to offering degree programs, especially at the graduate level, for place-bound students in the state’s urban areas and to supporting the state’s economic development through education and research programs.

In the area of arts and culture, the University of Oklahoma plays a unique role as a nationally recognized center in the state and Southwest for selected artistic and cultural activities. The University’s artistic and cultural activities advance knowledge; enrich the campus and community; enhance Oklahoma’s quality of life; and contribute to the state’s development, attractiveness, and prosperity.

ACCREDITATIONS

Achievement and maintenance of high academic standards entitle the University of Oklahoma to accredited membership in the Higher Learning Commission of the North Central Association of Colleges and Schools. In addition, more than 80 graduate and undergraduate programs at the university’s Norman, Oklahoma City and Tulsa campuses have been accredited by various external agencies and professional organizations.

Nationally accredited programs on the Norman campus include:

Accounting and Business Administration — Association to Advance Collegiate Schools of Business
Architecture — National Architectural Accreditation Board
Aviation — Aviation Accreditation Board International
Business Administration (Finance, Business Strategy and Legal Studies, Management, and Marketing) — Association to Advance Collegiate Schools of Business
Computer Science — Computing Accreditation Commission of ABET
Construction Science — American Council for Construction Education
Counseling Psychology — American Psychological Association
Drama — National Association of Schools of Theatre (NAST)
Education — National Council for Accreditation of Teacher Education
Engineering (Aerospace, Architectural, Chemical, Civil, Computer, Electrical, Engineering Physics, Environmental, Industrial, Mechanical, and Petroleum) — Engineering Accreditation Commission (EAC) and Accreditation Board for Engineering and Technology (ABET)
English as a Second Language, Center for — American Association of Intensive English Programs
Fred Jones Jr. Museum of Art — American Association of Museums
Institute of Child Development — National Association for the Education of Young Children
Interior Design — Foundation for Interior Design Education Research
Journalism and Mass Communication — Accrediting Council on Education in Journalism and Mass Communication
Landscape Architecture — Landscape Architectural Accreditation Board
Law — American Bar Association and the Association of American Law Schools
Legal Assistant Program — American Bar Association
Library and Information Studies — American Library Association
Music — National Association of Schools of Music
Regional and City Planning — American Planning Association
Sam Noble Oklahoma Museum of Natural History — American Association of Museums, Association of Systematics Collections, and American Society of Mammalogists
Social Work — Council on Social Work Education

Nationally accredited programs at the Health Sciences Center include:

Communications Sciences and Disorders — American Speech-Language-Hearing Association (ASHA)/Council on Academic Accreditation in Audiology and Speech-Language Pathology
Dentistry and Dental Hygiene — American Dental Association Committee on Accreditation of Dental and Dental Auxiliary Educational Programs
Education of the Deaf, Speech Pathology, and Audiology — Council on Education for the Deaf, American Speech-Language-Hearing Association, and Education Training Board
Medicine M.D. Program — Liaison Committee on Medical Education
Medicine Physician’s Associate Program — Accreditation Review Commission on Education for the Physician Assistant (ARC-PA)
Nuclear Medicine Technology — Joint Review Committee on Education in Nuclear Medicine Technology
Nursing — National League for Nursing Accrediting Commission
Nutritional Sciences — Commission on Accreditation in Dietetic Education
Occupational Therapy — Accreditation Council for Occupational Therapy Education (ACOTE)
Pharmacy — American Council for Pharmacy Education
Physical Therapy — Committee on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association
Public Health — Council on Education of Public Health
Radiation Therapy Technology — Joint Review Committee on Education in Radiologic Technology
Radiation Therapy and Radiography — Joint Review Committee on Education in Radiologic Technology
Sonography — Commission on Accreditation of Allied Health Education Programs (CAAHEP)

Organization

UNIVERSITY GOVERNANCE

The university is a part of the Oklahoma State System of Higher Education, which is composed of all higher education institutions supported wholly or in part by state appropriations. The Oklahoma Regents for Higher Education is the coordinating board for the system.
The university — as part of the public educational system of the state, established by legislative action and supported by annual legislative appropriations — places emphasis on sound scholarship, good citizenship, and the duties of the individual to the community and the commonwealth.

By constitutional enactment, the governance of the university is vested in the OU Board of Regents, a board consisting of seven members appointed by the governor with the advice and consent of the State Senate. Each member is appointed to serve for seven years, except when appointed to fill an unexpired term, and is subject to removal from office only as provided by law for the removal of officers not liable to impeachment.

The Oklahoma Regents and the university regents approve the requirements for admission and graduation, the degrees offered, and the fees and expenses. The boards reserve the right to change these requirements.

The president is charged with the educational and business management of the entire university. Upon recommendation of the faculties and by authority vested in him/her by the regents, the president confers all degrees.

The senior vice president and provost, Norman campus, and the senior vice president and provost, OU Health Sciences Center, are the chief administrative officers for the two campuses and provide academic and administrative leadership.

The registrar and associate vice president for Enrollment and Student Financial Services supervises admission and registration to the university and keeps the academic records of students enrolled on the Norman campus.

The vice president for student affairs and staff are the officials responsible for the nonacademic activities, programs and services of student life.

University College provides an advisory system for freshmen and assists students in choosing a field of study. The administrative functions are exercised by the dean of University College.

Each college, except University College, has its own faculty, consisting of the dean and the members of the faculty who teach courses in the college. The faculties set the requirements for graduation for the several schools and colleges and recommend to the president that he/she confer degrees upon those students who have completed these requirements. The dean of each college is its executive officer.

The general faculty of the University of Oklahoma Norman campus is composed of all faculty members with regular appointments. The Norman campus general faculty does not include faculty members with temporary appointments. The Norman campus Faculty Senate is the legislative group of the general faculty. It is composed of 50 members elected by the general faculty with senatorial seats apportioned according to the number of full-time faculty in the college. Faculty who are not members of a degree-recommending college are treated as a separate college for election. The senate exercises the legislative powers of the faculty and has the power to initiate any legislation requiring approval by the OU Board of Regents. Subjects for review or legislation can be brought to the attention of the Senate by written communication from any member of the university community or any officially constituted agency.

Norman Campus

The central campus and the offices of administration of the University of Oklahoma are located on some 3,500 acres in Norman, a city of more than 100,000 residents. Norman is located near the center of the state, 20 miles south of Oklahoma City, the state capital.

The colleges housed on the Norman campus are University College, the College of Architecture, the College of Arts and Sciences, the College of Atmospheric and Geographic Sciences, the Michael F. Price College of Business, the Mewbourne College of Earth and Energy, the Jeannine Rainbolt College of Education, the College of Engineering, the Weizenhofer Family College of Fine Arts, the Graduate College, the Joe C. and Carole Kerr McClendon Honors College, the Gaylord College of Journalism and Mass Communication, the College of Law, and the College of Liberal Studies. The Norman campus also is headquarters for the College of Continuing Education, which directs outreach programs throughout the state and around the world.

The Norman campus consists of four sections — central campus, south campus, research campus, and north campus. Most of the academic and administrative buildings are located on the central campus, noted for its Cherokee Gothic architecture and award-winning landscaping. Also situated on the central campus are the university residence halls; Sarkeys Energy Center; University Libraries; Fred Jones Jr. Museum of Art; Catlett Music Center, including Sharp Concert Hall and Pitman Recital Hall; Oklahoma Memorial Union; recreational facilities, including the Huston Huffman Physical Fitness Center and the Murray Case Sells Swim Complex; Gaylord Family – Oklahoma Memorial Stadium; the Everest Indoor Training Center; and the Oklahoma Center for Continuing Education, a year-round educational center and conference site. Located one block east of the central campus is the OU Brandt Park and Duck Pond, a recreational area used throughout the year by OU students and Norman residents. David A. Burr Park is conveniently located near residence halls and other recreational facilities.

South Campus

Immediately adjacent to central campus is the south campus, site of the Law Center and OU Foundation; the University apartments; the world-class Sam Noble Oklahoma Museum of Natural History; Lloyd Noble Center and parking complex; the John Crain Field at the OU Soccer Complex; the Headington Family Tennis Center; the Jimmie Austin University of Oklahoma Golf Course; L. Dale Mitchell Baseball Park; the Marita Hines Fields – OU Women’s Softball Complex; the Sam Viersen Gymnastics Center; and OU's Research Campus.

Research Campus

OU’s new 271-acre University Research Campus brings together academic, public, and private sector organizations in a mutually beneficial collaborative environment. It is anchored by the Stephenson Research and Technology Center, where cutting-edge research into life science fields ranging from robotics to genomic studies is taking place, and by the National Weather Center, a 244,000-square-foot facility that opened in August 2006 and that houses University educational and research facilities as well as federal operational forecasting, research and training facilities involving more than 550 people. A series of “Partners Place” buildings house private sector and University organizations encompassing areas ranging from weather and hydrology to applied social research and geospatial information technologies. New to the Research Campus is a $2.5 million commercial weather radar, OU-PRIME, to support research and education. Now under construction is the third Partners Place building that will bring together the Vice Presidents for Research, Technology Development, and the Chair and Chief Operating Officer of the OU Research Cabinet as well as house several private companies, and the Stephenson Life Sciences Research Center, comprising some 30 state of the art chemistry and biochemistry research labs.

Combined, more than 650,000 square feet will be available on the Research Campus when the two buildings now under construction are completed. In the planning phase are light industrial facilities and a fourth Partners Place building. OU’s Research Campus has been certified by the Oklahoma Department of Commerce as Site Ready, which enables the university to capitalize on fast-moving economic opportunities and enables site selectors to readily find quality land and facilities that meet nationally established criteria in a timely fashion.
North Campus

North campus, which is two miles north of the main campus, includes the Merrick Computer Center, Max Westheimer Airport, the University-operated airport that also serves the City of Norman; and Swearengen Research Park, where government agencies and industry have established facilities.

Other research and study units of the university include the Biological Station on Lake Texoma; the Sutton Avian Research Center in Bartlesville; the Oklahoma Geophysical Observatory at Leonard near Tulsa; the Aquatic Biology Fisheries Research Center in Noble near Norman; and the Oklahoma Biological Survey, Oklahoma Archeological Survey and Charles M. Russell Center for the Study of Art of the American West in Norman. In addition, the Oklahoma Geological Survey is a state agency mandated in the Constitution of Oklahoma, and is part of the Mewbourne College of Earth and Energy at the University of Oklahoma.

Health Sciences Center

The University of Oklahoma Health Sciences Center is the state’s major educational resource for training physicians, dentists, nurses, pharmacists, public health specialists and a wide range of allied health personnel. The center is composed of the College of Allied Health, College of Dentistry, College of Medicine, College of Nursing, College of Pharmacy, College of Public Health and Graduate College.

Faculty and students use the clinical, laboratory and teaching facilities at the OU Medical Center, Veterans Administration Medical Center, The Children’s Hospital at OU Medical Center, Presbyterian Hospital, Dean A. McGee Eye Institute, Oklahoma Department of Health, Oklahoma Medical Research Foundation, other affiliated hospitals in Oklahoma City, the major teaching hospitals in Tulsa, the Veterans Administration Hospital in Muskogee and various affiliated hospitals and clinics in other locations in Oklahoma. The OU Health Sciences Center is composed of the Presbyterian Health Foundation Research Park and 30 other biomedical entities, including the OU Health Sciences Center as its centerpiece.

Also housed at the University of Oklahoma is OU Physicians, the state’s largest physician group. The practice encompasses nearly every adult and child specialty. Many OU Physicians have expertise in the management of complex conditions. Such expertise is unavailable anywhere else in the state, region or sometimes even the nation. Some have pioneered surgical procedures or innovations in patient care that are world firsts. They also serve as faculty at the University of Oklahoma College of Medicine and train the region’s future physicians.

OU-Tulsa Schusterman Center

The OU-Tulsa Schusterman Center is located in the heart of mid-town Tulsa at 41st and Yale. On this campus both the OU Health Sciences Center and the OU Norman Campus offer programs. The vision of OU-Tulsa is to build a nationally-recognized center of higher education excellence in select areas that emphasize the strong campus-community partnerships and that leverage the unique opportunities and needs in the Tulsa region.

OU has a long history in the Tulsa area. The earliest program of the University of Oklahoma in Tulsa started in 1957 as a partnership with the Tulsa-City County Library. This program averaged 50 students a year and was one of the first programs to be part of the Tulsa Graduate Center, which became University Center at Tulsa in 1982. Recognizing the potential community impact of an expansion of OU services in Tulsa, the Oklahoma State, region or sometimes even the nation. Some have pioneered surgical child specialty. Many OU Physicians have expertise in the management of largest physician group. The practice encompasses nearly every adult and

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Legislature enacted Senate Bill 453 in 1972 that created a clinical branch of the University of Oklahoma College of Medicine in Tulsa. Today, the OU College of Medicine enrolls 60 medical students in their third and fourth years and trains 181 residents who conduct 200,000 patient visits annually at the college’s ambulatory clinics. Although OU’s presence in Tulsa has been longstanding, it changed dramatically in 1999. As a result of the transformational $10 million gift from the Charles and Lynn Schusterman Family Foundation and the leadership of President David L. Boren, OU was able to purchase 60 acres at the corner of 41st and Yale, previously the BP-Amoco Research Center. The OU programs in Tulsa had been located in a wide variety of physical locations. By the fall of 2002, all OU academic programs in Tulsa were located at the Schusterman Center campus. This campus has allowed OU to better serve the community by providing a strong, centralized identity in Tulsa.

In February of 2008, the George Kaiser Family Foundation made a $50 million gift to the OU College of Medicine in Tulsa allowing the College of Medicine to have the explicit focus to improve the health status of underserved communities. To reflect that change, the name of the College of Medicine in Tulsa was changed to the OU School of Community Medicine, the first in the nation. The School of Community Medicine remains an integral part of the OU College of Medicine.

Degree programs offered at the Schusterman Center include:

Allied Health
- Bachelor of Science in Medical Imaging and Radiation Sciences, Radiography*
- Bachelor of Science in Medical Imaging and Radiation Sciences, Sonography*
- Master of Occupational Therapy
- Doctor of Physical Therapy

Architecture
- Master of Architecture- Urban Design
- Master of Science in Architectural Urban Studies

Arts & Sciences
- Bachelor of Arts in Human Relations*
- Bachelor of Arts or Science in Multidisciplinary Studies*
- Master of Human Relations
- Master of Science in Knowledge Management
- Master of Library and Information Studies
- Master of Arts in Organizational Dynamics
- Master of Public Administration
- Master of Social Work

Education
- Bachelor of Science in Education, Early Childhood*
- Master of Education in Educational Administration
- Doctor of Education in Educational Administration
- Doctor of Philosophy in Instructional Leadership and Academic Curriculum with emphasis in Reading Education

Engineering
- Master of Science in Telecommunications Systems
- Master of Science in Electrical and Computer Engineering
- Doctor of Philosophy in Electrical and Computer Engineering
- Doctor of Philosophy in Engineering

Liberal Studies
- Bachelor of Arts in Liberal Studies*

Medicine
- Physician Assistant (a collaboration with Doctor of Medicine)
- Doctor of Medicine
- 10 Residency Programs
Nursing
- Bachelor of Science in Nursing*
- Master of Science in Nursing

Pharmacy
- Doctor of Pharmacy

Public Health
- Master of Public Health in Health Administration and Policy

*All bachelor degree programs at OU-Tulsa are degree completion programs. OU-Tulsa offers the third and fourth year of the programs. Future students or others interested in programming at the OU-Tulsa Schusterman Center should visit [http://tulsa.ou.edu](http://tulsa.ou.edu) or call (918) 660-3318.

## College of Continuing Education

The College of Continuing Education provides academic outreach opportunities to the state, region and nation. As the administrative unit for outreach at the University of Oklahoma, continuing education programs are the means by which the university extends its resources to the people of Oklahoma and beyond. By encompassing comprehensive, multidisciplinary academic services and programs that focus on the needs of adult learners, the College of Continuing Education offers both credit and non-credit courses, seminars, workshops, conferences, correspondence study, public service activities, and travel/study programs. The diversity and quality of the services available through continuing education programs provide an exciting and challenging academic experience.

The College of Continuing Education develops and administers instructional activities that utilize the insight and expertise of the University of Oklahoma faculty in conjunction with community professionals in the areas of business, science, education, and the arts. The goal of the College of Continuing Education is to adapt, extend, and apply knowledge to meet the educational needs of individuals, organizations, and communities beyond the traditional campus environment.

In addition to the following departments and services, the College of Continuing Education is constantly developing new programs. For information regarding the most recently initiated programs please direct inquiries to: College of Continuing Education, 1700 Asp Ave., Norman, OK 73072-6400.

## Tulsa Continuing Education Office

**Peter Correia, Director**

The University of Oklahoma has been committed to providing continuing education resources to the Tulsa area for more than 28 years. The Tulsa Continuing Education Office offers a variety of continuing education opportunities addressing youth services through workshops, seminars and conferences.

For more information regarding the Tulsa Continuing Education Office or any of the programs described below, contact: Peter Correia, Director, Tulsa Continuing Education Office, 4502 East 41st St., Tulsa, OK 74135 or call (918) 660-3700.

## The National Resource Center for Youth Services

The National Resource Center for Youth Services is the nation’s most extensive resource focusing on adolescent issues. Located in the Schusterman Center, the center has developed a comprehensive national program providing training, technical assistance, conference planning, and information and referral services to public and private child welfare and youth service agencies. For more than 10 years, the NRCYS has delivered timely, culturally competent training and technical assistance, increasing the capacity of public and private agencies to effectively serve youth and their families.

The NRCYS also serves as a national leader in the sponsorship and coordination of key state, regional and national conferences addressing the needs of professionals serving youth and families. The National Resource Center sponsors its own annual summer training conference, Working with America’s Youth, attended by service providers from across the country, and convenes influential leaders in the field of independent living. The National Resource Center brought to the forefront the needs of older youth in care through sponsorship of the first and only national youth development conference. This conference, Destination Future, is attended by the nation’s foster care and homeless youth population, along with their adult workers and sponsors.

Additionally, the center acts as an information clearinghouse and broker of innovative program models for working with youth and families. The center serves as a model publishing house in the area of youth services. The National Resource Center develops curricula and materials to respond to emerging trends and national initiatives in the areas of children and youth services. Additionally, the center always is pursuing model programs and materials for development and dissemination to the field.

The NRCYS serves as the umbrella organization for a number of state and national programs designed to prepare social service providers to work effectively with youth and their families. Information may be obtained by calling (918) 660-3700.

## NATIONAL RESOURCE CENTER FOR YOUTH DEVELOPMENT

The National Resource Center for Youth Development is a national program component of the NRCYS dedicated to bringing the concepts of youth development to the public child welfare system. Through this program, comprehensive on-site technical assistance and training is provided to public child welfare agencies to assist them in implementing effective, developmentally appropriate services for adolescents.

### Juvenile Personnel Training Program

The Juvenile Personnel Training Program is the statewide training component of the National Resource Center for Youth Services. The JPTP serves as a training and technical assistance resource for public and private sector juvenile justice, child welfare, and delinquency prevention agencies in the state of Oklahoma.

### The Oklahoma Center for Continuing Education

Today some 35,000 individuals a year choose our unique residential facility for their meetings, conferences, and other activities. What makes our residential facility unlike other conference centers? We offer a comprehensive learning environment with full telecommunication capabilities, a convenient central location and an informal, separate campus within a campus. Surveys indicate that OCCE is one of the most affordable conference sites in the nation. OCCE’s out-of-state participants fly into Will Rogers International Airport in Oklahoma City (20 miles away), which is served by most major and commuter airlines.
Conference participants can expect comfortable surroundings accented by a superb cuisine when they stay at OCCE. Residential facilities include the Sooner Hotel, housing up to 146 people in its double and single rooms, and the Sooner Suites, 10 duplex cottages, each with two bedrooms. The Commons Restaurant accommodates 600 people in its combination of cafeteria, banquet halls, and private dining room. Special banquets can be arranged, whether participants prefer an Oklahoma barbecue or international fare.

Because of this array of unique meeting, housing, and dining facilities, OCCE is recognized as one of the nation’s leading university-based residential conference centers.

Information Technology

OU Information Technology’s (IT) vision is to create and sustain an environment where all students, faculty, and staff have easy, accurate, secure, and reliable access to the information services and resources they need to succeed.

OU IT provides world-class information technology services that support and advance the mission of the University of Oklahoma, as well as an information technology infrastructure that supports the University of Oklahoma’s institutional goals, and serves in a leadership role in providing the best educational experience for our students. For more information, visit http://it.ou.edu, call (405) 325-HELP, or e-mail needhelp@ou.edu.

CONNECTIVITY

The University of Oklahoma is tops in the Big 12 in connectivity and was named one of the 100 “Most Wired” campuses by Forbes. OU’s “Most Wired” campus includes:

- High Speed Connections — OU IT provides data ports in all residence hall rooms and university-owned apartments at a transfer rate of 10/100 Mbps. Network connections are also available in most public areas such as the Oklahoma Memorial Union, Bizzell Library, and in staff and faculty offices.
- Convenient Wireless — In January 2006, more than 15% of campus had wireless coverage. By summer 2007, OU IT will cover more than 40% of campus, including most priority areas identified by the students. OU IT plans to have a wireless campus by 2008.
- SoonerConnect — SoonerConnect is the University of Oklahoma’s way of bringing high-speed Internet access and campus connectivity to your residential computer. Students, faculty, staff, and OU affiliates qualify for SoonerConnect. With download speeds ranging from 128k-3mbps, this service provides faster access to bandwidth intensive resources.

ONLINE SERVICES

OU IT’s functions vary, but our purpose does not. We are committed to providing the online services necessary to enable and enhance the educational experience for students, faculty, and staff. As part of this commitment, we provide:

- WebCT and Desire2Learn Course Management Software (http://webct.ou.edu and http://learn.ou.edu);
- Post-It file sharing space for exchanging large files up to 1GB (http://post-it.ou.edu);
- Enrollment and bursar payment (http://ozone.ou.edu);
- Grades, schedules, and transcripts through oZONE (http://ozone.ou.edu);
- Listserv, a tool that facilitates the creation and maintenance of e-mail distribution lists (http://listserv.ou.edu);
- Parking permit sign-up (http://parking.ou.edu);
- Remote voicemail management; and
- Access to HUB, an online companion to the OU Daily developed for students by students (http://oudaily.com).

STANDARD SERVICES

OU students, faculty, and staff have access to the following standard services:
- Upgraded classroom technology, including training, checkout, and support;
- A Sooner Account, which provides access to the university’s OUNet system, e-mail account, personal web space, and computer lab workstations (http://account.ou.edu);
- Computer labs equipped with Dell and Macintosh workstations, printers, wired and wireless internet access, digital media stations, and work areas specifically designed to meet the guidelines for computing as specified in the Americans with Disabilities Act;
- Complimentary $10 printing allowance for computer labs;
- Personal web page address and network storage space that can be used to publish web pages;
- Application Training to help faculty and staff achieve and maintain a current skill set with the latest software applications (http://itcourses.ou.edu);
- Self-Service test scanning at Felgar Hall and Gould Hall IT service centers, and drop-off service for test scanning at the IT Couch service center and Merrick facility;
- Technology support 24 hours a day 7 days a week by phone at (405) 325-HELP, online at http://support.ou.edu, by e-mail at needhelp@ou.edu, or in person at any of our IT service centers:
  - Felgar Hall, Room 300 (M-F, 8 a.m.–5 p.m.);
  - Gould Hall, Room 264 (M-F, 8 a.m.–8 p.m.);
  - Couch Computing Center (24/7).

DISCOUNTS

OU IT offers the following discount products and services to students, faculty, and staff via the IT Store (http://itstore.ou.edu):
- Special deals on Dell, Apple, Microsoft, and Adobe/Macromedia hardware and software;
- Free Symantec Anti-Virus Software;
- Reduced rates on Cingular/AT&T service;
- Enhanced Service Level Agreements for personal computers; and
- Free music downloads with ou.edu email address through Ruckus (http://www.ruckus.com).

EMPLOYMENT

Computerworld named OU IT one of the “100 Best Places to Work” in IT 2006. OU IT offers:
- Opportunities for technology interns, students, and IT professionals;
- An innovative and diverse work environment;
- Unbeatable benefits;
- Online payroll and benefits administration;
- Technology and training symposiums; and
- Access to online training such as Gartner and Microsoft.

Visitor Center

The first of its kind in the state, the OU Visitor Center serves all guests of the University of Oklahoma as a one-stop information and welcome center. This “front door” of the university is housed in historic Jacobson Faculty Hall on Parrington Oval, at the corner of Boyd Street and University Boulevard. The center provides guided tours of the campus for groups and individuals. Free parking passes for campus visitors are available at the Visitor Center.

An extensive collection of photographs and art depicting the history and heritage of the university fills the Visitor Center. It also has been designated as a local Tourism Information Center by the State Department of Tourism to provide state travel information.

The Visitor Center is open from 8:00 a.m. to 5:00 p.m. Monday through Friday, 9:00 a.m. to noon on Saturday and is closed during University holidays. For additional information, please call the Visitor Center at (405) 325-1188 or 1-800-234-6868; or e-mail to visitor-center@ou.edu.
Orientation and Advisement

Orientation

ORIENTATION FOR NEW STUDENTS

Advising and orientation of students at the University of Oklahoma is a continuous process designed to provide OU students with the knowledge they need to succeed academically and socially. For many students, the process begins while they are still in high school during Sooner Saturday, an on-campus introduction to the university for prospective students and their parents.

Initial academic advising for new students is provided through several activities that present information to new students and their parents about academic and non-academic programs of the university, along with individualized academic advising and the opportunity to pre-enroll in classes for the fall semester. These include:

- **Summer Enrollment Program**—University College’s summer orientation and advance enrollment program for new freshmen in every major, or undecided and pre-health transfer students who have been admitted to the university. Parents of students are encouraged to attend.
- **OU Scholars Enrollment**—a summer advance enrollment program for new freshmen who are recipients of OU Scholar, National Merit, National Award and Conoco Phillips scholarships.
- **Transfer Day**—an orientation, advisement, and advance enrollment program for new transfer students held during the spring semester.

PRE-SEMESTER ORIENTATION

Additional orientation programs are provided for new students prior to the beginning of classes. These include:

- **Sooner Orientation Weekend** — a weekend of activities designed to get you settled into your new home at OU. Beginning on the Thursday before classes start, this event includes residence hall check-in, find-your-class tours, information booths, social events, entertainment and much more. The featured event, New Sooner Convocation, is the students’ formal induction into the University community and an event not to be missed. For more information, contact Student Life, Oklahoma Memorial Union, at (405) 325-3163.
- **OU Scholars Workshop**—OU Scholars are required to attend a 2½-hour workshop to assist them in making a successful transition to OU. Topics include campus resources, stress management, time management, and study skills. For more information, contact the OU Scholars Office.
- **Orientation for Graduate Teaching Assistants**—The Office of Instructional Development sponsors training programs for all teaching assistants during the week before classes begin in the fall semester. In addition, there is a special intensive five-day training program for new international teaching assistants. For more information, contact the Office of Instructional Development, 203 Hester Hall, (405) 325-2323.
- **Training for UCOL Undergraduate Assistants** — The Office of Freshman Programs conducts a one-day intensive training session for undergraduate student assistants, typically held the Friday before classes begin. For more information, contact, The Office of Freshman Programs, University College, 100 Carnegie Building, (405) 325-3597.

INTRODUCTORY COURSES

New students also have the opportunity to participate in one of two types of introductory courses during their first year of enrollment. These include:

- **Gateway to College Learning**—Each section is limited to a maximum of 28 students and is taught either by experienced and specially-trained faculty or senior staff members. The course deals with a variety of topics designed to introduce students to the university community and to help them make a successful transition from high school to college.
- **Freshman Seminars**—Each seminar is limited to 25 students and is taught by an individual faculty member who leads the students through an in-depth exploration of a specific intellectual topic.

Advisement

ACADEMIC ADVISEMENT AND COUNSELING SERVICES

General advising for most freshmen and many sophomores is provided by University College, a non-degree college that focuses on helping students make the transition to the university and provides them with academic advising and a variety of counseling activities to help them to select a major and to be successful academically. During the freshman year, the OU Scholars Program provides specialized advising services to OU Scholars, National Merit, National Award and Conoco Phillips Scholars.

Once students are admitted to a degree college, they are advised either by academic counselors in the college office or by faculty advisers in the department in which they are majoring.

In addition to formal academic advising, students may select from a wide variety of additional counseling and support services, including workshops offered by the Assessment and Learning Center and the Career Center for Student Life; individual career advising by Career Services; and academic assistance through the Writing Center and several tutoring programs.

Project Threshold

Project Threshold is an academic support program established in 1970 to provide services to students from educationally and economically disadvantaged backgrounds. The primary goal of this program is to provide services and programs that increase the persistence and graduation rates of program participants.

To accomplish this goal, Project Threshold provides personal, academic, and financial aid counseling as well as academic tutoring. In addition, small sections of freshman-level courses are offered to Threshold students to help
ease the adjustment to larger college classes. The ethnic diversity of the staff further serves to provide the student a sense of belonging.

Inquiries should be directed to Project Threshold, 215 Wagner Hall, 1005 Asp Ave., Norman, OK 73019-0315, (405) 325-6261.

GENERAL PRINCIPLES IN PLANNING A PROGRAM

- If you have selected a major, learn all the requirements for your chosen degree program.
- Prepare a plan of study showing the courses you will take each semester that will complete requirements for graduation.
- The degree program should be designed according to the rules and regulations that govern enrollment and graduation. These rules and regulations can be found in the specific chapter of this catalog providing information about the college offering your major as well as the chapter, “Admission, Enrollment, and Graduation.”
- Freshmen and sophomores who are unsure of a major should choose courses that will fulfill University-Wide General Education Requirements and provide exposure to disciplines that are of interest for selection of a major.
- Utilize the University General Catalog, the Degree Navigator system and degree checksheets to plan your program.
- Take basic required courses such as English composition and mathematics that provide a sound foundation for future successful enrollments early in the academic program.
- Include courses early in the program that are required for admission to the degree college offering the chosen major.
- Schedule upper-division courses for the junior and senior years with few exceptions in your schedule.
- Look into programs that will enhance your individual program such as study abroad, internships, and research opportunities.
- Balance enrollments to avoid including too many heavy reading courses, too many laboratory courses, or too many credit hours in one semester or term.
- Attempt to schedule all specifically required courses prior to the final enrollment.
- Plan the final semester with fewer hours to allow for such activities as job interviews.
- Plan an enrollment of 12-19 hours, according to academic ability and responsibilities outside of class, for the fall and spring semesters (6-9 hours are appropriate for the summer term). Students should anticipate that each credit hour taken will normally require a minimum of two hours each week for study time outside of class.

GRADUATION PLAN

The University of Oklahoma has instituted a graduation plan for many degree programs. This plan requires the student and the university to sign a contract that guarantees the student can graduate in a specified period of time based on certain conditions that can be detailed when the student talks with an academic adviser on campus.

ACADEMIC MAJOR AND MINOR

Major

The major is the emphasis of study that provides depth of learning within the degree program. It is composed of specific requirements determined by the department through which the major is offered. Although many majors are highly structured, some offer flexibility, allowing choice of courses within preset guidelines. Each major is fully described in the section of this catalog where information is provided about the unit offering the major.

Minor

The minor is a secondary and optional area of interest for depth of study. It can be closely related to the major to serve as a support area, or it can be unrelated. The department through which it is offered sets the requirements for the minor. Presently, the College of Architecture, College of Arts and Sciences, College of Atmospheric and Geographic Sciences, Price College of Business, College of Continuing Education (Aviation), College of Engineering, Weitzenhoffer Family College of Fine Arts, Honors College, and Gaylord College of Journalism and Mass Communication offer approved minor programs. The minors are made available by the colleges to all students within the university, except for those in the College of Business that are for business majors only. The minor programs are described in the section of this catalog where information is provided about the unit through which they are offered. Upon graduation, the student’s official transcript will reflect completion of a minor if recommended by the student’s degree college.

Preparing for Graduate and Professional Studies

When preparing for your future, we encourage you to consider graduate and professional studies. Advanced study can provide more in-depth research and creative experiences in your chosen field of study. You will work closely with faculty on particular subjects to develop the skills necessary for research and independent thought.

Graduate assistantships and internships provide additional opportunities to develop your skills and talents while working toward an advanced degree. Attendance at professional meetings can provide opportunities for valuable exchanges of information and ideas with colleagues in your discipline.

Career options are greatly enhanced by completion of an advanced degree, and we hope you will avail yourself of the opportunities that are available at the University of Oklahoma.

Career Planning

Career Planning

Career Services

Career decision-making is a continuing process requiring active involvement in the investigation of self, education, and career possibilities. There are two main approaches to choosing a major and relating it to a career goal:

1. Choose a major because it is intellectually stimulating and develop gradually a career goal while progressing through the program; or,
2. Decide on a career goal first and then choose a major that will provide the best preparation for that career.

Whichever method you use, it is important to identify your skills, interests, and values; to explore majors and their relationships to careers; and to pursue a goal.

Developing educational plans and career goals are closely related, and the university offers a broad range of assistance to its students. Academic advisers from the various colleges and/or departments can help you select your academic major and plan a course sequence to fulfill degree requirements. The University College course (UCOL 1002) “Gateway to College Learning” is an excellent introduction to the university and a basic foundation on which to build your educational and career goals. In addition to the University College and the individual college and departmental advisement units, the following offices can be helpful:

- Assessment and Learning Center, Wagner Hall, Rooms 270 and 245
- Career Services, Oklahoma Memorial Union, Room 323
- Counseling and Testing Services, Goddard Health Center, Room 201
- Center for Student Life, Oklahoma Memorial Union, Room 370

Career Services (Oklahoma Memorial Union, Room 323) also offers programs to assist students in learning job search skills and providing various avenues to help students identify and obtain internships, co-ops and professional employment. Career Services provides a highly regarded program of on-campus interviewing, resume/job matching and credential services to bring you in contact with employers.

If you participate in the available programs and services, you can enjoy the satisfaction of the rich experiences offered by the University of Oklahoma. It’s your future; plan it wisely.
Career Planning Calendar

FRESHMAN YEAR
• Analyze your personal interests, needs, skills, values, and goals and identify skill areas you would like to develop.
• Participate in campus organizations and activities that interest you.
• Obtain career-related information by attending career fairs, using the Career Services library and discussing ideas with academic advisers, professors, other students, relatives, and friends (networking).
• Use computer-assisted guidance systems, including DISCOVER (located at the Assessment and Learning Center, 200 Carnegie Building).
• Participate in career-interest testing and interpretations (located at Counseling and Testing Services, 201 Goddard).
• Learn how to write a résumé and to interview for a summer job related to your career interests.
• Pick up a copy of “50 Clues To Getting the Job You Want With an OU Degree” from Career Services and act on the items appropriate for you.

SOPHOMORE YEAR
• Continue your appraisal of your skills, needs, interests, values, and goals.
• Interview individuals doing work of interest to you (information interviewing).
• Take advantage of courses available to assist you with career decisions.
• Look for opportunities to attend such events featuring employers as career fairs, campus organizations, and employer information meetings sponsored by Career Services, your college, or your department.
• Join a campus organization related to your major or career interests (more networking).
• Attend one or more of the Exploring Majors Series (schedules available at Center for Student Life, 370 Oklahoma Memorial Union).
• Examine the Career Services’ on-campus interview and résumé/job matching programs and determine the appropriate time to register with that office.
• Review Career Services internship and co-op resources and decide whether to apply.

JUNIOR YEAR
• Enhance your job search, résumé writing, and interview skills by attending workshops and using resources available through Career Services.
• Take an active role in campus organizations to develop leadership and communication skills.
• Develop a list of employers in your field and collect literature on these employers.
• Use campus career fairs to expand your contacts and to apply for jobs.
• Research internship/cooperative education opportunities through Career Services and your academic department and obtain career-related employment.
• Update your résumé.
• Use the Internet for career-related research.

SENIOR YEAR
• Register with Career Services and participate in the on-campus interviewing, résumé/job matching and/or credential services.
• Work with a Career Services professional to focus your job search.
• Identify and research specific employers you wish to contact.
• Contact the employers of choice.
• Review job openings available through Career Services and across campus.
• Use career fairs to apply for jobs.
• Attend meetings of professional associations as a student member to network with professionals in your field.
• Use the Internet to look for jobs and contact employers.
• Report salary offers and position acceptances to Career Services.

Academic Planning Calendar

FRESHMAN YEAR (0–30 hours)
• COMPLETE required freshman English composition courses (English 1113 and 1213).
• COMPLETE all other course requirements and any necessary application procedures for admission to the Norman campus degree college of choice by the end of the freshman year.
• COMPLETE any necessary testing for admission to major programs and degree colleges, such as the PPST (Pre-Profession Skills Test), as needed for admission to a teacher education program in the College of Education or the Language Skills Test for admission to a journalism and mass communication program in the Gaylord College of Journalism and Mass Communication.
• INTERESTED students not previously admissible to the Honors Program should apply for admission as soon as the necessary hours and grade point average are acquired.

SOPHOMORE YEAR (30–60 hours)
• COMPLETE remaining requirements and the application procedures for admission to the degree college of choice at the University of Oklahoma Health Sciences Center.
• COMPLETE required courses and application procedures for formal acceptance into such Norman campus programs as health and exercise science, journalism and social work.
• FINALIZE decision about choice of major or run the risk of delaying graduation (some of the highly structured programs such as engineering require firm decisions during the freshman year).
• CONSIDER study abroad programs.

JUNIOR YEAR (60–90 hours)
• CONSIDER double major, minor, and area of concentration.
• COMPLETE any necessary testing and application procedures for admission to professional schools (such as the MCAT and application to medical schools the second semester).
• REQUEST initial graduation check from degree college office during the last semester of the junior year.
• CONSIDER such post-baccalaureate options as Fulbright Grants and Rotary Scholarships.

SENIOR YEAR (90 hours and above)
• ALL requests for program adjustments should be made no later than the beginning of the senior year.
• REQUEST final graduation check from degree college early in the last term of enrollment.
• APPLY for graduation during the last term of enrollment (applications should be submitted by March 1 for spring, July 1 for summer and November 1 for fall).
• SATISFY all remaining requirements for the degree program, including courses, hours, grade point average, residence, and any additional requirements for anticipated distinguished degree.
• APPLY for admission to post-baccalaureate programs and complete any required testing.
• DEGREES are formally conferred at spring commencement. Degrees are awarded and diplomas mailed at the end of each semester and summer session.

It is the student’s responsibility to meet deadlines and all other requirements from the beginning of the freshman year through graduation. Information about deadlines and requirements is available from advisers.